



FORM 6 - APPLICATION FOR OFF LICENCE

Section 31, Sale of Liquor Act 1989

Application for an Off Licence is made in accordance with the details set out below.

1. Details of Applicant(s)

(a) Full name _____

Address _____

Occupation _____

(b) Postal address for service of documents _____

(c) Day time contact name _____

Telephone number Daytime _____ Evening _____

(d) Liquor Manager(s) to be employed ie. (Persons who hold General Manager's Certificates)

Name _____

Address _____ Certificate No _____

Name _____

Address _____ Certificate No _____

Name _____

Address _____ Certificate No _____

(e) Status of applicant (tick appropriate box)

Natural Person Private Company Public Company

Licensing Trust Partnership Government Dept or other instrument of Crown

Local Authority Trustee Manager under the Protection of Personal and Property Rights Act 1988

Body corporate to which section 30(1)(ba) of the Act applies Board, organisation, or other body to which section 30(1)(bb) of the Act applies Club

2. Further Details where applicant is a company

- (a) Date of incorporation _____ (b) Place of incorporation _____
 (c) Full details of each Director, and the Secretary, as follows:

Name	Address	Date of Birth	Place of Birth	Designation

If private company

- (d) Authorised Capital Paid-up Capital
 (e) Full details of each person who holds any shares issued by the company:

Name	Address	Date of Birth	Place of Birth	Designation	Face of shares held	Value of shares held

If public company

- (f) Full details of each person who holds 20% or more of the shares, or of any particular class of shares, issued by the company:

Name	Address	Date of Birth	Place of Birth	Designation

3. Further details where applicant is a partnership

- (a) Full details of each partner as follows:

Name	Address	Date of Birth	Place of Birth	Signature of each Partner

4. Premises Details

- (a) Address of proposed licensed premises _____
 (b) Type of premises (*tick appropriate box*):
 Hotel or tavern Club Premises on which principal business is manufacture or sale of liquor
 Supermarket Grocery store Other
- (c) Proposed trading name for premises (if any) _____
 (d) Is a licence sought conditional upon construction or completion of the premises? Yes/No
 (e) Does the applicant own the proposed licensed premises? Yes/No
 If No, (i) What is the full name and address of the owner?

(ii) What form of tenure of the premises will the applicant have (including term of tenure)?

(f) What part (if any) of the premises does the applicant intend should be designated as -

(i) A restricted area _____

(ii) A supervised area _____

5. Business Details

(a) Does the applicant seek the licence in connection with the business of a caterer? Yes/No

(b) Does the applicant seek the licence in connection with the business of an auctioneer? Yes/No

(c) Is the sale of liquor intended to be the principal purpose of the business? Yes/No

If No, (i) What is intended to be the principal purpose of the business?

(ii) What part of Section 36 of the Act is applicable to this application?

(d) Is the applicant engaged, or intending to be engaged, in the sale or supply of any goods other than liquor and food, or in the provision of any services other than those directly related to the sale or supply of liquor and food?

Yes/No

If Yes, what is the nature of those other goods or services?

(e) On which days and during which hours does the applicant intend to sell liquor under the licence?

(f) Does the applicant intend to provide complimentary samples of liquor on the premises? Yes/No

6. Conditions

(a) What steps does the applicant propose to take to ensure that the requirements of the Act in relation to the sale of liquor to prohibited persons are observed?

(b) (*Where the principal business is other than manufacture or sale of liquor*) What kinds of liquor does the applicant intend to sell or deliver under the licence?

The Invercargill District Licensing Agency Liquor policy also requires a **Host Responsibility Policy** be submitted with the application.

Applicant: _____
_____ 20__

Dated _____ at _____ Invercargill