



APPLICATION FOR REDEFINITION OF LICENCED PREMISES

To: The Secretary
Invercargill District Licensing Agency
Private Bag 90104
INVERCARGILL

This application form should be used to apply for the **redefinition** / **redesignation*** of licensed premises in accordance with the following details:-

1. YOUR DETAILS

a) Name and postal address of licence holder:

b) Daytime contact name and telephone number:

c) Licence Number:

d) Expiry Date:

2. PREMISES DETAILS

a) Address of the licensed premises:

b) Are you the Licensee of the licensed premises? YES / NO

c) What is your authority to make this application?

If the Licensee does not own the Licensed Premises, please answer the following two questions. Otherwise, go straight to section (f);

(d) Who is the owner for the premises?

(e) Has the owner given consent for this application? NOT APPLICABLE
YES / NO

(Please supply a copy of any such consent in the form of a letter)
**** Cross out the one not applicable.***

(f) Please complete whichever of the following two sections applies:-

Redefinition	Which areas of the premises are you applying to exclude / include within the Licence? _____ _____
Designation	Which additional areas do you wish to be designated as:- (i) A restricted area (ii) A supervised area

Signature: _____
Secretary / Manager / Licensee

Date: _____

NOTES

Please remember to enclose a properly scaled plan showing the existing, licensed premises and the area(s) that you now wish to include within your licence.

Please ensure that any areas that are to be designated as 'restricted' or 'supervised' are clearly labelled as such. Areas outside of the premises which cannot be properly monitored are unlikely to be acceptable for designation as either 'restricted' or 'supervised'.

Please note that the Council may not be able to redefine licensed premises without considering compliance issues relating to the Building Code and District Plan.