



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Bluff Community Board to be held in the Bluff
Municipal Chambers, Gore Street, Bluff on Monday
25 November 2024 at 7.00 PM**

Mr R Fife (Chair)
Mr S Graham
Ms T Stockwell
Mr J Sutherland
Ms T Topi
Cr G M Dermody
Mrs P Coote – Advisory member

MICHAEL DAY
CHIEF EXECUTIVE

Bluff Community Board - Public Agenda

25 November 2024 07:00 PM

Agenda Topic	Page
1. Apologies	
2. Declaration of Interests	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3. Minutes of the Bluff Community Board Meeting Held on 14 October 2024 (A5584191)	3
4. Report of the Bluff Publicity / Promotions Officer (A5643461)	6
5. Bluff Motupōhue Tourism Masterplan Implementation Update (A5633620)	8
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7. Chairperson's Report - Verbal Update	

**MINUTES OF BLUFF COMMUNITY BOARD, HELD IN THE MUNICIPAL CHAMBERS
AT 18 GORE STREET, BLUFF ON MONDAY 14 OCTOBER 2024 AT 7.00 PM**

Present: Mr R Fife (Chair)
Mr S Graham
Ms T Stockwell
Mr J Sutherland
Ms T Topi
Cr G M Dermody
Mrs P Coote (Advisory member)

In Attendance: Cr B Stewart
Mr M Day – Chief Executive
Ms C Rain - Manager - Parks and Recreation
Mr M Morris – Manager – Governance and Legal
Mr A Gillespie – Senior Engineer Operations
Mr A Belna - Waihopai Alliance Manager - Roading
Mr L Beer - Bluff Promotions
Mr G Stuart - Fulton Hogan
Mrs N Allan – Manager Bluff Service Centre
Mrs D Fife – Assistant Manager Bluff Service Centre

1. Apologies

Nil

2. Declaration of Interest

Nil.

3. Minutes of the Bluff Community Board Meeting held on Monday 2 September 2024

A5529423

Moved Cr Dermody, seconded Ms Coote that the Minutes of the Bluff Community Board meeting held on Monday 2 September 2024 be confirmed.

Matters arising from previous minutes:

Cr Dermody had contacted Jason Franklin, CE of PowerNet and noted he would attend the November meeting to discuss the Board's queries about power reticulation in Bluff. Members were requested to send any questions to Cr Dermody before the meeting by email.

The motion, now put, was **RESOLVED.**

4. Meeting Dates for 2025

A5536671

Mr Michael Morris presented the report.

Moved Ms Stockwell, seconded Ms Topi that the Bluff Community Board:

1. Receives the report titled "Meeting Dates for 2025".

The Board decided to schedule an extra and final meeting on the 8 September 2025 before the elections.

The motion, now put, was **RESOLVED.**

With the apologies of two Board members for the 11 November meeting, it was decided to reschedule that meeting to 25 November and cancel the December meeting.

5. Report of the Bluff Publicity / Promotions Officer

A5580553

Mr Lindsay Beer spoke to the report.

Moved Mr Sutherland, seconded Cr Dermody that the Bluff Community Board:

1. Receives the report "Report of the Bluff Publicity / Promotions Officer".

Promotional Sign - Three site options had been forwarded to Highway South to see if they would be acceptable and then the accepted options could go out for public feedback.

Up and Over Bluff Hill Grunt - The Board were concerned with the issue of Department of Conservation (DoC) holding up the event due to the time it was taking in obtaining consent. This did not just impact this event but all events that use DoC land. The Chair would be forwarded the contact details of the Operations Manager at DoC to add the Board's support of the Grunt.

Cruise Ships - There was work being done to put together a package that would keep passengers in Bluff with Mr Mark Froud from Great South.

The motion, now put, was **RESOLVED.**

6. Bluff Action Sheet

A5434650

Mr Alan Gillespie and Ms Caroline Rain spoke to the report.

Moved Mr Sutherland, seconded Mr Graham that the Bluff Community Board:

1. Receives the report "Bluff Action Sheet

The next check in with Mr Gillespie and Board members would be on 24 October 2024.

The pothole on the corner of Gore and Shannon Streets had still not been repaired and Mr Gillespie advised he would follow up.

Before spraying for noxious weeds started, there would be notification to the public.

Spraying on the cycleway would start in October. It was mentioned that there was still damage on the cycleway from a previous crash - this had been referred to Environment Southland. The worsening state of the seal on the cycleway was discussed and this concern would also be conveyed to Environment Southland.

At the next check in Mr Gillespie would add a priority column. It was noted that number one needed to be remedied in two weeks and priority five had a timeframe of years.

The sump at 276 Foyle Street was again brought up and needed to be looked at. Mr Gillespie also would like feedback on other sumps that were causing ongoing issues.

Parks were still working on finding a suitable area for the community gardens. The first area investigated was not an option.

There was an issue with vehicles accessing the new mountain bike tracks. The Chair actually encountered a vehicle on his walk. There would be barriers set up to stop cars accessing tracks until vegetation started to grow and caused natural barriers.

The motion, now put, was **RESOLVED.**

7. Chairperson's Report - Verbal Update

No report was given.

There being no further business, the meeting finished at 8.02 pm.

REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER

To: Bluff Community Board

Meeting Date: Monday 25 November 2024

From: Lindsay Beer – Bluff Publicity / Promotions Officer

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

To update the Bluff Community Board on activities happening in Bluff.

Recommendations

That the Bluff Community Board:

1. Receive the report "Report of the Bluff Publicity / Promotions Officer".

Promotional Sign

As reported last month we had come up with three potential sites for our proposed sign.

One was on the green belt in the vicinity of the GAS petrol station. It puts it in clear sight but far enough back from the Information Kiosk to not hide it from view as drivers' approach. This option would be the best if we chose to have a double-sided board.

Next was on the green belt opposite the old Club Hotel site – carefully placed so as not to be obscured by trees so most likely near the stone wall.

The third option was potentially on the wall of the Service Centre but there were several impediments to this proposal.

Despite this I sent the two green belt proposals and the Service Centre wall prospect to Highways South and they preferred the green belt option by the GAS Station due to safety. Their reply is in the paragraph below.

"As discussed of the three options presented for locating the proposed Bluff sign the Principal Safety Engineer advised that Option 1, is supported. Noting that before the size and design of the sign supports can be determined, details are need of the proposed off set to the traffic lane/edge line. Please advise of the proposed offset of the sign from the traffic and this will enable so that the sign support details to be determined."

Since that time another option has been presented by Bluff Promotions.

We do however need to finalise the site as location is going to determine what is required and therefore cost and a project cost is needed before we can proceed to quotes and hopefully some funding options.

Summer Sounds Bluff Music Festival 2025 (Sunday 26 January 2025)

I have applied to ICC Parks to use Argyle Park for the Summer Sounds Bluff 2025 Music Festival on Sunday 26 January.

I have also applied to the Creative Communities Scheme for funding to assist with the event. I am currently booking bands and an MC.

Up & Over Bluff Hill Grunt

After last month's update on the Up & Over Bluff Hill Grunt I have heard nothing more from DOC.

However, I have received a suggestion regarding using only the road as a straight climb up the hill. While not promoting the tracks as the Grunt previously has, it would still potentially be quite an iconic event in its own right.

Cruise Ships

I have distributed information to the local agent for ISS MacKay as we have done in the past for their cruise ship arrivals for this summer and have also prepared some information as requested by Great South.

I have also advertised the initial visits to ensure the community are aware of arrivals and the potential for some people to be on shore on those dates.

Christmas Events

I am assisting where required with several Christmas events next month:

- The Annual Santa Parade
- Christmas In The Bluff
- Decorated Residence
- Decorated Business Competition

Event Calendar

I am currently working on the dual December / January Event Calendar for our area.

BLUFF MOTUPŌHUE TOURISM MASTERPLAN IMPLEMENTATION UPDATE

To: Bluff Community Board

Meeting Date: Monday 25 November 2024

From: Rhiannon Suter, Manager – Strategy, Policy and Engagement

Approved: Trudie Hurst - Group Manager - Community Engagement and Corporate Services

Approved Date: Tuesday 19 November 2024

Open Agenda: Yes

Purpose and Summary

This report provides the Bluff Community Board with an update on the implementation of the Bluff Motupōhue Tourism Masterplan implementation.

Recommendations

That the Bluff Community Board:

1. Receives the report "Bluff Motupōhue Tourism Masterplan Implementation Update".
2. Receives the update report from Great South (A5633671).

Background

The Bluff Motupōhue Tourism Masterplan was completed in 2020. Great South has supported its implementation through a local coordination role, undertaken by Tammi Topi, separately from her role on the Bluff Community Board.

This report provides an update on progress as at November 2024. Five projects are complete, two are long-term ongoing workstreams and six further projects are in progress. Four further projects are under initial investigation and seven are future focused.

The last update to the Community Board was in February 2024, when Great South reported that of the 24 projects in the Masterplan, three were complete, 10 were in progress, three were in initial investigation phase and eight are future focused projects which had not commenced.

In March 2023 one was complete, 10 in progress, five in initial investigation phase and eight were future focused projects which had not commenced.

Issues

The Bluff Community Board have requested further consideration of approach to Long-term planning. In preparation for this discussion, this report provides useful background for consideration as to priority projects and the question as to the extent to which tourism remains the core future focus for the board.

Next Steps

A paper on next steps in Long-term planning will be brought to the February Bluff Community Board meeting.

Attachments

Attachment 1 - Great South Update Report on the Implementation of the Bluff Motupōhue Tourism Masterplan (A5633671).

A5633671



Bluff Motupōhue 2020 Tourism Master Plan

A status report on progress and implementation of the concepts, projects and staging from the Master Plan.



November 2024

Prepared by:

Amie Young, Destination Development Manager, Great South

Tammi Topi, Project Coordinator, Bluff Motupōhue 2020 Tourism Master Plan

Background

The Southland Murihiku Destination Strategy 2019 – 2029 identified significant potential for Bluff Motupōhue to benefit more from the opportunities presented by tourism and was the catalyst for the development of the Bluff Motupōhue 2020 Tourism Master Plan.

Great South facilitated the development of the Master Plan with partners Invercargill City Council, Bluff Community Board and Te Rūnaka o Awarua to provide concepts for the future development of Bluff Motupōhue as a jewel in the crown of the Southland Murihiku region.

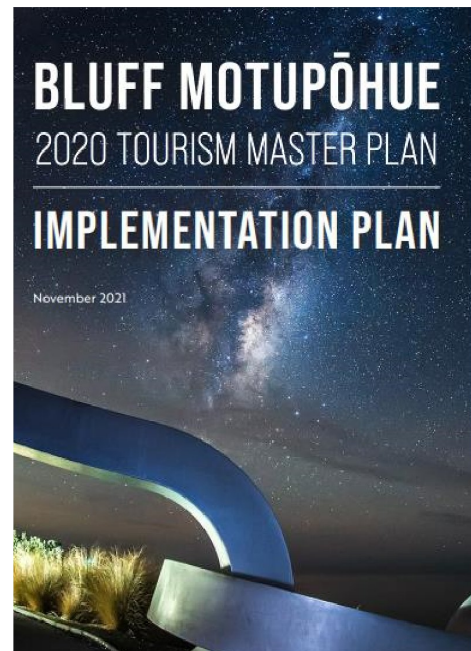
The Master Plan was informed by research, analysis and consultation with local community groups and residents, organisations, businesses and government agencies. It reflects the valued partnership with Te Rūnaka o Awarua and will be used to guide the revitalisation of the area over the next 20 years.

The draft Bluff Motupōhue 2020 Tourism Master Plan was released for public consultation in December 2020 and received national news coverage. The Master Plan received overall positive feedback which resulted in limited changes required to finalise the plan.

The Master Plan was finalised in November 2021 and the subsequent Implementation Plan was released at the same time.

The Master Plan identifies 11 overall hubs or precincts and then a more specific list of 24 transformational concepts, projects and staging. Each of these concepts, projects and staging will collaboratively transform and revitalise Bluff Motupōhue to make it a more attractive place to live, work, play, visit and invest in.

While these concepts, projects and staging leverage tourism and increase visitation to Bluff Motupōhue, they also benefit the local community with the development of community accessible assets and the opportunity for economic development with both commercial and small-medium business opportunities.



Progress

As outlined in the November 2021 Implementation Plan, Bluff Community Board meetings would include a regular agenda item to review progress of the Implementation Plan, and there would also be regular hui with stakeholders to discuss progress and support the various organisations, community groups and agencies that are working together on the overall vision for Bluff Motupohue.

PROJECT CO-ORDINATOR POSITION

In June 2022 Great South established a part-time Project Co-ordinator to manage implementation progress of the Master Plan with Tammi Topi appointed to the position.

This position was funded for the initial 12 months (until June 2023) by Strategic Tourism Assets Protection Programme (STAPP) funding via MBIE, which was part of the wider central government COVID-19 recovery funding. To continue the Project Co-ordinator position for a further 12 months (until June 2024), Great South received approval to fund the role from their ICC contract funding. The continuation of this for a further 12 months has recently been confirmed, with an end date of June 2025. However, it is intended that another solution to fund the role be found for subsequent years.

There is consensus from all the Master Plan stakeholders that the Project Co-ordinator position has been integral to ensuring continual stakeholder engagement and implementation of the Master Plan.

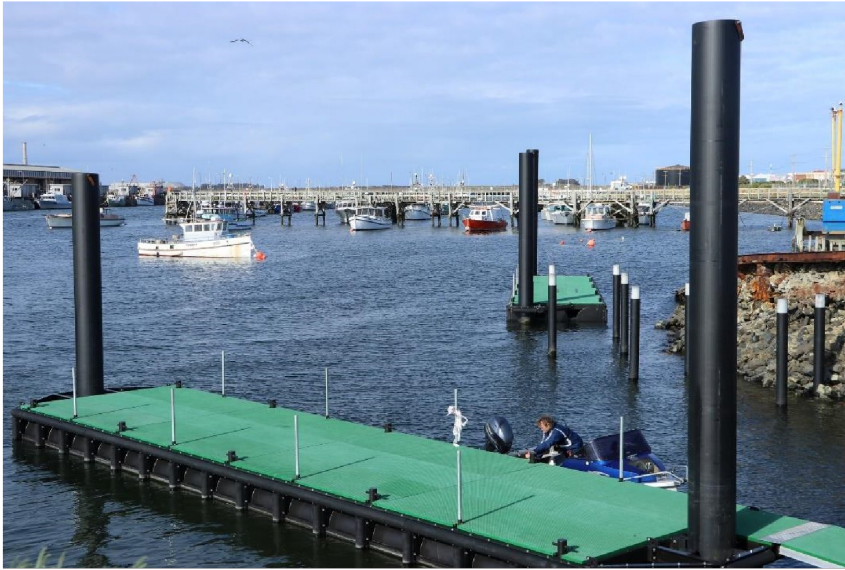
REGULAR STAKEHOLDER HUI

The Project Co-ordinator holds regular hui for stakeholders (either as a group or individually) to discuss progress and ensure connection between the various projects. These hui are received positively by stakeholders and are a way to provide updates, ensuring connection and alignment on the progress of projects, which are often happening simultaneously.

We would like to take the opportunity to thank the various stakeholders for their input, passion and enthusiasm in achieving progress on the various concepts, projects and staging of the Master Plan. Every project forms an integral part to the overall vision for Bluff Motupohue as a more attractive place to live, work, play and visit.

Snapshot of Project Progress

Bluff Boat Ramp



Last year, Invercargill City Council continued its commitment in its Long-term Plan to upgrade the Bluff Boat Ramp as part of the Bluff Motupōhue Tourism Masterplan. The Bluff Boat Ramp project has been a long-awaited collaborative upgrade to a key asset in Bluff. The new design includes a jetty and two floating pontoons on either side of the ramp that will be able to withstand all weather and improve the launching and boarding of vessels.

Both sea pontoons have been launched and the final gangway is due to be installed in November 2024. Planning for a toilet facility and fish processing station is underway, and this is due to be installed in mid-2025. There is budget for scoping of a car park solution within the Long-term Plan.

Bluff Hill Motupōhue Environment Trust (BHMET)

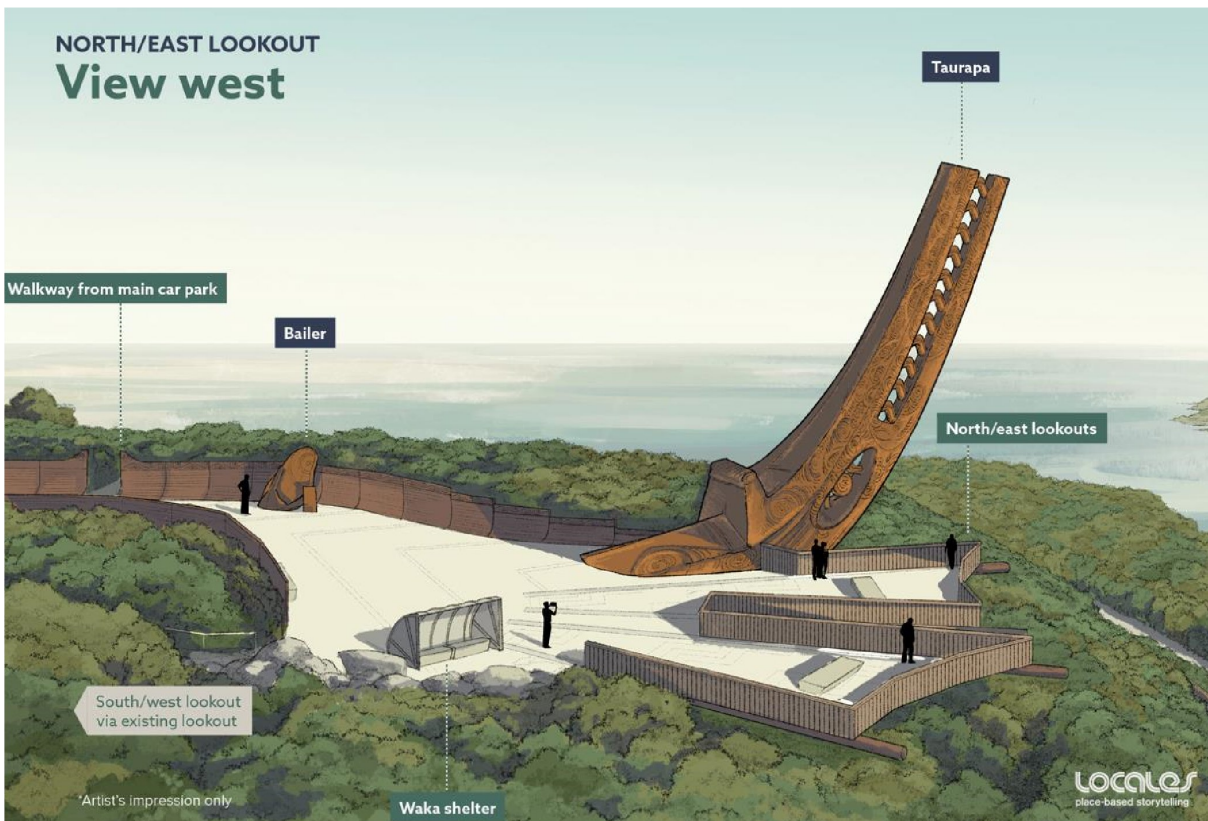
The Bluff Hill Motupōhue Environment Trust achieved a successful end to the Jobs for Nature project in July 2024. Jobs for Nature has transformed Motupōhue and BHMET. Predator numbers are firmly under control across the whole hill and are no longer impacting the ecosystem. You can hear that in the increased rates of birdsong and see it in the health of vegetation.

Continuation to progress these efforts is always reliant on funding, BHMET has been fortunate in receiving support from Trees That Count that will secure the trust's future until 2027. This is based on planting 25,000 trees per year on Bluff Hill Motupōhue, accelerating the rewilding process. As timing would have it, this has coincided with the building of the new mountain bike trails and walking tracks. This mahi has carved out vast access through the gorse creating more accessible areas that will provide enough space for another two years of planting. BHMET has received amazing support from many local corporate groups and individuals in getting these trees in the ground.

BHMET has also received funding from the Murihiku Rūnaka and Rio Tinto / NZAS Community Development Fund to upgrade 100 of our automatic traps. This is putting in place new communications infrastructure that connects each trap to the internet to use artificial intelligence to selectively arm the traps and monitors all trap interactions. This will provide BHMET with the information to plan the journey towards a predator free Motupohue and to also strengthen the Predator Free Rakiura aspirations.

Te Taurapa o Te Waka

(Pouwhenua at Bluff Hill Motupohue Lookout / Mātai Whetū (star observation))



Te Taurapa o Te Waka is the culmination of Te Rūnaka o Awarua’s long held vision to highlight the cultural importance of Motupohue. The project would draw visitors to this nationally iconic site, placing them among imposing storytelling sculptures and carvings, allowing them to connect to the stories they represent.

A 25-metre tall sculptural Taurapa (canoe stempost), visible from the base of Motupohue would be the centre piece of an entire experience and two pou representing tūpuna (ancestors) would flank the existing roadway to the summit, conveying the significance of the site. The project concept also includes an interpretation centre, sculpture trail, walking track, car parking, and use of digital, location-based storytelling. A larger-than-life-size puka (anchor) marks the beginning of the sculpture trail, which relates to several kōrero such as Te Waka o Aoraki and the oral tradition of Te Ara a Kiwa. The rope of the puka (anchor) would wind its way to the summit, where the broken waka of Aoraki would be represented.

A key objective of the project is to encourage visitors to make the journey to the summit of Motupohue, in addition to Stirling Point, when they visit Bluff. To achieve this requires a combination of developing a world-class visitor attraction on the summit, creating car parks and accessible walkways for the site, developing signage, orientation, and wayfinding on key tracks, and marketing the site as a destination on-line and at visitor hubs.

The creative concept for Te Taurapa o Te Waka was designed by Te Rūnaka o Awarua with support from place-based storytelling agency Locales.

'Te Taurapa o Te Waka project will be a nationally significant, iconic site. There is no other installation and integrated visitor experience in Aotearoa of this scale that creates such a stunning cultural imprint on the landscape and that enables visitors to connect with mana whenua stories.' Chris Hay, Locales

Earlier in 2024 the project was shared with key stakeholders and the wider community. It was also presented to Council with a positive response and to both the Minister for Conservation and Māori Development and the Minister for Tourism.

The projects next steps require completion of a business feasibility and fundraising strategy, and a planning assessment will be required. Once these pieces of work are complete, efforts to obtain funding to make the project a reality can be undertaken.

Implementation Update

The following section provides a status update on the 24 transformational concepts, projects and staging from the Master Plan. While there has been considerable progress and hui held across a significant number of these projects some details are not yet at a stage to be shared more widely. We continue to work with the various stakeholders to assist with progressing their respective projects.

While the Master Plan is a 20-year vision, progress towards the vision will always be dependent on the level of support from key stakeholders' especially Council and central government, the community as well as the level of resourcing able to be applied by both government and the private sector.

<i>Status</i>	<i>Number of projects</i>
Complete	5
Ongoing	2
In Progress	6
Initial Investigation Underway	4
Future Focus	7

The status of the concepts, projects and staging has been categorised in the following four ways –

Complete – *project is complete.*


Ongoing – *project is long term and has no specified end date.*


In Progress – *The project is currently underway and is progressing.*

Initial Investigation Underway – *The stakeholders are in the process of undertaking feasibility studies and/or options to frame the project brief.*

Future Focus – *The project is not yet started, or it requires other projects and concepts to be completed before progress can be made.*

▶ COMPLETE

Project	Progress to date	Stakeholders	Hub/Precinct	Status
<p>Visitor welcome bay</p>	<p>The Information Kiosk on Gore Street is now complete and functional.</p> <p>Officially opened in October 2022, this is an excellent example of a community working together to achieve a wonderful facility. The Kiosk showcases storytelling with stunning imagery connecting both the community and visitors to Bluff Motupohue.</p> <p>Features installed in the surrounding landscaping such as bike stand, table and seating are welcome additions and encourage people to stop and enjoy the space.</p> <p>The project was led by the Bluff community, with representatives from Bluff 2024 Rejuvenation Group, Bluff Promotions and Te Rūnaka o Awarua along with ICC supporting with project co-ordination.</p>	<p>Bluff 2024 Rejuvenation Group</p> <p>Bluff Promotions Group</p> <p>ICC</p> <p>Te Rūnaka o Awarua</p>	<p>Bluff Central Tourism Precinct</p> 	<p>Complete</p>

<p>Completion of Invercargill to Bluff cycle trail</p>	<p>Te Ara Taurapa, the name gifted by local Rūnaka to this section of trail between Invercargill and Bluff, was officially opened in March 2022. There have been six interpretation panels placed at areas of significance along the trail, which is also part of Te Araroa trail.</p> <p>While this section of the trail, from Stead Street to Bluff Motupōhue, is completed ICC are working with Waka Kotahi to resolve alignment and safety from Suir Street to the new Information Kiosk. Once this is agreed, construction will be progressed.</p>	<p>ICC Environment Southland Waka Kohati NZ Transport Te Rūnaka o Awarua Great South</p>	<p>Bluff Gateway Entrance Hub</p> 	<p>Complete</p>
<p>Enhanced Stewart Island Ferry Terminal development</p>	<p>Real NZ have completed improvements to the ferry terminal located in Bluff Motupōhue, reconfiguring the ticketing and waiting areas.</p>	<p>Real NZ South Port</p>	<p>Bluff Central Tourism Precinct</p>	<p>Complete</p>
<p>Restoration of old harbour wharf for possible public fishing</p>	<p>South Port completed a 12-month partial reconstruction of Bluff Motupōhue historic Town Wharf which has been fully operational since August 2022.</p> <p>Due to this significant upgrade work South Port were able to safely re-open a</p>	<p>South Port Bluff Community Board Bluff Promotions Group ICC</p>	<p>Bluff Central Tourism Precinct</p>	<p>Complete</p>

	<p>section of the old wharf for fishing and sightseeing in late December 2022, enabling people to reconnect with Bluff Harbour.</p> <p>Seating and lifesaving equipment have been added to this area and it is proving popular for public fishing.</p>			
<p>Development of an Active Recreation Precinct</p>	<p>ICC, with support of Great South, was successful in an application to MBIE Tourism Infrastructure Fund (TIF) in 2022 for the design and build of mountain bike and walking tracks and extension of the car park with toilets.</p> <p>Working with Southland Mountain Bike Club, and other stakeholders, this funding has enabled progress to be brought forward significantly to progress the development of this active recreation precinct.</p> <p>An official opening for Te Wahi Tākaro a Motupohue - Adventure Park will be held on the 23rd November. This is a fantastic project which will attract more visitors to Bluff and provide further trails for the local community. The opening event will be a celebration and include kai and activities, shuttles to the top for experienced users and other options for all abilities. CCTV will also go live asap. Trail counters have also been installed to provide data on usage.</p> <p>The "Stage 2" Pump Track Skills Project is 50% funded (\$400k total project), with a few more applications to be submitted</p>	<p>ICC</p> <p>Southland Mountain Bike Club</p> <p>DOC</p> <p>Te Rūnaka o Awarua</p> <p>Bluff Hill Motupohue Environment Trust (BHMET)</p> <p>Great South</p>	<p>Active Recreation Precinct</p>	<p>Complete</p>

	<p>before Christmas. As part of this stage it is hoped the shelter will be constructed by end of year or failing that by the Burt Munro Challenge.</p>			
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 **ONGOING**

Project	Progress to date	Stakeholders	Hub/Precinct	Status
<p>Predator Free Bluff</p>	<p>The Bluff Hill Motupohue Environment Trust achieved a successful end to the Jobs for Nature project in July 2024. Jobs for Nature has transformed Motupohue and BHMET. Predator numbers are firmly under control across the whole hill and are no longer impacting the ecosystem.</p> <p>Continuation to progress these efforts is always reliant on funding, BHMET has been fortunate in receiving support from Trees That Count that will secure the trust's future until 2027. This is based on planting 25,000 trees per year on Bluff Hill Motupohue, accelerating the rewilding process. As timing would have it, this has coincided with the building of the new mountain bike trails and walking tracks. This mahi has carved out vast access through the gorse creating more accessible areas that will provide enough space for another two years of planting. BHMET has received amazing support from many local corporate groups and individuals in getting these trees in the ground.</p> <p>BHMET has also received funding from the Murihiku Rūnaka and Rio Tinto / NZAS Community Development Fund to upgrade 100 of our automatic</p>	<p>Bluff Hill Motupohue Environment Trust (BHMET)</p> <p>ICC</p> <p>DOC</p> <p>Ocean Beach NZ</p>	<p>Predator Free Bluff encompasses the whole of Bluff, including the Bluff Hill Motupohue Lookout Hub, Active Recreation Precinct, Ocean Beach Aquaculture Precinct, Community Recreation Precinct, Stirling Point Precinct, and Bluff Central Tourism Precinct</p>	<p>Ongoing</p>

	<p>traps. This is putting in place new communications infrastructure that connects each trap to the internet to use artificial intelligence to selectively arm the traps and monitors all trap interactions. This will provide BHMET with the information to plan the journey towards a predator free Motupohue and to also strengthen the Predator Free Rakiura aspirations.</p>			
<p>Ecological Restoration Initiatives</p>	<p>The MOU that is in place between ICC, DOC and the Bluff Hill Motupohue Environment Trust (BHMET) allows a co-ordinated approach to habitat restoration across the whole of Bluff Motupohue.</p> <p>BHMET is undertaking the predator control, pest plant control and replanting mahi with the active support of ICC, DOC, Ocean Beach NZ and other landowners.</p> <p>Significant effort is now being focussed on Predator Free Rakiura which casts a stronger spotlight on the need for increased mainland efforts in Bluff to ensure the success of both areas.</p>	<p>ICC</p> <p>DOC</p> <p>Bluff Hill Motupohue Environment Trust (BHMET)</p> <p>Ocean Beach NZ</p>	<p>Bluff Hill Motupohue Lookout Hub</p>	<p>Ongoing</p>

 **IN PROGRESS**

Project	Progress to date	Stakeholders	Hub/Precinct	Status
<p>Upgrade to boat ramp</p>	<p>Last year IICC committed to upgrade the Bluff boat ramp as part of their long-term plan, acknowledging its inclusion in the BMTMP. The new design includes a jetty and two floating pontoons on either side of the ramp that will be able to withstand all weather.</p> <p>Throughout this project Council has been engaging with the Bluff community, Bluff Yacht Club, recreational fishermen, and Southland Trailer Yacht Club to determine the needs of users and the design that would best fit everyone using it.</p> <p>Stage 1 involves the installation of the eastern and western pontoons. This is expected to be open to the public at the end of the year.</p> <p>Long term plan funding has been secured for the scoping works of stage 2, which includes carparking and toilets. This planning will get underway following the completion of stage 1.</p>	<p>ICC</p> <p>Environment Southland</p> <p>Bluff Community Board</p> <p>South Port</p> <p>Bluff Yacht Club</p>	<p>Community Recreation Precinct</p>	<p>In Progress</p>

<p>Ocean Beach</p>	<p>Development of the Ocean Beach Aquaculture Centre of Excellence continues to progress with the site now incorporating The New Zealand Abalone Company's Pāua farm operation, Manaaki Whitebait, the CH4 Global seaweed farm and Kelp Blue's seaweed hatchery.</p> <p>Bluff Distillery is now officially open and is Aotearoa New Zealand's first carbon neutral gin distillery. Bluff Gin is now being sold at retail locations and has won multiple awards with international significance.</p> <p>OBNZ continues to expand their guided tours combining the distillery and is placing themselves well for the cruise market and other visitors.</p> <p>Ocean Beach NZ has an MOU with the Bluff Hill Motupohue Environment Trust (BHMET) for the eradication of pests and are currently working with BHMET on potentially replanting areas of the Southern farm for the reintroduction of native wildlife.</p> <p>Central government have included a Bluff based aquaculture project in their fast-track approvals bill – ImpactMarine Bluff Ltd's sustainable and climate-resilient aquaculture project which involves the construction and operation</p>	<p>Ocean Beach NZ</p>	<p>Ocean Beach Aquaculture Precinct</p>	<p>In Progress</p>
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	<p>of a land based salmon farm and processing facility.</p>			
<p>Pouwhenua at Bluff Hill Motupohue Lookout</p>	<p>Te Rūnaka o Awarua have been working with experience design consultant Locales to develop concept designs for their aspirations for Bluff Hill Motupohue. This has been funded with support from the Strategic Tourism Assets Protection Programme (STAPP) funding via MBIE, which was part of the wider central government COVID-19 recovery funding. This proposed project has national significance and consists of a visually commanding pouwhenua or “taurapa” sternpost on Motupohue Bluff Hill, which also signifies the starting point of Te Araroa Trail and the journey north through Aotearoa New Zealand. The concept incorporates storytelling sculptures and carvings and a vision for the integration of Mātai whetū (star observation) and visitor car parking.</p> <p>This concept was shared with key stakeholders and the wider community earlier in 2024 and presented to ICC, who are very supportive. The next stage requires the development of a feasibility and business case. A Lotteries funding application has been made for this work and an outcome is expected in early November.</p>	<p>Te Rūnaka o Awarua ICC DOC Great South Bluff Hill Motupohue Environment Trust (BHMET)</p>	<p>Bluff Hill Motupohue Lookout Hub</p>	<p>In Progress</p>

<p>Mātai whetū (star observation) at Bluff Hill Motupohue Lookout</p>	<p>Te Rūnaka o Awarua have been working with experience design consultant Locales to develop concept designs for their aspirations for Bluff Hill Motupohue. This has been funded with support from the Strategic Tourism Assets Protection Programme (STAPP) funding via MBIE, which was part of the wider central government COVID-19 recovery funding allocated to Great South. This proposed project has national significance and consists of a visually commanding pouwhenua or “taurapa” sternpost on Motupohue Bluff Hill, which also signifies the starting point of Te Araroa Trail and the journey north through Aotearoa New Zealand. The concept incorporates storytelling sculptures and carvings and a vision for the integration of Mātai whetū (star observation) and visitor car parking.</p> <p>This concept was shared with key stakeholders and the wider community earlier in 2024 and presented to ICC, who are very supportive. The next stage requires the development of a feasibility and business case. A Lotteries funding application has been made for this work and an outcome is expected in early November.</p> <p>The Matariki POU project being led by Southland District Council and Te Ao Marama is well underway with 8 pou now in place around the region. Discussions are now taking place around the development of the 9th pou, Pohutukawa, which will be in</p>	<p>Te Rūnaka o Awarua</p> <p>DOC</p> <p>Great South</p>	<p>Bluff Hill Motupohue Lookout Hub</p>	<p>In Progress</p>
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	<p>Motupohue. Funding will need to be secured for this pou to be added to the wider regional network.</p> <p>An opportunity has also arisen to have a planisphere erected within the Bluff township. This is astronomy focussed and intended to be part of a wider national network supporting stargazing.</p>			
<p>Potential for enhanced community swimming access</p>	<p>The Bluff Pool Trust received grants of \$150k from Community Trust South, \$75k from the ILT Foundation, and \$200k from the Lotteries Community Facilities Fund, which along with the Pool Trust's reserves, funded a major heating and ventilation upgrade.</p> <p>Interior painting has also occurred to freshen up the space for the new season.</p> <p>A major mechanical upgrade has also been completed, with the addition of new strengthened entry doors with keycard access for users.</p> <p>Further investigation around safe outdoor swimming access opportunities is being undertaken by ICC. This concept was specifically mentioned in the LTP consultation document and Te Ao Marama are working with ICC to provide input on their suggestions for potential placement and design.</p>	<p>Bluff Community Board</p> <p>ICC</p> <p>Bluff Pool Trust</p> <p>South Port</p>	<p>Community Recreation Precinct</p>	<p>In Progress</p>

<p>Bluff gateway entrance signage and landscaping</p>	<p>Until recently the Bluff 2024 Rejuvenation Group were caretakers of the plantings in this area behind the Bluff sign and engaged with nearby landowners and businesses. However they ceased formal operations at the end of this financial year as their aspirations were to work towards the year 2024.</p> <p>Parking, access and surface improvements are all still required, along with access and visibility of the nearby walking track. Council aspects of this area include the surfacing and added landscaping as one of the key access points in Invercargill City</p> <p>Port Maintenance are working on plans for a mural piece which will cover the entire side of their neighbouring building. Work on the mural will recommence this summer once the weather consistently improves. They have made other significant visual improvements including regenerative plantings in collaboration with BHMET and landscape works, with more beautification aspirations in mind.</p> <p>Te Rau Aroha Marae are having their 40th anniversary celebrations in Feb 2025, which will include bus tours to key locations one being the Bluff Entrance sign.</p>	<p>Bluff Community Board</p> <p>ICC</p> <p>Waka Kotahi NZ Transport Agency</p> <p>Ocean Beach NZ</p> <p>DOC</p> <p>South Port – Port Maintenance</p> <p>Te Rūnaka o Awarua</p> <p>Bluff 2024 Rejuvenation Group</p>	<p>Bluff Gateway Entrance Hub</p>	<p>In Progress</p>
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 **INITIAL INVESTIGATION UNDERWAY**

Project	Progress to date	Stakeholders	Hub/Precinct	Status
Upgraded and expanded coastal walking tracks	DOC have upgraded and installed new signage on the current walking tracks on Bluff Hill Motupohue. DOC are continuing to work through a programme of work to upgrade the coastal walking tracks (Foveaux Walkway that circumnavigates Bluff Hill Motupohue) and create improved linkages with the tracks that traverse Motupohue, Millennium and Tōpuni walking tracks.	ICC DOC Ocean Beach NZ	Stirling Point Precinct Ocean Beach Aquaculture Precinct	Initial Investigation underway
Waka landing interpretation	Te Rūnaka o Awarua have secured the lease for the slipway and are currently developing a plan to restore the building and site.	Te Rūnaka o Awarua	Ocean Beach Aquaculture Precinct	Initial Investigation underway
Expanded visitor parking at Bluff Hill Motupohue Lookout	During 2023 visitor parking at Bluff Hill Motupohue Lookout was given a tidy up with additional bollards readjusted around the perimeter. Te Rūnaka o Awarua have been working with experience design consultant Locales to develop concept designs for their aspirations for Bluff Hill Motupohue. This has been funded with support from the Strategic Tourism Assets Protection Programme (STAPP) funding via MBIE, which was part of the wider central government COVID-19 recovery funding allocated to Great South. This proposed project has national significance and consists of a	DOC ICC Te Rūnaka o Awarua Great South Bluff Hill Motupohue Environment Trust (BHMET)	Bluff Hill Motupohue Lookout Hub	Initial Investigation underway

	<p>visually commanding pouwhenua or “taurapa” sternpost on Motupōhue Bluff Hill, which also signifies the starting point of Te Araroa Trail and the journey north through Aotearoa New Zealand. The concept incorporates storytelling sculptures and carvings and a vision for the integration of Mātai whetū (star observation). Carparking alternatives and expansion have been scoped and are a core part of this project.</p>			
<p>Public event space</p>	<p>A new multi-purpose Community Hub concept is being explored with initial seed funding secured for a feasibility study.</p> <p>The investigation of the possible event space is contingent on development of other key projects before it, the development of the Bluff Southern Marine Discovery Centre and the possible relocation of the Maritime Museum.</p> <p>Awarua Whānau Services have engaged a contractor to carry out a feasibility study looking into a potential new community centre concept. It is anticipated this report will be available by early 2025.</p>	<p>Bluff Maritime Museum Trust ICC</p>	<p>Community Recreation Precinct</p>	<p>Initial Investigation underway</p>

 **FUTURE FOCUS**

Project	Progress to date	Stakeholders	Hub/Precinct	Status
Enhancement of commercial precinct and possible consolidation of zoning	Resource management reform is changing the way planning decisions will be made. As the process to make changes to the district plan become clearer, zoning for Bluff will be on the agenda.	ICC Bluff Community Board Te Rūnaka o Awarua Private landowners	Commercial Precinct	Future Focus
Expanded visitor parking at the end of Gunpit Road	The investigation of expanded car parking at Gunpit Road will be contingent on further development of other key projects linked to Stirling Point and Bluff Central Tourism Precinct. With momentum and progress on both the Active Recreation Precinct and Pouwhenua at Bluff Hill Motupohue Lookout, it will be important to consider the links with those projects as they progress.	ICC DOC Bluff Hill Motupohue Environment Trust (BHMET)	Stirling Point Precinct	Future Focus
Park and Ride facility for Stirling Point	The investigation of a possible park and ride facility is contingent on further investigation and development of other key projects linked to both Stirling Point and the Bluff Central Tourism Precinct. A potential private sector product is currently being investigated and a Stirling Point specific workshop is being planned with ICC to discuss concerns relating to the appearance and function of this area.	ICC Waka Kotahi NZ Transport Agency	Stirling Point Precinct	Future Focus

<p>Development of the Bluff Southern Marine Discovery Centre</p>	<p>Te Rūnaka o Awarua have undertaken a feasibility study for the Bluff Oyster World with pleasing results indicating the strength of the opportunity.</p>	<p>Te Rūnaka o Awarua</p>	<p>Bluff Central Tourism Precinct</p>	<p>Future Focus</p>
<p>Bus drop off and pedestrian improvements at Stirling Point</p>	<p>The investigation of a possible bus drop off and pedestrian improvements is contingent on further investigation and development of other key projects linked to both Stirling Point and the Bluff Central Tourism Precinct.</p> <p>A potential private sector product is currently being investigated and a Stirling Point specific workshop is being planned with ICC to discuss concerns relating to the appearance and function of this area.</p>	<p>ICC Waka Kotahi NZ Transport Agency</p>	<p>Stirling Point Precinct</p>	<p>Future Focus</p>
<p>Heritage sculpture trail and public art in harbour-edge precinct</p>	<p>Further investigation is required into possible opportunities with this precinct, which includes defining the final location of any public art in the first stage.</p>	<p>Bluff Community Board ICC Community Groups Te Rūnaka o Awarua</p>	<p>Heritage Landscape Precinct</p>	<p>Future Focus</p>
<p>Motu Piu Dog Island Eco-tourism</p>	<p>The current Motu Piu Dog Island Trust is working towards their goal to create an island sanctuary that can be an educational resource for kaitiakitanga, species protection and illustrating our Māori, European and maritime history of the island. The trustees are</p>	<p>DOC Motu Piu Dog Island Trust Te Rūnaka o Awarua Great South</p>	<p>Wider area concepts</p>	<p>Future Focus</p>

	currently in the initial planning phase for this long-term project.			
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BLUFF ACTION SHEET

To:	Bluff Community Board
Meeting Date:	Monday 25 November 2024
From:	Infrastructure Services and Parks & Recreation
Approved:	Erin Moogan - Group Manager - Infrastructure Services
Approved Date:	Wednesday 20 November 2024
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

To update the responses to the issues raised in the Bluff inspections.

Recommendations

That the Bluff Community Board:

1. Receives the report "Bluff Action Sheet".

Background

The Bluff Action Sheet was developed following on-going inspections by the Bluff Community Board and Council staff. The action sheet updates the actions identified during these inspections. The last Bluff check-in was on 31 October 2024.

Where action items have been closed-out they are moved from the list "Appendix 1" and archived. Operational day-to-day issues are added to Appendix 2 with an RFS (Request For Service) reference. These will be dealt with accordingly in the Council's RFS system.

New actions and latest updates are shown in red.

Progress Update

Requests for Service

October 2024

Department	Actioned	Being Investigated	Total Received
Building Maintenance	0	0	0
Drainage	0	0	0
Parks Department	4	1	5
Refuse	5	1	6
Roading	19	1	20
Water Services	3	0	3
Total Received	31	3	34

Previous 12 months

Totals Received Department	2023					2024						
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Building Maintenance	2	1	1	2	3	1	2	6	3	0	1	1
Drainage	0	0	0	0	2	1	2	1	1	2	6	7
Parks Department	0	5	7	3	6	5	3	3	3	3	2	5
Refuse	13	18	5	7	7	6	8	7	7	4	4	6
Roading	12	13	5	7	12	4	11	8	5	24	20	22
Water Services	2	2	7	5	1	1	2	3	3	4	4	4
Total Received	29	39	25	24	31	18	28	28	22	37	37	45

Strategic Asset Planning

The 2024/2025 reseal program incorporates a large proportion of the Bluff Roding network as referenced in image A.

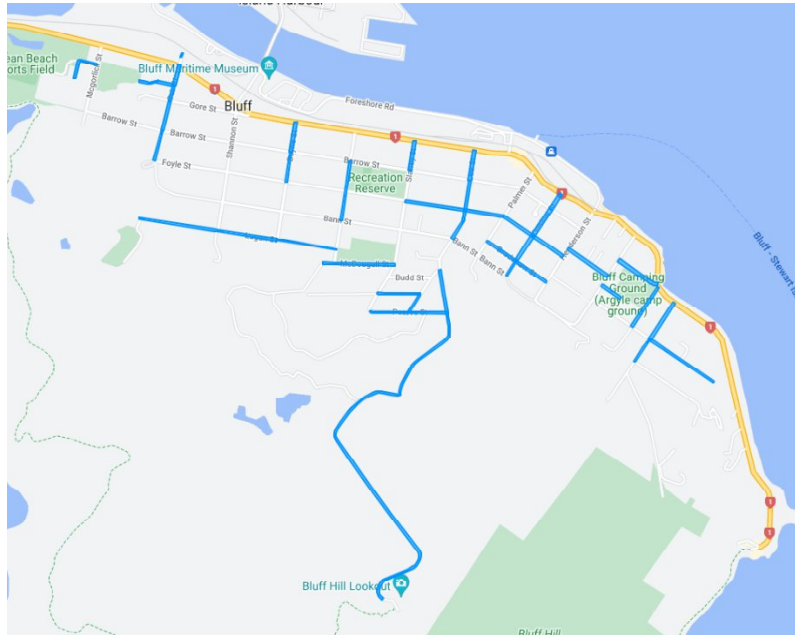


Image A: Reseal locations

Seal Renewals Finalised for Bluff

- Suir Street – Foyle Street to SH1
- Doyle Street – Suir Street to End
- Lagan St – Liffey Street to end
- Kirk Crescent – McGorlick Street to end
- Boyne Street – Gore Street to Foyle Street
- McDougall Street – Liffey Street to Slaney Street
- Liffey Street – Barrow Street to Bann Street
- Slaney Street – Barrow Street to Gore Street
- Pearce Street
- Theodore Street – Mason Street to Slaney Street
- Foyle Street – Slaney Street to Henderson Street
- Brandon Street – Gore Street to Bann Street
- Onslow Street – Gore Street to Bann Street
- Bradshaw Street – Palmer Street to Henderson Street
- Spencer Street – Henderson Street to Burrows Street
- Athelney Street – Burrow Street to Gore Street
- Gregory Street – Gore Street to Parrett Street
- Walker Street – Pilcher Avenue to Gore Street

Our 2024/2025 footpath renewals program remains fluid until delivery costs are confirmed, forecast footpath areas for renewal are as outlined below, please refer below to image B.

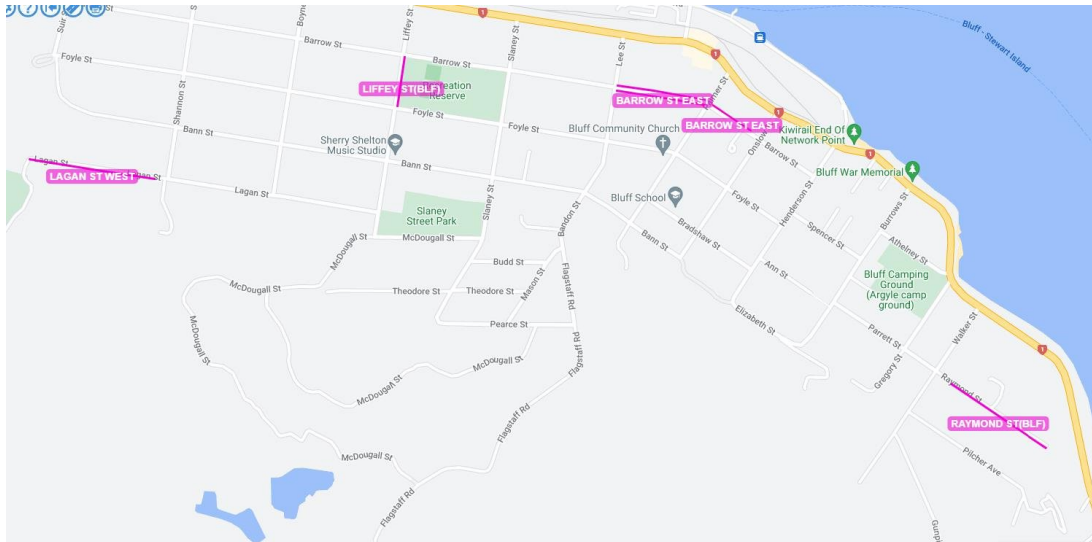


Image B: Proposed footpath renewal locations

Footpath Renewals Programme Finalised for Bluff:

Barrow Street – Palmer to Onslow Street
Lagan Street – Shannon Street to End
Liffey Street – Barrow to Foyle Street

Stirling Point Workshop available dates (all at 7pm) - TBC

Monday, 2 December 2024
Wednesday, 4 December 2024
Thursday, 5 December 2024
Tuesday, 10 December 2024
Wednesday, 11 December 2024
Monday, 16 December 2024

Bluff Sign Lighting

NZTA have indicated no funding is available.

Stirling Point Replacement Toilets (single toilet to double toilet)

Programmed for completion June 2025.

Information Centre Replacement Toilets (single toilet to double toilet)

Programmed for completion June 2025.

Roading – Waihōpai Alliance

Programmed kerb side spraying was completed in early November. Noxious spraying is presently on hold, with a programmed December commencement. Cyclic crew have completed vegetation removal on a number of areas and have further work plan before Xmas. The reach arm mower has cut grass located from the Memorial to Stirling Point outside the area ICC Parks maintain.

Formation of the bund adjacent to the Yacht club started on Friday, 22 November. Memorial - back filling along wall and the agreed concrete work started on Thursday, 21 November.

For Bluff cycleway, grass has been cut on the south side and we will spray the cycleway within the next two-three weeks.

The Gore Street footpath, located in front of the demolished hotel, will be levelled, and repairs made to the footpath, works will be done in the coming weeks. The Foyle Street sump repairs is also completed.

Christmas decorations will be installed mid to late November. This includes the Christmas tree in the reserve opposite the Bluff Community centre, and flags along Gore Street. Three new sets of FLAGTRAX systems will be installed as a trial to see if these types of flags weather better than the traditional flags.

The Bluff Community Board has requested a "Priority" rating for items on the Action Sheet Appendices. A draft priority rating system was presented to the BCB at the last check-in in October. This can be seen on the Action Sheet appendices. Please note, these priorities have been rated as an example, and need to be validated by the Bluff Community Board.

Parks and Recreation

Parks and Recreation has been focusing on:

- Preparing the Te Wahi Tākaro o Motupōhue/ Motupōhue Adventure Park for Opening on 23 November 2024.
- Preparing a report for the Board to address operational cost requirements relating to both boat ramps.

Next Steps

Ongoing review of the Action Sheet.

Attachments

1. Appendix 1 - Bluff Action Sheet (A5595279)
2. Appendix 2 - Bluff - RFS Items in Progress (A5595279)

Bluff Community Board - Public Agenda - Bluff Action Sheet (A5595280)

APPENDIX 1
A5595279

BCB Priority Key	
High	1
Medium	2
Low	3
Business as usual	4

Bluff Inspection Action Sheet

Item numbers are numeric
124 Next New Item number

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
PROJECT MANAGEMENT OFFICE							
3	2022	Project Management Office	Boat Ramp	<p>21/08/2024 - There are no updates regarding the washdown facility. The installation of the Western Jetty and Pontoon at Bluff Boat Ramp has been completed and is now open to the public. However, there have been minor delays in completing the East due to the misalignment of some piles. The framework is being redrawn to address this issue. Completion of the East is expected to be delayed by two months, with the new anticipated completion date being October or November.</p> <p>04/09/2024—The East Pontoon is complete and ready to launch. Due to a few minor changes to pile locations, the Jetty sections linking the land to the pontoon have been delayed till October. This was only noticed following a final survey after completion of the installation; while the positions are only slightly out (due to hard rock), this has had a big knock on the jetty manufacture.</p> <p>15/11/2024—As per the last update, the team mobilised the previous month (October) and completed the concrete approach; poor weather at the end of October and the first week of November halted crane work. The following window to do this is planned for the next two weeks. This will complete the main west jetty works, with some minor works to complete in January. The East Jetty has been well received and working well, and we have received lots of positive feedback.</p>	Lee Butcher	East Jetty October / November - on track	1
98	2024	Project Management Office	Stirling Point CCTV	<p>12/07/2024 - The contract signing is due next week. The focus will be on CBD camera points and working with external parties to confirm the best way to link up the more complex cameras like Stirling Point. There are a few options, such as linking into Southports Fibre or wireless. At this point, we wouldn't expect that camera to be live until the end of this year.</p> <p>04/09/2024 - ICC ICT team are looking into connection options like 4g / 5g / wireless and possible wired solutions for this camera location; aside from that, hardware and equipment have started to arrive and are being set up in Invercargill. as per the last update, expect this position to be live closer to the end of stage 1 in November / December.</p> <p>15/11/2024 - ICT is pushing to have the ONT terminal installed on-site. No date has been provided as Chorus is extremely busy at the moment. Once we have a suitable connection point installed, the project team will install the CCTV units. we are still looking to have this up and running in December as planned and noted in the past updates.</p>	Lee Butcher	Installation for this position will be Nov/Dec - possible.	2
STRATEGIC ASSET PLANNING							
4	2019	Strategic Asset Planning	Stirling Point - Seaside Footpath	<p>Seaside footpath is still awaiting decisions. The number of alternative options has not really changed and car parking remains to be a significant problem.</p> <p>Future workshops with the Board should consider options and direction. No funding has been allocated for development works. Further strategic planning is needed to look to have longer term plan available. Any improvements will need to be budgeted in the future. Not included in LTP. Staff looking at a longer term solution as budget becomes available.</p> <p>30/05/2024 - BCB request workshop to discuss all Stirling Point issues/way forward.</p> <p>11/07/2024 - Workshop terms of reference to be circulated, include tyre wall, footpath discussions, safety. No budget as yet. Timeline suggested at two months.</p> <p>03/10/24 October Workshop.</p> <p>15/11/2024 - Proposed Workshop dates in report.</p>	Doug Rodgers	Hold	1
38	2020	Strategic Asset Planning	Stirling Point - Replacement for tyre retaining wall	<p>01/09/2022 Met with Ray and Tammi. Property boundary does cross the wall, about half the wall is inside the property. No funding is currently allocated for new works. Changes planned here need to align with what is strategically planned. Some resolution needed on how the area should be managed, importance of Board input noted. How can parking be improved or should restrictions be in place. All parties aware that land is a limitation and any project will need high capital investment. 08/04/24 - no progress to date, low level investigation needed, and scope. No budget for CAPEX.</p> <p>11/07/2024 - Noted and add to workshop, Terms of Reference and agenda for Stirling Point, refer to item 4.</p> <p>28/08/24 - Options for the wall and potential widening are being investigated. Includes moving wall back to widen usable area.</p> <p>03/10/24 - As August options being developed. Workshop October.</p> <p>15/11/2024 - Tammi to email DR - would like to meet (workshop) before end of year</p> <p>18/11/24 - Available dates for workshop for BCB to confirm - in the report</p>	Doug Rodgers	On Hold	2
63	2023	Strategic Asset Planning	Footpath renewals programme	<p>8/12/2023 - Condition assessments on all footpaths are currently being undertaken across Invercargill and Bluff.</p> <p>03/10/24 - funding confirmed from NLTP. Funding is half the level gained in 2023/24, Programme is being developed subject to Council decisions.</p> <p>15/11/2024 - Footpath Renewals Programme of 2023/24 financial year finalised for Bluff:</p> <ul style="list-style-type: none"> • Barrow Street – Palmer to Onslow Street • Lagan Street – Shannon Street to End • Liffey Street – Barrow to Foyle Street <p>15/11/2024 - Seal Renewals Programme of 2023/24 financial year finalised for Bluff:</p> <ul style="list-style-type: none"> • Athelney Street – Burrow Street to Gore Street • Bradshaw Street – Palmer Street to Henderson Street • Brandon Street – Gore Street to Bann Street • Boyne Street – Gore Street to Foyle Street • Doyle Street – Suir Street to End • Foyle Street – Slaney Street to Henderson Street • Gregory Street – Gore Street to Parrett Street • Kirk Crescent – McGorlick Street to end • Lagan St – Liffey Street to end • Liffey Street – Barrow Street to Bann Street • McDougall Street – Liffey Street to Slaney Street • Onslow Street – Gore Street to Bann Street • Pearce Street • Slaney Street – Barrow Street to Gore Street • Spencer Street – Henderson Street to Burrows Street • Suir Street – Foyle Street to SH1 • Theodore Street – Mason Street to Slaney Street 	Doug Rodgers	Complete	1

Item numbers are numeric
See top right for next item

Bluff Community Board - Public Agenda - Bluff Action Sheet (A5595280)

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
85	2023	Strategic Asset Planning	Bluff Sign at Entrance	30/05/2024 - Waka Kotahi needs to be approached again to see if a solution to the lighting can be reached. At present lighting is not permitted. 21/08/24 - Meeting with NZTA.	Doug Rodgers	In Progress	2
97	2023	Strategic Asset Planning	Street lighting - Murihuku Place & Rons Place	31/08/2023 - No street lighting, popular route for walkers at night, feels unsafe. 08/04/24 - noted, under investigation. August Update - Not programmed at this stage, funding to be confirmed. 3/10/24 Funding for street lighting being prioritised 15/11/24 - Council re-prioritising funds due to NLTP budget changes. Being worked through.	Doug Rodgers	3-10-2024	3
109	2024	Strategic Asset Planning	No Stopping lines at Stirling Point - Ward Parade	No stopping lines previously at Stirling Point on Ward Parade. NZTA previously consulted, however no changes to bylaws were adopted. 12/07/2024 - Potentially needs new consultation. ICC following up on legal implications. 03/10/2024 - No-Stopping lines on Ward Parade to go out for public consultation. The parking bylaw will need to be amended once consultation is completed. Full process expected to take 6 months. The current parking bylaw shows no-stopping lines on the east side of Ward Parade by the Stirling Point gateway sign, working through NZTA permissions for ICC to mark these in the interim.	Doug Rodgers	30-Jul-2024	2
INFRASTRUCTURE OPERATIONS							
83	2023	Infrastructure Operations	Cycle track access issue north of over bridge - Bluff Highway	Cars using cycleway to access property. ICC to investigate erecting bollards to prevent vehicle access from Princes Road and north of railway overbridge on Bluff Highway. 30/05/2024 - South side of bridge at Princes Road - Developer extending Princes Rd to end of vehicle crossing. Bollards to be installed once these works are complete. 11/07/2024 - Signage to be installed at end of Princes Road where road ends and shared path begins. 03/10/2024 - Construction of the Princes road extension has been completed by the developer. This allows new bollards and signage to be installed to define where the cycleway begins. 15/11/2024 - Plans to be confirmed and issued to Waihopai Alliance.	Allan Gillespie	30-Nov-2024	3
84	2023	Infrastructure Operations	Kiwi rail	To arrange discussion on issues in Bluff. 30/05/2024 - BCB to send list of queries to contact at Kiwirail - Ari Jakobs (ari.jakobs@kiwirail.co.nz)	Allan Gillespie	31-Jul-2024	3
87	2023	Infrastructure Operations	12 Marine Parade - Footpath Maintenance	Contractor trimmed overhanging bushes. Property owner to be contacted to maintain verge frontage. 30/05/2024 - Letter sent to property owner to maintain frontage.	Allan Gillespie	31-Jul-2024	2
95	2023	Infrastructure Operations	Ocean Beach Road - Motorists parking in cycle lane	31/08/2023 - BCB noted motorists are currently parking in the cycle lane blocking cyclists using the Bluff trail along Ocean Beach Road. 8/12/2023 - Need to have a lane line (WK responsibility), EMP (cycleway maintenance) at 25m spacings and have painted symbols (regular intervals) on shared path to highlight. Confirm no cables for EMP and discuss with WK. 05/04/2023 - Edge Marker Posts to be installed and shared path symbols to be painted between Bluff Oysters and Suir St along the Bluff trail. 23/08/2024 - Dispatched to the Waihopai Alliance for installation of edge marker posts and painted symbols.	Allan Gillespie	30-Nov-2024	2
71	2023	Infrastructure Operations	Gore Street (between Onslow/Henderson) – Hedge trimming along fence line.	Currently encroaching into parking bays opposite 2-20 Gore St. 08/03/2024 - Potential removal of hedge. Awaiting confirmation from NZTA. 05/04/2024 - NZTA have no budget to maintain this hedge. On further inspection the condition of the property behind the hedge is quite bad. ICC to discuss way forward internally. 11/07/2024 - ICC preparing roading beautification paper to Council to address areas where tree/hedge/garden maintenance currently falls outside of Parks areas. 23/08/2024 - Waihopai Alliance to price for trimming the hedge. 31/10/2024 - Waihopai Alliance to programme trim of hedge before Christmas.	Allan Gillespie	15-Dec-2024	2
77	2023	Infrastructure Operations	Foreshore Road/Murihuku Road – Sight distance reduced by plantings – Southport	To confirm maintenance accountability between Southport/ ICC Infrastructure/ ICC Parks. 11/07/2024 - Confirmed Southport responsible for these gardens. ICC to contact Southport to address. 23/08/2024 - Southport notified to trim back garden.	Allan Gillespie	In Progress	4
123	2024	Infrastructure Operations	Footpath erosion on Foyle St, just west Slaney St.	04/10/2024 - ICC to review extent of erosion.	Allan Gillespie	In Progress	3
PARKS AND RECREATION							
1	2019	Parks and Recreation/ Roading (erosion)	Bluff War Memorial	Onsite held Engineer 02/02/21 to understand options. Organise meeting with Bluff RSA, date to be confirmed. There is a section of land west of the memorial that is beginning to erode as a result of tidal impacts which is making it difficult to maintain. Parks and Recreation are looking into a solution to manage this. Infrastructure have resolved this issue in the short term by filling in the holes. An engineered solution is required regarding the erosion issue. 5/4/2024 - Subsidence to be filled in short term before ANZAC Day. A permanent solution of providing a concrete apron to mitigate future subsidence from wave action over the sea wall has been approved. This will extend from the Bluff Memorial concrete apron west along the sea wall, extending back to the two picnic table concrete pads. Works are coming up in April to add the concrete apron 25/10/2024 - Works planned to be completed before December 18/11/2024 - Works planned through contract and to be completed before December	Caroline Rain	Under Action	1
2	2021	Parks and Recreation	Access Restriction to the Beach from Stirling Point Pilot Station Esplanade Reserve	Further consultation on this paper has been undertaken by Te Ao Marama. ICC staff have met on site with Tammi Topi to look at the issues and potential alternatives. August update - Various options are being developed and further information has been requested on the cost of each option. A separate paper is being developed for the October Bluff Community Board. 30/09/2024 - This paper is not complete and will aim to be presented at the next Bluff Community Board meeting. 19/11/2024 - This access is proving to be quite complex and the stability of the access track is looking to be an expensive option.	Caroline Rain - Parks and Recreation	Under Action to arrange date/time	3

Item numbers are numeric
See top right for next item

Bluff Community Board - Public Agenda - Bluff Action Sheet (A5595280)

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
5	2023	Parks and Recreation	Land review	<p>Awarua Bay Road Reserves were endorsed by the Community Wellbeing Committee on 13 February 2024 to request to the Minister of Conservation to remove reserve status which is currently under action. Mokomoko is on hold until further collection of information is completed. 38 Suir Street, JG Ward Reserve, Part Bluff Hill Reserve, Bluff Camping Ground land parcels were endorsed by Community Wellbeing Committee for Council Officers to proceed with Public Notification with the community on potential alternative uses of these spaces.</p> <p>5/4/2024 - Engagement with the community has been undertaken via the LTP process in March and feedback is currently being analysed. Feedback on LTP? Collation of feedback made available?</p> <p>August update - At the July Bluff Community Board Meeting, a paper was presented which detailed all submissions received for the Long-term Plan process. An agreement was reached that a separate working group would be formed to discuss in detail the options associated with each land parcel.</p> <p>30/09/2024 - Land Disposal Workshop confirmed for the 14/10/2025.</p> <p>15/11/2024 - Report prepared for Council 10/12/24 relating to Awarua Bay.</p>	Caroline Rain - Parks and Recreation	Awarua Bay Road Reserves now with Minister of Conservation for approval. Mokomoko is on hold	2
9	2023	Parks and Recreation	Bluff Community Maara at 10 Onslow Street (Senior Citizens leased land)	<p>Work has been progressing with Healthy Families, Awarua Whanau Services to develop a Community Garden in this location. Community engagement through a community meeting held Wednesday 4 October and online provided positive feedback and ideas. A concept plan was drafted from the community feedback received. A Memorandum of understanding was drafted for the multiple interest parties to understand who does what.</p> <p>5/4/2024 - A documented agreement will no longer be in the form of an MOU and is simplifying the process.</p> <p>August update - ICC are awaiting confirmation from local mana whenua on location preference and once this has been achieved the agreement can progress to approval stage.</p> <p>30/09/2024 - Still waiting confirmation from mana whenua.</p> <p>18/11/2024 - Awaiting community feedback.</p>	Caroline Rain	Under Action	2
82	2023	Parks and Recreation	Litter Bins - Stirling Point Lighthouse	<p>BCB requests new street litter bins at Stirling Point Lighthouse carpark.</p> <p>5/02/2024 - Parks confirmed no bins will be provided. Signs to be installed to "take rubbish with you".</p> <p>30/05/2024 - Design of the signage is currently underway.</p> <p>18/11/2024 - Signs are designed and being printed.</p>	Caroline Rain	In Progress	3
96	2023	Parks and Recreation	Wash-out end north end of Foreshore Road - Awarua Boating Club	<p>Bank at the beach, north end of Foreshore Road being washed-out by unknown source of water. Looks to be stormwater related, requires further investigation. Extension for this work is requested - design to be completed end June 2024.</p> <p>5/4/2024 - Works planned to build bund so water cannot flow over the bank.</p> <p>11/07/2024 - Works linked to footpath renewal works, requires clean fill from proposed footpath locations. Refer to item 63.</p> <p>25/10/2024 - Works planned to be completed before December.</p>	Caroline Rain/ Infrastructure	Under Action	1
110	2024	Parks and Recreation	Bluff Skate Park - Lighting	<p>Bluff Skate Park – Is there an opportunity to install any lighting at the park? (similar to Invercargill's Skate Park opposite Splash Palace).</p> <p>August update - Assessment across all lighting requirements are being undertaken for all Parks and Recreation sites, which includes Bluff Skate Park. This is assessment is expected to be completed before the end of the calendar year.</p> <p>30/09/2024 - Assessment of all lighting needs in reserves are underway. Expected completion is early 2025.</p>	Caroline Rain	New	3
111	2024	Parks and Recreation	Flag Staff Road Pull Off Area	<p>30/09/2024 - Discussion between Infrastructure and Parks and Recreation to determine the viability of the pull off area at the top of the 300m straight on Flag Staff Road.</p> <p>19/11/2024 - Onsite meeting held mid October with both Parks and Recreation and Infrastructure. A business case has been developed and currently being reviewed. Council are working towards agreement of the need for this work.</p>	Caroline Rain		3

Item numbers are numeric
See top right for next item

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APPENDIX 2

A5595279

BCB Priority Key	
High	1
Medium	2
Low	3
Business as usual	4

Bluff Action Items "RFS's In Progress" *For review - items resolved and being actioned

Item numbers are numeric

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
124	Next New	Item number					
65	2023	Infrastructure Operations	30 Barrow Street, footpath too narrow, 0.8m	25/08/2023 - Owner notified to trim overgrown hedge back to boundary. Property is currently vacant and garden unattended. 01/08/2024 - Third Letter sent to owner to remove hedge from boundary. Waihopai Alliance to trim hedge back to boundary and recover costs. 04/10/2024 - Owner has engaged a Contractor to cut the hedge back to the property boundary. 15/11/2024 - Owner trimmed hedge back to boundary. Footpath accessible.	Allan Gillespie	Complete	4
92	2023	Infrastructure Operations	Pine tree/gorse in Lagan Street Road reserve	Pine tree/gorse complaint in Lagan Street reserve between Slaney Street and Brandon Street. Gorse bushes removed. ICC investigating if tree to be maintained or removed. 11/10/2023 - Gorse removed. Parks advised pine tree branches should be trimmed short term, however would be best to remove completely medium term. Costs \$2,200 to trim/remove dead branches, \$4,800 to remove tree completely. 01/02/2024 - BCB confirmed pine trees to be removed completely. 23/08/2024 - ICC currently confirming quote to remove trees and advise adjacent land owners.	Allan Gillespie	31-Oct-2024	4
100	2024	Infrastructure Operations	Slump in road - outside 86 Gore Street	01/02/2024 - Slump in roadway on Gore St outside 86 Gore St (SH1) 02/02/2024 - This slump was identified in Oct 2023 and passed onto the NZTA SH Maintenance contractor. They advised this needs to be discussed with NZTA. Awaiting feedback from NZTA. 30/05/2024 - Slump is within area with pavers, so is shared responsibility between ICC (surface) & NZTA (Base/sub-base). Investigations underway.	Allan Gillespie	30-Sep-2024	4
101	2024	Infrastructure Operations	Slump in footpath - 76 Gore Street	01/02/2024 - Slump in Footpath, trip hazard. 05/02/2024 - This area has cones marking the hazard. Supervisor to discuss options with ICC. Dispatch 3488. 04/10/2024 - The Waihopai Alliance are in process of confirming the budget and programme.	RFS 410859	31-Oct-2024	4
102	2024	Infrastructure Operations	Grass cutting along Marine Parade	01/02/2024 - Grass cutting along Marine Parade not consistent – grass quite high in places 30/05/2024 - Historically mixed between Parks and Roading. Parks mow around the Parks asset areas. Roading mow the rest of the areas, however these have been on a much less frequent basis. Roading to determine on level of service required, and add to mowing schedule accordingly. 23/08/2024 - Price received for mowing grass 4 times a year. Infra Ops to confirm way forward. 04/10/2024 - The Waihopai Alliance are in the process of confirming the budget and programme. 15/11/2024 - Programmed for regular trimming, 4 times per year.	RFS 418938	Complete	4
104	2024	Parks and Recreation	Foyle Street Reserve - seating	01/01/2024 - Is there any opportunity to replace the shrubs along the banks of Foyle Street reserve with some form of terraces to accommodate seating to watch sporting activities? 5/4/2024 Still investigating seating opportunity. 15/11/2024 - This is still in the investigation stage, very steep banking and will take some thinking on how this could be achieved.	RFS 410856	Being Investigated	4
108	2024	Infrastructure Operations	Overhanging vegetation - Shannon St bridge	04/06/2024 - Overhanging vegetation on Shannon St bridge, west side between bridge and Foreshore Rd. 23/08/2024 - Waihopai Alliance to action, send the crew down to attend. Dispatch# 16341.	RFS 419100	30-Oct-2024	4
111	2024	Infrastructure Operations	Pothole - intersection SH1 Blackwater/Shannon St	12/07/2024 - Notified NZTA Highways South via email. 27/08/2024 - Emailed NZTA Highways South again. 03/10/2024 - SNOC: team will temporarily patch this again, however we are still waiting on approval of a traffic management plan before the more permanent repair can be made.	NZTA Highways South	Being Investigated	4
112	2024	Infrastructure Operations	Gorse - Bann St	12/07/2024 - Reports of gorse noxious weed growing on Bann Street, between Onslow and Bandon Street. 15/07/2024 - Waihopai Alliance: Not the correct time for noxious spraying, will programme the removal. Dispatched #15415. 04/10/2024 - Waihopai Alliance: Noxious spraying is on hold at the moment, December, will be the start date.	RFS 422056	30-Dec-2024	4
120	2024	Infrastructure Operations	Overgrown footpath - Parrett St	12/07/2024 - Overgrown footpath - Parrett St, between Gregory St and Walker St. 21/07/2024 - 1 Parrett Street – slither of land, ICC owner. Previously planted by ICC, now unmaintained and overgrown. Waihopai Alliance to trim back overhanging bushes/trees along footpath, and trim back grass along footpath edges. 15/11/2024 - Overhanging bushes/trees along footpath trimmed back.	RFS 422080	Complete	4
122	2024	Infrastructure Operations	Footpaths maintenance - 24 Marine Parade	12/07/2024 - Footpath maintenance - Footpath in terrible condition with slime/sludge. Needs attention. drain outlet outletting onto footpath. Is there meant to be an inlet allowing drain water to pass under footpath? 25/07/2024 - Waihopai Alliance: Cyclic have cleared away the mud & sludge. 13/08/2024 - ICC to speak with the property owner and let them know that they need to connect their property to the drain outlet going on to the k&c, which goes into the sump (which also might need cleaned). 15/11/2024 - Have spoken with the property owner, they will be hooking their drainage into the network so it will stop from leaking onto the footpath.	RFS 422083	Complete	4