NOTICE OF MEETING

Notice is hereby given of the Meeting of the Bluff Community Board to be held in the Bluff Municipal Chambers, Gore Street, Bluff on Monday 21 July 2025 at 7.00 PM

Mr R Fife (Chair)
Mr S Graham
Ms T Stockwell
Mr J Sutherland
Ms T Topi
Cr G M Dermody
Mrs P Coote – Advisory member

MICHAEL DAY
CHIEF EXECUTIVE

A6000038

Bluff Community Board - Public Agenda

21 July 2025 07:00 PM

Agenda Topic — Page

1. Apologies

2. Declaration of Interests
   a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
   b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

3. Public Forum

4. Minutes of the Bluff Community Board Meeting Held on 9 June 2025 (A5947397) — 3

5. Bluff Motupōhue Tourism Masterplan Stakeholder Workshop (A5984939) — 10

   5.1 Appendix 1 - Great South Report on Tourism Stakeholder Workshop Outcomes (A6011658) — 13

6. Report of the Bluff Publicity / Promotions Officer (A6010224) — 17

7. Bluff Action Sheet (A5962128) — 19

   7.1 Appendix 1 - Bluff Action Sheet (A5962129) — 24

   7.2 Appendix 2 - Bluff - RFS Items in Progress (A5962129) — 27

   7.3 Appendix 3 – Stirling Point Concept Plan (A6010368) — 28

8. Chairperson's Report - Verbal Update

MINUTES OF BLUFF COMMUNITY BOARD, HELD IN THE MUNICIPAL CHAMBERS AT 18 GORE STREET, BLUFF ON MONDAY 9 JUNE 2025 AT 7.00 PM

Present:
Mr R Fife (Chair)
Mr J Sutherland
Ms T Topi
Cr G M Dermody
Mrs P Coote (Advisory member)

In Attendance:
Cr B Stewart
Ms T Hurst - Group Manager - Community Engagement and Corporate Services
Ms B Brown – Group Manager – Regional Strategy, Great South
Mr D Rodgers – Manager – Strategic Asset Planning
Mr M Morris – Manager – Governance and Legal
Dr D Puddle – Local Play Advocate – via Teams
Mr C Bowen – Open Spaces and Recreation Strategic Advisor
Mr A Gillespie – Senior Engineer – Operations
Ms C Horton – Senior Open Spaces Planner
Mr C McAulay – Manager – Parks Operations
Mr D Fagan – General Manager – Predator Free Rakiura
Mr M Stevens – Manager Waihōpai Alliance
Mr L Beer – Bluff Promotions
Mrs N Allan – Manager – Bluff Service Centre
Mrs D Fife – Assistant Manager – Bluff Service Centre

1. Apologies

Mr S Graham and Ms T Stockwell.

Moved Cr Dermody, seconded Mr Sutherland and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

3.1 Predator Free Rakiura Project Update – Mr Darius Fagan – General Manager Predator Free Rakiura

Mr Fagan informed the meeting that DoC had completed its annual Pukunui/South Island NZ dotterel count, and it had increased from 101 to 105, in 2020 there were 176. The annual count would be repeated next year. The 1080 drop was to ensure the dotterel had the best chance to increase their numbers this breeding season.

Helicopters would distribute biodegradable 1080 bait pellets over 43,000 hectares of Rakiura National Park, this would be done in two phases, the first phase would cover 7,000 hectare where the dotterel breed. There would be two applications of pre-feed non-toxic bait, followed by the application of toxic bait. Phase two would consist of one application of pre-feed non-toxic bait across the entire 43,000 hectares, followed by one application of toxic bait. Deer repellent 1080 bait would be used within the bookable hunting blocks.

Extensive meetings with stakeholders and affected parties had been held.

The main targets were rats, possums and feral cats.

It was asked if ground based trapping was happening, there were four staff focused on trapping feral cats around the dotterel, which was proving not to be very successful in protecting the dotterel.

DoC had set up grid cameras to monitor predators before and after the operation. There would also be monitoring of waterways and white tail deer after the drop.

Another question was what the effect was of 1080 on the waterways, it was noted that 1080 dispersed very quickly in waterways.

Another query was around the number of feral cats on Rakiura. It was very hard to estimate but the monitoring cameras were picking up high numbers of both cats and possums.

It was queried if there would be a repeat of the drop in the future, it was confirmed that it would be done again, and noted that only buying time for the dotterel while the research was done to improve and refine technology for future use.

It was queried if the dotterels could be relocated to Codfish Island as it was predator It was responded that this could not be done due to the dotterels being homing birds and the small number of them meant that could not risk moving them.

It was asked if the dotterels ate the toxin if they would die. It was confirmed, they would not, the toxin only targeted rat, possums and cats, there was no evidence of dotterels being affected by 1080.

4. Minutes of the Bluff Community Board Meeting held on 28 April 2025

A5874440

Moved Ms Topi, seconded Cr Dermody that the Minutes of the Bluff Community Board Meeting held on Monday 28 April 2025 be confirmed.

It was noted that the minutes should read that the toilet be situated close to the park, not at the park.

The motion, now put, was **RESOLVED.**

5. Stage 1 Southland Interim Aqua Report

A5931527

Ms Bobbi Brown, Group Manager - Regional Strategy from Great South spoke to the report.

Moved Cr Dermody, seconded Ms Topi that the Bluff Community Board:

1. Receives the report "Stage 1 Southland Aquaculture Progress".

It was asked when the capacity and capability report would be released, it was confirmed it would be available in about three weeks, and there would be a shorter version on the website.

It was asked if all four councils were working together around the infrastructure, the answer was no. It was noted that the need to focus on infrastructure from Central Government was extremely important.

The motion, now put, was **RESOLVED.**

6. Bluff Safe Swimming

A5787116

Dr Damien Puddle spoke to the report.

Moved Ms Topi, seconded Cr Dermody that the Bluff Community Board:

1. Received the report "Bluff Safe Swimming".

2. Recognise the constraints of all available options.

Environment Southland's bylaw review was underway and public consultation would take place in the New Year.

The Board's preferred option was figure one, either site A or B, and it was confirmed that would investigate further early next year.

The motion, now put, was **RESOLVED.**

7. Report of the Bluff Publicity / Promotions Officer

A5943194

Mr Lindsay Beer spoke to the report.

Moved Mr Sutherland, seconded Mr Fife that the Bluff Community Board:

1. Receives the "Report of the Bluff Publicity / Promotions Officer".

A question was asked if the number of tickets sold for the festival had increased with having extra space, it was confirmed that the number sold was still 4,000.

It was queried what the breakdown was between of out of town visitors and locals, it was noted the breakdown was generally 60/40.

It was asked about what murals South Port would be tidying up, it was confirmed that they were the two that were commissioned by Bluff Promotions, the work would be carried out by people with expertise in that field.

Mr Beer reported to the Board that the Adventure Bike Racing event that came to Bluff earlier in the year, had a secret destination for day one, which was why it was not advertised and no one knew about it.

It was noted that the Bluff Community sign had not been discussed for some time, it was advised that this was because of where the sign was to be located, at the Bluff Oyster Festival site. Now that the festival had been held, contact would be made with the Chairman of the Oyster Festival Committee.

The motion, now put, was **RESOLVED.**

8. Bluff Boat Ramp Collection Methods and Fees

A5883057

Mr Chris Bowen spoke to the report.

Moved Mr Fife, seconded Cr Dermody that the Bluff Community Board:

1. Receives the report "Bluff Boat Ramp Collection Methods and Fees".

2. Provides feedback on the attached documents.

It was asked how the fees were determined and what the revenue would be, it was confirmed that the fees were determined by looking at boat ramp fees in different regions of New Zealand. The fees were required to cover the operating expenses, currently estimated to be $200,000. The revenue would be used for the up keep of the boat ramp, any excess would be invested for use on the boat ramp.

It was noted that the terms and conditions must be posted on site.

The motion, now put, was **RESOLVED.**

9. JG (Joseph George) Ward Reserve and 38 Suir Street Disposal for Sale and Activation Proposal

A5872713

Mr Chris Bowen spoke to the report.

Moved Cr Dermody, seconded Mr Sutherland that the Bluff Community Board:

1. Receives the report "JG (Joseph George) Ward Reserve and 38 Suir Street Disposal for Sale and Activation Proposal".

2. Provides feedback on the proposal.

3. Endorses the proposal for presentation to the Community Wellbeing and Regulatory Committee seeking a resolution to initiate the disposal process.

4. Endorses the proposal for presentation to the Community Wellbeing and Regulatory Committee seeking a resolution to initiate the preservation and management of JG Ward process through designation under the Reserves Act 1977.

Recommend to the Community Wellbeing and Regulatory Committee:

That the Committee Recommend to Council to:

5. Resolve to commence the disposal of part of JG Ward Reserve and the whole of 38 Suir Street.

6. Resolve to commence the preservation and ongoing management of the remaining part of JG Ward Reserve through designation under the Reserves Act 1977.

It was noted that this proposal was for part of the JG Ward Reserve, not the whole reserve like the previous proposal.

Any money raised from the sale could be reinvested back into the same reserve, or any reserve in Bluff.

The motion, now put, was **RESOLVED.**

10. Bluff Community Board Grants

A5901146

Mr Michael Morris spoke to the report.

Moved Cr Dermody, seconded Ms Topi that the Bluff Community Board:

1. Receives the report "Bluff Community Board Grants".

It was decided to hold a workshop before the end of this term, to set up guidelines about accountability for each grant, so the next Community Board would have guidelines to work from.

It was asked what the targeted rate on each ratepayer was, Mr Morris advised he would find out and come back to the Board.

It was asked if the grants could be stopped, it was confirmed that the Board could stop these at any time.

The motion, now put, was **RESOLVED.**

11. Bluff Action Sheet

A5891606

Mr Allan Gillespie, Mr Chris Bowen and Mr Chris McAulay to the report.

Moved Mr Sutherland, seconded Ms Topi that the Bluff Community Board:

1. Receives the report "Bluff Action Sheet".

Mr Gillespie introduced Mr Mark Stevens, the new manager for Waihōpai Alliance.

Proceeds from the sale of 72 Barrow Street, Bluff would be used to lessen the net debt of the property portfolio as it was not endowment land, so was not specific to Bluff. The Board could make a case for the money to be spent in Bluff.

Vegetation control on Shannon, Lagan and Bann Streets would take place in the week commencing 16 June 2025. A member enquired about the sign which appeared on Gore Street advertising that Shannon Street was going to be closed on the morning of 11 June 2025, and was that for the vegetation clearing, Mr Gillespie was unsure, but would find out.

It was asked about the water problem along Marine Parade, there were 21 properties that had water flowing over the footpath, it was advised that would look at putting drainage in sections along Marine Parade. Drainage could not be put along the whole length of Marine Parade.

A question was asked in regard to the report on Stirling Point, it would be on the agenda for the July meeting.

It was advised the shrubs around Stirling Point had been trimmed.

Shrubs were to be removed from the Slaney Street end of the Bluff Rugby Club, it was asked about drainage for the rugby field, there was an operational plan for all playing fields, and money had been put aside for the Bluff field.

A lock box for a key for the Bluff Cemetery gate had been installed at the Bluff Service Centre, so it can be accessed out of working hours.

A question was asked about the maps of Bluff where the berms were moved, members would like a list now to peruse, rather than waiting until the new mowing season on 1 September 2025.

A Board Member requested that the reduction of the speed limit into Bluff added to the Action Sheet.

The Board were informed that the Ocean Beach project had started, it would take around four months to complete the removal of 1.2 tonnes of contaminated material. It was further noted that freedom campers were not permitted to use the area and gates have been erected.

The motion, now put, was **RESOLVED.**

12. Chairperson's Report -Verbal Update

Moved Cr Dermody, seconded Ms Topi that the Bluff Community Board:

1. Receives the "Chairperson's Report -Verbal Update"

A question was asked if the Board would like to maintain the west end jetty, the cost would be $24,000 per annum. It was agreed to continue the discussion at the next meeting to fully discuss all the information provided by the Manager - Parks and Recreation.

A discussion took place around the plaque for Mr John McCulloch at the new boat ramp, it was decided that the Board were in favour of it, but with no financial burden to the Board.

The Chair would send an invite to Environment Southland after the Local Body Elections.

The Chair would like feedback from the Board as to when they would like to hold a workshop on the Long-term Plan, it was suggested before the meeting on 21 July 2025 or a totally separate day.

The Chair informed the Board that he had spoken to Mr Steve Hindley from Southwood regarding the bark chips spilling onto the road. There was a new process in place and this should not happen in the future. If a spillage did occur then Waka Kotahi would be notified and they would call out their contractors, it is out of Southwood's hands.

The Chair reported that the Bluff Motupohue Masterplan meeting was held in May. It was good to get stakeholders in the room to discuss the plan.

The Chair still had not had a follow up discussion with PowerNet concerning the power poles on Marine Parade, a new Chief executive had been appointed and the Chair advised he would follow up with them.

The motion, now put, was **RESOLVED.**

There been no further business, the meeting finished at 9.16 pm.

BLUFF MOTUPŌHUE TOURISM MASTERPLAN STAKEHOLDER WORKSHOP

To:	Bluff Community Board
Meeting Date:	Monday 21 July 2025
From:	Rhiannon Suter, Manager – Strategy, Policy and Engagement
Approved:	Trudie Hurst - Group Manager - Community Engagement and Corporate Services
Approved Date:	Wednesday 16 July 2025
Open Agenda:	Yes

Purpose and Summary

This report provides the Board with an overview of the workshop held with stakeholders on next steps for the Bluff Motupōhue Tourism Masterplan.

Recommendations

That the Bluff Community Board:

1. Receives the report "Bluff Motupōhue Tourism Masterplan Stakeholder Workshop".

2. Receives the Great South report on the workshop (A6011658).

3. Notes that the part time role to implement the Bluff Tourism Masterplan has been continued by Great South for the 2025/2026 year.

4. Notes that the next stage of LTP planning will commence immediately following the election which will include a workshop for the Bluff Community Board and that further investment in facilities, infrastructure and assets can be considered as part of this process.

5. Provides feedback to Great South on the implementation plan as required.

Recommendations to Council:

6. To request that Great South progress Projects 8, 20 and 7 – Te Taurapa o Te Waka – Bluff Hill Experience (TTOTW)as part of its work for Invercargill City Council under contract funding and note this is the Bluff Community Board's **first/ second/ third priority.**

7. To request that Great South progress Product Packing and Capability Development of Operators as part of its work for Invercargill City Council under contract funding and note this is the Bluff Community Board's **first/ second/ third priority.**

8. To request that Great South progress the Development and Sharing of the Motupōhue Bluff Story as part of the Murihiku Southland Story work and note this is the Bluff Community Board's **first/ second/ third priority.**

Background

In February, the Community Board considered the best next steps for community planning. Rather than proceed with a dedicated community planning process, it was agreed that to proceed with a tourism stakeholder workshop led by Great South and continue with workshops as part of the wider Long-term plan process which will begin immediately after the election.

Issues

The workshop was held by Great South in May 2025 with a range of stakeholder representatives. The attached report outlines five proposed priority areas. Some of these have planning and funding factors which should be considered.

Below are factors for the Bluff Community Board's consideration.

Projects 8, 20 and 7 – Te Taurapa o Te Waka – Bluff Hill Experience (TTOTW)

Council received a presentation on the proposed Te Taurapa o Te Waka project which forms one element of this piece of work as part of the Long-term plan process but was unable to proceed feasibility funding for this work at that time. Great South has indicated that they are able to continue to provide some product development support however further funding for feasibility will be required. Bluff Community Board could provide some resource towards this work and request Council to also consider this, however it is likely that some central Government or other source of support would be required for this work to proceed and no source for this has been identified at this time.

Product Packaging and Capability Development of Operators

Support for development product packaging and capability development may be something which Great South can assist with as part of their core tourism product development work. This was identified as an opportunity for the local operators to explore together.

New Project – Improved Infrastructure, Community Facilities and Assets

Further Council investment in the Bluff community can be considered as part of the Long-term plan process and could form the focus of the first Bluff Community Board workshop. This includes roading, parking, Council owned assets, recreation facilities etc.

New Project – Development and Sharing of the Murihiku Southland Story

Great South have indicated that it would be most effective for development and sharing of the Bluff Motupōhue story to be part of the Murihiku Southland story. Council is supportive of

this approach. It is important to note that significant input would be required from Awarua Rūnaka to inform this piece of work.

It would be useful for the Bluff Community Board to indicate their priorities for these pieces of work.

Focus on Collaboration

Great South have confirmed that the part time tourism coordination role for the Bluff community will continue for 2025/2026.

Focus on Data

Consideration could be given to further data collection as part of the Long-term planning process although it should be noted that there are budget constraints and this would need to be funded by the reserve held by the Bluff Community Board.

Next Steps

Council and Great South will give consideration to the Bluff Community Board's recommendations.

Attachments

Attachment 1 - Great South report on Tourism Stakeholder Workshop Outcomes (A6011658).

GREAT SOUTH
Southland Regional Development Agency

Bluff Motupōhue 2020 Tourism Master Plan – Implementation Plan

Consideration of projects to be included within the Implementation Plan, supplementary to the Bluff Motupōhue Tourism Master Plan 2020

July 2025

Prepared by:

Amie Young, Destination Development Manager, Great South

A6011658

Background

The BMTMP represents a 20-year vision, with the first three years now complete. In that time five projects have been completed, two have been deemed as having an ongoing focus, six are in progress, four have an initial investigation underway, and seven are future focussed. The completed projects have set a strong base to support growth in tourism; however, the environment we are operating within continues to change and evolve. Due to this it's important that the plan is reviewed at several stages within its lifecycle in order to prioritise areas of focus and evaluate new tourism related economic development opportunities that may arise. Such a review could also help to inform priorities for inclusion within the ICC Long Term Planning process, and provide a strong blueprint for the next community board, which may have new members.

To undertake this review, a workshop with BMTMP partners and key representatives from the community was held. The aim of this workshop being to identify 3 projects that would form the basis of a 3–5-year Implementation Plan supplementary to the BMTMP.

Workshop Outcomes

Focus on Collaboration

Throughout the workshop the importance of working together and supporting projects to help get them completed was seen as important. The BMTMP Coordinator plays a key role in connecting with these stakeholders and the wider community. While the Implementation Plan projects take precedence keeping connected and/ or holding stakeholder hui will support this outcome.

Focus on Data

While not necessarily a dedicated Implementation Plan project this should become a key focus over the next 3-5 years, as it provides a measure of progress and can support future funding applications. Current datasets to the Bluff level are very limited and new options should be explored.

Recommended Implementation Plan Projects

1. Projects 8, 20 and 7 – Te Taurapa o Te Waka – Bluff Hill Experience (TTOTW)
   - Te Taurapa o Te Waka embodies three BMTMP projects:
     - *Project 8 - Pouwhenua at Bluff Hill Motupōhue Lookout*
     - *Project 20 – Stargazing Experience*
     - *Project 7 – Expanded Visitor Parking at Bluff Hill Motupōhue Lookout*

   - In order to progress to the fundraising stage for the full project, Te Taurapa o Te Waka requires the completion of a planning assessment and feasibility study. The planning assessment has a cost of $11,700 and the feasibility study, which would include an assessment of commercial opportunities, requires approx. $48,900. Focusing on securing this funding will enable the project to move forward.
   - A Matariki Pou which could form part of the stargazing experience project is also planned for this site. If completed this would become part of the network of 8 Matariki Pou that have been established around Murihiku Southland. There is a strong focus on visitors using these Pou to navigate the region and high interest from Tourism New Zealand, who market the country internationally. Completion of this could come ahead of the wider TTOTW project and be the beginning of the Hill's transformation.
   - *Project Owner* – Awarua Rūnaka, supported by the BMTMP Coordinator and Great South
   - *Budget requirement* – approximately $60,000 for remaining preparatory stages of TTOTW, Matariki Pou costs to be determined but these are estimated to be under $100,000.

2. Product Packaging and Capability Development of Operators
   - The capability of smaller tourism operators within Motupōhue Bluff is currently lacking and this is having an impact on their ability to promote their businesses and connect with visitors. This is particularly so in the digital space.
   - A training programme for tourism businesses could be developed, alongside guidance on developing product packages to appeal to visiting tour groups and the cruise market.
   - Bluff focused itineraries could also be developed, focussed on what there is to do in Motupōhue.
   - A focus on the provision for accommodation within Motupōhue Bluff could also be considered here.
   - *Project Owner* – BMTMP Coordinator, alongside Great South and Bluff Tourism Network coordinator
   - *Budget requirement* – relatively low but some cost may be required depending on training needs and capability building undertaken. Other funding sources will need to be sought should this not be covered by Great South's existing budget.

3. New Project - Improved Infrastructure, Community Facilities and Assets
   - This is based on the premise that we need to make the most of what we have and get projects to the standard required before new elements are added.
   - This would include a stocktake – what do we already have, what's needed, when can it be done/ upgraded
   - An assessment of what's still required for projects that have been deemed as complete should be undertaken, as many still have minor elements unfinished. This covers some existing BMTMP projects i.e.:
     - *Project 6- Active Recreation Precinct* – minor issues still to be rectified and stage 2 to be complete – skills area and shelter
     - *Project 16 – Upgraded Boat Ramp* – Stage 2 in early stages – carparking, fish processing area, toilets
     - *Project 12 – Bluff Gateway Entrance Signage and Landscaping* – mural painting, access, lighting and surface requirements still outstanding
   - *Project Owner* – Bluff Community Board Chair to determine priority and raise with Council through the long-term plan process
   - *Budget requirement* – assume cost to complete elements remaining within existing projects sits with the original project owner or ICC staff resource where relevant

4. New Project – Development and Sharing of the Motupōhue Bluff Story
   - The Motupōhue Bluff story isn't currently shared in a way that visitors can easily engage with it during their stay. Development of this story would ideally be progressed once the Murihiku Southland story is complete so as to connect with the wider regional narrative.
   - Stories could be shared using simple signage at key locations and QR codes people can scan to get more information. The QR codes could take people to relevant pages on either SouthlandNZ or bluff.co.nz.
   - Awarua Rūnaka is currently working on aspects of this, which includes a virtual storytelling aspect.
   - *Project Owner* – Awarua Rūnaka, Great South, Council
   - *Budget requirement* – further funding would be required to assess and create stories, develop signage and online content

Other Projects of Importance

Several other projects of importance were noted. These haven't been included in the recommended projects being considered for inclusion within the Implementation Plan as they already have a clear owner who is actively driving progress. Advocacy for these projects should be given alongside support from other stakeholders where required.

- *Project 13 - Ocean Beach Development* – owner Ocean Beach team
- *Project 22 - Ecological Restoration Initiatives* – owner BHMET
- *Project 23 - Predator Free Bluff* – owner BHMET

Bluff Motupōhue Tourism Master Plan Coordinator Role

We can now confirm that this role will continue for a further 12 months, until 30 June 2026.

Partner Feedback

As signatories to the BMTMP, Great South and Awarua Rūnaka have considered projects recommended within the workshop outcomes.

Awarua Rūnaka would like to see TTOTW included as an Implementation Plan priority in order to progress the work that has already been done in support of this transformational project. This would include the shorter-term establishment of a Matariki Pou on Motupōhue Bluff Hill and sourcing of funding for the feasibility assessment required for the wider project. They also note work they have been doing, which is linked to the Motupōhue Bluff story, and how this could be shared virtually. This would need to be considered should that project become a priority.

Great South see TTOTW as a key project for the entire Murihiku Southland region and one which has strong potential to grow tourism. Continuing progress on this and establishing a Matariki Pou would enable Motupōhue Bluff to benefit from the strong focus this project is receiving. Product packaging and capability building of operators is also a recommended priority area, and one which could include a focus on the cruise market. The Murihiku Southland Destination Strategy identified the need for more accommodation in the region, and as overnight stays increase economic benefit, this could also be considered within the Implementation Plan.

Next Steps

Based on the workshop outcomes and feedback from BMTMP signatories, three projects for inclusion within the Implementation Plan need to be selected, alongside the data focus. Form there the final Implementation Plan will be developed, outlining these priority project areas.

Once the implementation plan is established a working group could also be created to support implementation of identified projects. If initiated, this group would include the BMTMP Coordinator who is tasked with supporting key tourism focussed projects within the Plan, representatives from the Bluff Community Board, Te Rūnaka o Awarua and other local tourism operators and business community members.

REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER

To:	Bluff Community Board
Meeting Date:	Monday 21 July 2025
From:	Lindsay Beer – Bluff Publicity / Promotions Officer
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

To update the Bluff Community Board on activities happening in Bluff.

Recommendations

That the Bluff Community Board:

1. Receive the report "Report of the Bluff Publicity / Promotions Officer".

Night Market / Fire and Light Show

Bluff Promotions and the Thieves Alley Market organisers banded together to hold a Night Market with an associated Fire and Light Show on Saturday 21 June at the Oyster Festival Site.

Pre-event, I issued two media releases which received good coverage plus I did an event Facebook post plus several other posts about the event. Conscious of budget constraints I did just one $50 boost on the event post which brought really good results. After the event I did a media release with a wrap of the event.

There was a really good crowd on the night which exceeded expectations and the hope is that this event can be expanded still further in the future.

New Town Crier

I also issued a media release accompanied by Facebook activity on our efforts to find a new Town Crier. Local coverage was good and the story was also picked up by the ODT, Radio New Zealand and TVNZ Breakfast Show. We organised for our Bluff Promotions Chairman Frazer Murdoch to give live interviews on Radio New Zealand and TVNZ Breakfast.

We did receive interest from the publicity and an appointment should be made in the very near future.

Car Boot Sale

A car boot sale will be held at the Oyster Festival Site on 13 September after Bluff Promotions opted to hold a car boot sale this year and alternate in future years between a Car Boot Sale and a Community Wide Garage Sale. Promotion of this event will begin in the very near future.

Bluff Promotions Up & Over Bluff Hill Grunt

Paula Brown, who I have worked with to try and resurrect the Up & Over Bluff Hill Grunt, has arrived back in Bluff for a time, and we are using her time at home to try and find a Grunt route that will avoid any DOC requirements.

South Port NZ Community Engagement

Bluff Promotions Chairman Frazer Murdoch is liaising with South Port NZ Ltd on the initial projects that have been agreed upon for the Community Engagement Scheme.

Promotional Sign

The promotional sign to advise the community of events happening in Bluff is still ongoing and will be carried out in association with the historical work that the Festival Committee have to carry out along the fence line.

Website

I also have a few more updates ready to go to our website designer to update the website.

Major Events

Details on upcoming major events in our area:

Saturday 13 September: Car Boot Sale – Bluff Oyster Festival Site.

2 November to 8 November 2025: SBS Bank Cycle Tour of Southland. (No course details yet but if the event follows the same template as recent years the Bluff Hill Stage will probably be on Thursday 6 November).

Saturday 8 November: Drivers competing in the World Harness Racing Championship visit Bluff.

Sunday 7 December: Bluff Promotions Parade supported by South Port NZ Ltd plus Christmas In The Bluff.

Thursday 5 February 2026: Burt Munro Challenge Bluff Hillclimb.

Sunday 22 March 2026: Try Whānau 2026.

BLUFF ACTION SHEET

To:	Bluff Community Board
Meeting Date:	Monday 21 July 2025
From:	Infrastructure Services and Parks & Recreation
Approved:	Erin Moogan - Group Manager - Infrastructure Services
Approved Date:	Wednesday 16 July 2025
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

To update the responses to the issues raised during the Bluff inspections.

Recommendations

That the Bluff Community Board:

1. Receives the report "Bluff Action Sheet".

Background

The Bluff Action Sheet was developed following on-going inspections by the Bluff Community Board and Council staff. The action sheet updates the actions identified during these inspections. The last Bluff check-in was on 17 July 2025.

Where action items have been closed-out they are moved from the list "Appendix 1" and archived. Operational day-to-day issues are added to Appendix 2 with an RFS (Request For Service) reference. These will be dealt with accordingly in the Council's RFS system.

New actions and latest updates are shown in red.

Progress Update

Requests for Service

June 2025

Department	Actioned	Being Investigated	Total Received
Building Maintenance	0		0
Drainage	0		0
Parks Department	4		4
Refuse	14	3	17
Roading	17	4	17
Water Services	4		4
Total Received	**39**	**0**	**46**

Previous 12 months

Totals Received	2024								2025				
Department	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**Apr**	**May**
Building Maintenance	6	3	0	1	1	0	1	3	0	1	2	2	0
Drainage	1	1	2	6	7	0	2	2	2	2	1	1	0
Parks Department	3	3	3	2	5	5	7	8	1	2	1	4	1
Refuse	7	7	4	4	6	6	4	6	8	3	4	12	4
Roading	8	5	24	20	22	20	12	10	21	16	14	13	9
Water Services	3	3	4	4	4	3	1	3	9	8	6	10	2
Total Received	**28**	**22**	**37**	**37**	**45**	**34**	**27**	**32**	**41**	**32**	**28**	**42**	**16**

Roading – Waihōpai Alliance

The joint efforts of both minor and major Alliance construction crews delivering Bluff footpath renewals were of a high standard. Where positive feedback from Council was provided; Council acknowledged the strong value delivered. The final section on Barrow Street will be completed in early July.

A new sink hole appearing on the Shannon Street footpath approaching the bridge. Council, contractors and consulting engineer representatives met on site to review, as it appears the subsidence below the footpath has accelerated over the last 6 months. The cause of the subsoil erosion is suspected to be attributed to the stormwater main in the footpath, however extensive testing of pipe(s) could not confirm this. The hole has since been filled and a temporary surface reinstated to make the footpath safe and usable. Further investigations continue, including potentially diverting the stormwater main. This site will be monitored closely for any further movement / subsidence.

Some long-standing vegetation maintenance was completed in June, including the Gore Street hedge, Shannon Street vegetation, Lagan Street trees, Bann Street vegetation, Anne Street walkway, Foyle Street footpath clearance. A compliment was received from a member of the public for the completed works, the resident phoned to thank our staff who are trimming vegetation outside White Tops Dairy, Bluff. "They haven't been maintained in a long time; staff are doing a great job and it is really appreciated".

Frontage vegetation has been high on the priority list along Marine Parade, letters have been sent to multiple properties to attend to their overgrown frontages where they are close to or encroaching into the footpath. Where these are encroaching into the footpath enough to present a hazard to pedestrians, the Waihōpai Alliance will trim back and will keep monitoring. The board is advised such reactive works undertaken by the Alliance incurrs operational expense - which is both timely and can be difficult to recover from such property owners.

A couple of unsealed roads were revitalized with some stone chip millings on Awarua Bay and Omaui Roads. These were milled in, road reshaped and compacted to rejuvenate these roads.

Ocean Beach Landfill Project

Work is progressing well with approx. 40% cut complete, concrete cleaning and testing trials underway and just over 4000 Tonne delivered to AB lime. Rock wall creation is 30% completed, rock supply and delivery working well. No health and safety incidents to date. Road clean to be undertaken to ensure SH1 remains unaffected. Currently one week ahead of programme.





Strategic Asset Planning

Currently planning footpath renewals for 2025/26. Bluff Community Board will be consulted on priorities. Foyle Street needs are acknowledged, and will require full design. This is being programmed.

The Stirling Point concept design is complete and feedback will be needed from the Board. A business case will be developed to go to more detailed design phases. Funding at this stage is not confirmed.

Public toilets being prioritised currently. Renewal programme being progressed.

Stirling Point Concept Plan

A concept plan has been developed and is attached (Appendix 3). The concept provides safety improvements, improved connectivity and upgraded amenities. Replacement of the existing tyre wall is central to widening the area and allowing more options.

Parks and Recreation

Various operational work is being undertaken. Slaney Street shrubs were removed at Foyle Street Reserve. Areas of Motupōhue are being mulched so plantings can be done in winter.

Bluff Boat Ramp Fees and collection mechanisms were implemented from 1 July 2025. A Bluff Boat Ramp website has been set up as a one stop shop to communicate to the public information for all fees, payments and FAQs. The site has been tidied up and infrastructure installed. The toilet and fish processing station is anticipated to be installed by the end of August, subject to consent approval.

Next Steps

Ongoing review of the Action Sheet.

Attachments

1. Appendix 1 - Bluff Action Sheet (A5962129)
2. Appendix 2 - Bluff - RFS Items in Progress (A5962129)
3. Appendix 3 – Stirling Point Concept Plan (A6010368)

APPENDIX 1
A5962129

Bluff Inspection Action Sheet

Item numbers are numeric
133 Next New Item number

BCB Priority Key

High	1
Medium	2
Low	3
Business as usual	4

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
				PROJECT MANAGEMENT OFFICE			
3	2022	Project Management Office	Boat Ramp	14/04/2025 - Bracing methodology and pricing have been signed off. Fabrication of additional items has begun. Civil works programme is in production. Toilet block and fish processing station are in fabrication with delivery estimated for May. 20/05/2025 - Minor amendments are being made to the piles for the Exeloo facility to account for the ground conditions. Civil works to begin on the Eastern Jetty following the confirmation of pile placement. 10/07/2025 - Piles have been installed in the dinghy ramp for the Eastern Jetty bracing to be attached to. There have been some minor measurement changes resulting in an adjustment being made to the bracing. The adjustment has pushed the works out to the end of July. Pending handover/delivery in August. The Exeloo unit is going through consenting. Once consents are received installation will take place.	Erin Moogan	West Jetty final bracing (Feb/March) Toilet (June/July - TBC)	1
				STRATEGIC ASSET PLANNING			
4	2019	Strategic Asset Planning	Stirling Point - Seaside Footpath	Seaside footpath is still awaiting decisions. The number of alternative options has not really changed and car parking remains to be a significant problem. Future workshops with the Board should consider options and direction. No funding has been allocated for development works. Further strategic planning is needed to look to have longer term plan available. Any improvements will need to be budgeted in the future. Not included in LTP. Staff looking at a longer term solution as budget becomes available. 27/03/25 - Workshop held 17 March 2025 - concepts being developed. 03/06/2025 - Stirling Point concept designs are with consultants currently. 10/07/2025 - Concept designs complete and to be presented to the Bluff Community Board meeting.	Doug Rodgers	Hold	1
38	2020	Strategic Asset Planning	Stirling Point - Replacement for tyre retaining wall	01/09/2022 Met with Ray and Tammi. Property boundary does cross the wall, about half the wall is inside the property. No funding is currently allocated for new works. Changes planned here need to align with what is strategically planned. Some resolution needed on how the area should be managed, importance of Board input noted. How can parking be improved or should restrictions be in place. All parties aware that land is a limitation and any project will need high capital investment. 27/03/25 Workshop held 17 March 2025, concept design to be delivered for low budget solutions to the tyre wall. Part of a holistic aproach to the area. 03/06/2025 - Stirling Point concept designs are with consultants currently, process stalled. 10/07/2025 - Concept design completed and to be presented to the Bluff Comunity Board meeting.	Doug Rodgers	On Hold	2
85	2023	Strategic Asset Planning	Bluff Gateway Entrance & Highway sign - Lighting installation, surface water run-off improvements	04/03/2025 - Given NZTA are unable to fund this, next steps are to confirm a concept and the scope of the project (confirming lighting, landscaping, safety considerations) 03/06/2025 - The new lighting fixture for the Bluff sign has been designed and will be forwarded to NZTA for approval. This work is unbudgeted at this stage. 10/07/2025 - Lighting to be progressed in new financial year.	Doug Rodgers	In Progress	2
97	2023	Strategic Asset Planning	Street lighting - Murihuku Place and Rons Place	31/08/2023 - No street lighting, popular route for walkers at night, feels unsafe. 27/03/2025 - investigation under way - focus on lighting in Rons Place midway. 02/06/2025 - Unbudgeted - investigations started. 10/07/2025 - Under investigation lighting being priced.	Doug Rodgers	3-10-2024	3
109	2024	Strategic Asset Planning	No Stopping lines at Stirling Point - Ward Parade	No stopping lines previously at Stirling Point on Ward Parade. NZTA previously consulted, however no changes to bylaws were adopted. 12/07/2024 - Potentially needs new consultation. ICC following up on legal implications. 03/10/2024 - No-Stopping lines on Ward Parade to go out for public consultation. The parking bylaw will need to be ammended once consultion is completed. Full process expected to take 6 months. The current parking bylaw shows no-stopping lines on the east side of Ward Parade by the Stirling Point gateway sign, working through NZTA permissions for ICC to mark these in the interim. 24/01/2025 - Organising consultation process. 27/03/2025 - Workshop held and would be wise to combine this in design concepts. 10/07/2025 - Forms part of the Stirling Point concept design.	Doug Rodgers	30-Jul-2024	1
123	2024	Strategic Asset Planning	Footpath erosion on Foyle Street, just west Slaney Street.	04/10/2024 - ICC to review extent of erosion. 14/04/2025 - Recent discussions with BCB indicate footpath well used, and there is a preference to retain footpath. SAP reviewing with footpath renewals programme. 22/06/2025 - To be included for assessment in 2025/26 footpath renewals.	Doug Rodgers	30-Sep-2025	3
128	2025	Strategic Asset Planning	Public toilet near Gore St playground	28/04/2025 - Bluff Community Board query if a new single public toilet can be installed near the Gore Street playground? 03/06/2025 - To be reviewed in the 2025/26 financial year. 10/07/2025 - Under investigation and subject to budget constraints.	Doug Rodgers		3
131	2025	Infrastructure Operations	No stopping lines - Foreshore Road outside Museum	28/04/2025 - It was noted around a number of complaints of vehicles parking on the bend on Foreshore Road near the museum. There needed to be no parking lines. 30/05/2025 - To be reviewed.	Doug Rodgers		3
132	2023	Strategic Asset Planning	Speed limit reduction between 100km / 50km zones	10/07/2025 - Concerns about the speed limit going from 100 to 50 km per hour. Vehicles, including trucks still going too fast after the 50 sign. Speed reduction requested entering Bluff, 70km from Ocean Beach. Speed limits are set by Waka Kotahi, a temporary speed limit can be requested.	Doug Rodgers	In progress	3

APPENDIX 1
A5962129

Bluff Inspection Action Sheet

Item numbers are numeric
133 Next New Item number

BCB Priority Key

High	1
Medium	2
Low	3
Business as usual	4

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
				INFRASTRUCTURE OPERATIONS			
71	2023	Infrastructure Operations	Gore Street (between Onslow/Henderson) – Hedge trimming along fence line.	08/03/2024 - Currently encroaching into parking bays opposite 2-20 Gore Street. 28/01/2025 - Due to delays with the subcontractor, the hedge trimming that was scheduled for December could not be completed. It has now been rescheduled for February 2025. 14/04/2025 - Hedge trimmed back last week. Planned for an annual trim. 03/06/2025 - Hedge programmed for trimming in July 2025. Planned for an annual trim.	Allan Gillespie	Complete	2
77	2023	Infrastructure Operations	Foreshore Road/Murihuku Road – Sight distance reduced by plantings – Southport	To confirm maintenance accountability between Southport/ ICC Infrastructure/ ICC Parks. 11/07/2024 - Confirmed Southport responsible for these gardens. ICC to contact Southport to address. 14/04/2025 - Southport notified to trim back garden. 10/07/2025 - Land leased to trust who maintains the Bluff Maritme Museum. Requested them to trim back vegetation to clear sight distance. Awaiting feedback.	Allan Gillespie	In Progress	4
83	2023	Infrastructure Operations	Cycle track access issue north of over bridge - Bluff Highway	Cars using cycleway to access property. ICC to investigate erecting bollards to prevent vehicle access from Princes Road and north of railway overbridge on Bluff Highway. 11/07/2024 - Signage to be installed at end of Princes Road where road ends and shared path begins. 15/11/2024 - Plans to be confirmed and issued to Waihōpai Alliance. 30/05/2025 - Bollard to be installed on south end where cycleway meets Princes Road in July.	Allan Gillespie	31-Jul-2025	3
84	2023	Infrastructure Operations	KiwiRail	To arrange discussion on issues in Bluff. 14/04/2025 - Bluff Community Board to send list of queries to contact at KiwiRail - Ari Jakobs (ari.jakobs@kiwirail.co.nz) - To reconfirm draft agenda with Bluff Community Board.	Allan Gillespie	31-Jul-2024	3
95	2023	Infrastructure Operations	Ocean Beach Road - Motorists parking in cycle lane	31/08/2023 - Bluff Community Board noted motorists are currently parking in the cycle lane blocking cyclists using the Bluff trail along Ocean Beach Road. 08/12/2023 - Need to have a lane line (Waka Kotahi responsibility), edge marker posts (cycleway maintenance) at 25m spacings and have painted symbols (regular intervals) on shared path to highlight. Confirm no cables for edge marker posts and discuss with Waka Kotahi. 30/05/2025 - Delineator posts to be installed instead of edge marker posts - on order, expect to be completed in July.	Allan Gillespie	31-Jul-2024	2
103	2024	Infrastructure Operations	Vehicle crossing damage - 119-123 Slaney Street.	01/01/2024 - Vehicle crossing at 119-123 Slaney St damaged from recent water renewals project. RFS 410861 08/03/2024 - Driveway in question looks in no worse condition after construction than it was before. However this is disputed by property owner. 14/04/2025 - Further treatment required, seal design to be priced by Waihōpai Alliance - meeting between Operations-ESG to be undertaken.	Allan Gillespie	Under Investigation	3
126	2024	Infrastructure Operations	Marine Parade - groundwater flowing over footpath.	09/12/2024 - Ground water is flowing over the footpath at various locations along Marine Parade. Particularly after wet weather. Is there opportunity to install strip drains to catch this water? What are the long term plans to address this issue. 14/04/2025 - Further wet weather assessment is required - followed by containment methodology.	Allan Gillespie	TBC	1
127	2025	Infrastructure Operations	Shannon Street - bridge approach-footpath failure	17/12/2024 - Footpath subsidence identified and temporarily repaired by the Waihōpai Alliance in December 2024 10/03/2025- CCTV investigation of underground SW pipelines completed, and cavity identified under footpath 14/04/2025 - Excavation and repair, to be programmed by Downer - Operations to continue liaison with SouthPort re: TTM changes. 10/07/2025 - Subsidence has accelerated, with a new sink hole appearing on the footpath. Council, Contractors and Consulting Engineer representatives met on site to review. The cause of the subsoil erosion is suspected to be attributed to the stormwater main in the footpath, however after flooding and testing the pipes could not confirm this. The hole has since been filled and a temporary surface reinstated to make the footpath safe and usable. Further investigations continue, including potentially diverting the stormwater main. This site will be monitored closely for any further movement / subsidence.	Allan Gillespie	In Progress	1
130	2025	Infrastructure Operations	Bluff Mowing maps	15/05/2025 - BCB queried what berms meet the criteria for the council to mow and which don't. 16/05/2025 - Bluff mowing maps to be reviewed before the new mowing season starts. 10/07/2025 - Review in progress.	Allan Gillespie	30-Sep-2025	3
132	2025	Infrastructure Operations	Footpath kerb ramp opposite Bluff Museum	22/05/2025 - It was noted around putting a bollard or similar deterrent on the dropdown path near the museum and boat ramp which was used by vehicles but should not be. 03/06/2025 - Wahōpai Alliance to install delineator of similar to deter vehicles using the kerb ramp (pram crossing). 10/07/2025 - Delineator to be installed in July.	Allan Gillespie	31-Jul-2025	3

APPENDIX 1
A5962129

Bluff Inspection Action Sheet

Item numbers are numeric
133 Next New Item number

BCB Priority Key

High	1
Medium	2
Low	3
Business as usual	4

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
PARKS AND RECREATION							
2	2021	Parks and Recreation	Access Restriction to the Beach from Stirling Point Pilot Station Esplanade Reserve	Further consultation on this paper has been undertaken by Te Ao Marama. ICC staff have met on site with Tammi Topi to look at the issues and potential alternatives. August update - Various options are being developed and further information has been requested on the cost of each option. A separate paper is being developed for the October Bluff Community Board. 30/09/2024 - This paper is not complete and will aim to be presented at the next Bluff Community Board meeting. 19/11/2024 - This access is proving to be quite complex and the stability of the access track is looking to be an expensive option. 24/01/2025 - No update, however archaeological authority has now been closed so a new one may need applied for if relating to works in this space. 08/07/2025 - No updates	Caroline Rain - Parks and Recreation	Under Action to arrange date/time	3
5a	2023	Parks and Recreation	General Land review	38 Suir Street, JG Ward Reserve, Part Bluff Hill Reserve, Bluff Camping Ground land parcels were endorsed by Community Wellbeing Committee for Council Officers to proceed with Public Notification with the community on potential alternative uses of these spaces. 5/4/2024 - Engagement with the community has been undertaken via the LTP process in March and feedback is currently being analysed. Feedback on LTP? Collation of feedback made available? August update - At the July Bluff Community Board Meeting, a paper was presented which detailed all submissions received for the Long-term Plan process. An agreement was reached that a separate working group would be formed to discuss in detail the options associated with each land parcel. 30/09/2024 - Land Disposal Workshop confirmed for the 14/10/2025. 24/1/2025 - JG Ward paper being prepared to take to BCB. March 2025 - JG Ward Paper planned to be delivered in May. 11/4/2025 - Still planned to deliver paper to BCB in May. 09/06/2025 - JG Ward and 38 Suir Street BCB paper has been approved to be discussed at the June BCB. Mokomoko Reserve was agreed at the Community Wellbeing Committee in May 2025. 08/07/2025 - JG Ward and 38 Suir Street paper was discussed at the June Bluff Community Board meeting. Recommendations were resolved at Council. A report will be prepared to present to Council to commence the disposal process.	Caroline Rain - Parks and Recreation	Under Action	2
110	2024	Parks and Recreation	Bluff Skate Park - Lighting	Bluff Skate Park – Is there an opportunity to install any lighting at the park? (similar to Invercargill's Skate Park opposite Splash Palace). August update - Assessment across all lighting requirements are being undertaken for all Parks and Recreation sites, which includes Bluff Skate Park. This is assessment is expected to be completed before the end of the calendar year. 30/09/2024 - Assessment of all lighting needs in reserves are underway. Expected completion is early 2025. 24/01/2025 - No update - lighting assessment planned for April / May. 11/4/2025 - Assessment still planned for April/May. 09/06/2025 - Assessment delayed to be rescheduled for the next financial year. 08/07/2025 - No updates.	Caroline Rain	New	3
124	2025	Project Management Office	Bluff boat ramp charging	24/01/2025 - Charging for the Boat Ramp will be implemented following completion of the project and installation of the associated infrastructure. This is anticipated to commence in the coming months and will be at the rates within the approved fees and charges. 05/03/2025 – Infrastructure requirements are currently being worked through for the installation of the charging mechanism for use of the Murihiku Place Boat Ramp. Charging will not commence until the completion of the Boat Ramp project, which included installation of the Toilet and Fish Processing station. The design of this facility is currently gaining feedback. 11/4/2025 - Parks Working through handover and installation process, with an information paper being prepared to go to Bluff Community Board in June 2025. 09/06/2025 - Bluff Fees and Charging Mechanisms BCB Paper approved for June 2025 and to be discussed for action. 08/07/2025 - Fees and charging mechanisms were implemented 1 July 2025. A report will be provided next financial year with information collected for further discussion prior to fees and charges being reviewed. This is now complete and will be removed.	Caroline Rain	Complete	3
125	2025	Parks and Recreation	Western Jetty at Foreshore Road Boatramp	March 2025 – Further discussion is required to understand the viability of repairing and maintaining two boat ramps and associated infrastructure within Bluff. 11/02/2025 - Gave update for costs to repair the Foreshore Road ramp/wharf and asked for their endorsement to place a bid for funds. This was not endorsed as they wish to undertake more due diligence discussion on the investment of two boat ramps. 09/06/2025 - Awaiting advice from Bluff Community Board on direction. 08/07/2025 - Awaiting direction from Bluff Community Board.	Caroline Rain	TBC	3
129	2025	Parks and Recreation	Wheelchair access to Bluff heritage trails and gunpit	05/05/2025 - BCB noted wheelchairs cannot access the entrance to the Bluff heritage trals and gunpit at the end of Gunpit Rd. 03/06/2025 - Under review. Parks are considering various options to provide wheelchair access. 08/07/2025 - This project is in progress.	Caroline Rain	Under Action	3

APPENDIX 2

A5962129

Bluff Action Items "RFS's In Progress" ***For review - items resolved and being actioned**

Item numbers are numeric

133 Next New Item number - change in Appendix 1

BCB Priority Key

High	1
Medium	2
Low	3
Business as usual	4

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
92	2023	Infrastructure Operations	Pine tree/gorse in Lagan Street Road reserve	Pine tree/gorse complaint in Lagan Street reserve between Slaney Street and Brandon Street. Gorse bushes removed. ICC investigating if tree to be maintained or removed. 11/10/2023 - Gorse removed. Parks advised pine tree branches should be trimmed short term, however would be best to remove completely medium term. Costs $2,200 to trim/remove dead branches, $4,800 to remove tree completely. 01/02/2024 - BCB confirmed pine trees to be removed completely. 23/08/2024 - ICC currently confirming quote to remove trees and advise adjacent land owners. 09/12/2024 - 5 of the 10 trees to be removed as they are dead or dying. 07/03/2025 - Awaiting revised quotation for removal of dead trees (5 No. of 10) 03/06/2025 - Programmed for July 2025.	Allan Gillespie	Complete	4
100	2024	Infrastructure Operations	Slump in road - outside 86 Gore Street	01/02/2024 - Slump in roadway on Gore St outside 86 Gore St (SH1) 02/02/2024 - This slump was identified in Oct 2023 and passed onto the NZTA SH Maintenance contractor. They advised this needs to be discussed with NZTA. Awaiting feedback from NZTA. 30/05/2024 - Slump is within area with pavers, so is shared responsibility between ICC (surface) & NZTA (Base/sub-base). Investigations underway. 07/03/2025 - Monitoring slump. Discussions underway with NZTA for joint repairs. 14/04/2025 - Further investigation reveals potential SW main failure, to be investigated/repaired.	Allan Gillespie	31/05/2025	4
101	2024	Infrastructure Operations	Slump in footpath - 76 Gore Street	01/02/2024 - Slump in footpath, trip hazard. 05/02/2024 - This area has cones marking the hazard. Supervisor to discuss options with ICC. Dispatch 3488. 28/01/2025 - There is a limited budget for footpath maintenance, and a decision needs to be made regarding whether the Bluff Community Board wishes to retain the pavers or if we can asphalt the footpath. If asphalting is approved, it would fall under capital renewals and may be scheduled for completion sooner. 10/03/2025 - Pavers to be retained. Waihōpai Alliance to prepare estimate for restoration works. This may need to be pushed to next financial year to undertake full repairs due to budget restraints. Trip hazards to be mitigated accordingly until then. 14/03/2025 - Current slumps/trip hazards have been repaired by the Waihōpai Alliance. A long-term plan is being priced to relay and level the footpath. Bluff Community Board is advised on heavy plant used within this location, that has an effect on pavers.	RFS 410859	10-April-2025 (partial)	2
104	2024	Parks and Recreation	Foyle Street Reserve - seating	01/01/2024 - Is there any opportunity to replace the shrubs along the banks of Foyle Street reserve with some form of terraces to accommodate seating to watch sporting activities? 5/4/2024 - Still investigating seating opportunity. 15/11/2024 - This is still in the investigation stage, very steep banking and will take some thinking on how this could be achieved.	RFS 410856	Being Investigated	4
108	2024	Infrastructure Operations	Overhanging vegetation - Shannon St bridge	04/06/2024 - Overhanging vegetation on Shannon St bridge, west side between bridge and Foreshore Rd. 23/08/2024 - Waihōpai Alliance to action, send the crew down to attend. Dispatch# 16341. 09/12/2024 - Minor vegetation trimmed back to barrier. Further investigation required after further complaint recieved. 28/01/2025 - At the end of December, the vegetation along the road edge was cut back and removed. A further RFS has been raised for the trees behind the fencing. 14/04/2025 - Remaining bushes programmed to be removed in April. 03/06/2025 - Programmed for July 2025.	RFS 419100	Complete	4

A6010368



WORK IN PROGRESS

PRINTED 4/07/2025 11:40:38 am

REVISION	AMENDMENT	APPROVED	DATE
A	CONCEPT	S.V	30/06/2025
B	FOR COMMENT	S.V	04/07/2025

Invercargill City Council

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CIVIL

SCALES: 1:400 @A1, 1:800 @A3 — ORIGINAL SIZE: A1

DRAWN	DESIGNED	APPROVED
B.HORRELL		S.VENKATARAMAN

DRAWING VERIFIED	DESIGN VERIFIED	APPROVED DATE
		30/06/2025

CONCEPT

PROJECT: INVERCARGILL CITY COUNCIL
STERLING POINT, BLUFF
CARPARK UPGRADE

TITLE: PLAN

WSP PROJECT NO.	PROJ-ORIG-VOL-LOC-TYPE	SHEET NO.	REVISION
6-VI0.66.00	CBN8	C01	B

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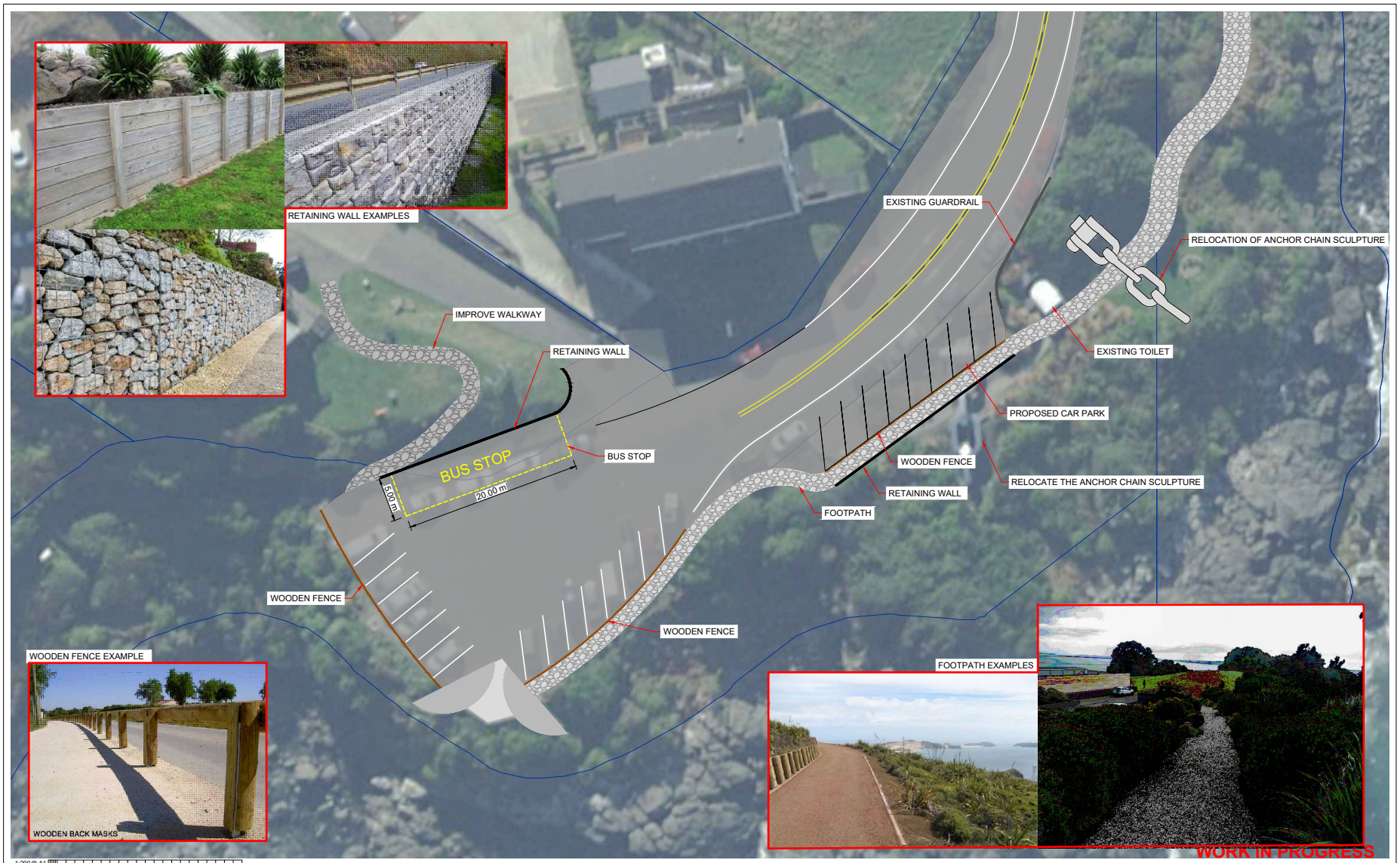

REVISION	AMENDMENT	APPROVED	DATE
A	CONCEPT	S.V	30/06/2025
B	FOR COMMENT	S.V	04/07/2025

Invercargill CITY COUNCIL

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CIVIL

SCALES: 1:200 @A1, 1:400 @A3
ORIGINAL SIZE: A1
DRAWN: B.HORRELL
DESIGNED:
APPROVED: S.VENKATARAMAN
DRAWING VERIFIED:
DESIGN VERIFIED:
APPROVED DATE: 30/06/2025

CONCEPT

PROJECT: INVERCARGILL CITY COUNCIL
STERLING POINT, BLUFF
CARPARK UPGRADE
TITLE: CONCEPT 1
WSP PROJECT NO.: 6-VI0.66.00
PROJ-ORIG-VOL-LOC-TYPE: CBN8
SHEET NO.: C02
REVISION: B

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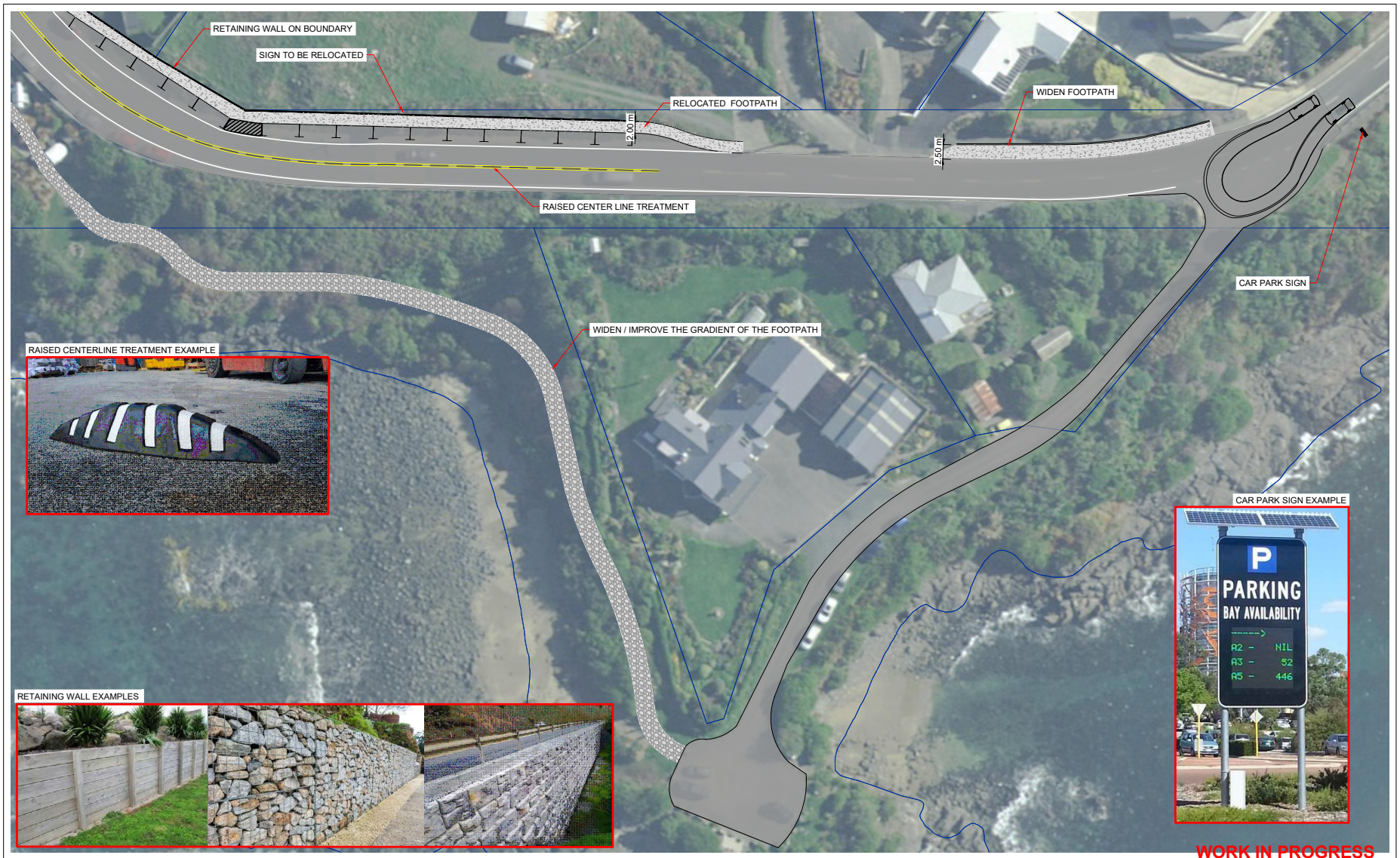

WORK IN PROGRESS

PRINTED 4/07/2025 11:42:24 am

REVISION	AMENDMENT	APPROVED	DATE
A	CONCEPT	S.V	30/03/2025
B	FOR COMMENT	S.V	04/07/2025

Invercargill CITY COUNCIL

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CIVIL

SCALES: 1:300 @A1, 1:600 @A3
ORIGINAL SIZE: A1
DRAWN: B.HORRELL
DESIGNED:
APPROVED: S.VENKATARAMAN
DRAWING VERIFIED:
DESIGN VERIFIED:
APPROVED DATE: 30/06/2025

CONCEPT

PROJECT: INVERCARGILL CITY COUNCIL
STERLING POINT, BLUFF
CARPARK UPGRADE

TITLE: CONCEPT 2

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SHEET NO.: C03
REVISION: B

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