



**Notice is hereby given of the Meeting of the
Southland Museum & Art Gallery Trust Board Inc
to be held in the Council Chambers,
Invercargill City Council, 101 Esk Street, Invercargill
on Thursday 01 April 2021 at 3.00 pm**

Cr D Ludlow (Chair)
Cr R Amundsen
Cr L F Soper
Mayor Gary Tong
Cr C Menzies
Cr B Highsted
Ms G Neave
Mr R Eagles
Ms E Cook
Mrs C Henderson

THILINI AMARASINGHA
For Secretary

Southland Museum and Art Gallery Trust Board - Public Agenda



01 April 2021 03:00 PM - 05:00 PM

Agenda Topic

2. APOLOGIES
3. [INTEREST REGISTER](#)
4. [MINUTES OF THE MEETING HELD ON 11 MARCH 2021](#)
 - 4.1 Matters Arising
5. [ACTION SHEET](#)
6. [ITEMS FOR REVIEW 2020/21](#)
7. REPORTS
 - 7.1 [SMAG Manager's Report for February 2021](#)
8. CORRESPONDENCE
9. GENERAL
10. [PUBLIC EXCLUDED SESSION](#)

Southland Museum & Art Gallery Trust Board Interest Register

Last updated:
11 March 2021

Current						
Full name	Position	From	To	Entity	Interest	Comment
Cr Rebecca Amundsen	Trustee	7 Nov 2017		Invercargill City Council Southland Regional Heritage Committee Venture Southland Invercargill City Charitable Trust Dan Davin Literary Foundation Archdraught Limited BP ORR Limited TASK Limited Heritage South Arts Murihiku	Councillor Member ICC Council Representative Trustee Trustee Director / Shareholder Director / Shareholder Director / Shareholder Contractor Trustee	
Roger Eagles	Trustee	06 Sep 2018		Eagles Eagles Redpath FINA Masters Swimming Committee Aquatic NZ Inc Grose Investments Limited Swimming Southland Inc	Partner Member Chair Director Board Member	
Cr Darren Ludlow	Trustee	17 Nov 2004		Invercargill City Council Radio Southland Invercargill City Holdings Ltd Invercargill Venue & Events Management Ltd Healthy Families Invercargill Murihiku Maori Wardens Incorporated Southland Community Law Centre Invercargill City Property Limited	Councillor Manager Director Director Board Member Board Member Board Member Director	

Southland Museum and Art Gallery Trust Board - Public Agenda - INTEREST REGISTER

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Current						
Full name	Position	From	To	Entity	Interest	Comment
Gwen Neave	Trustee	28 Nov 2001		Southland Community Education Programme Incorp N Z Council Of Victim Support Groups Incorp Invercargill and Districts Victim Support Grp Incorp Arts Murihiku	Executive Member Board Member Committee Member	
Mayor Gary Tong	Trustee	18 Dec 2019		Southland District Council Koha Kai and Borland Lodge	Mayor Trustee	
Cr Christine Mary Menzies	Trustee	18 Dec 2019		Southland Youth One Stop Shop Winton Medical Centre and Central Southland Hospital Trust Southland District Council Barnardos / Ministry of Education Social Workers Registration Board	Trustee Chair Councillor Employee Committee Member	
Christine (Chris) Henderson	Trustee	5 Dec 2019		Friends of the Southland Museum and Art Gallery Southland Branch of Forest and Bird Southland Astronomical Society	Chairman Chairman Member	
Evelyn Cook	Trustee	4 July 2019		Police Iwi Liaison Museum Iwi Liaison Te Rūnanga o Ngāi Tahu Te Whānau a Neke Trust Rakiura Māori Land Trust Strengthening Families Waihōpai Rūnaka Te Rūnaka o Awarua Te Awahi Rito CDEM CEG Otago Emergency Response Iwi Liaison Hui Amorangi o Te Wai Pounamu Trust Board	Awarua Awarua Beneficiary Owner Owner Iwi Representative Member Member Representing SMAG Representing Iwi Representing Iwi Representing Murihiku Iwi Trustee	
Cr Bret Highsted	Trustee	10 Mar 2020		Broadacres Ltd CPC Investments Ltd CPC Properties Ltd	Director Director Director	

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Southland Museum and Art Gallery Trust Board - Public Agenda - INTEREST REGISTER

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				<p>Fert Wholesale Direct Ltd Global Vehicle Leasing 2009 Ltd Gore A&P Joint Management Committee Gore District Council Hokonui Heritage Centre Trust Honunui Moonshine Museum Charitable Trust North Road Storage Ltd Southland Warm Homes Trust Stoney Creek Station Ltd The Terraces Ltd Tulbury Heights Ltd Tulloch Farm Glendhu Ltd Tulloch Ltd Tulloch Milk Logistics Ltd Tulloch Properties Christchurch Ltd Tulloch Group Ltd Croydon Aviation Heritage Trust Mataura Valley Milk Ltd Southern Skies Properties Ltd Deep South Storage Ltd</p>	<p>Director Director Chair Councillor Trustee Trustee Director Trustee Director Director Director Director Director Director Director Director Director Employee</p>	
Steve Gibling	ICC Group Manager			Invercargill City Council	Group Manager – Leisure and Recreation	
Wayne Marriott	Manager – Museum and Heritage Services			<p>Invercargill City Council Horizon Energy Limited Whakatane & District Historical Society Scholarship Trust Whakatane & District Historical Society New Zealand Society of Genealogists Ohope Beach Primary School BOT BOP Acacia Charitable Trust Whakatane Masonic Properties Limited Te Waipounamu Museums Company Limited Art & Acre Limited Judicial Justice of the Peace (Invercargill) Justice of the Peace (EBOP – Committee)</p>	<p>Manager – Museum and Heritage Services Historian Chair & Director Vice-President Member Finance Chair & Director Director Director Director</p>	

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**MINUTES OF THE SOUTHLAND MUSEUM AND ART GALLERY TRUST BOARD
HELD IN THE COUNCIL CHAMBERS, INVERCARGILL CITY COUNCIL, 101 ESK
STREET, INVERCARGILL ON THURSDAY 11 MARCH 2021 AT
3.05 PM**

PRESENT: Cr D Ludlow (Chair)
Cr R Amundsen
Cr C Menzies
Cr B Highsted (Via Zoom platform)
Mr R Eagles
Ms E Cook
Mrs C Henderson (Via Zoom platform)

In attendance: Mr W Marriott (Manager – Museum and
Heritage Services)
Mr J Botting (Financial Controller)
Mr S Craig (Management Accountant)
Mrs T Amarasingha (Secretary)

2. APOLOGIES

Mayor Tong
Cr Paul Duffy
Ms Neave
Mr Gibling
Mr Marriot (for lateness)

Moved Cr Ludlow, seconded Ms Cook and **RESOLVED** that the apologies be accepted.

3. INTEREST REGISTER

Mr Cook, Cr Menzies and Mr Marriot updated their interests.

Members to review the interest register and send any updates to Thilini Amarasingha.

**4. CONFIRMATION OF MINUTES OF THE MEETING HELD ON 11
FEBRUARY 2021**

A3343153

Moved Cr Amundsen, seconded Ms Cook and **RESOLVED** that the minutes of the meeting held on Thursday 11 February 2021 be accepted as a true and correct record.

4.1 Matters Arising from Previous Minutes

Nil.

A3372476

5. **Action Sheet**

A3352472

Cr Ludlow added a new action item “Conform dates for workshops” for the meeting scheduled on Thursday, 1 April 2021.

6. **Items for Review**

A3022453

Nil.

7. **REPORTS**

7.1 **SMAG Managers Report for January 2021**

A3335788

Cr Ludlow spoke to the report.

Moved Cr Amundsen, seconded Ms Cook and **RESOLVED** that the Southland Museum and Art Gallery Trust Board

1. Receive the report “SMAG Manager’s Report for January 2021”.
2. Note that following the completion of restoration work, Minerva be exhibited at the Invercargill Public Library as part of the 150th commemoration of the gazetting of Invercargill Municipality in June 2021.
3. Note that the opening hours of He Waka Tuia from 1 April 2021 will be Monday to Friday 10.00 am – 5.00 pm; Saturday 10.00 am to 2.00 pm; Sunday 11.00 am to 3.00 pm; Public Holidays 10.00 am to 2.00 pm; ANZAC Day 1.00 to 5.00 pm; closed Christmas Day and Good Friday.

8. **FINANCIALS**

8.1 **Financial Report**

A3352318

Cr Ludlow welcomed and introduced Mr Craig – Management Accountant, to the Board.

Cr Ludlow also thanked Mr Botting for his work as Accountant to the Board.

Mr Botting spoke to the report.

Moved Ms Cook, seconded Cr Amundsen and **RESOLVED** that the quarterly financial report for the 8 months ending 28th February 2021 be received.

AND

That the payments for authorisation be approved

AND

ICC Accountant (Simon Craig to have “Creator” rights in online banking be approved (Replacing Jaimee Botting) and Mr Eagles be added as the fourth signatory for online banking.

9. **CORRESPONDENCE**

Nil.

10. **GENERAL BUSINESS**

Mrs. Henderson asked if there are any restrictions for her to share the agenda and minutes of the SMAG Board with the Friends of the SMAG.
Cr Ludlow confirmed that there are no restrictions to share public agenda and public minutes.

Board also discussed the review of SMAG Constitution and Statement of Intent.

Cr Ludlow informed that the new trustee appointment will come through the council on 23 March 2021.

11. **PUBLIC EXCLUDED SESSION**

Moved Cr Ludlow, seconded Ms Cook and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting,

(a) Conforming the minutes of the public excluded session held on 11 February 2021.

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Minutes of the public excluded session held on 11 February 2021	Section 7(2)(i) Enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting closed at 3.55 pm

Next meeting: Thursday 1 April 2021, 3.00 pm in the Council Chambers at Invercargill City Council



ACTION SHEET

Held on 11 March 2021

Originating Date	Item #	Item Description	Action to be taken	Action by	Due date
06/06/19		Manawhenua Representation Jane Davis	A decision was made to meet with Jane's whanau following the lifting of Covid-19 isolation levels.	Ms Neave	WIP
03/10/19		Dame Kiri Te Kanawa	Toni to make contact and invite Dame Kiri Te Kanawa to the museum opening when the date has been confirmed	Cr Ludlow	2021
02/04/20		Hazard Report	Wayne Marriot to prepare a hazard report in regards to holding nitrate on-site.	Mr Marriot	2021
11/03/2021		Workshops	Confirm dates for workshops	SMAG Board	1 April 2021

SOUTHLAND MUSEUM & ART GALLERY TRUST BOARD 2020/21 – TIMELINE*											
Item Due For Review 2020/21											
	Jul	Aug	Sep	Oct	Nov	Dec	Feb	Mar	Apr	May	Jun
DRAFT Annual Report reviewed		✓									
Final Annual Report Signoff [Due to ICC & SDC]			30/9								
Management fee automatic payment form updated			✓								
Business Plan Workshop				✓							
Business Plan Review					✓						
Bequest Term deposit renewal						✓					
AGM						✓					
Review of Draft Statement of Intent						✓					
Draft Statement of Intent [Due to ICC & SDC]							28/2				
6 Monthly Financials [Due to ICC & SDC]							28/2				
Fraud Policy / Delegation policy review									✓		
Impairment of Building / asset valuation review										✓	
Final Statement of Intent [Due to ICC & SDC]											30/6
Trustees review interest register	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

* A review of the governance of the Southland Museum & Art Gallery Trust Board is currently underway. As any changes to the governance structure is currently unknown, this timeline has been prepared with the assumption of business as usual.

TO: SOUTHLAND MUSEUM AND ART GALLERY TRUST BOARD

FROM: MANAGER - MUSEUM AND HERITAGE SERVICES

MEETING DATE: THURSDAY 1 APRIL 2021

SMAG MANAGERS' REPORT FOR FEBRUARY 2021
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RECOMMENDATIONS

That the Southland Museum and Art Gallery Trust Board

1. Receive the report "SMAG Managers' Report for February 2021".
2. Receive the report "Ownership of Southland Museum and Art Gallery Buildings, Niho o te Taniwha" (Appendix 1).
3. Note that the Board is satisfied that the ownership of the collective buildings belongs with Invercargill City Council.

SOUTHLAND MUSEUM & ART GALLERY NIHO O TE TANIWHA

Visit to He Waka Tuia

On 16 February 2021, Ranui Ngarimu and Joe Harawira, who were travelling as part of the Governor General's party, visited HWT. Ranui Ngarimu is a master weaver and generously shared her knowledge on a kakahu kiwi which has links to the Bates whanau.

Joe Harawira, as well as holding the role of Kaumatua to Government House is also the Chair, Te Runanga o Ngati Awa, and took the opportunity to view the Mataatua carving which the Museum has held since the 1960's.

As part of the Te Runanga o Ngati Awa Deed of Settlement, Mataatua (including all of its "off-cut" carvings) were to be returned to Te Runanga o Ngati Awa. The carving which is held by the Museum was part of a series of material provided to the Museum by Otago Museum in the 1960's for the completion of the former Maori Gallery.

In conjunction with Otago Museum, staff are researching whether the carving was placed on long term loan, was a part of an informal agreement or gifted to the museum. Once that has been clarified, this information will be presented to the Iwi Liaison Komiti in order that the process of returning the carving to Te Runanga o Ngati Awa, as we are legally obliged to do by Act of Parliament begins.

Building Ownership

On 4 June 2020, the Southland Museum and Art Gallery Trust Board received a report titled "Ownership of the SMAG Building, The Pyramid" which included a letter from ICC Chief Executive Clare Hadley, laying out how Council had reached a position determining ownership of the building actually remained with it, and not with the Trust Board.

At the December meeting of the Trust Board, the Friends of the Museum representative trustee Christine Henderson again questioned if this was the case. The Chair, Darren Ludlow, sought to bring clarification on this matter to the Board at their first meeting of 2021.

This report, and associated Appendix 1: Summary of Ownership, validates the information received by the Southland Museum and Art Gallery Trust Board on 4 June 2020, confirming that the building is owned by Invercargill City Council.

Cataloguing & Rehousing

as at 28 February 2021

Project Stage	Outline	Total Recorded	Monthly Increase
Stage 1	Full documentation	8,926	77
Ready for Relocation	Ready for relocation	14,035	69
Stage 3	Photography	850	1

Tauihu (Z4566)

The tauihu (Z4566), was returned from Te Rau Aroha Marae following the visit by the Governor General in February 2021.

Minerva

A site visit was made to Gilkison & Engineering to inspect work which has been undertaken on Minerva.

It is proposed to unveil Minerva at the Public Library on 28 June 2021 on the sesquicentennial of the gazetting of Invercargill. This will be subject to the completion of the work and ensuring public safety when the statue is unveiled.

Facility

Staff continue to monitor the building for any issues of significance, including fluctuations of temperature and pests.

Social Media - SMAG

In February 2021, five museum posts were made on social media. These had a combined reach of 5,743 with engagement of 509.

Te Runaka o Ngai Tahu and Otago Museum

Otago Museum (Gerard O'Regan) has initiated an opportunity for Runaka and the Museums of Murihiku (Rakiura, Eastern Southland, Lakes District and SMAG) to begin initial discussions relating to taoka held in the various collections and redevelopment plans.

Otago Museum is undertaking a significant review of their galleries and are aware that we will also be redeveloping a number of galleries in the future; they have initiated a series of discussions on collections within institutions. This will assist us and may provide the opportunity to engage in conversations about the most appropriate location for some objects.

Touring Exhibitions

Dawn Raids is a SMAG and Pauline Smith partnership which was opened as part of the Auckland Arts Festival following the change of Covid-levels in Auckland. Originally exhibited in Southland, the exhibition was chosen to be included in the Arts Festival as part of the Black Panther and Dawn Raids conversation.

A3367550

Community Outreach

- Winnie Solomon's exhibition *Te Rito* opened at Mīharo.
- Top Art (touring exhibition of top NZQA visual art folders) to be hosted at Southland Girls High School, 23-25 March.

He Waka Tuia Visitor Numbers

Month	Hours of Operation	Visitor Numbers
December 2020	141	893
January 2021	144	1068
February 2021	144	693

Hours of operation were reduced during January due to public holidays. In February 2021, increased Covid-levels resulted partially in lower visitor numbers for the period, as well as the exhibition changeover.

Social Media – He Waka Tuia

In February 2021, eight posts were made on social media. These had a combined reach of 5,431 with engagement of 536.

Hours of Operation

From 1 April 2021 the hours of operation of He Waka Tuia will be:

Monday to Friday 10.00 am – 5.00 pm
 Saturday and Public Holidays 10.00 am – 2.00 pm
 Sunday 11.00 am – 3.00 pm
 ANZAC Day 1.00 pm – 5.00 pm

Hours will be monitored and reviewed.

Exhibitions

Installation of *Crate Expectations* has begun. This exhibition is an insight into the packing and rehousing of the Museum Collection.

Exhibitions are already being planned for the space. These include:

- Coastal Murihiku (Janet de Wagt)
- Southland Art Foundation Collection
- A reformatted Spring Exhibition
- 100 Women / 100 Words (Otago Museum)
- Owen Allison – photographer
- 2021 Community Show (Christmas / New Year)

As the exhibition plan for 2021-2022 is finalized we look forward to sharing this and receiving your feedback.

Report on Ownership of the Southland Museum and Art Gallery Building

Summary

On 4 June 2020 the Southland Museum and Art Gallery Trust Board received a report titled "Ownership of the SMAG Building, The Pyramid" which included a letter from ICC Chief Executive Clare Hadley, laying out how Council had reached a position determining ownership of the building actually remained with it, and not with the Trust Board.

At the December meeting of the Trust Board, the Friends of the Museum representative trustee Christine Henderson again questioned if this was the case. The Chair, Darren Ludlow sought to bring clarification on this matter to the Board at their first meeting of 2021.

This report, and associated Appendix 1: Summary of Ownership, validates the information received by the Southland Museum and Art Gallery Trust Board on 4 June 2020, confirming that the building is owned by Invercargill City Council.

Background

The Southland Museum and Art Gallery Trust Board has requested additional information confirming the ownership of the buildings which form the Southland Museum and Art Gallery.

On 12 May 2020 the Chief Executive, Clare Hadley provided additional information to the Southland Museum and Art Gallery Trust Board confirming the ownership of the SMAG Building in Queens Gardens, otherwise known as the Pyramid, was with Invercargill City Council.

On 4 June 2020 this information was presented to the Southland Museum and Art Gallery Trust Board.

In December 2020 the Southland Museum and Art Gallery Trust Board Friends of the Museum representative question of ownership, and clarification was sought by the Chair in January 2021.

The establishment of the Centennial Museum and subsequent additions

In 1942 the Centennial Museum Building was opened. The Trust Board assumed responsibility for the interior while Invercargill City Council had the structure of the building vested with them. Additions to the building were the responsibility of the Trust Board and other parties. In October 1961 the Art Gallery Wing was opened and handed over to the Invercargill City Council. Council then passed over the day-to-day control to the Southland Museum Trust Board (Inc).

In 1972 when Governor General, Lord Porritt, opened the new extensions, the existing buildings had approximately \$6,000 of deferred maintenance. As Invercargill City Council funded the operation of the Museum as well as the maintenance, City Council noted (November 1972) it was in favour of deferred maintenance being included in the Museum estimates. The cost of sealing the West Wall in 1973 was \$4,400. In the same year two acres of Reclamation Land which ICC had set aside as a Museum Endowment (1959) were sold due to difficulties in obtaining a suitable leasee.

A new land lease was negotiated between the Museum and Invercargill City Council in May 1978. This included the establishment of a Building Maintenance Fund to be used solely for the building structure only. Funded out of the Local Bodies grants, the maximum funding of \$500 per annum was provided for. By 1984 Building Maintenance was now outstripping the \$500 contributed per annum and the Trust Board were seeking a solution to minimise maintenance costs.

The solution presented in 1986 was forming a “shield” over the existing buildings. The shield would be a large roof (a bit like a tea cosy over a teapot) protecting the buildings below from the elements. The “shield” transformed into a Pyramid roof and was designed to encapsulate existing buildings as opposed to a building in its own right and was opened in 1990. At that time the roof was not enclosed on the East and North sides of the Centennial building and extensions. It was also acknowledged as a temporary measure until such time as a new purpose built facility could be constructed.

The 1990 Pyramid roof addition had provided the Trust Board with the option of reducing ongoing maintenance costs on the building. The Centennial Museum (1942) and other extensions were however significantly altered by the addition of the Pyramid roof.

In 1994 accrual accounting was adopted by the Southland Museum and Art Gallery Trust Board. For the first time fixed assets and the building (at 75% of valuation) were included on the balance sheet. No distinction was made by the Museum Trust Board regarding the valuation of the existing buildings and the Pyramid roof. This was undertaken without knowledge of the protocol which had existed between Invercargill City Council and the Southland Museum Trust Board (and its successors) since 1942 that the buildings and extensions were vested in Invercargill City Council.

Eventually the Pyramid roof enclosed the east side for use as offices, staff room and library. All buildings and additions, with the exception of the 1990 Pyramid roof, were publically vested in the Invercargill City Council.

At the time of design the Pyramid roof was a temporary measure to alleviate the majority of the ongoing maintenance liability which the 1978 ICC agreement had transferred to the Museum Trust Board for a series of buildings owned by Invercargill City Council until such time as a new purpose built facility could be achieved.

Appendix 1

SUMMARY OF OWNERSHIP

1. On 19 July 1871 Invercargill Athenaeum Ordinance 1871 was passed by the Otago Provincial Council, which was quickly followed by the Invercargill Athenaeum Reserve Management Bill, 1871.
2. For over a year previously the Invercargill Athenaeum had been lobbying the Provincial Council. They had a building site granted at the corner of Dee and Esk Streets, Invercargill and succeeded in receiving 407 acres of the 1,500 acres of land in Campbelltown Hundreds, previously reserved for the purposes of an Athenaeum by the Provincial Council of Southland, finally reserved by the Provincial Council of Otago as an endowment for the institution.
3. Established as a Library, the Athenaeum quickly grew as a place to give lectures and became the repository. Along with Andrew McKenzies' Museum, the Athenaeum became a repository for the social history as well as the occasional curiosity.
4. In May 1916 the Athenaeum splits into the Library and Museum, with T D Pearce, George Stevens, W Riddle, and Hon. Curators – J Crosby Smith, Robert Gibb, and Alfred Philpott assuming control.
5. The Museum is then housed in several locations including the Technical College, and by 1926 the Museum committee was now meeting informally.
6. In September 1937 a meeting of Southland Museum Board was called at Invercargill City Council Chamber. Mayor Miller in Chair. By 12 December the following year it was agreed that the Hon. Secretary write to Invercargill City Council regarding a site for a Museum and to ask what the Council is prepared to contribute annually towards the upkeep of such an institution.
7. Local Legislation Act 1940 passed, Section 14 setting aside half an acre of land in Queen's Park for "a museum and art gallery".
8. 9 May 1942, at 2.30pm, Official opening of the Museum. Ongoing maintenance of the building was a significant issue for Invercargill City Council.
9. In April 1956, Best, ICC Town Clerk, wrote to H C Gimblett (SCC and Chairman, SMTB) and advised that following questions from the Audit Inspector *the Museum is the property of Council and should be shown among our assets.*
10. 28 May 1958. Southland Museum Board. It was stated that the Building was vested in the Invercargill City Council, and was a City possession – perhaps they were afraid of the Museum's finances.
11. 1959. Temporary closure of the Museum. Some collection items removed by H D Skinner and placed in Otago Museum (still remain there).

12. 5 August 1960, Museum Trust Board to Invercargill City Council: The matter of payment of Catchment Board and Harbour Board rates has been given consideration and as your Council is the owner of the building and the Board is responsible only for the internal operations of the Museum it is felt that your Council should be responsible for payment of the Catchment Board and Harbour Board Rates (C. Hadley, 12 May 2020).
13. On Saturday 28 October 1961 the Museum Extensions, in the form of an Art Gallery and Museum Store, were opened by Mr WM Grieve, Chairman of the Southland Centennial Finance Committee, and officially handed over to the Invercargill City Council. His Worship the Mayor then handed over the day-to-day control of the Museum to the Board's Chairman, the late Mr H C Gimblett.

Debt Free – Mr Miller did not live to see the Southland centennial building opened on May 9, 1942 free of debt largely through the contributions of many Southland local bodies. During the war the building which has been vested in the Invercargill City Council was used as headquarters for the Invercargill E.P.S and was blacked out.

Southland Times, 28 October 1961

14. **10 February 1965. Combined SMTB and Contributing Local Authorities (SMTB MB 30 September 1937 – 18 March 1970)**
Invercargill City Council: His Worship the Mayor reported that Invercargill City Council was opposed to the adoption of the rating proposal. ... Reference was also made to the fact that Invercargill City Council was responsible for the maintenance of the building which averaged £600 0s 0d per annum.
15. **12 June 1968. SMTB (SMTB MB 30 September 1937 – 18 March 1970)**
Museum Reserve - Queens Park. Town Clerk, Invercargill City Council, advising that advice had now been received from Crown Law Office that Legislation is now not needed to set aside further land at Queen's Park for Museum purposes.
16. **May 1978.** A new lease was negotiated between the Museum and Invercargill City Council in May 1978. One of the requirements of the lease was the establishment of a Building Maintenance Fund to be used solely for the building structure only. This was to be funded out of the Local Bodies grants, and it was recommended that a maximum funding of \$500 per annum be provided for.
17. **7 February 1980 SMTB (MB 13 December 1978 – 7 December 1987)**
Insurance
Moved
His Worship Mr F R Miller – Deaker
THAT the Museum await the result of tenders being called that Invercargill City Council on the Museum's behalf for insurance and then call tenders from two other companies specifically for the Museum.
18. **In March 1980**, brick work on the south, east and west sides required sealing. This was now a Museum Board responsibility. **(Finance and Staff Committee, SMTB MB 13 December 1978 – 7 December 1987)**
19. **5 June 1985. (MB 13 December 1978 – 7 December 1987)**
\$17,500 of listed maintenance was required. Building Maintenance Account had balance of \$10,000.

20. **16 June 1986. (MB 13 December 1978 – 7 December 1987)**
Estimated building maintenance \$15,000 this year and \$45,000 over next five years. \$500 per annum was inadequate.
21. **3 December 1986 (MB 13 December 1978 – 7 December 1987)**
Mr Beck outline plans whereby it was proposed to erect pyramid shield over the whole building. When completed, Museum would be a striking piece of architecture and facility which would be equal to any museum in the world.
22. **6 November 1989 (MB 8 February 1988 – 13 September 1995)**
ICC coordinate credit of \$645,000 approved subject to Museum taking up. Security being leasehold on land plus promissory notes from Local Authorities to \$220,000.
23. **In 1994 on the recommendation** of Murray Farley, SMAGTB Finance Committee and Ken Sandri (Ward Wilson), the Museum moved from a cash book system to accrual accounting.
24. **15 June 1994, Finance and Building Committee (SMAG MB 8 February 1988 – 13 September 1995)**
Insurance: Mr Beck had obtained a very good quote from NZEI through Insurance Broker of \$15,000 which included earthquake cover. For just over \$10 million was very good insurance. (Building \$7,391,000, contents \$2 million, Dee Street Hospital \$50,000, Citizens Advice Bureau \$30,000, \$1 million public liability). Broker required confirmation of acceptance as we would be changing insurance companies.
- RESOLVED** that insurance cover as quoted by accepted. Mr [Murray] Farley/Dr [Alfred] Poole. **Carried**
25. **14 September 1994, Finance and Building Committee (SMAG MB 8 February 1988 – 13 September 1995)**
Suggested that building (owned) on leasehold land should be valued at 75% of Government value.
- Value of collection discussed.
- RESOLVED** that collection be as insured value and that steps outlined above relating to assets approved. Mr [Murray] Farley/Mr [Neil] Farrell. **Carried**
26. **12 October 1994, SMAG Board (SMAG MB 8 February 1988 – 13 September 1995)**
Item 3. Building valued to 75% of Government value. David McPherson queried this, felt should be 100%. Check with city regarding valuation.
27. **14 December 1994, Minutes of 79th Annual General Meeting (SMAG MB 8 February 1988 – 13 September 1995)**
Audited accounts circulated and discussed. Notes to the financial statements outlining changes in accounting policies due to accrual accounting.
28. **1995 – 96 Annual Report (SMAG Archives) Ward Wilson – p. 28.**
Valuation of Fixed Assets: Fixed assets were first introduced into the accounts for the year ended June 30 1995. The Board members have agreed to value land and

buildings at 75% of Government Valuation dated 1 September 1993. Government valuation is \$3,480,000. 75% of Government Valuation is \$2,600,000.

Purchases of fixed assets since 1991 have been introduced at cost less accumulated depreciation.

10. **PUBLIC EXCLUDED SESSION**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of the public excluded session of the SMAG Trust Board Meeting held on 11 March 2021

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the public excluded session of the SMAG Trust Board Meeting held on 11 March 2021	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.