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## **NOTICE OF MEETING**

**Notice is hereby given of the Infrastructural Services Committee Meeting to be held in the Council Chamber, First Floor, Civic Administration Building, 101 Esk Street, Invercargill on Tuesday 2 August 2022 at 3.00 pm**

Cr I R Pottinger (Chair)  
Cr A H Crackett (Deputy Chair)  
His Worship the Mayor, Sir T R Shadbolt  
Cr R L Abbott  
Cr R R Amundsen  
Cr A J Arnold  
Cr W S Clark  
Cr P W Kett  
Cr G D Lewis  
Cr D J Ludlow  
Cr M Lush  
Cr N D Skelt  
Cr L F Soper  
Ms E Cook – Māngai – Waihōpai  
Mrs P Coote – Kaikaunihera Māori – Awarua

CLARE HADLEY  
CHIEF EXECUTIVE

## Infrastructural Services Committee - Public

02 August 2022 03:00 PM

<b>Agenda Topic</b>	<b>Page</b>
1. Apologies	
2. Declaration of Interest	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Public Forum	
4. <a href="#">Minutes of the Infrastructural Services Committee Meeting Held on 5 July 2022 (A3965588)</a>	4
5. <a href="#">General Policies Reserve Management Plan (A3987915)</a>	10
6. <a href="#">Activities Report (A3978423)</a>	13
7. Urgent Business	
8. Public Excluded Session	

**Public Excluded Session**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely,

- (a) *Confirmation of Minutes of the Public Excluded Session of the Infrastructural Services Committee held on 5 July 2022*
- (b) *Solid Waste Update*

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
(a) Confirmation of Minutes of the Public Excluded Session of the Infrastructural Services Committee held on 5 July 2022	<b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(b) Solid Waste Update	<b>Section 7(2)(i)</b> Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	<b>Section 48(1)(a)</b> That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

**MINUTES OF A MEETING OF THE INFRASTRUCTURAL SERVICES COMMITTEE HELD  
IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC ADMINISTRATION BUILDING,  
101 ESK STREET, INVERCARGILL ON TUESDAY 5 JULY 2022 AT 3.00 PM**

**PRESENT:** Cr I R Pottinger (Chair)  
Cr A H Crackett (Deputy Chair)  
Cr R L Abbott (via zoom)  
Cr R R Amundsen  
Cr A J Arnold  
Cr W S Clark  
Cr P W Kett  
Cr G D Lewis  
Cr D J Ludlow  
Cr M Lush  
Cr N D Skelt  
Cr L F Soper  
Ms E Cook – Māngai – Waihōpai  
Mrs P Coote – Kaikaunihera Māori – Awarua (via zoom)

**IN ATTENDANCE:** Mr Noel Peterson – Bluff Community Board Member  
Mrs C Hadley – Chief Executive  
Mr M Day – Group Manager – Finance and Assurance  
Mr S Gibling – Group Manager – Infrastructure Operations  
Mr R McWha – Assistant Group Manager – Leisure and Recreation  
Mrs P Christie – Assistant Group Manager – Finance and Assurance  
Mr A Cameron – Strategic Advisor/GM – ICHL  
Mr M Morris – Manager – Governance and Legal  
Mr R Pearson – Manager – Strategic Asset Planning  
Ms R Suter – Manager – Strategy and Policy  
Mr H Powell – Policy Advisor – Strategy and Policy  
Ms C Rain – Manager – Parks and Recreation  
Ms C Horton – Parks and Recreation Planner  
Mr G Caron - Communications Advisor  
Ms M Cassiere – Executive Governance Officer

1. **APOLOGY**

His Worship the Mayor

Moved Cr Arnold, seconded Ms Cook and **RESOLVED** that the apology be accepted.

2. **DECLARATION OF INTEREST**

Nil.

3. **PUBLIC FORUM**

Nil.

4. **MINUTES OF THE INFRASTRUCTURAL SERVICES COMMITTEE MEETING HELD ON 7 JUNE 2022**  
A3869968

Moved Cr Abbott, seconded Mrs Coote and **RESOLVED** that the minutes of the Infrastructural Services Committee meeting held on 7 June 2022 be confirmed.

**Note:** The Chair noted that the order of items in the agenda would be changed and agenda item 11 'Water Services Entities Bill' would be brought forward for discussion after agenda item 5.

5. **NOTICE OF MOTION – CR W S CLARK**  
A3961330

Cr Clark spoke to his Notice of Motion.

Moved Cr Clark, seconded Cr Pottinger:

1. That ICC revoke the decision made at the 7 December 2021 Infrastructure meeting, to not join the Communities for Local Democracy group of councils, in accordance with section 24.3 of ICC standing Orders.
2. That ICC agree to become a partner Council for the purpose of advocating for a different solution to the governments' 3 Water (water entity) reform.
3. That ICC commit to the \$15,000 partnership member fee.

**Note:** Cr Lush left the meeting at 4.09 pm.

**Note:** Cr Lush re-joined the meeting at 4.11 pm.

A division of vote was called for.

**Note:** For – Crs Kett, Arnold, Lewis, Pottinger, Clark, and Skelt.

**Note:** Against – Crs Lush, Amundsen, Ludlow, Soper, Crackett, Abbott, Ms Cook and Mrs Coote.

The motion, was **LOST**.

6. **WATER SERVICES ENTITIES BILL SUBMISSION**  
A3961080

Mr Michael Day and Ms Rhiannon Suter spoke to the report.

Councillors suggested points of change to be included in the draft submission. The points of change included changing the word 'may' to 'must' in the sentence about the establishment of a Regional Advisory Group, to review LGNZ's draft submission around the regional representation group, including the example of placemaking and whether things considered important to this district would remain important weighed up against things such as growth in Queenstown and Selwyn, include other examples of placemaking such as housing and new subdivision, raising the importance of the continuation of a second water supply, rewriting the sentence around health and environmental standards, and for the hearing to take place in places other than Wellington, including having it in Invercargill.

Moved Cr Pottinger, seconded Cr Skelt and **RESOLVED** that the Infrastructural Services Committee:

1. Receive the report "Water Services Entities Bill Submission."
2. Note the letter sent to Minister Mahuta on 28 September 2021, which is provided for reference (A3553574)
3. Confirm the submission (A3960154), noting any points of change required.

Moved Cr Crackett, seconded Cr Soper and **RESOLVED** that the Infrastructural Services Committee:

4. Confirm Council does wish to speak to the Select Committee on this matter.
5. That Council seeks the Select Committee hold a Hearing in Otago/Southland in conjunction with Council's regional partners; and ask the Chief Executive to liaise with LGNZ for their support in such a move and advocate to regional partners for a similar position.

The motion, now put, was **RESOLVED**.

7. **TEMPORARY ROAD CLOSURES**

A3940853

Mr Russell Pearson spoke to the report.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the Infrastructural Services Committee:

1. Receive the report "Temporary Road Closures".
2. Resolve that the proposed events as listed in the report will not impede traffic unreasonably.
3. As permitted under the Local Government Act 1974 (Section 342 and Schedule 10) the Committee approve the temporary closure of roads for the events included in the document attached (A3940916).

8. **STOPPING OF ROAD – 33 BIGGAR STREET, INVERCARGILL**

A3951102

Mr Russell Pearson spoke to the report.

Moved Cr Soper, seconded Cr Amundsen that the Infrastructural Services Committee:

1. Receives the report "Stopping of Road – 33 Biggar Street, Invercargill".
2. Approves the commencement of the consultation to consider the stopping of legal road, adjacent to 33 Biggar Street as outlined in this report.

The motion, now put, was **RESOLVED**.

9. **PARKING CONTROL BYLAW - ADOPTION FOR CONSULTATION**  
A3949606

Mr Russell Pearson and Mr Hayden Powell spoke to the report.

Moved Cr Arnold, seconded Cr Skelt and **RESOLVED** that the Infrastructural Services Committee:

1. Receive the report "Parking Control Bylaw – Adoption for Consultation" (A3949606).
2. Note the recommended changes, that include Bus Stops, adjustment to the maps for the City Centre Streets, post street upgrades, change of parking on Tay Street for Bus Stops and to extend the metered parking on Forth Street.
3. Adopt the Parking Control Bylaw (A3966163) for consultation.

10. **CEMETERIES AND CREMATORIUM BYLAW AND GUIDELINES – ADOPTION FOR CONSULTATION**  
A3942302

Ms Caroline Rain and Mr Hayden Powell spoke to the report. A minor amendment to the Bylaw was highlighted and noted that for reasons of uniformity and safety, erection of monuments be done by a member of the New Zealand Master Monumental Masons Association.

Moved Cr Skelt, seconded Cr Soper and **RESOLVED** that the Infrastructural Services Committee:

1. Receive the report "Cemeteries and Crematorium Bylaw and Guidelines – Adoption for Consultation" (A3942302).
2. Note the changes to keep the strategic information in the Bylaw and move the operational information to the Guidelines as a result of a 2021 review.
3. Adopt the draft Cemeteries and Crematorium Bylaw (A3884116) and Guidelines (A3910576) for consultation.

11. **THREE WATERS BETTER OFF FUNDING**  
A3965460

Ms Rhiannon Soper spoke to the report. She noted that suggestions had been taken to the two Rūnaka and feedback was sought through their mana whenua representatives. She highlighted that seeking funding for the Te Unua project through the Better Off Funding project may pose a risk of prejudice on further funding outcomes from other funding sources but that staff have sought clarification from government officials on this point.

Moved Cr Lewis, seconded Cr Amundsen and **RESOLVED** that the Infrastructural Services Committee:

1. Receive the report "Three Waters Better Off Funding".

Ms Cook provided feedback of the decision from Waihōpai Rūnaka and noted that the first priority would be to future-proof housing, and second choice would be to offset some of the costs of Te Unua.

Mrs Coote provided feedback of the decision from Awarua Rūnaka and noted that the first priority would be to future-proof housing.

Moved Cr Soper, seconded Cr Abbott and **RESOLVED** that the Infrastructural Services Committee:

2. Confirm the inclusion of Te Unua within the funding application alongside future proof housing.

Ms Suter was asked to provide an update at the next Infrastructural Services Committee meeting.

The motion, now put, was **RESOLVED**.

12. **GIFTING AND CHANGE OF BUILDING NAME**  
A3957218

Mr Steve Gibling spoke to the report.

Moved Cr Clark, seconded Ms Cook that the Infrastructural Services Committee:

1. Receives the report “Gifting and Change of Building Name”.

Moved Cr Ludlow, seconded Ms Cook that the Infrastructural Services Committee:

2. Approves the name change “Te Hīnaki – Civic Building”.
3. Notes and thanks the Rūnaka for the gifted names for the building and meeting rooms.
4. Recommends that the change to the building name occurs post the close of nominations for the Invercargill City Council on 12 August 2022.

The motion, now put, was **RESOLVED**.

13. **ACTIVITIES REPORT**  
A3929141

Mr Richard McWha, Mr Steve Gibling and Mr Michael Day spoke to the report. Mr Russell Pearson provided a brief update on Streetscapes work. It was noted that an update on Council’s overall costs at Gostelow Park would be included in the next Activities Report.

Moved Cr Pottinger, seconded Cr Amundsen and **RESOLVED**:

1. That the Infrastructural Services Committee receives the report “Activities Report”.

14. **URGENT BUSINESS**

Nil.



15. **PUBLIC EXCLUDED SESSION**

Moved Cr Pottinger, seconded Cr Ludlow and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) *Confirmation of Minutes of the Public Excluded Session of Infrastructural Services Committee held on 7 June 2022*

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There being no further business, the meeting finished at 6.05 pm.

## GENERAL POLICIES RESERVE MANAGEMENT PLAN

<b>To:</b>	Infrastructural Services Committee
<b>Meeting Date:</b>	Tuesday 2 August 2022
<b>From:</b>	Cassie Horton – Seconded Planning Manager – Parks and Recreation Caroline Rain – Manager – Parks and Recreation
<b>Approved:</b>	Steve Gibling - Group Manager - Leisure and Recreation
<b>Approved Date:</b>	Friday 22 July 2022
<b>Open Agenda:</b>	Yes
<b>Public Excluded Agenda:</b>	No

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### Purpose and Summary

To seek approval for advance public pre-engagement on policy inclusions in the General Policies Reserve Management Plan.

The General Policies Reserve Management Plan will set objectives and policies that are common to all reserves administered by Invercargill City Council. This is to ensure a simple and consistent approach to management decisions and compliance with Reserves Act requirements. It will remove the need for generic policies to be repeated in the management plan for individual reserves or groups of reserves. The General Policies for Reserves will create a more efficient management plan structure for future reviews combining all general policies into one overarching plan. This aims to condense Management Plans down and ensure all current and new reserves are included in this Management Plan, saving the need to make continuous amendments, developments and reviews.

### Recommendations

That the Infrastructural Services Committee:

1. Receive the report "General Policies Reserve Management Plan".
2. Endorse proceeding to advertise for submissions over the months of August and September 2022 on the production of a new General Policies Reserve Management Plan pursuant to Section 41(5) of the Reserves Act 1977.

## **Background**

Invercargill City Council administers a diverse portfolio of parks and reserves. The Reserves Act 1977 provides for the preservation and management of parks and reserves for the enjoyment of the public.

The Act requires the development of reserve management plans to establish the desired mix of use, protection for reserves and to provide the community with certainty about the function and management of each reserve.

As required under Section 41(5) of the Reserves Act 1977, Council's support is being sought to advertise for public comments and submissions over the months of August and September 2022 prior to producing a draft Management Plan. This will essentially ensure the public have the opportunity to share their thoughts on what they might like to see included within management of reserves that will in turn help the development of the General Policies Reserve Management Plan.

This timeframe was chosen in collaboration with the Strategy and Policy team and fits within the communications programme for consultation activity. As it is a simple pre-engagement and consultation activity is minimal at this time, Council is taking the opportunity to request feedback through public notice, Let's Talk Invercargill and direct communications with partners and key stakeholders inviting written feedback. Requesting feedback now will allow more time to gather information, enabling a faster work programme and therefore better efficient use of time and resources at this stage of the year.

The General Policies Reserve Management Plan will set objectives and policies that are common to all reserves. These objectives and policies will not be repeated in specific reserve management plans that apply to an individual reserve or group of reserves. Specific reserve management plans are intended to address site-specific or category-specific issues, which may require a particular management approach that differs from the normal. Specific reserve management plans will remain as sports field reserves, environmental reserves, cemeteries, Queens Park, Anderson Park, Donovan Park, Town Belt and Sandy Point Domain.

The creation of the new plan will create a more efficient management plan structure for future reviews combining all general policies into one overarching plan.

## **Issues**

Consultation to develop a management plan is in line with the Reserves Act 1977 and no further issues have been identified as part of this process.

## **Next Steps**

Following closure of the pre-engagement, submissions received will be considered for inclusion when drafting the General Policies Reserve Management Plan development.

The draft management plan will go back to Council once prepared prior to seeking consultation as per the Reserves Act 1977.

Any hearings will be undertaken and submissions on the draft will be considered for final Council approval.

## ACTIVITIES REPORT

**To:** Infrastructural Services Committee

**Meeting Date:** Tuesday 2 August 2022

**From:** Group Managers

**Approved:** Clare Hadley - Chief Executive

**Approved Date:** Thursday 28 July 2022

**Open Agenda:** Yes

**Public Excluded Agenda:** No

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### Purpose and Summary

This report provides an update on a wide range of activities across the Council.

### Recommendations

That the Infrastructural Services Committee receives the report "Activities Report".

### Leisure and Recreation

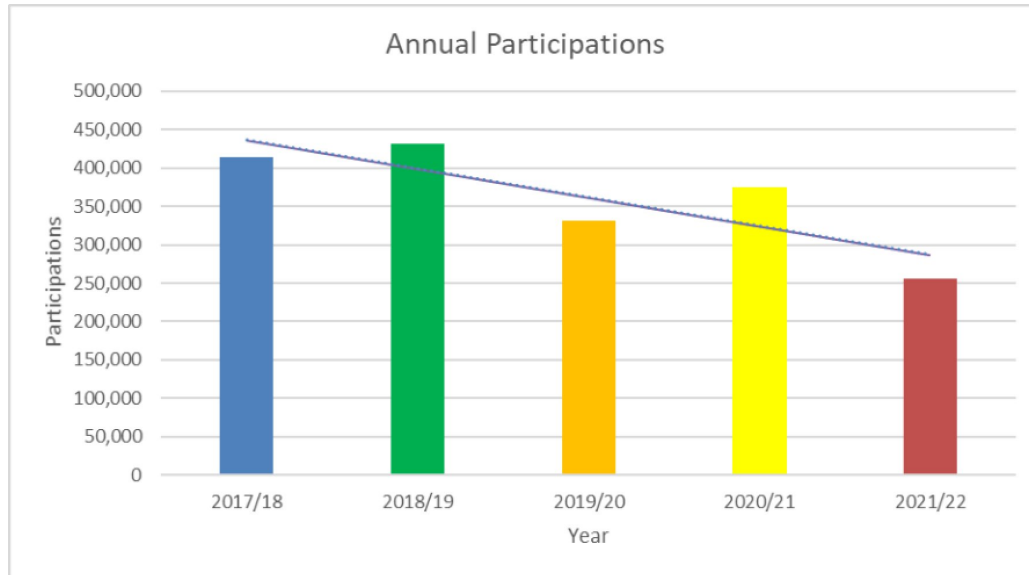
#### Aquatic Services

Splash Palace closed on Monday 30 May for planned maintenance and re-opened on Monday 4 July to the public. Due to international shipping/supply chain delays the replacement of the bulkhead and the access control gates will be installed at a later date with no further interruption to the facility operations.



### Participation and Visitor Stats

As Splash Palace was closed through June, there was no participation for this month. This financial year has seen the lowest participation numbers in the past five years, almost 200,000 less than 2018/19 before Covid-19. Being closed for five weeks and the challenges of the previous two years have seen engagement levels in the community fall away as routines have been disrupted. The challenge now is to re-engage and increase participation for the benefit of our community's health and well-being.



### Parks and Recreation

#### Tree Felling Complete at Queens Park

Council's Parks and Recreation team have proactively removed a second segment of the 100 year old pine shelter belt (predominantly pinus radiata and some poplars) along the western boundary of Queens Park from Avenal Street to Guthrie Lane. This work was guided by the ICC Tree Plan 2020, which details Council's long-term strategy in ensuring the sustainability of trees throughout the city through responsible management. Some of the felled logs will be going to export with waste wood to be chipped, proceeds being used to offset costs incurred with removal of wood.

The replanting will be a replacement line of shelter with pine, macrocarpa and gum. These are trees that grow quickly to provide the necessary shelter to the park. Behind this shelter line there will again be planting of a secondary line of native shrubs and smaller trees along with specimen trees.

#### Gostelow Park Pump Track

Gostelow Park pump track was shortlisted as an inaugural finalist for the new Community Impact Awards in New Zealand's longest running regional sports awards. This award celebrates initiatives which have had a significant impact on the wellbeing of Southland communities.

The pump track overall cost on completion is \$109,967. The bequest from Mr Gostelow was \$90,000 with the remainder being sourced from the Parks and Recreation capital renewal budget.

### **Bluff Hill Motupōhue Active Recreation Precinct**

During the development of the Bluff Motupōhue 2020 Tourism Master Plan, of which the Bluff Hill Motupōhue Active Recreation precinct is a key component, significant public consultation in its development was undertaken.

In the public consultation process for the Tourism Master Plan, the community was asked to identify 'the three most important projects in the plan'. Overwhelming support in the submissions was shown for the Bluff Hill Motupōhue Active Recreation precinct and Bluff Motupōhue Lookout Hub.

Invercargill City Council has now been awarded \$981,380 for upgrades to Bluff Hill Motupōhue Precinct toilets and expansion of carparks and shared paths in the latest round of the Tourism Infrastructure Funding.

### **Tisbury Reserve**

The decision made by Council to move forward with option 2 for Te Unua has enabled the Parks and Recreation team to work with the current lessees of Tisbury Reserve. Kingswell Pony Club is being provided with several options for relocation which will support a similar experience for their club members.

## **Infrastructure**

### **Stead Street Stopbank Climate Resilience Project Update**

The cultural artwork package of the Stead Street Stopbank Upgrade Project has been endorsed by the Waihopai Runaka Cultural Narrative Committee. The detailed design work of the artwork is underway and a safety in design workshop has been completed. A further workshop will be held to discuss the constructability of the artwork and how to best manage the construction activities.

The associated Airport Avenue shared use path contract has been awarded to Southroads, with Te Tapu o Tāne (part of Murihiku Regeneration) subcontracted to undertake the landscaping works. The shared use path will connect to the pathway that Invercargill Airport is currently constructing. The physical works will begin on site mid-July.

### **Three Waters Renewals**

#### *Yarrow Street and Racecourse Road Watermain Renewal*

Bond Contacts are progressing well on the Racecourse Road aspect of the watermain renewal and work will begin on Yarrow Street mid-July.

#### *Kennington Foul Sewer Rising Main Renewal*

The Kennington foul sewer rising main renewal contract has been awarded to Southroads and they will be starting on site mid-July.

#### *Bluff Reservoir Outlet Watermain Renewal*

The first stage of the Bluff reservoir outlet watermain renewal has been awarded to Downer. We are awaiting the delivery of the pipe materials to allow the works to start onsite.

#### *Deveron Street Stormwater Renewal*

A stormwater renewal of Deveron Street, between Gala Street and Yarrow Street, is expected to start in September. We are currently evaluating the contractor's proposal and we expect to award the contract later in July. This renewal is part of the ongoing renewal programme for stormwater pipes in the Invercargill district. The project length is approximately 215m.

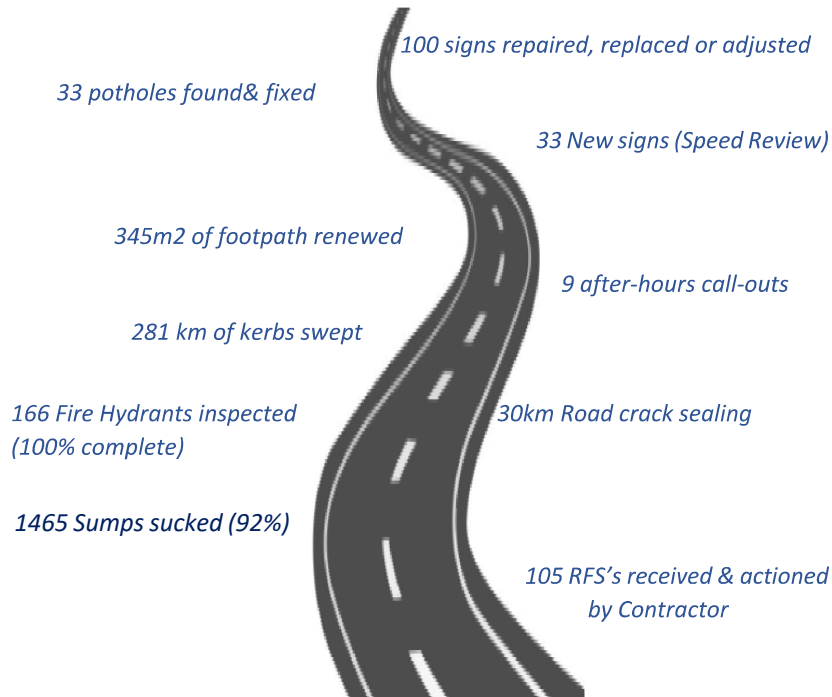
#### *Balmoral Drive Foul Sewer and Stormwater Renewal*

This renewal is part of the ongoing three waters pipe network renewals. The project length is approximately 450m worth split between stormwater and foul sewer. We are currently evaluating the contractor's proposal and we expect to award the contract later in July.



## Road Maintenance Operations

### Last Month in a Snap-Shot



A strong finish to the 2021/22 financial year was largely helped with the nearly 30km of bandage (crack) sealing completed. This treatment acts like a poly-filler to stop water penetrating the pavement layer, which extends the life of the road. This work is performed at night due to traffic volumes and inconveniences to vehicle users through the day.



Also a massive effort on sump cleaning over the last 2 months has meant that 92% of all sumps have been cleaned. In the wetter months this ensures that sump outlets are kept clear, and sumps operate at capacity.

The Roading and Traffic Bylaw 2022, adopted by Invercargill City Council on 24 May, came into force on 1 July. The changes mean the streets in the inner city, Windsor, and South City shopping areas, have been reduced from 50kmh to 30kmh.

Contractors installed the sign posts and signs ahead of time so that on cutover day all that was required was to remove a sticker.



For July there are no major works planned that will impact the ICC network and its road users. The next footpath renewal is in Scott Street, and will start closer to the end of the month. The maintenance team continues with cyclic routine operations, reactive maintenance, minor programmed works / repairs, and pre-seal repairs.