

Specified Systems – Form 11 Attachment

If you need help to complete this form, consult the system provider or an IQP who is registered for the system



Date	Specified System
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Applicant Name

Site Address

Building Name	Building Use (office, workshop, etc.)
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Classified Use	Fire Hazard Category
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Total Occupant Load	Existing Compliance Schedule Number
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NZB Regs 2005 Schedule 2

Risk

Purpose Group

Existing	New	Modified	Removed
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Plan Attached	☐ Yes	☐ No
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Type

Location	Make	Model
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Performance Standard State the level of performance the system meets

Inspections Procedure Describe the inspection procedures to ensure the system will continue to meet its stated performance standard

Maintenance Procedure Describe the planned preventative maintenance and responsive maintenance procedures that is required to ensure the system maintains its level of performance

Interface Testing Confirm if the system is interfaced with any other system and any required testing / inspections

Reporting

The building owner must obtain annual written reports from any IQP or other person who carried out one or more inspections &/or maintenance procedures. Reports must, as a minimum:

1. Record any inspection, test, repair, or maintenance carried out
2. Record any faults found or maintenance required & the remedy applied
3. Include the date the work was carried out
4. Include the name of the person who performed the work

All reports must be kept at the agreed location for a minimum of 2 years

Inspection Frequencies and Personnel

☐ Daily (when in use)	☐ Owner				
☐ Weekly	☐ Owner	☐ IQP	☐ 6 Monthly	☐ Owner	☐ IQP
☐ Monthly	☐ Owner	☐ IQP	☐ Annually	☐ Owner	☐ IQP
☐ Quarterly	☐ Owner	☐ IQP	☐ Biennially	☐ Owner	☐ IQP

Further Information