



Vetting Officer: _____

Date Vetted: _____

Property Address: _____

BUILDING CONSENT INFORMATION CHECKLIST

DOMESTIC BATHROOM ALTERATIONS AND EXTENSIONS
Application Details Required Before a Building Consent
Can Be Processed By Council Staff

- Two (2) full copies of all plans and specifications are required (one (1) for Council files and one (1) will be returned. [If bathroom is an extension to existing, provide one (1) copy of site plan and floor plans with full dimensions (for valuation purposes).] _____
- Full, to scale, as existing floor plan of the dwelling. _____
- Dimensioned "as existing" floor **and** plumbing and drainage plan
 - Show positions of all existing plumbing fittings _____
 - Show all existing wastes and gulley trap(s) _____
 - Show existing windows and doors _____
- Dimensioned "proposed" floor **and** plumbing and drainage plan
 - Show position of all proposed plumbing fittings _____
 - Show proposed wastes, sizes and gradients, vents and gulley traps _____
 - Show proposed windows and doors (show sill heights & include dimensions for existing or proposed opening window) _____
 - Show proposed mechanical ventilation system(s), if applicable _____
 - Schematic drawing or elevation of discharge stack system, for plumbing on floor(s) above the ground level _____
- Provide **full** specification covering **all** trade sections – complete with a statement accurately identifying the scope of work.
 Specifications to include:
 - Include all building work and plumbing and drainage work. _____
 - Specify proprietary mechanical ventilation systems and provide manufacturers' specifications and installation instructions indicating compliance with the building code. _____
 - Include hot water system details. If alteration to sanitary appliance, tempering valve required. _____
 - Shower system (if applicable). Specify shower system (tray / proprietary prefinished cubicle / other). If shower over bath provide lining installation details, enclosure details (shower curtain / screen). If glass screen is proposed, vinyl flooring required to be covered. Tile flooring required to be covered and installed over a waterproof membrane (provide full floor coverings details). If wet area shower, provide proposed construction and finishing details. _____
 - Specify proposed wall and floor finishes, which are required by the Building Code to be impervious and easily cleaned. _____
- Smoke detectors
 Confirm supply and installation of smoke detectors in accordance with NZBC:F7. Refer also Council's orange "Notice" hand out sheet. _____