



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Invercargill City Council
to be held in the Council Chamber,
First Floor, Civic Theatre,
88 Tay Street, Invercargill on
Tuesday 25 February 2025 at 2.00 pm**

Mayor W S Clark
Cr A J Arnold
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr T Campbell
Cr A H Crackett
Cr G M Dermody
Cr P W Kett
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart

MICHAEL DAY
CHIEF EXECUTIVE

A G E N D A

1. Apologies

2. Declarations of Interest

1. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.
2. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.

3. Public Forum

3.1 Anderson Park Charitable Trust - Mrs Marion Miller and Mrs Lynn Grace

4. Minutes of the Meeting of Council Held on 28 January 2025

A5742699

To be moved:

That the minutes of the Meeting of Council held on 28 January 2025 be confirmed.

5. Minutes of the Infrastructure and Projects Committee Meeting Held on 4 February 2025

A5757303

To be moved:

That the minutes of the Infrastructure and Projects Committee meeting held on 4 February 2025 be received and recommendation to Council be confirmed.

Recommendation to Council

11. Draft Permitted Liquid Tankered Waste Streams Policy

A5603900

3. That it adopts the Permitted Liquid Tankered Waste Stream Policy (A5608855)

6. Minutes of the Bluff Community Board Meeting Held on 10 February 2025

A5765063

To be moved:

That the minutes of the Bluff Community Board meeting held on 10 February 2025 be received.

7. Minutes of the Community Wellbeing and Regulatory Committee Meeting Held on 11 February 2025

A5765548

To be moved:

That the minutes of the Community Wellbeing and Regulatory Committee meeting held on 11 February 2025 be received and recommendations to Council be confirmed.

Recommendations to Council

7. Urban Play Options for Annual Plan Public Consultation

A5678794

2. Option 2 – Distributed Programme - \$4.956 million over four years (with options to seek external funding dependent on the project).
3. Approve staff conducting public engagement for the Urban Play Programme options as part of the Annual Plan consultation between 13 March – 13 April 2025.

8. Draft Play Strategy 2025

A5622212

3. That Council endorses the draft Play Strategy (Attachment 2) be available for public to comment concurrent with the Annual Plan consultation in 13 March 2025 – 13 April 2025.

8. Minutes of the Risk and Assurance Committee Meeting Held on 18 February 2025

A5776242

To be moved:

That the minutes of the Risk and Assurance Committee meeting held on 18 February 2025 be received and recommendations to Council be confirmed.

Recommendations to Council

5. Health, Safety and Wellbeing Update

A5746724

2. That it accepts the report as evidence of Invercargill City Council's management of workplace Health and Safety risks.

7. 2024 – 2034 Long-term Plan Audit Management Report

A5698985

4. Acknowledge the additional unbudgeted expenditure on Long-term Plan audit fees of \$25,918 and delegate to the Chair of Risk and Assurance in conjunction with the Group Manager Finance and Assurance to approve the final fee not exceeding \$25,918.

8. Tax Risk Governance Policy

A5753597

3. That the updated Tax Risk Governance Policy be adopted.

9. [2025/2026 Fees and Charges Schedule for Consultation](#)
A5747183
 - 9.1 [Appendix 2 – 2025/2026 Fees and Charges Schedule – Draft for Consultation](#)
A5781888
10. [2025/2026 Annual Plan Budget Adjustments for Decision](#)
A5753895
11. [Stormwater Rating Boundaries](#)
A5732593
 - 11.1 [Appendix 1 - Proposed Draft Rating Policy](#)
A5780852
12. [Order of Candidates Names for the Local Government Triennial Elections 2025](#)
A5746857
13. [Chief Executive Management Report](#)
A5776145
14. [Major Late Item - Fees and Charges – Bus Fares for Fees and Charges Schedule](#)
A5788471
15. [Major Late Item - Annual Plan Consultation – Finalisation of Water Service Delivery Plan Options](#)
A5785511
 - 15.1 [Appendix 1 - Morrison Low, Comparison of Water Delivery Models, Invercargill City Council, February 2025](#)
A5787339
16. **Public Excluded Session**

Moved, seconded that the public be excluded from the following parts of the proceedings of this meeting; namely,

 - (a) Minutes of the Public Excluded Session of Council Meeting held on 28 January 2025
 - (b) Minutes of the Public Excluded Session of the Bluff Community Board Meeting held on 10 February 2025
 - (c) Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 11 February 2025
 - (d) Minutes of the Public Excluded Session of the Risk and Assurance Committee Meeting held on 18 February 2025

- (e) Annual Plan 2025/2026 Budget Adjustments Impacting Contracts for Consultation
- (f) Great South 2025 – 2028 Draft Statement of Intent and Space Operations
New Zealand Limited Statement of Intent
- (g) Major Late Item – Corporate Accommodation Update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of Council Meeting held on 28 January 2025	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
(b) Minutes of the Public Excluded Session of the Bluff Community Board Meeting held on 10 February 2025	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
(c) Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 11 February 2025	<p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) Enable any local authority holding the</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and
industrial negotiations)

- (d) Minutes of the
Public Excluded
Session of the Risk
and Assurance
Committee
Meeting held on
18 February 2025

Section 7(2)(a)

Protect the privacy of
natural persons,
including that of
deceased natural
persons

Section 48(1)(a)

That the public conduct of
this item would be likely to
result in the disclosure of
information for which
good reason for
withholding would exist
under Section 7

Section 7(2)(c)(ii)

Protect information
which is subject to an
obligation of
confidence or which
any person has been
or could be compelled
to provide under the
authority of any
enactment, where the
making available of
the information would
be likely otherwise to
damage the public
interest

Section 7(2)(f)(ii)

Maintain the effective
conduct of public
affairs through the
protection of such
members, officers,
employees, and
persons from improper
pressure or harassment

Section 7(2)(g)

Maintain legal
professional privilege

Section 7(2)(i)

Enable any local
authority holding the
information to carry on,
without prejudice or
disadvantage,
negotiations (including

		commercial and industrial negotiations)	
(e)	Annual Plan 2025/2026 Budget Adjustments Impacting Contracts for Consultation	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
(f)	Great South 2025 – 2028 Draft Statement of Intent and Space Operations New Zealand Limited Statement of Intent	<p>Section 7(2)(b)(i) Protect information where the making available of the information would disclose a trade secret</p> <p>Section 7(2)(b)(i) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
(g)	Major Late Item – Corporate Accommodation Update	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

**MINUTES OF COUNCIL, HELD IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC THEATRE,
88 TAY STREET, INVERCARGILL ON TUESDAY 28 JANUARY 2025 AT 2.00 PM**

Present: Cr T Campbell (Chair)
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr A H Crackett
Cr G M Dermody
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper

In Attendance: Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua
Mr M Day – Chief Executive
Ms E Moogan – Group Manager – Infrastructure
Mrs P Christie – Group Manager – Finance and Assurance
Mrs T Hurst – Group Manager – Community Engagement and
Corporate Services
Mr J Shaw – Group Manager - Consenting and Environment
Mr M Morris – Manager – Governance and Legal
Ms L Knight – Manager – Strategic Communications
Ms K Braithwaite – Acting Team Leader Communications
Mr M Butler - Digital and Communications Advisor
Mr G Hayes - Communications Advisor
Mrs L Williams – Team Leader - Executive Support

1. Apologies

Cr Kett and Mayor Clark

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil

3. Public Forum

Nil

4. Minutes of the Great South Joint Shareholders Committee Meeting held on Friday 6 December 2024

A5700953

Moved Cr Campbell, seconded Cr Dermody that the Minutes of the Great South Joint Shareholders Committee meeting held on Friday 6 December 2024 be received.

A query was raised around regional deals and if it was felt that would flow into economic development for the region or did Council need to focus on economic development. It was noted that would need to be truly regional to qualify for regional deals and that options were being worked on through Great South.

It was noted that Great South had put in an application and that would be reviewed and decisions made.

It was further queried if needed a targeted approach, and if needed to re-pitch with specific economic development.

The motion now put was **RESOLVED**.

Note: Cr Pottinger arrived at 2.07 pm

5. Minutes of the Extraordinary Great South Joint Shareholders Committee Meeting held on Friday 13 December 2024

A5700976

Moved Cr Campbell (pro forma), seconded Cr Boyle (pro forma) and **RESOLVED** that the Minutes of the Extraordinary Great South Joint Shareholders Committee meeting held on Friday 13 December 2024 be received.

6. Minutes of the Extraordinary Meeting of Council held on Tuesday 17 December 2024

A5687446

Moved Cr Dermody, seconded Cr Crackett and **RESOLVED** that the Minutes of the Extraordinary meeting of Council held on Tuesday 17 December 2024 be confirmed.

7. Minutes of the Risk and Assurance Committee Meeting Held on 17 December 2024

A5686180

Moved Cr Soper, seconded Cr Dermody and **RESOLVED** that the Minutes of the Risk and Assurance Committee meeting held on Tuesday 17 December 2024 be received and the recommendation to Council be confirmed.

Recommendation to Council

8. Health, Safety and Wellbeing Update

A5656641

2. Accepts the report as evidence of Invercargill City Council's management of workplace Health and Safety risks.

8. Minutes of the Meeting of Council Held on 17 December 2024

A5687050

Moved Cr Ludlow, seconded Cr Soper that the Minutes of the meeting of Council held on Tuesday 17 December 2024 be confirmed.

It was noted that Cr Ludlow was present and a correction to the minutes to be made.

The motion now put was **RESOLVED**.

9. Minutes of the Extraordinary Infrastructure and Projects Committee Meeting Held on 21 January 2025

A5687050

Moved Cr Dermody, seconded Cr Crackett that the Minutes of the Extraordinary Infrastructure and Projects Committee meeting held on Tuesday 21 January 2025 be received and recommendations to Council be confirmed.

It was noted that Rev Cook was in attendance and the minutes to be corrected.

Recommendations to Council

3. Local Water Done Well – ICC Water Service Delivery Options

A5732173

2. That it approves:
 - Option 2 – ICC in house with Structural Change as the preferred water service delivery model to take to public consultation.
3. That it meets legislative requirements by taking three options to public consultation being:
 - Option 2 – ICC in house with Structural Change as the preferred water service delivery model to take to public consultation (**Preferred**);
 - Option 4 – ICC Standalone CCO as water service delivery model to take to public consultation;
 - Option 5 – Southland only WSE, with further work required on developing the option including harmonisation / deferred harmonisation.

The motion now put was **RESOLVED**.

10. Chief Executive Management Report

A5731485

Mr Michael Day spoke to the report and noted that changes were still coming, particularly regulatory changes, he also highlighted the Residential Tenancy Act changes.

A query was raised around the Residential Tenancy Act and how many of Council's units would exclude pets under the Act. It was confirmed that pets were allowed in certain circumstances and that would now need to look at the changes to see if needed to change the Policy.

A query was raised if Council had many tenants on periodic tenancies.

Moved Cr Boyle, seconded Cr Ludlow and **RESOLVED** that Council:

1. Receives the report "Chief Executive Management Report".

11. Public Excluded Session

Moved Cr Dermody, seconded Cr Soper and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Minutes of the Public Excluded Session of Risk and Assurance Committee meeting held on 17 December 2024
- b. Minutes of the Public Excluded Session of Council meeting held on 17 December 2024
- c. Verbal Update on Office Move

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered

- a. Minutes of the Public Excluded Session of Risk and Assurance Committee meeting held on 17 December 2024

Reason for passing this resolution in relation to each matter

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons

Section 7(2)(c)(ii)

Protect information which is subject to an obligation of confidence or which any person has

Ground(s) under Section 48(1) for the passing of this resolution

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest

Section 7(2)(f)(ii)

Maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment

Section 7(2)(g)

Maintain legal professional privilege

Section 7(2)(h)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- b. Minutes of the Public Excluded Session of Council meeting held on 17 December 2024

Section 7(2)(h)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

Section 7(2)(l)

Enable any local authority holding the

information to carry on,
without prejudice or
disadvantage,
negotiations (including
commercial and
industrial negotiations

- c. Verbal Update on
Office Move

Section 7(2)(a)

Protect the privacy of
natural persons, including
that of deceased natural
persons

Section 48(1)(a)

That the public conduct of
this item would be likely to
result in the disclosure of
information for which good
reason for withholding
would exist under Section 7

There being no further business, the meeting finished at 2.27 pm.

MINUTES OF THE INFRASTRUCTURE AND PROJECTS COMMITTEE, HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET, INVERCARGILL ON TUESDAY 4 FEBRUARY 2025 AT 2.00 PM

Present: Cr G M Dermody (Chair)
Cr A J Arnold
Cr R I D Bond
Cr S J Broad
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua

In Attendance: Mr M Day – Chief Executive
Ms E Moogan – Group Manager – Infrastructure
Mrs P Christie – Group Manager – Finance and Assurance
Mrs T Hurst – Group Manager – Community Engagement and Corporate Services
Mr R Capil – Group Manager – Community Spaces and Places
Mr J Shaw – Group Manager – Consenting and Environment
Mr R Keen – Manager – 3 Waters Operations
Mr A Cocker – 3 Waters Technical Advisor
Ms H Guise – Property Portfolio Manager
Mr D Rodgers – Manager Strategic Assets
Ms K Braithwaite – Acting Team Leader Communications
Ms L Knight – Strategic Communications
Ms L Cook – Executive Support

1. Apologies

Cr P W Kett and Cr T Campbell.
Mayor W S Clark, Cr D J Ludlow and Cr A H Crackett - on Council business.

Moved Rev Cook, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Cr Broad noted that Active Southland had a request on the agenda for a road closure and he was employed by Active Southland.

3. Public Forum

Nil.

4. Minutes of the Infrastructure and Projects Committee Meeting held on Tuesday 3 December 2024

A5657041

Moved Cr Soper, seconded Rev Cook (Proforma) and **RESOLVED** that the Minutes of the Infrastructure and Projects Committee meeting held on Tuesday 3 December 2024 be confirmed.

5. Minutes of the Public Excluded Session of the Infrastructure and Projects Committee Meeting held on Tuesday 3 December 2024

A5656994

Moved Cr Soper, seconded Rev Cook and **RESOLVED** that the Minutes of the Public Excluded Session of the Infrastructure and Projects Committee meeting held on Tuesday 3 December 2024 be confirmed.

6. Minutes of the Extraordinary Infrastructure and Projects Committee Meeting held on Tuesday 21 January 2025

A5734406

Moved Cr Soper, seconded Cr Stewart and **RESOLVED** that the Minutes of the Extraordinary Infrastructure and Projects Committee meeting held on Tuesday 21 January 2025 be confirmed.

7. Temporary Road Closures – Great South – Waitangi Esk Fest – 6 February 2025

A5673145

Mr Doug Rodgers spoke to the report.

There was a query raised around the assumption of approval when this was coming to the Committee so late. Officers confirmed it was received late November. It was too late for the December meeting agenda. A decision was made for this to not go to the Extraordinary meeting on 21 January 2025 so the focus remained on 3 Waters. It was suggested organisers apply for this sooner given the timing around meetings is tight.

It was noted that staff had put in applications in other instances when organisers did not formally apply for the road closure.

Moved Cr Bond, seconded Rev Cook and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report titled "Temporary Road Closures – Great South – Waitangi Esk Fest – 6 February 2025".
2. Resolve that the proposed event outlined in the report will not impede traffic unreasonably.

3. Approves the temporary road closure for Esk Street, from Dee Street to Kelvin Street, on Thursday, 6 February 2025 from 5.00am to 8.00pm, as permitted under the Local Government Act 1974 (Section 342 and Schedule 10).

8. Temporary Road Closures – Wensley's Cycles Surf to City 2025

A5683411

Mr Doug Rodgers spoke to the report.

Moved Cr Soper, seconded Rev Cook and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report "Temporary Road Closures – Wensley's Cycles Surf to City 2025".
2. Resolve that the proposed event outlined in the report will not impede traffic unreasonably.
3. Approves the temporary road closures for Dunns Road (Oreti Beach to Curran Road), Stead Street (Curran Road to Bond Street) and Victoria Avenue (Dee Street to Queens Park) on Sunday, 2 March 2025 from 9.00am, until 12.30pm with progressive reopening of roads behind the last participants, as permitted under the Local Government Act 1974 (Section 342 and Schedule 10).

9. Temporary Road Closure – Royal New Zealand Pipe Band Association National Championships

A5732664

Mr Doug Rodgers spoke to the report and noted that there was contingency if road works were being undertaken.

Moved Cr Soper, seconded Cr Bond and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report "Temporary Road Closure – Royal New Zealand Pipe Band Association National Championships".
2. Resolve that the proposed event outlined in the report will not impede traffic unreasonably.
3. Approves the temporary road closure for sections of Gala Street, Victoria Avenue, Leet Street, Kelvin Street, Deveron Street and Doon Street between the hours of 5.00am and 5.00pm.

10. Temporary Road Closures – Great South – Esk Street Food Market – 28 March 2025

A5735167

Moved Cr Bond, seconded Cr Stewart and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report "Temporary Road Closures – Great South – Esk Street Food Market – 28 March 2025".
2. Resolve that the proposed event outlined in the report will not impede traffic unreasonably.
3. Approves the temporary road closure for Esk Street, from Dee Street to Kelvin Street, on Friday, 28 March 2025 from 2.00pm to 10.00pm, as permitted under the Local Government Act 1974 (Section 342 and Schedule 10).

11. Draft Permitted Liquid Tankered Waste Streams Policy

A5603900

Mr Russell Keen spoke to the report and noted that the policy related to the trade waste bylaw. There had been engagement with contractors, there was also a belief it did not need to go to public consultation.

The policy covered permitted activity of access to treatment plants, conditions of what was permitted and what was not, and set out health and safety requirements. If there was non-compliance, Council would invoice for any losses.

It was noted the importance of the quality control on waste.

A query was raised around consultation with 11 contractors, and public consultation would not occur until 2027. It was noted these were the 11 providers who already disposed at the wastewater treatment plant.

A query was raised around inadvertently putting waste down drains. This would be something Council invoiced for. Staff advise contractors how and what they can and cannot dispose of.

A concern was raised on it being a high trust model, a proposal was made for every load to be tested upon disposal. The chair suggested this could be looked at as part of the upcoming treatment plant consent process.

A query was raised around Iwi and Environment Southland being consulted with, it was confirmed they had not been. There were people who had a vested interest other than contractors. It was noted around balance of regulation not over regulating and having a negative effect of discharging into manholes. It would not be as simple as dip sticking each vehicle that came in, there would be a cost associated with doing this.

A query was raised within the policy that there was a lot that may not be able to get put into the wastewater, and where that ended up going, and how was it managed.

Officers confirmed some of the high toxics went to Dunedin or were managed through Hazard NZ.

A query was raised around a breach and how it was identified, an identified breach would then put all 11 contractors under suspicion.

A query was raised around looking what other councils do.

A query was raised around CCTV it was confirmed there was CCTV in place currently.

Moved Cr Stewart, seconded Cr Soper and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report "Draft Permitted Liquid Tankered Waste Streams Policy".
2. Notes that early engagement with affected parties has been completed and as such consultation is not recommended.

Recommend to Council:

3. That it adopts the Permitted Liquid Tankered Waste Stream Policy (A5608855)

12. Three Waters Pipeline Renewals Update Report

A5733313

Ms Erin Moogan spoke to the report.

It was noted there had been a significant amount of work undertaken, whilst it had been disruptive, the community had been supportive. The second tranche was ready to go out to market and pricing was currently coming in competitively.

It was noted the community see that it is being done in a sequence to eliminate further disruptions.

A query was raised around the durability of a pipe, it was noted that there was a standard the pipes had to adhere to. Ms Moogan advised a presentation could be given to the committee around pipeline types and lifespan.

A query was raised around contamination soil in Spey Street, and was this being investigated. Ms E Moogan advised that she would email information the Committee members.

It was noted contractors had been proactive in opening up job sites as soon as possible.

Moved Rev Cook, seconded Mrs P Coote and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report "Three Waters Pipeline Renewals Update Report".
2. Receives the "ICC ES Programme Dashboard" attached.

3. Notes the current status of the projects.

13. Land Disposal – 794 Queens Drive, Invercargill

A5732682

Ms Heather Guise spoke to the report.

A query was raised around the value of the property, it was noted this information was not available.

It was noted that neighbour and buyer interest was minimal.

It was noted that at 320sqm a buyer could put an offer in for the land for dispensation to build on it, access to the land was no different to any other neighbouring property. This was resource consent and planning logistics.

A query was raised around a minimal offer, it was confirmed that the offers would come back to the Infrastructure and Projects Committee to be approved or declined.

Moved Mrs P Coote, seconded Rev Cook and **RESOLVED** that the Infrastructure and Projects Committee:

1. Receives the report "Land Disposal – 794 Queens Drive, Invercargill".
2. Approves the method of disposal as seeking offer(s) from the adjoining property owners on the basis of size of the land, access issues to the site and the adjoining property owners are currently maintaining the land.

There being no further business, the meeting finished at 2.46 pm.

**MINUTES OF BLUFF COMMUNITY BOARD MEETING, HELD IN THE MUNICIPAL CHAMBERS
AT 18 GORE STREET, BLUFF ON MONDAY 10 FEBRUARY 2025 AT 7.00 PM**

Present:	Mr R Fife (Chair) Ms T Stockwell Mr J Sutherland Ms T Topi Cr G M Dermody Mrs P Coote (Advisory member)
In Attendance:	Cr B Stewart Ms C Rain - Manager - Parks and Recreation Mr M Morris – Manager – Governance and Legal Mr A Gillespie – Senior Engineer - Operations Ms J Jack – Programme Coordinator – Project Management Office Mr L Butcher – Programme Director Mr D Rodgers - Manager -Strategic Asset Planning Mr L Beer - Bluff Promotions Mrs N Allan - Manager -Bluff Service Centre Mrs D Fife – Assistant Manager Bluff Service Centre

1. Apologies

Mr S Graham.

Moved Cr Dermody, seconded Mr Sutherland and **RESOLVED** that the apology be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

3.1 Powernet – Mr Jason Franklin

Mr Franklin spoke to the Board about underground power lines and confirmed that due to Bluff been built on mainly rock and the depth that underground lines needed to go down, the difficulty and cost would make the option prohibitive.

Mr Franklin also advised that Powernet was interested in working with Council where Council was carrying out in-ground infrastructure work to see if there was an opportunity to underground wires where possible.

It was noted that recent replacement of poles on Marine Parade were placed in the middle of the footpath, Mr Franklin would organise inspection of these.

It was noted that a lot of power poles in Bluff were ageing, and what was the plan to replace these, Mr Franklin informed the Board that every pole got assessed every 5 years, this structures the plan for the following year.

3.2 Tiwai - Mr Dion Williams, Mr Hamish Peacock and Mr Shaun O'Neill

Mr Williams, Mr Peacock and Mr O'Neil spoke to the Board about the SCL (Spent Cell Lining) Processing Plant and took the Board through a PowerPoint presentation

There were questions asked regarding how long the consent was for, dust and the potential for any impact, the nature of the SCL before and after the processing plant and what would happen in the event it was too windy.

In response to the questions it was advised, the Consent requested was for 20 years, from Environment Southland for discharge to air, but that the Consent would operate to clear the backlog of SCL currently stored on site, once that was cleared then the SCL would be allowed to build up in buildings on site, not in the open, until it was productive to bring the machine back, so it was estimated after the initial clearance, the machine would return every five years or so.

Board members were concerned about dust when loading ships with the product, response was it would be minimal, the product would be dampened down when being loaded. Mr Peacock showed the Board a graph of wind patterns from 2019-2021, the Board would like an updated graph as wind patterns have changed since 2021. In the event of high winds the operation would be suspended until the wind reduced.

SCL was a toxic substance. It required a large number of approvals to be moved in New Zealand and shipped nationally. The new substance that was produced by sending SCL through the machine would be non-toxic, the super heating changed the nature of the compound and changed/removed the toxins. The new product was not considered toxic.

The representatives committed to continuing dialogue with the Bluff Community.

4. Minutes of the Bluff Community Board Meeting held on Monday 25 November 2024

A5651489

Moved Ms Topi, seconded Cr Dermody that the Minutes of the Bluff Community Board Meeting held on Monday 25 November 2024 be confirmed

Matters arising from previous minutes.

Ms Topi would like the following correction – South Port report page 2 paragraph concerning reclaim land - should read the Board would like to know about current land sites that South Port own that the Board expressed an interest in from a community perspective.

Ms Topi would like the following correction – South Port report page 2 paragraph concerning New Zealand Transport Agency being aware of the increased pressure on the road - should read that New Zealand Transport Agency monitor with road counters

from time to time which would give the historic data. It was asked if the Port informed NZTA of their proposed significant increases in cargo given the channel deepening project and other forecasts that they were aware of given the damaged highway.

The motion now put was **RESOLVED**.

5. Minutes of the Bluff Community Board Bursary Subcommittee Meeting held on Tuesday 21 January 2025

A5733502

Moved Mr Sutherland, seconded Ms Topi and **RESOLVED** that the Minutes of the Bluff Community Board Bursary Subcommittee Meeting held on Tuesday 21 January 2025 be received.

6. Report of the Bluff Publicity / Promotions Officer

A5757732

Moved Cr Dermody, seconded Mr Sutherland that the Bluff Community Board:

1. Receives the "Report of the Bluff Publicity / Promotions Officer".

An enquiry had been asked of Mr Beer by the Chair of Bluff Promotions about the removal of the rubbish bin that had been located by the food trucks on Gore Street. Ms Rain informed the Board and Mr Beer that the rubbish bin was "unofficially placed there so they had been unofficially taken away" - also as part of the license requirements the food truck operators are responsible for the removal of their rubbish.

The past weekend had been very busy with Burt Munro and the 40th anniversary of the opening of the Bluff Marae. Bluff Promotion was no longer involved with the running of the Bluff Hill Climb, some members felt that there was not enough communication from the Burt Munro Committee with the Board and the Bluff community and asked if Bluff Promotions could approach Great South about being informed about the event and other events.

The motion now put was **RESOLVED**.

7. Bluff Boat Ramp Facilities Upgrade – Update

A5725408

Moved Mr Sutherland, seconded Ms Topi that the Bluff Community Board:

1. Receives the quarterly report "Bluff Boat Ramp Facilities Upgrade – Update".

Ms Jessica Jack and Mr Lee Butcher spoke to the report.

There was discussion around the design of the toilet and fish filleting shed. One concern was the closeness to the Museum and the impact of the smell. Unfortunately due to the site, that was the only position for the shed and the shed had been designed to minimise smell. Another query was the frequency of emptying of the bins - this would be in the contract which would be Parks responsibility to monitor.

A question was asked if did not have the fish station what would be the cost difference be, the response was it would be minimal, around \$5,000. The Board was asked if they wanted to provide this facility, all agreed it was needed.

It was asked if cameras could be installed at a later date, yes the infrastructure was there already.

It was noted that the Board would like data on the users of the boat ramp, when the pay system was installed.

The Board was asked if they had discussed the memorial plaque for John McCulloch, they had not, an answer was needed very soon.

The motion now put was **RESOLVED**.

8. Bluff Action Sheet

A5722286

Ms Caroline Rain, Mr Allan Gillespie and Mr Doug Rodgers spoke to the report.

Moved Ms Topi, seconded Ms Stockwell that the Bluff Community Board:

1. Receives the report "Bluff Action Sheet".

The Board would like consideration given to locating one of the toilets allocated to the Bluff Service Centre to beside the town hall to provide a location closer to the playground. Mr Gillespie advised that he would look into this.

The Stirling Point workshop would be held on 17 March 2025 at 5pm followed by a Board meeting. The agenda for the workshop would be forwarded to members once available.

There was discussion around the boat ramp project. The accident just before Christmas had highlighted the need to buy two extra pontoons for back up. The repair cost for the damage was being sorted by the insurance company. The accident had delayed the handover of the project to Parks and the implementation of the user pay system. The Board would be kept informed. The revenue collected would go back into maintaining the ramp.

The West End Jetty by the rowing club needed repairs to the approximate cost of \$35,000. The Board would like more time to consider the options before making a decision.

The no littering signs were again down on the Foreshore Road, Mr Gillespie would follow up.

Regarding the sign at the entrance to Bluff. It was noted that discussions with NZTA indicate that NZTA only want to see a design and approve this on the basis of being the network manager, they would not provide any funding.

The Board would like instructions on how to use the Antenna app put on the Bluff Community Facebook page and also printed out and left at the Bluff Service Centre for residents to pick up.

Edge marker posts would be installed along Ocean Beach Road cycleway when they are delivered.

The motion now put was **RESOLVED**.

9. Chairperson's Report - Verbal Update

Moved Mr Fife, seconded Ms Topi that the Bluff Community Board:

1. Receives the "Chairperson's Report - Verbal Update".

The Bluff Masterplan workshop had been organised and dates would be forwarded to the Board. The Chair advised that he was not sure if it would be a separate day or added onto a Board meeting. It was noted that it could be separate to meeting.

The Chair had received complaints about car drag racing around the streets, the Chair had been to Police who are also aware of the problem. One person had been caught. It was advised that any information could be passed on to Police.

Bluff had a big week and weekend with the Burt Munro and the 40th Anniversary of the opening of the Marae. All reports were that the events went well.

The Bluff Waste Water Treatment Station recommended option put forward by expert panel was not accepted by Council. They will run under the current consent for two years in accordance with recent Government policy changes, and there will be further consultation to come.

The Chair also asked the Board their thoughts on resurrecting the Bluff Community Board Newsletter. The last one went out in 2019. The Board requested that an invitation be given to one of the communications team to attend the next meeting to discuss.

The motion now put was **RESOLVED**.

10. Public Excluded Session

Moved Cr Dermody, seconded Ms Topi and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Minutes of the Public Excluded Session of the Bluff Community Board Bursary Subcommittee Meeting Held on 21 January 2025

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a. Minutes of the Public Excluded Session of the Bluff Community Board Bursary Subcommittee Meeting Held on 21 January 2025	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

There being no further business the meeting closed at 9.13 pm

**MINUTES OF COMMUNITY WELLBEING AND REGULATORY COMMITTEE MEETING, HELD
IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET,
INVERCARGILL ON TUESDAY 11 FEBRUARY 2025 AT 2.00 PM**

Present:

- Cr D J Ludlow (Chair)
- Mayor W S Clark
- Cr R I D Bond
- Cr P M Boyle
- Cr S J Broad
- Cr A H Crackett
- Cr G M Dermody
- Cr I R Pottinger
- Cr L F Soper
- Cr B R Stewart
- Rev E Cook – Māngai – Waihōpai (via Zoom)
- Mrs P Coote – Kaikaunihera Māori – Awarua

In Attendance:

- Mrs P Christie – Group Manager – Finance and Assurance
- Mrs T Hurst – Group Manager – Community Engagement and Corporate Services
- Mr R Capil – Group Manager – Community Spaces and Places
- Ms C Rain – Manager – Parks and Recreation
- Dr D Puddle – Play Advocate
- Mr C Bowen – Open Spaces Strategic Advisor
- Mr M Morris – Manager – Governance and Legal
- Ms L Knight – Manager – Communications and Marketing
- Ms G Englert – Social Media Advisor
- Ms K Braithwaite – Digital and Communications Advisor
- Mrs L Cook – Executive Support

1. Apologies

Cr Kett, Cr Campbell

Moved Cr Soper, seconded Cr Dermody and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

Nil.

4. Minutes of the Community Wellbeing and Regulatory Committee Meeting held on Tuesday 10 December 2024

A5671615

Moved Cr Soper, seconded Cr Dermody and **RESOLVED** that the Minutes of the Community Wellbeing and Regulatory Committee meeting held on Tuesday 10 December 2024 be confirmed.

5. Minutes of the District Licensing Committee - December 2024 and January 2025 Meetings

A5765382

Moved Cr Ludlow, seconded Cr Stewart and **RESOLVED** that the Minutes of the District Licensing Committee - December 2024 and January 2025 meetings be received.

6. Application for Grant Funding for 2025 ILT Learn to Swim Programme

A5734279

Moved Cr Soper, seconded Cr Broad and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

1. Receives the report "Application for Grant Funding for 2025 ILT Learn to Swim Programme".
2. Resolve that the Aquatic Services Manager is delegated authority to apply to the Invercargill Licensing Trust and ILT Foundation for grant funding of \$196,822.70 for the 2025 ILT Learn to Swim programme at Splash Palace.

7. Urban Play Options for Annual Plan Public Consultation

A5678794

Dr Damien Puddle spoke to the report.

Note: Mayor Clark joined the meeting at 2.30pm.

It was noted option one was the full city centre programme based off the feasibility report. This included a play hub, play trail and play activations. Option two was the distributed option this involved distribution of funding to a variety of specific projects. This included a scaled down version of option one.

A query was raised around timelines, it was noted this went back a number of years, and the funding was split between the next three financial years.

It was noted a fixed location was proposed, it implied there would be staffing implications and there was a lack of understanding around the operational expenditure costs.

A query was raised around the distributed program, if this was the option then would 66 Dee Street be used. It was noted it could be used at a smaller scale.

It was noted there was a desire in the city for play for 2025 and beyond and that other cities were leading in this space.

Various concerns were noted about 66 Dee Street. It was not the recommended sizing, the wall structure was a concern, the location of the Grand Hotel and there was limited sunlight. It was advised that it did not matter which location was used, no location was perfect and they all came with complications or limitations. The closest location size wise to the recommendation was the Esk Street carpark and half of it was ILT owned.

A query was raised around Otepunui Gardens not being considered, it was noted that Environment Southland's Bylaw obstructed this.

Concern was raised around recession, exceeding of budget and tough times that lay ahead. The location at 66 Dee Street was a danger if considering the new Distinction Hotel and Wachner Place.

It was noted there were options of the Gala Street Reserve, Queens Drive green space where the umbrella was located or the corner of Tay and Kelvin Streets.

Many Councillors noted the distributed option was the preferred. The distributed option gave time to consider the play hub and it was ideal placement. It was suggested a broader approach to play and enhancement of recreational activity. This model allowed Council to do more and enable more investment. The intent when speaking to the community would be making smaller destination play. It was not limited to a playground but a broader suite that enables play. It was noted there was a need to ensure the community still valued this as an option.

It was noted the concept of what play is or was is changing. The interactions with the street furniture on Esk being engaged with as a play tool was nice to see.

A query was raised around moveable play equipment. It was confirmed this could happen through play activations.

A query was raised, out of the 172 that were engaged with, how many ratepayers answered this engagement survey and how many children and Youth councillors engaged. It was noted that did not delineate who was a child, ratepayer or Youth. Staff could not answer this.

A query was raised around the option to be able to scale down the hub but focus more on the play activations and trail. It was confirmed this was possible.

It was noted the implementation of the play strategy would look at the distribution and connection between all forms of play.

It was noted the desire for the trail and activation to be implemented prior to a hub as a fixed location.

It was noted although it was in Long-term Plan there was an assumption that it would be delivered and the money would be there. It was added this would need community

sponsorship as well. There was a desire from the community to focus on one project at a time.

Moved Cr Stewart, seconded Cr Soper and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

1. Receives the report titled "Urban Play Options for Annual Plan Public Consultation".

Moved Cr Soper, seconded Cr Stewart and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

Recommend to Council:

2. **Option 2 – Distributed Programme** - \$4.956 million over four years (with options to seek external funding dependent on the project).

Note: Cr Bond, Cr Dermody and Mayor Clark voted against.

Moved Ludlow, seconded Cr Soper and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

3. Approve staff conducting public engagement for the Urban Play Programme options as part of the Annual Plan consultation between 13 March – 13 April 2025.

Note: Cr Bond, Cr Dermody voted against.

8. Draft Play Strategy 2025

A5622212

Dr Damien Puddle spoke to the report.

Moved Cr Boyle, seconded Cr Broad that the Community Wellbeing and Regulatory Committee:

1. Receives the report titled "Draft Play Strategy 2025".
2. Receives all submissions and summary of submissions collected during the pre-draft engagement process (Attachment 1).

Recommend to Council:

3. That Council endorses the draft Play Strategy (Attachment 2) be available for public to comment concurrent with the Annual Plan consultation in 13 March 2025 – 13 April 2025.

It was noted that there were a variety of comments in the submissions. The submission showed an emphasis on affordability around low cost and free activities around Invercargill that challenged their imaginations.

It was noted there was the opportunity for digital reality games.

It was noted if Council were to pause at this stage, the cost implication of the draft play strategy would be the development of it under Dr Puddle's role at ICC. The strategy would remain in its draft form. If it was adopted it would become a Council and city document which other agencies could pick up and deliver on the strategy outcomes. It was confirmed the resourcing for this would be incorporated into work programs.

The motion now put was **RESOLVED**.

9. Public Excluded Session

Moved Cr Soper, seconded Cr Stewart and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 10 December 2024
- b. Art Sector Opportunities and Working Group Update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a. Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 10 December 2024	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
b. Art Sector Opportunities and Working Group Update	Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 3.35 pm.

**MINUTES OF RISK AND ASSURANCE COMMITTEE, HELD IN THE COUNCIL CHAMBERS,
FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET, INVERCARGILL ON TUESDAY 18 FEBRUARY
2025 AT 2.00 PM**

Present: Mr R Jackson (Chair)
Mayor W S Clark
Cr R I D Bond
Cr G M Dermody
Cr D J Ludlow
Cr I R Pottinger
Cr L F Soper

In Attendance: Cr P M Boyle
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua
Ms E Moogan – Group Manager – Infrastructure
Mrs P Christie – Group Manager – Finance and Assurance
Mrs T Hurst – Group Manager – Community Engagement and
Corporate Services
Mr R Capil – Group Manager – Community Spaces and Places
Mr J Shaw – Group Manager – Consenting and Environment
Mr M Morris – Manager – Governance and Legal
Ms R Suter – Manager – Strategy and Policy
Ms E Wallace – Director Te Unua Museum of Southland
Mr P Patton – Manager – Quality Assurance
Ms H Kennedy – Policy Analyst
Mr J Botting – Manager – Financial Planning
Ms T Anderson – Health, Safety and Wellbeing Manager
Ms L Knight – Manager – Strategic Communications
Ms K Braithwaite – Digital and Communications Advisor
Ms M Sievwright – Senior Executive Support

1. Apologies

Cr T Campbell.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

Nil.

4. Minutes of the Risk and Assurance Committee Meeting held on Tuesday 17 December 2024

A5686180

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that the Minutes of the Risk and Assurance Committee meeting held on Tuesday 17 December 2024 be confirmed.

5. Health, Safety and Wellbeing Update

A5746724

Ms Tash Anderson and Mrs Trudie Hurst spoke to the report.

Ms Anderson highlighted that the good safety culture resulted in a drop in injuries with a 90% reduction in incidences. Support to workers was being well utilised and approved contractors engaged were at 87% where the New Zealand average was 84%.

In response to a question regarding the increased reporting in near misses, it was noted it was change in culture, where staff understood the importance of reporting.

In response to a question regarding the dashboard and hazard control review with eight overdue, it was noted these related to risks in the register which had since been reviewed.

In response to a question regarding EAP service, and the number of staff using this service, it was noted that the data reflected a new person contacting Raise each time.

In response to a question regarding interventions, it was noted that there were manual handling courses coming up and getting staff to use trolleys rather than carrying. Work station assessments were also happening.

In response to a question regarding how many walking meetings and preventative actions were being implemented, it was noted that this could be reviewed at the next Risk and Assurance meeting.

It was requested that a breakdown of areas using EAP be provided in particular the outside/inside work classification.

The reporting from contractors helped to provide a high level picture of how they were performing. This was only one avenue used. The audits of contractors on site was more important. There was a rotation of audits on all key infrastructure being undertaken.

In response to a question regarding continued focus on social risks, and if there was an uptake given significant social pressures on staff, it was noted that mental health globally had shifted in understanding the value. EAP was a confidential tool and there were different processes which could be used. It was noted that resilience training was also being offered where appropriate.

Moved Cr Soper, seconded Cr Ludlow and **RESOLVED** that the Risk and Assurance Committee:

1. Receives the report "Health, Safety and Wellbeing Update".

Recommend to Council:

2. That it accepts the report as evidence of Invercargill City Council's management of workplace Health and Safety risks.

6. Financial Risks Update

A5760961

Mr Jaimee Botting spoke to the report.

In response to a question regarding borrowing at \$125 million and what the net debt was on that, it was noted this was about \$18 million.

In response to a question regarding the margins, it was noted the margin paid to LGFA was the net margin. It was noted that Mr Myles O'Connor could be invited to the next meeting to discuss the difference in margins.

Moved Cr Dermody, seconded Mr Jackson and **RESOLVED** that the Risk and Assurance Committee:

1. Receives the report 'Financial Risks Update'.

7. 2024 – 2034 Long-term Plan Audit Management Report

A5698985

Ms Rhiannon Suter spoke to the report.

In response to a question regarding the assumptions and the 10.46% rate increase, and that this could change due to the LTP discussions still being undertaken, it was noted that the planning assumptions related to the underlying economic things like inflation, interest rates and there would be a point where changes would reach the level to trigger an LTP amendment but Council was not there yet with the proposed Annual Plan position.

In response to a question regarding growth in rates over 10 years, and what drove this prediction, it was noted that the assumptions were based on the full 10 years of budgets and these assumptions were workshopped as part of the LTP development.

Mayor Clark said it would be helpful to know what would happen to the figures if some of the projects came in cheaper, it was noted that this would be considered at the next LTP rather than the Annual Plan.

It was noted that the escalating audit fees were getting out of hand and needed to be addressed.

It was noted that staff had been speaking with the Auditor and were awaiting a breakdown of the additional costs, however the bulk was on the alternative wastewater, Clifton and property valuation items. It was suggested that cost savings should be discussed.

Moved Cr Soper, seconded Cr Dermody and **RESOLVED** that the Risk and Assurance Committee:

1. Receives the report "2024 – 2034 Long-term Plan Audit Management Report".
2. Receives the "Report to the Council on the audit of Invercargill City Council's Long-term Plan for the period 1 July 2024 – 30 June 2034." (A5757074)
3. Notes and provides feedback on the proposed approach to the identified issues in preparation for the 2027 – 2037 Long-term Plan.

Moved Cr Soper, seconded Mr Jackson and **RESOLVED** that the Risk and Assurance Committee:

Recommend to Council to:

4. Acknowledge the additional unbudgeted expenditure on Long-term Plan audit fees of \$25,918 and delegate to the Chair of Risk and Assurance in conjunction with the Group Manager Finance and Assurance to approve the final fee not exceeding \$25,918.

8. Tax Risk Governance Policy

A5753597

Ms Hannah Kennedy spoke to the report.

In response to a question regarding tax awareness and training, it was noted that this had been happening and training from the tax provider had been accessed.

Moved Cr Ludlow, seconded Cr Soper and **RESOLVED** that the Risk and Assurance Committee:

1. Receives the report "Tax Risk Governance Policy".
2. Endorses the updated Tax Risk Governance Policy.

Recommends to Council:

3. That the updated Tax Risk Governance Policy be adopted.

9. Public Excluded Session

Moved Mr Jackson, seconded Cr Dermody and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Minutes of the Public Excluded Session of the Risk and Assurance Committee Meeting Held on 17 December 2024
- b. Te Unua Museum of Southland 'Experience' Risks
- c. Internal Audit Update February 2025
- d. Financial Risks Update
- e. Council Litigation Update
- f. Verbal Risk Update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a. Minutes of the Public Excluded Session of the Risk and Assurance Committee Meeting Held on 17 December 2024	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(b) (ii) Protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>Section 7(2)(c)(ii) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>Section 7(2)(f)(ii) Maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

	<p>Section 7(2)(g) Maintain legal professional privilege</p> <p>Section 7(2)(h) Enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
b. Te Unua Museum of Southland 'Experience' Risks	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
c. Internal Audit Update February 2025	<p>Section 7(2)(c)(ii) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p> <p>Section 7(2)(f)(ii) Maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>
d. Financial Risks Update	<p>Section 7(2)(c)(ii) Protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

Section 7(2)(f)(ii)

Maintain the effective conduct of public affairs through the protection of such members, officers, employees, and persons from improper pressure or harassment

e. Council Update Litigation

Section 7(2)(g)

Maintain legal professional privilege

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

f. Verbal Risk Update

Section 7(2)(a)

Protect the privacy of natural persons, including that of deceased natural persons

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 4.44 pm.

2025/2026 FEES AND CHARGES SCHEDULE FOR CONSULTATION

To:	Council
Meeting Date:	Tuesday 25 February 2025
From:	Rhiannon Sufer - Manager – Strategy, Policy and Engagement
Approved:	Trudie Hurst - Group Manager - Community Engagement and Corporate Services
Approved Date:	Wednesday 19 February 2025
Open Agenda:	Yes

Purpose and Summary

This report provides Council with an overview of the proposed changes to the fees and charges, and provides the draft 2025/2026 Fees and Charges Schedule for consultation.

Recommendations

That Council:

1. Receives the report "2025/2026 Fees and Charges Schedule for Consultation".
2. Adopts the 2025/2026 Fees and Charges Schedule for consultation alongside the Annual Plan (A5781888).
3. **Agrees/ Disagrees** the following options for bus fares for consultation with the public as part of fees and charges, noting the Council's preferred options either:
 - a. Option 1 – \$4.60 Flat fare for all passengers over 5 or;
 - b. Option 2 – \$7.50 Adult fare with 50% discount retained for young people under 18 and people with Community Services Card.

Background

Each year the Council is required to consult on the proposed Fees and Charges Schedule for the financial year ahead.

Fees and Charges revenue is forecast at \$31.0 million (22% of operating funding for the 2025/2026 Annual Plan), noting this will vary through the budget review process.

Issues

The table below provides Councillors a summarised overview of the proposed changes to fees and charges for 2024/2025. Also attached is the full Fees and Charges Schedule which provides every fee. Further analysis is provided on those changes which are forecast to impact on revenue or have a more significant impact on users.

Fees have been increased by 5% where appropriate to reflect cost increases in line with inflation and the rates increase.

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
Corporate Fees	5% increase on charge out rates. Increase of mileage fees in line with IRD 2023/2024 rate.
Alcohol Licencing	No changes – these are set by legislation.
Animal Services	It is proposed to split the menacing and dangerous dog fees to reflect the different risk attached to these categories. A reduction is proposed on Dog Hearing Lodgement fee to increase equity and the opportunity to challenge a classification as per legislation. 5% increase on other fees (where not set by legislation).
Arts and Culture	Revised wording of an increase in photo fees noting high quality nature to more accurately reflect costs and use.
Building control	5% increase on fees not set by legislation. Healthy Homes fees for solid fuel heaters and insulation are to be removed. This is due to Council no longer offering the loans due to a decline in uptake as well as a variety of other interest free loans now available to residents via banks. Changes were made to the following fees to better reflect the actual costs incurred by Council: <ul style="list-style-type: none"> Decrease to Schedule 1 exemption 1 notification for property file fee. Increase to Building Consent Amendment Fees (both residential and commercial). New compliance schedule (2 hours) – includes a flat fee and an additional hourly fee. Amendment to Compliance Schedule (2 hours) - includes a flat fee and an additional hourly fee.

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
	<p>The fee structure for the Application Lodgement fees (both residential and commercial) has been changed by the system provider and therefore changed for users. Consent system fees is to be replaced by two separate fees and will better reflect the value of work to be undertaken.</p> <p>Change of use/notification fee has been restructured to differentiate between those processed as part of a consent and stand-alone.</p> <p>A service fee for property file requests will be re-introduced and will only be charged later in the financial year, once files have been digitised and the appropriate technology is in place. Fee wording has also been changed for clarity.</p> <p>New fees include:</p> <ul style="list-style-type: none"> • Bathroom alteration fee and Wet area Shower – Additional fee – these two fees replace the previous 'Bathroom alteration fee which includes wet area shower'. • Retaining Wall – Residential (including drainage). • Internal plumbing only. • Residential Automatic Back Flow Preventor fee – Back Flow Prevention Bylaw requirement. <p>Fees proposed for removal are primarily due to other fees being restructured or no longer being required.</p> <p>Order of fees and minor description changes suggested to improve clarity for readers and applicants.</p>
Cemetery and Crematorium	<p>15% fees increase in order to cover cost shortfalls and inflation.</p> <p>Previously, cemetery and crematorium fees were listed in the Parks and Recreation section.</p>
Compliance	<p>Most fees are set by legislation.</p> <p>Seven new fees to be introduced as a result of the 2024 Parking Control Bylaw.</p> <p>A number of additional fees are to be introduced in response to changes in parking requirements, including freedom camping specific fees. The freedom</p>

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
	<p>camping fees are charged under the Freedom Camping Act 2011 and are in line with the Freedom Camping (Penalties for Infringement Offences) Regulations 2023 – Schedule 2 Penalties for infringement offences.</p> <p>Minor wording amendments were made to better align the fees with the Violation Code.</p> <p>A Return of Seized Equipment fee is to be introduced. This will cover the cost of seizing the equipment and processing the return.</p>
Environmental Health	<p>5% increase on fees.</p> <p>MPI has introduced a new levy for new registrations and renewals, to be phased over three years (year 1 fee \$57.50, year 2 fee \$86.25 and year 3 fee \$115, plus admin fee of \$11).</p> <p>Wording and fee for Multi-site Business registrations fee has been changed to provide more clarity and transparency of the process. Previously, the way the fee was applied and charged for varied. The fee also recognises the administration involved in setting up multi-sites.</p> <p>The travel time for staff outside city boundary for verifications, compliance and monitoring has been adjusted to bring it in line with the verification fee, at half the corporate rate for technical staff plus disbursements.</p> <p>Minor wording changes have been made to the Environmental Health Bylaw – Section 5 – Untidy Private Properties and Disused material – Administration fee to ensure the fee aligns with the bylaw. A new fee was also added for contractor costs for compliance with bylaw notice.</p> <p>The Bylaw Hearing fee was first introduced in 2024/2025. It is proposed to reduce the fee to increase equity and opportunity to challenge a classification as per the legislation. At the time this report was written, no hearings were held.</p>
Elderly Persons Housing	<p>New fee for new one-bedroom units built.</p> <p>Studio and one-bedroom units (with and without carports) rents to be increase by 7%.</p>

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
Venue Services	<p>4% increase on fees.</p> <p>Civic Theatre and entire complex hire fees, along with the Scottish Hall's commercially ticketed events fees which will be either a flat fee or 10% of gross ticket sales, whichever is higher. This applies to significant commercial hires only.</p>
Libraries and Archives	<p>Some increases have been made, in line with what other libraries are charging as well as current costs.</p> <p>Meeting room fees have been restructured and it is proposed to introduce a fee for not-for-profit hires.</p> <p>Fees for children's party experiences have also been included.</p>
Parks and Recreation	<p>15% fees increase in order to cover cost shortfalls and inflation.</p> <p>Items dealt with by individual agreements (e.g., leases and sports fields) have been removed.</p> <p>Some services are no longer relevant such as wickets hire have been removed.</p> <p>Fee wording has been improved and fees have been reordered for ease of use.</p>
Passenger Transport	<p>Following Central Government's direction for an increase in user-pays, it is proposed that those 5 and over pay a standard fee of \$4.60.</p>
Aquatic Services	<p>Increases to fees have been proposed while aiming for a balance between this being a financial barrier and maintaining or increasing participation levels.</p> <p>Minor wording amendments were made to pool hire fees to clarify that the fee is per hour. New fees include private hydro slide bookings, inflatable hire, shower, team rates, meeting room rates swim teacher/life guard charge and a new one-day water treatment course.</p>
Public Toilets	<p>5% increase where appropriate.</p>
Resource Management	<p>5% increase where appropriate. Higher increases are as a result of the revised cost of delivery and staff time.</p>

ACTIVITY AREA	PROPOSED CHANGES TO FEES AND CHARGES
	The fee for pre application meetings has been increased to reflect the actual cost (previously it included a free first hour).
Roading	10% increase on hourly parking fees. 5% increase on license to occupy fees and remaining parking fees.
Sewerage	Most fees require no change as they are currently at full cost recovery. Trade waste per cube and tanker waste per tonne have increased due to increase in depreciation cost and inclusion of corporate overheads. Sewerage penalties and offences under the Local Government Water Services Bill have been added. The Water Services Bill is expected to come into effect mid-2025.
Solid Waste	Fee increases of either 5% or 12.1%. The 12.1% increase in the waste per tonne fee is driven by an increase in the Emissions Trading Scheme (ETS), waste levy, and increase in permitted waste and landfill opex.
Stormwater	New section created to include the Penalties and Offences under the Local Government Water Services Bill, expected to come into effect mid-2025.
Water	5% proposed increase where appropriate. Cost of water per cube increased due to increase in depreciation cost and inclusion of corporate overheads. Water penalties and offences under the Local Government Water Services Bill have been added. The Water Services Bill is expected to come into effect mid-2025.

Analysis

Animal services

It is very likely that the overall number of registered dogs for 2024/25 will be similar to the previous year. As at 31 January 2025, there were 8,393 dogs registered and 748 dogs unregistered (known dog population of 9,141). 199 moved out of the district (46 registered and 153 unregistered) and 602 notified as dead (193 registered and 409 unregistered).

As a result of education and follow ups, Council have been notified of a larger number of dogs that have died (409 unregistered as at 31 January 2025 compared to 30 unregistered for the

previous year) - this impacts the overall number of registered dogs and the revenue for the year. The proposed 5% increase in fees includes revenue to cover funding for rehoming, desexing campaigns, proactive education focusing on registration requirements, responsible ownership requirements, and microchipping. These programmes are key to help increase the registered population. In addition, the revenue assumes a high level of compliance with dog registration.

Parks and Recreations, Cemetery and Crematorium

The Parks and Recreation team has been reviewing all fees in an effort to maintain full cost recovery. The activity is proposing a 15% increase to cover all costs, including indirect costs.

Over the last two financial years, Parks and Recreation have experienced significant increases in the cost of consumables – including but not limited to the cost of gas, labour and land.

New Fees

A number of new fees are proposed to be introduced in 2025/2026:

Parks and Recreation:

- Anderson Park Wharepuni – this is now available for hire. A bond also applies (listed in Bonds section of fees).
- Sandy Point Visitor Centre Building – this is now as separate fees (previously incorporated under Oreti Sands building).
- Key and padlock replacement fees – new fees to cover the replacement cost for non-returns, or lost/damaged locks.
- Field line marking – new robotic marker service offered by the Parks and Recreation division.
- Specialist Turf Equipment towed by Tractor – this is a new service aimed at schools and sports fields requiring extra maintenance.
- Surrey Park Grandstand hire fee.

Cemetery and Crematorium:

- Natural burial plot including native planting (weather permitting).
- Wee care Memorial Location.
- Burial fee for body tissue or organs.
- Burial fee for limbs.
- Memorial Wall (wall plaque only) fees.

All fees that have lease agreements in place or will have these in place by 2025/2026 have been removed from the schedule and will now be reviewed as per the agreed terms.

There have been reductions in fees and charges revenue for the parks activity as a result of timing of forest harvesting and reduced revenue from the crematorium which will be reviewed.

Elderly Persons Housing

No changes are proposed to the maximum listed given that majority of units are still charged significantly below the published rates. Residents will have a rent increase that moves the rent for their units closer to the published rental rates.

Housing unit rent is moving towards an 80% of market rate as indicated in the Activity Management Plan – Recent reports indicate we are approximately at 66 - 70% of market rent.

Higher rates are being charged for newer units.

Future forecasts to achieve either 80% market rate or alignment with current rental rates will take 3-5 years.

Passenger Transport

Bus Service User Pays Approach and Revenue Forecasts

Central Government has directed NZTA to work with Councils to restructure the way that buses are paid for to increase the revenue from user-pays. This is required to increase over time, with a target of 17% of revenue achieved from bus fares in 2025/2026.

Council has been in negotiation with NZTA about the appropriateness of a significant fare increase on service affordability and patronage. NZTA have accepted a reduced increase for Invercargill in the 2025/2026 financial year and this is reflected in the options below.

There are challenges to achieving financial sustainability for the service as demand for buses is strongly price-elastic. As fares double, demand is forecast to fall by 30%.

It's important to note that the Bee Card will be replaced in 2025/2026 with a new national ticketing system which means that people can pay with Credit/ Debit card or with the new bus card which will be issued. The Bee Card rate will end.

The table below shows the current revenue structure and the revenue forecast for two proposed options for consultation, following anticipated falls in demand.

The first is a flat fare structure of \$4.60 for all people over 5, with under-5's travelling free. This would mean that young people between 5 and 18, including those using school buses would no longer receive a discount. Those with community services card would also no longer receive a discount. Older people with Gold Cards would continue to receive the 50% discount during off peak times.

The second option retains a discount for those under 18 and on Community Service Cards but does mean a higher adult fare.

Under both options fares for everyone over 5 will be higher than they are at present.

Demand forecasting is a crude process and a significant drop off in demand above that forecast has the potential to significantly impact the sustainability of the service into the future.

	Current fare structure	Option 1	Option 2
	\$3 Cash \$2.20 Bee Card \$1.10 Under 25 \$1.10 Gold Card (off peak only) Under 5s free	\$4.60 Flat Fare \$2.30 Gold Card (off peak) Under 5s free	\$7.50 Adult Fare \$3.75 Young people aged 5 – 18 and Community Service Card holders \$3.75 Gold Card (Off peak only) Under 5s free
ICC contribution	\$1,075,427 (39%)	\$1,258,788 (39%)	\$1,258,788 (39%)
NZTA contribution	\$1,517,099 (54%)	\$1,654,878 (52%)	\$1,654,878 (52%)

Forecast contribution	fare	\$200,000 (7%)	\$280,000 (9%) 17% target required by Government	\$280,000 (9%) 17% target required by Government
Forecast expenditure	total	\$2,792,526	\$3,193,677	\$3,193,677

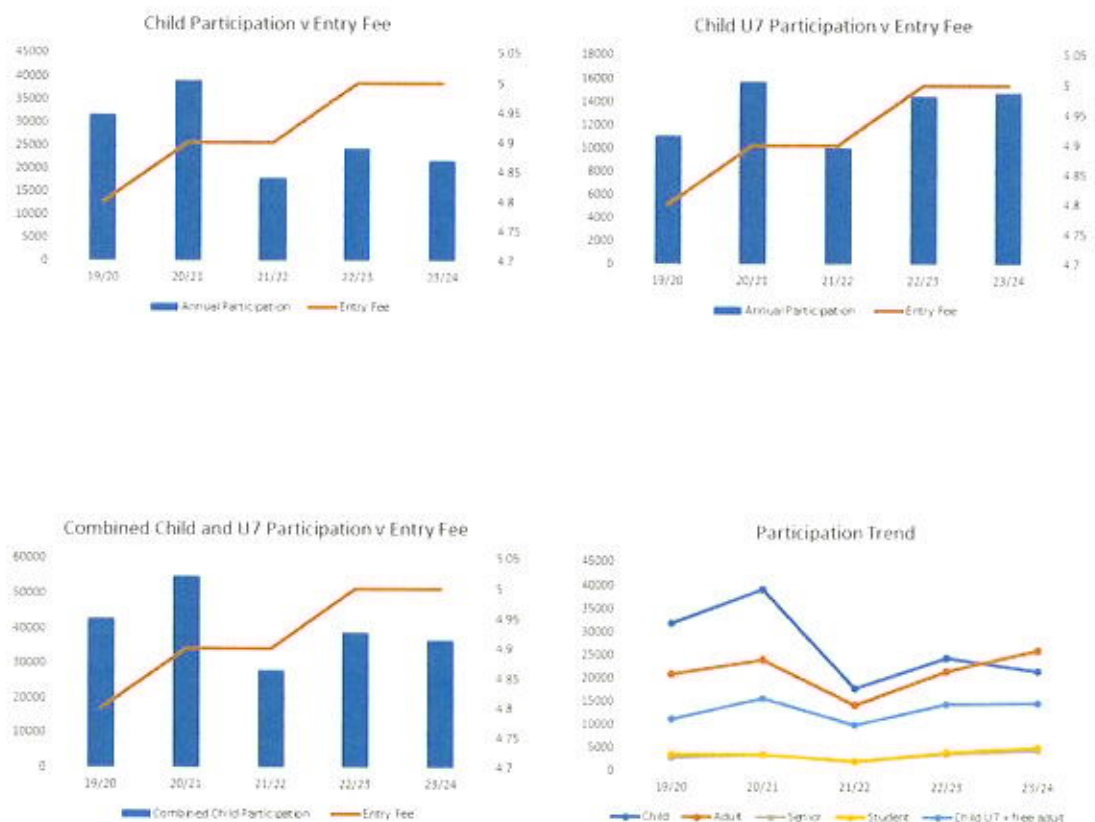
Consultation on the proposed fares for 2025/2026 is a required process. These fare level increases have been reviewed with NZTA. It is proposed to share feedback from the community as part of this process with NZTA.

Pools

Child participation has reduced considerably since pre-Covid and unlike other demographics, child participation has not bounced back after the pandemic. It is obvious from the data that for most of the demographics, the entry fee to Splash Palace has not significantly negatively affected their participation as yet, but this is not true for the child demographic, where the entry cost has increased but participation has decreased.

To support participation growth in the child demographic it would be recommended to reduce the child entry fee. Historically, the child, student and senior entry fees have been set the same but in order for Council to achieve reducing the entry fee for a child, Council would need to separate out the child rate from the student and senior rate.

Increases in the entry fee for adults, student and seniors is also proposed.



Roading

Overall proposed increase for parking fees is 5%, with hourly parking fees to increase by approximately 10%. This is mainly due to rounding and the need for these fees to be divisible by four (to be able to pay cash if needed). Parking fees were increased by 20-25% for 2023/24 financial year. Revenue as at December 2024 is up by slightly more than that when comparing to the same period of 2023/24, indicating limited (if any) drop in demand in on-street parking.

However, a different trend is seen in off-street parking and parking revenue as a whole for 2024/25 is behind target and an increase in fees is required to bridge the gap.

Venues

A new fee structure is proposed for three Civic Theatre commercial hire fees (entire complex hire, hire per performance, and matinee/rehearsals with an audience/second performance) and, ticketed events at the Scottish Hall, where for commercial events the higher of the daily charge or 10% of gross ticket sales is charged. This is in line with commercial practice for similar venues around the country.

From 1 July 2023 to 31 December 2024, hire fees associated with eight events could have had the 10% of ticket sale structure applied, resulting in an additional \$12,000 revenue.

Solid Waste

In 2023 Council determined to increase the minimum cash fee at the transfer waste station and a further increase is proposed for 2025/2026. There was concern at the time that there may be an increase in fly tipping, which the team have been monitoring.

The team have seen a noticeable increase in fly tipping practices over 2024/25, particularly around the south eastern outskirts of the city. This has resulted in increased remediation clean up and disposal cost(s) with the Wahōpai Alliance (Roding) as well as an increase in infringements. Enforcement activities lie with Compliance who continue to work closely with the Solid Waste team around the removal of fly tipping and gathering identifying information for infringement. Approximately eighteen months ago signage was provided in areas identified as popular fly tipping sites.

The waste disposal levy increases are driven from Central Government with the levy increasing incrementally over the next three years. ETS increases are market driven with the levy estimated on forecast prices for the next financial year.

The proposed increase in waste disposal fees are expected to have a minimal impact as the large increases occurred in 2023/24 in order to align with ETS levies.

Sewerage and Water Supply

Due to a difference in the depreciation assumption at the time of the development of the 2024/2025 Fees and Charges and the final 2024-2034 Long-term Plan, along with the inclusion of corporate overheads, water per cubic tonne, trade waste per cubic tonne and tanker waste per tonne have been increased to ensure they continue to be at cost recovery. These changes are expected to result in an additional \$200,000 revenue for sewerage and \$380,000 for water in 2025/26.

Water revenue is 24% down as at December 2024. This is expected to reduce over the remaining six months of 2024/2025.

Next Steps

Following adoption, the schedule will be consulted on as part of the Annual Plan between 13 March and 13 April 2025.

Attachments

Appendix 1 - Revenue and Financing Policy – Activity funding.

ACTIVITY	USER FEES	SUBSIDY/ PETROL TAX	INVESTMENT INCOME DIVIDENDS & INTEREST	GENERAL RATE	TARGETED RATE
Water Supply	Low	Unlikely	Unlikely	Unlikely	High
Stormwater	Minimal	Unlikely	Unlikely	Low	High
Sewerage	Minimal	Unlikely	Unlikely	Unlikely	Most
Roading	Minimal	Moderate	Unlikely	Moderate	Unlikely
Solid Waste Management	Moderate	Unlikely	Unlikely	Minimal	Low
<i>Leisure, Recreation & Wellbeing Services</i>					
Parks and Reserves	Low	Minimal	Unlikely	High	Unlikely
Library	Minimal	Minimal	Unlikely	Most	Unlikely
Aquatic Services	Moderate	Minimal	Unlikely	Low	Unlikely
Arts, Culture & Heritage	Low	Minimal	Unlikely	Moderate	Unlikely
Venue Services	Moderate	Unlikely	Unlikely	Moderate	Unlikely
Public Transport	Minimal	Moderate	Unlikely	Minimal	Minimal
Elderly Persons Housing	Most	Unlikely	Unlikely	Minimal	Unlikely
<i>Corporate & Regulatory Services</i>					
Democratic Process	Minimal	Minimal	Unlikely	Most	Minimal
Regulatory Services	Most	Unlikely	Unlikely	Minimal	Unlikely
Corporate Services	Minimal	Unlikely	Minimal	High	Unlikely
Property	Minimal	Unlikely	Unlikely	Most	Unlikely
Investments	Minimal	Unlikely	Most	Unlikely	Unlikely

Key:

% of total revenue	
0%	Unlikely
0%-20%	Minimal
20%-40%	Low
40%-60%	Moderate
60%-80%	High
80%-100%	Most
100%	All

Appendix 2 – 2025/2026 Fees and Charges Schedule – Draft for Consultation (A5781888).

A5781898

DRAFT FOR CONSULTATION

2025/2026

Fees and charges

Ngā utu



He Ngākau Aroha - Our City with Heart



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Fees and charges

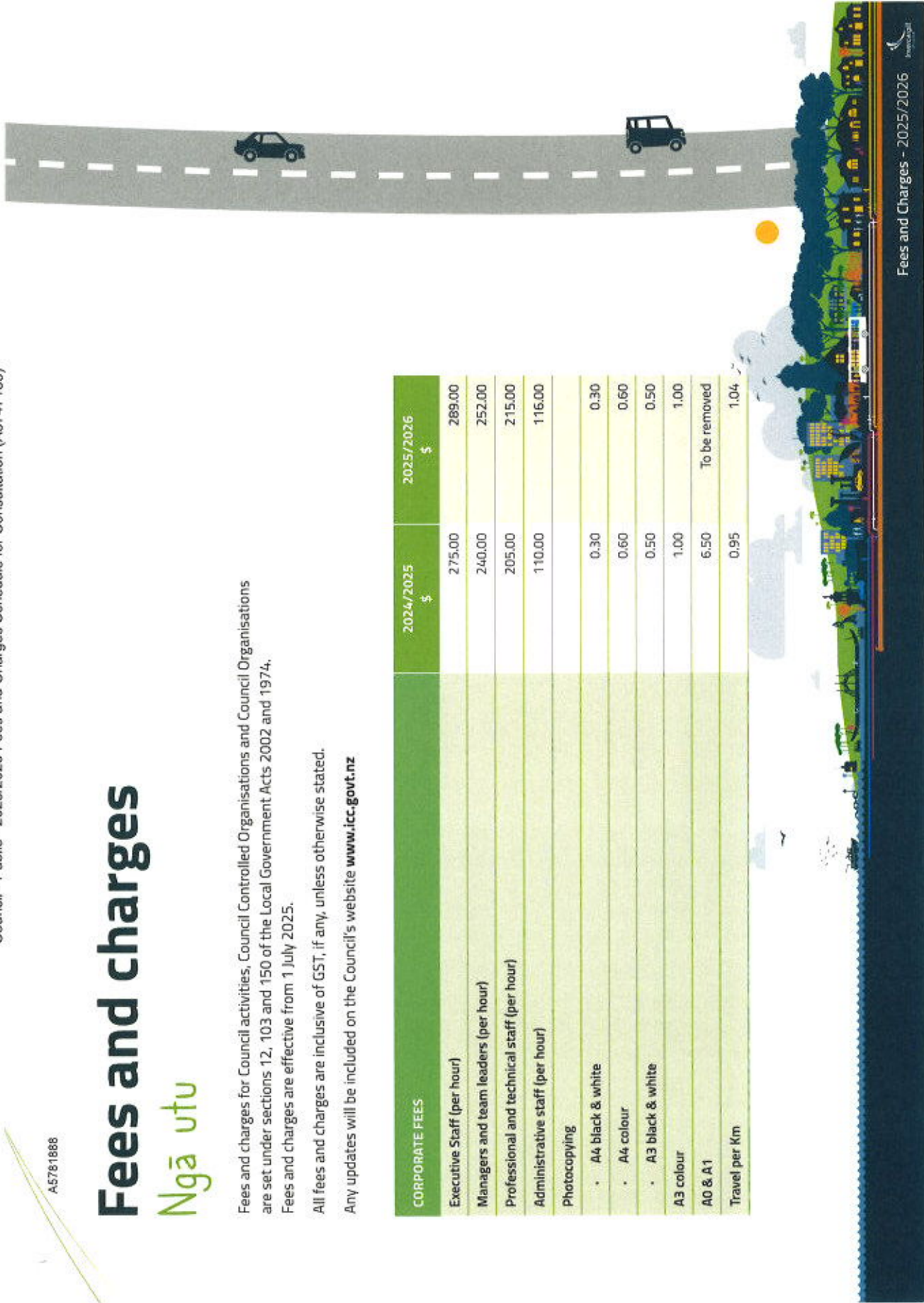
Ngā utu

Fees and charges for Council activities, Council Controlled Organisations and Council Organisations are set under sections 12, 103 and 150 of the Local Government Acts 2002 and 1974. Fees and charges are effective from 1 July 2025.

All fees and charges are inclusive of GST, if any, unless otherwise stated.

Any updates will be included on the Council's website www.icc.govt.nz

CORPORATE FEES	2024/2025 \$	2025/2026 \$
Executive Staff (per hour)	275.00	289.00
Managers and team leaders (per hour)	240.00	252.00
Professional and technical staff (per hour)	205.00	215.00
Administrative staff (per hour)	110.00	116.00
Photocopying		
• A4 black & white	0.30	0.30
• A4 colour	0.60	0.60
• A3 black & white	0.50	0.50
A3 colour	1.00	1.00
A0 & A1	6.50	To be removed
Travel per Km	0.95	1.04



A5761886

Alcohol Licensing

Raihara hoko Waipiro

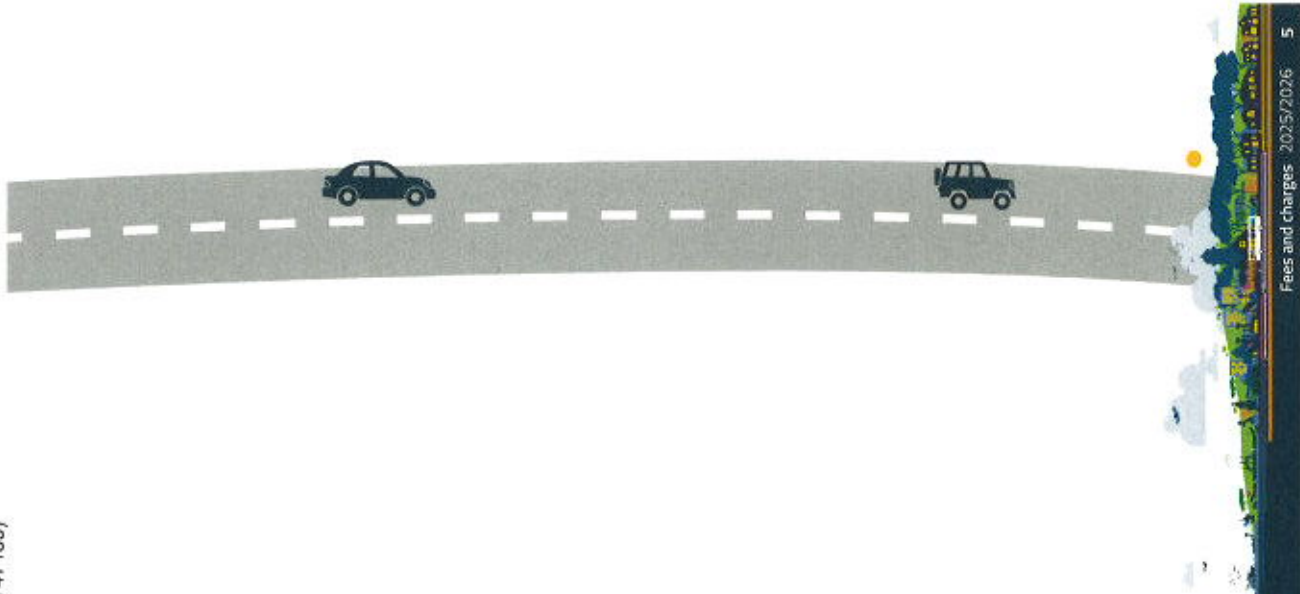
ALCOHOL LICENSING FEES <i>Set by Sale and Supply of Alcohol (Fees) Regulations 2013</i> Premises Licence (on-licence, off-licence and club licence)		2024/2025 \$	2024/2025 \$	2025/2026 \$	2025/2026 \$
CATEGORY (RISK RATING)		ANNUAL FEE	APPLICATION FEE	ANNUAL FEE	APPLICATION FEE
Very low (0 – 2)		161.00	368.00	161.00	368.00
Low (3 – 5)		391.00	609.50	391.00	609.50
Medium (6 – 15)		632.50	816.50	632.50	816.50
High (16 – 25)		1,035.00	1,023.50	1,035.00	1,023.50
Very High (26+)		1,437.50	1,207.50	1,437.50	1,207.50
SPECIAL LICENCE					
LICENCE CLASS		2024/2025 ANNUAL FEE	2025/2026 ANNUAL FEE		
Class 1 - 1 large event More than 3 medium events: More than 12 small events		575.00	575.00		
Class 2 - 3 to 12 small events 1 to 3 medium events		207.00	207.00		
Class 3 - 1 or 2 small events		63.25	63.25		
OTHER ALCOHOL LICENCES		2024/2025 \$	2025/2026 \$		
		FEES	FEES		
Manager's certificate (application/ renewal)		316.25	316.25		
Temporary authority		296.70	296.70		
Temporary licence		296.70	296.70		
Permanent Club Charters		632.50	632.50		

A5781888

Animal Services

Ratonga kararehe

DOG CONTROL FEES Registration	2024/2025 \$	2025/2026 \$
Responsible Ownership Fee – Not Desexed	75.00	80.00
Responsible Ownership Fee – Desexed	55.00	60.00
Dangerous Dog	165.00	172.00
Menacing Dog	-	125.00
Standard Fee - Not Desexed	110.00	115.00
Standard Fee - Desexed	95.00	100.00
Working Dog	40.00	42.00
Registration Fee for a Probationary Owner	Apply fee applicable to their classification	Apply fee applicable to their classification
Multiple Dog Fee (Five Dogs or More)	340.00 for responsible dog owners and for working dogs	355.00 for responsible dog owners and for working dogs
Responsible Menacing Dog (Breed only)	90.00	95.00



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PRO-RATA REGISTRATION FEES

Use the fees below when registering a new dog. This could be:

1. A puppy's first registration; or
2. When a person is a new owner of a dog.

As a guide to what refund may be given in the case of a dog that has died, take the fee for that month after the refund application is received.

REGISTRATION MADE WITHIN	RESPONSIBLE OWNER - NOT DE-SEXED	DOG RESPONSIBLE OWNER - DE-SEXED	DANGEROUS DOG	MENACING DOG	STANDARD DOG - NOT DE-SEXED	STANDARD DOG - DE-SEXED	WORKING DOG	RESPONSIBLE MENACING DOGS (BREED ONLY APPLIES)
July	80.00	60.00	172.00	125.00	115.00	100.00	42.00	95.00
August	73.33	55.00	157.67	114.58	105.42	91.67	38.50	87.08
September	66.67	50.00	143.33	104.17	95.83	83.33	35.00	79.17
October	60.00	45.00	129.00	93.75	86.25	75.00	31.50	71.25
November	53.33	40.00	114.67	83.33	76.67	66.67	28.00	63.33
December	46.67	35.00	100.33	72.92	67.08	58.33	24.50	55.42
January	40.00	30.00	86.00	62.50	57.50	50.00	21.00	47.50
February	33.33	25.00	71.67	52.08	47.92	41.67	17.50	39.58
March	26.67	20.00	57.33	41.67	38.33	33.33	14.00	31.67
April	20.00	15.00	43.00	31.25	28.75	25.00	10.50	23.75
May	13.33	10.00	28.67	20.83	19.17	16.67	7.00	15.83
June	6.67	5.00	14.33	10.42	9.58	8.33	3.50	7.92

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OTHER FEES		2024/2025 \$	2025/2026 \$
Application for Responsible Ownership (incl. property inspection)		45.00	47.00
Additional property inspections		45.00	47.00
Microchip Implanting		25.00	26.00
Replacement Tags		7.00	7.50
Additional late fee after 1 August	25% of registration		25% of registration
Dog Hearing Lodgment Fee	815.00		500.00
Application Fee (keeping of more than 2 dogs)	45.00		47.00
DOG CONTROL INFRINGEMENTS* Set by Dog Control Act 1996 (per offence)		2024/2025 \$	2025/2026 \$
Willful obstruction of a Dog Control Officer or Ranger	750.00		750.00
Failure or refusal to supply information or willfully providing false particulars	750.00		750.00
Failure to supply information or willfully providing false particulars about dog	750.00		750.00
Failure to comply with any Bylaw authorized by the section	750.00		750.00
Failure to undertake dog education programme of dog obedience course (or both)	300.00		300.00
Failure to comply with obligations of a probationary owner	750.00		750.00
Failure to comply with the effects of disqualification	750.00		750.00
Failure to comply with effects of classification of dog as "dangerous dog"	300.00		300.00
Failure to comply with effects of classification of dog as "menacing dog"	300.00		300.00
Fraudulent sale or transfer of dangerous dog	500.00		500.00
Failure to advise person of muzzle and leashing requirements	100.00		100.00
Failure to implant microchip transponder in dog	300.00		300.00

*GST not applicable



A578-1888

Animal Services continued

Ratonga kararehe

DOG CONTROL INFRINGEMENTS* Set by Dog Control Act 1996 (per offence)	2024/2025 \$	2025/2026 \$
False statement relating to dog registration	750.00	750.00
Falsely notifying of death of dog	750.00	750.00
Failure to register dog	300.00	300.00
Fraudulent procurement to procure replacement tag	500.00	500.00
Failure to advise change of dog ownership	100.00	100.00
Failure to advise change of address	100.00	100.00
Removal or swapping of registration tags	500.00	500.00
Failure to keep dog controlled or confined	200.00	200.00
Failure to keep dog under control	200.00	200.00
Failure to provide proper care and attention, food, water, shelter	300.00	300.00
Failure to carry leash in public	100.00	100.00
Failure to comply with barking dog abatement notice	200.00	200.00
Allowing a dangerous dog to be at large unleashed or unmuzzled	300.00	300.00
Releasing dog from custody	750.00	750.00
Failure to advise of muzzle and leashing requirements	100.00	100.00

*GST not applicable

A5781888

DOG IMPOUNDMENT FEES		2024/2025 \$	2025/2026 \$
First Impoundment (within 12 months) Fee may not be charged based on circumstances		110.00	115.00
Second Impoundment (within 12 months)		110.00	115.00
Any subsequent Impoundment (plus infringement fee after 3rd Impoundment)		165.00	173.00
Sustenance – per day (Daily care fee)		25.00	30.00
Long Term Stay (Greater than one month) Monthly Fee Note: Where a dog is impounded and is awaiting the outcome of a Court Hearing or similar a monthly fee will be applied and monthly invoices will be issued to the owner.		325.00	340.00
After Hours Release (Minimum of one hour staff time) (By prior arrangement & proof required)		205.00/hr	215.00/hr
Surrender fee		130.00	135.00
STOCK IMPOUNDING CHARGES		2024/2025 \$	2025/2026 \$
Large animals including but not limited to Horses, Asses, Mules, Cattle and Deer			
First Impounding (first animal)			
Impound fee per animal		110.00	115.00
Sustenance – per day (Daily care fee)		11.00	11.50
Second or Subsequent impounding (first animal)			
Impound fee per animal		100.00	105.00
Sustenance – per day (Daily care fee)		11.00	11.50

*GST not applicable



A5781888

Animal Services continued

Ratonga kararehe

STOCK IMPOUNDING CHARGES		2024/2025 \$	2025/2026 \$
Additional animal impounding			
Impound fee per animal		11.00	11.50
Sustenance – per day (Daily care fee)		11.00	11.50
Small animals including but not limited to Sheep, Goats, Pigs and Poultry			
Impounding (first animal) - each		35.00	37.00
Impounding additional animals - each		3.00	3.00
Sustenance - per day (Daily care fee) per animal		3.00	3.00
Droving, leading or conveying charges		165.00	173.00
After Hours Release (Minimum of one hour staff time) (By prior arrangement & proof required)		205.00	215.00
Impound after hours/call out fee (By prior arrangement & proof required)		205.00	215.00
OTHER FEES		2024/2025 \$	2025/2026 \$
Vet charges		Actual costs	Actual costs
Stock call out (minimum charge \$89)		85.00	89.00/hr Minimum charge 1 hour

*GST not applicable

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Arts, Culture and Heritage - Heritage Collections*

Taonga tuku iko kohikohinga

DIGITAL SERVICES	2024/2025 \$	2025/2026 \$
High-resolution photograph emailed	25.00	30.00
Photo emailed (portrait - personal use)	Cost only	To be removed
Photo digitised	10.00	To be removed
Licence fees for personal/academic use	0.00	0.00
Licence fees for publication use (internal page, print and digital publications)	150.00	150.00
Licence fees for commercial use (including merchandise, advertising)	-	To be negotiated
Request for a new high-quality photo of collection item	75.00	150.00
Licence fee for publication front cover or other publications (ie media, exhibition)	To be negotiated	To be negotiated
Rush fee	-	To be negotiated
Filming by prior arrangement (per hour)	120.00	To be removed
Other Southland Museums, Galleries and Historical Societies	Cost only	Cost only
RESEARCH AND PROFESSIONAL SERVICES	2024/2025 \$	2025/2026 \$
Commercial Rate (per hour)	205.00/hr	215.00/hr
Non-Commercial (initial half hour free)	55.00/half hr	56.00/half hr

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Arts, Culture and Heritage - Heritage Collections* continued

Taonga tuku iko kohikohinga

PHOTOCOPYING		2024/2025 \$	2025/2026 \$
A4 Black and white		0.30	0.30
A4 Colour		0.60	0.60
A3 Black and white		0.50	0.50
A3 Colour		1.00	1.00
OFFICIAL INFORMATION REQUESTS (PER HOUR)		2024/2025 \$	2025/2026 \$
Executive Staff		275.00	289.00
Managers and Team Leaders		240.00	252.00
Professional and Technical Staff		205.00	215.00
Administrative Staff		110.00	116.00
Photocopying			
A4 page		0.30	To be removed
A3 page		0.50	To be removed
Travel per km		0.95	1.04

Note:
*Fees apply to services provided in relation to heritage collections managed by Council.

Alteration of Fees :
Fees and charges may be refunded, remitted or waived by the Manager - Southland Regional Collections. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions.

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Building Control

Ratonga Hangatanga

BUILDING CONSENT APPLICATIONS		2024/2025 \$	2025/2026 \$
All applications based on square metre rates are subject to a minimum \$500, and a maximum of \$22,000, except any construction project with an estimated construction value greater than \$4,500,000 that will be charged a flat rate of 0.5% of the construction value. Fees are based on the floor area affected, for example if a wall is removed, the areas of the rooms on both sides of the demolished wall are used to calculate the fee. Withdrawn/Lapsed/Refused Applications - Consent fees will be refunded less processing and administration costs.			
HEALTHY HOMES Council offers a 25% subsidy off the following fees as part of our commitment to the Government's Warm Up New Zealand: Healthy Homes Programme.			
Solid Fuel Heater: Freestanding	247.00		To be removed
Solid Fuel Heater: Wetbacks	370.00		To be removed
Insulation	474.00		To be removed
ADMINISTRATION FEES AND CHARGE OUT RATES		2024/2025 \$	2025/2026 \$
Officer Charge out Rates	205.00 per hour		215.00 per hour
Administration Rate	110.00 per hour		116.00 per hour
Compliance Officer	205.00 per hour		215.00 per hour
COPYING AND SCANNING CHARGES			
Scanning Administration	110.00 per hour		116.00 per hour
A4 black & white (per page) plus administration fee	0.3 per page		0.30 per page
A4 colour (per page) plus administration fee	0.6 per page		0.60 per page
A3 black & white (per page) plus administration fee	0.5 per page		0.50 per page
A3 colour (per page) plus administration fee	1.00 per page		1.00 per page
Per A1 or A0 (per page) plus administration fee	6.50 per page		To be removed
SCHEDULE 1 NOTIFICATION FOR PROPERTY FILE			
Schedule 1 Exemption 1 Notification for Property File	110.00		60.00

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Building Control continued

Ratonga Hangatanga

RESIDENTIAL FEES - SCHEDULE 1(2)		2024/2025 \$	2025/2026 \$
Application Lodgement Fee: applies to Building Consents, PIM, Amendments, Certificate of Acceptance, and Certificate for Public Use			
Application Lodgement Fee Building Consent or Amendment -Value of Work (VOW) less than \$125,000		145.00 flat fee	80.00 flat fee
Application Lodgement Fee Building Consent or Amendment - Value of Work equal or greater than \$125,000		145.00 flat fee	7.5% x VOW (capped at 1,875.00)
Application Lodgement Fee - Project Information Memorandum (PIM) Only		145.00 flat fee	80.00 flat fee
Application Lodgement Fee - Certificate of Acceptance		145.00 flat fee	350.00 flat fee
Application Lodgement Fee - Project Information Memorandum (PIM) Only		145.00 flat fee	80.00 flat fee
ADDITIONAL FEES (IF APPLICABLE)			
Administration Fee To cover entering paper applications into our Consent System		110.00 per hour	116.00 per hour
Record of Title Fee (for obtaining Record of Title on behalf of applicant)		27.00 per title	27.00 per title
Residential Territorial Authority Review (TAR) Charged if Consent reviewed by Planning, Engineering or Health Teams		460.00	485.00 flat fee
Code Compliance Review For Building Consent Applications with Consent Fee \$500 or more.		205.00	215.00 flat fee
AMENDMENTS /CHANGES TO BUILDING CODE <small>Note: Additional Lodgement Fee applies to Amendment and Waiver Applications, and TAR Fee may also apply</small>			
Minor Variation Application		205.00/hr	215.00 per application
Building Consent Amendment Fee - Covers first two hours of processing		205.00	500.00 flat fee plus 215.00 per additional hour
Additional Inspections. When required will be charged before CCC is issued.		205.00 per inspection	215.00 per inspection

*GST not applicable

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AMENDMENTS /CHANGES TO BUILDING CODE		
Note: Additional Lodgement Fee applies to Amendment and Waiver Applications, and TAM Fee may also apply.		
Waiver / Modification of Building Code (Durability). Amendment lodgement fee will also apply.	205.00 per hour	215.00 flat fee
Alternative Solution Assessment	205.00 per hr	To be removed
Change of Use notification/acceptance (part of consent)	205.00 per hour	215.00 flat fee
Change of Use notification/acceptance only	205.00 per hour	500.00 flat fee
Certificate of Acceptance Consent Fee (Plus Lodgement fee of \$350)	Building Consent Fee x 2 (plus MBIE, BRANZ and Accreditation levies if applicable)	Building Consent Fee x 2 (plus MBIE, BRANZ and Accreditation levies if applicable)
NEW SINGLE DWELLINGS / EXTENSIONS INCLUDING PLUMBING AND DRAINAGE WITHIN BOUNDARIES		
Residential Extensions	27.00/m ²	28.00/m ²
Residential Dwelling	27.00/m ²	28.00/m ²
Residential Conservatory / Verandah	609.00 flat rate	640.00 flat rate
INTERIOR ALTERATIONS (INCLUDES PLUMBING & DRAINAGE)		
Residential Interior Alterations	27.00/m ²	28.00/m ²
Bathroom Alteration Fee	-	28.00/m ²
Bathroom Alteration which includes wet area shower	720.00	To be removed
Wet Area Shower - Additional Fee if included in consentable works	-	215.00 flat fee
Insulation	474.00	495.00 flat fee
ACCESSORY BUILDINGS (EXCLUDING DRAINAGE)		
New Accessory Buildings (Unlined)	21.00/m ²	22.00/m ² (capped at 1,290.00)
New Accessory Buildings (Lined)	25.00/m ²	26.00/m ² (capped at 1,920.00)
Accessory Building Extensions	21.00/m ²	22.00/m ²
Farm Buildings (unlined) bonafide farm use	14.00/m ²	15.00/m ² (capped at 4,500.00)

*GST not applicable

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Building Control continued

Ratonga Hangatanga

OTHER RESIDENTIAL	2024/2025 \$	2025/2026 \$
Multi-Residential / Additions (incl. Plumbing/Drainage)	28.00/m ²	30.00/m ²
Building Placed on Site (Foundation only, excludes drainage)	16.00/m ²	17.00/m ²
Fences / Timber Deck	365.00	385.00 flat fee
Retaining Wall - Residential (including drainage)	-	500.00 flat fee
Plumbing - Solar Heating	491.00	495.00 flat fee
RE-ROOF / RE-CLAD		
Re-Roof Residential	609.00	640.00 flat fee
Re-Clad Residential	609.00	640.00 flat fee
FUEL BURNERS		
Solid Fuel Burner - Free Standing	329.00	345.00 flat fee
Solid Fuel Burner - Built-In / Insert / Wetback	494.00	495.00 flat fee
Diesel Freestanding	494.00	495.00 flat fee
Insert/Wetbacks	494.00	To be removed
Boilers - Oil, Diesel or Pellet	494.00	495.00 flat fee
PLUMBING AND DRAINAGE (PLEASE NOTE CONNECTION TO SERVICES IS A SEPARATE APPLICATION UNDER ENGINEERING DEPARTMENT)	2024/2025 \$	2025/2026 \$
Internal Plumbing Only	-	430.00 flat fee
Site Servicing (Services to lots/s)	18.50/lineal metre (minimum fee 500.00)	19.00/lineal metre (minimum fee 500.00)
Exterior Drainage / Sump (Drainage inside Boundary)	18.50/lineal metre (minimum fee 500.00)	19.00/lineal metre (minimum fee 500.00)

*GST not applicable

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PLUMBING AND DRAINAGE (PLEASE NOTE CONNECTION TO SERVICES IS A SEPARATE APPLICATION UNDER ENGINEERING DEPARTMENT)		2024/2025 \$	2025/2026 \$
Connection to Kennington Sewerage Scheme		7,000.00 Connection Fee, plus Drainage	7,000.00 Connection Fee, plus Drainage
Connection to North Road Extension		5,400.00	To be removed
Residential Automatic Back Flow Preventor Fee		-	215.00 each
DEMOLITION		2024/2025 \$	2025/2026 \$
Residential Demolition		432.00	455.00 flat fee
INSPECTION FEES			
Additional Inspections (per inspection)		205.00 per inspection	215.00 per inspection
Cancelled Inspection Fee (Per Inspection) Not Ready or Cancelled after 2pm working day prior		205.00 per inspection	215.00 per inspection
ADDITIONAL FEES THAT MAY APPLY			
Processing - Additional Time (per hour) Applies after second round of RFIs sent		205.00 per hour	215.00 per hour
Work Start Extension Request (per application)		110.00 per consent	115.00 per application
Building Consent File Review (per hour)		205.00 per hour	To be removed
SWIMMING POOLS			
Swimming Pool Barrier Consent Fee		615.00	645.00 flat fee
Swimming Pool Registration (three yearly non-exempt pools)		245.00	245.00 flat fee
Swimming Pool Inspection / Exemption Request		245.00	245.00 per inspection
COMMERCIAL FEES - SCHEDULE 1(2)		2024/2025 \$	2025/2026 \$
APPLICATION LODGEMENT FEE APPLIES TO BUILDING CONSENTS, PIM, AMENDMENTS, CERTIFICATE OF ACCEPTANCE, AND CERTIFICATE FOR PUBLIC USE APPLICATIONS			
Application Lodgement Fee Building Consent or Amendment - Value of Work less than \$125,000.00		145.00 flat fee	80.00 flat fee
Application Lodgement Fee Building Consent or Amendment - Value of Work equal or greater than \$125,000.00		145.00 flat fee	0.075 x Value of Work (VOW) (capped at 1,875.00)

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Building Control continued

Ratonga Hangatanga

COMMERCIAL FEES - SCHEDULE 1(2)		2024/2025 \$	2025/2026 \$
Application Lodgement Fee - Certificate of Acceptance		145.00 flat fee	350.00 flat fee
Application Lodgement Fee Certificate for Public Use		145.00	80.00 flat fee
Project Information Memorandum (PIM) Only		145.00	80.00 flat fee
ADDITIONAL FEES IF APPLICABLE		2024/2025 \$	2025/2026 \$
Administration Fee To cover entering paper applications into our Consent System		110.00 per hour	116.00 per hour
Record of Title (per title) Fee for obtaining Record of Title on behalf of applicant		27.00	27.00 each
Commercial Territorial Authority Review (TAN) Charged if Consent review by Planning, Engineering or Health Teams		770.00	810.00 flat fee
Code Compliance Review For Building Consent Applications with Consent Fee \$500 or more.		205.00	215.00 flat fee
AMENDMENTS /CHANGES TO BUILDING CODE Note: Consent Lodgement Fee applies to Amendment and Waiver Applications, and TAN Fee if applicable			
Minor Variation Application		205.00 per application	215.00 per application
Building Consent Amendment Fee (2 hours) Covers first two hours of processing		205.00	500.00 flat fee plus 215.00 per additional hour
Additional Inspections. When required will be charged before CCC is issued.		205.00	215.00 per inspection
Waiver / Modification of Building Code (Durability). Amendment lodgement fee will also apply.		205.00	215.00 flat fee
Alternative Solution Assessment		205.00 per hour	To be removed
Change of Use notification/acceptance (part of consent)		205.00 per hour	215.00 flat fee
Change of Use notification/acceptance only		205.00 per hour	500.00 flat fee

*GST not applicable

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CERTIFICATE OF ACCEPTANCE			
Certificate of Acceptance Consent Fee (plus lodgement fee of \$350)	Building consent fee x 2 (plus levies if applicable, Plus MBIE, BRANZ and Accreditation Levies if applicable)	Building Consent Fee x 2 (plus MBIE, BRANZ and Accreditation levies if applicable)	
NEW COMMERCIAL AND EXTENTIONS (INCLUDES PLUMBING AND DRAINAGE)		2024/2025 \$	2025/2026 \$
Commercial Extension		33.00/m ²	35.00/m ²
New Commercial		33.00/m ²	35.00/m ²
Commercial Alterations		33.00/m ²	35.00/m ²
Earthquake Strengthening Only (per sqm of total floor area) (if commercial alterations are included in the consent application, Earthquake Strengthening will not be charged)		33.00/m ²	1,000.00 flat fee
Commercial Shell Only (internal unfinished)		21.00/m ²	22.00/m ²
Farm Buildings (unlined) bonafide farm use		14.00/m ² (capped at 4,500)	15.00/m ² (capped at 4,500)
Commercial Foundation / Slab / Bridge Only		509.00	535.00 flat fee
ADDITIONAL BUILDING ELEMENTS The following items are not included in the base fees and to be calculated in addition			
Commercial Re-Roof		738.00	775.00 flat fee
Commercial Re-Clad		738.00	775.00 flat fee
Tents / Marquees		350.00	215.00 per hour (minimum fee 500.00)
PLUMBING AND DRAINAGE (Please note Connection to Services is a separate application under Engineering Department)			
Internal Plumbing Only		-	430.00 flat fee
Site Servicing (Services to lots/s)		18.50/lineal metre (minimum fee 500.00)	19.00/lineal metre (minimum fee 500.00)
Exterior Drainage / Sump (Drainage Inside Boundary)		18.50/lineal metre (minimum fee 500.00)	19.00/lineal metre (minimum fee 500.00)
Connection to Kennington Sewerage Scheme		7,000.00 Connection Fee, plus Drainage	7,000.00 Connection Fee, plus Drainage
Connection to North Road Sewerage Scheme		5,400.00 flat fee	To be removed

*GST not applicable



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Building Control continued

Ratonga Hangatanga

DEMOLITION	2024/2025 \$	2025/2026 \$
Commercial Demolition	613.00	645.00 flat fee
INSPECTIONS FEES		
Additional Inspections (per inspection)	205.00 flat rate	215.00 per inspection
Cancelled Inspection Fee (per inspection) Not Ready or Cancelled after 2pm working day prior	205.00 flat rate	215.00 per inspection
ADDITIONAL FEES THAT MAY APPLY		
Processing - Additional Time (per hour) Applies after second round of RPIs sent	205.00 per hour	215.00 per hour
Work Start Extension Request (per application)	110.00 per consent	116.00 per application
Building Consent File Review	205.00/hr	To be removed
COMPLIANCE SCHEDULE AND SPECIFIED SYSTEM FEES		
Specified systems	205.00	215.00 per system
New Compliance Schedule (2 hours)	410.00	430.00 flat rate plus 215.00 per additional hour
Amendment to Compliance Schedule (2 hours)	410.00	430.00 flat rate plus 215.00 per additional hour
BUILDING WARRANT OF FITNESS		
Building Warrant of Fitness Renewal	205.00	215.00 flat fee
Building Warrant of Fitness audits, inspection and re-inspections (including file note)	205.00	215.00 per inspection

*GST not applicable

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OTHER APPLICATIONS		
PIM FEE - (LODGEMENT FEE IS ADDITIONAL)	2024/2025 \$	2025/2026 \$
PIM – residential	540.00	565.00 flat fee
PIM – commercial/industrial	850.00	890.00 flat fee
CERTIFICATE FOR PUBLIC USE - (LODGEMENT FEE IS ADDITIONAL)	2024/2025 \$	2025/2026 \$
First Application (First 6 months)	403.00	425.00 flat fee
Second Application (Second 6 months)	818.00	860.00 flat fee
Third and Subsequent applications	2,289.00	2,405.00 flat fee
SCHEDULE 1 EXEMPTION 2 APPLICATION		
Schedule 1 Exemption 2 (Additional Fees for Specified Systems, Territorial Reviews may apply) (2 hours)	474.00	500.00 minimum fee (covers first two hours, 215.00 per additional hour)
Schedule 1 Exemption 2 Insulation (blown in)	150.00	215.00 flat fee
Application Lodgement Fee	-	80.00 flat fee
GOVERNMENT LEVIES		
GOVERNMENT LEVIES (MAY BE VARIED BY GOVERNMENT LEGISLATION)		
BRANZ Levy > \$20,444 assessed value based on value of work	1.00 per 1,000.00 (rounded to the next 1,000.00)	1.00 per 1,000.00 (rounded to the next 1,000.00)
MBIE Levy > \$65,000 assessed value based on value of work	1.75 per 1,000.00 (rounded to the next 1,000.00)	1.75 per 1,000.00 (rounded to the next 1,000.00)
MBIE Levy > \$20,000 assessed value (from 1994 to 2020) based on value of work	Refer to MBIE website for historical rates (rounded to the next 1,000.00)	Refer to MBIE website for historical rates (rounded to the next 1,000.00)
Accreditation Levy	1.00 per 1,000.00 of GST inclusive work for all applications of 5,000.00 or more (rounded to the next 1,000.00)	1.00 per 1,000.00 of GST inclusive work for all applications of 5,000.00 or more (rounded to the next 1,000.00)

*Note: MBIE levies are subject to change and fees may need to be altered to reflect MBIE changes.

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Building Control continued

Ratonga Hangatanga

MISCELLANEOUS		2024/2025 \$	2025/2026 \$
Earthquake Prone		500.00 flat rate	To be removed
Notice to Fix		500.00 flat rate	550.00 flat fee
Dangerous/Insanitary		500.00 flat rate	550.00 flat fee
Peer Review/Consultant		Cost plus 10%	Cost plus 10%
Dangerous/Insanitary/Earthquake Prone Consultation/Engaging consultants		Cost plus 10%	Cost plus 10%
Amusement Device		11.50 first device 2.30 second device	11.50 first device 2.30 second device
Building statistics report (per month)		36.00	40.00 per month
LEGAL PROCESSES		2024/2025 \$	2025/2026 \$
Drain in Common fee (Applicant to engage surveyor to draw up plan and provide to Council for lodging with Land Information New Zealand)		410.00	430.00
Section 75 of the Building Act		417.00	440.00
Section 73 of the Building Act		417.00	440.00
Section 37 of the Builders Act		131.00	To be removed
INFRINGEMENT FEES		2024/2025 \$	2025/2026 \$
The following Infringement Fees are set by the Building Act 2004. Please note – the fine increases if Court proceedings are undertaken.			
GENERAL BUILDING OFFENCES*			
s40 - Failing to comply with the requirement that building work must be carried out in accordance with a building consent.		1,000.00	1,000.00
s101 - Failing to comply with requirement to obtain a compliance schedule		250.00	250.00

*GST not applicable

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GENERAL BUILDING OFFENCES*		2024/2025 \$	2025/2026 \$
S108(5)(aa) Failing to supply territorial authority with a building warrant of fitness		250.00	250.00
s108(5)(b) - Displaying a false or misleading building warrant of fitness.		1,000.00	1,000.00
s108(5)(c) - Displaying a building warrant of fitness other than in accordance with section 108.		1,000.00	1,000.00
LEGAL PROCESSES		2024/2025 \$	2025/2026 \$
s116B(1)(a) - Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary.		1,500.00	1,500.00
s116B(1)(b) - Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire.		2,000.00	2,000.00
s124 - Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building.		1,000.00	1,000.00
s128 - Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice.		2,000.00	2,000.00
S128A(2) Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice.		2,000.00	2,000.00
s168 - Failing to comply with a notice to fix.		1,000.00	1,000.00
s362D(4) Failing to provide prescribed disclosure information		500.00	500.00
s362D(4) Failing to provide prescribed checklist		500.00	500.00
s362F(4) Failing to have a written contract as prescribed		500.00	500.00
S362T(4) Failing to provide prescribed information or documentation to specified persons		500.00	500.00
s363 - Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use		1,500.00	1,500.00
s367 - Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations.		500.00	500.00
s368 - Wilfully removing or defacing a notice published under the Act or inciting another person to do so.		500.00	500.00

*GST not applicable



A5781889

Building Control continued

Ratonga Hangatanga

RESTRICTED BUILDING WORK			
s85(1) - Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence.		1,000.00	1,000.00
s85(2)(a) - Licensed building practitioner carrying out restricted building work without appropriate licence.		500.00	500.00
s85(2)(b) - Licensed building practitioner supervising restricted building work without appropriate licence.		500.00	500.00
s314(1) - Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed.		500.00	500.00
LAND INFORMATION MEMORANDUM - NOTE: ALL LIMS ARE 10 WORKING DAYS, AND LODGED LIMS ARE NON-REFUNDABLE		2024/2025 \$	2025/2026 \$
10 day LIM Residential - Single. Single residential dwelling on 1 record of title. (Note: This LIM type is not for multiple flats on 1 record of title, or any other variances)		385.00	485.00 flat fee
10 day LIM - Other/Complex. All other property types not covered above (e.g. Industrial, Commercial).		660.00	700.00 flat fee
Note: The set fee per copy for a Land Information Memorandum is for an electronic copy only. Should you require a hard copy version; a further charge will apply.		12.00	15.00
Property file request - Service fee		-	20.00
Scanning of property files		110.00	To be removed
Administrative Charge		110.00	115.00 per hour

*GST not applicable

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Cemetery and Crematorium

Te urupa

BURIAL FEES		2024/2025 \$	2025/2026 \$
Monday to Saturday, excluding Sundays and public holidays, including pre-purchased right of burial. Hours 8am to 4pm weekdays (summer months), 8am to 3.30pm weekdays (winter months); 8am to 12pm Saturdays. Costs are a combination of the individual components as per below.			
Person over five years of age - including Natural Burial		1,930.00	2,220.00
Child five years of age or under (children's burial area)		660.00	760.00
Stillborn and child up to one year		390.00	450.00
Second burials – and subsequent burial/s (excluding maintenance costs which apply to first burial)		1,350.00	1,550.00
LANDFILL		2024/2025 \$	2025/2026 \$
- Using existing material		No Charge	No Charge
- Using new material brought in		235.00	270.00
Breaking concrete (including disposal costs)		Actual time taken and disposal costs	Actual time taken and disposal costs
BURIAL OF ASHES		2024/2025 \$	2025/2026 \$
Burial of ashes		460.00	530.00
Second burials – and subsequent burial/s and/or interments		155.00	180.00
Recording fee for scattered ashes		55.00	65.00



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Cemetery and Crematorium continued

Te urupa

EX-SERVICEMEN'S BURIAL IN SERVICEMEN'S AREA OF CEMETERY		2024/2025 \$	2025/2026 \$
For burials			
Monday to Saturday		1,160.00	1,335.00
Interment Fee - on spouse burial		1,275.00	1,465.00
Ash burial fee		165.00	190.00
BURIAL PLOTS - INCLUDES PERMIT AND RECORDING FEE		2024/2025 \$	2025/2026 \$
Including the right to pre-purchase neighbouring allotment for right of burial			
Single one burials (Single burial plot one capacity) - Including Natural Burial		985.00	1,135.00
Children's plot in children's area, 1.8m x 0.75m		500.00	575.00
Standard width plot (2 capacity), 2.75m x 1.2m		1,355.00	1,560.00
Double width plot (4 capacity), 2.75m x 2.4m - (2x2 capacity side by side)		2,680.00	3,080.00
Family plots - fee to be determined by size of plot requested (based on multiples of 2-capacity plots)	Fee based on size of plot	Fee based on size of plot	Fee based on size of plot
Plot for burial of ashes (60cm x 60 cm)		360.00	415.00
Natural Burial Plot - including native planting as weather permits	-	-	1,135.00
OTHER FEES		2024/2025 \$	2025/2026 \$
Memorial Beam (including lost Seamen, Greenpoint and Wee Care Area)			
Permit and monumental fee		145.00	165.00
Beam and maintenance		345.00	395.00

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OTHER FEES		2024/2025 \$	2025/2026 \$
Wee Care Memorial Location (1yr old and under) Beam - Freeground 1 and 17 only. No maintenance fee attached		-	335.00
Free ground plaques - monumental permit fee		55.00	65.00
Memorial Grove (Interment and maintenance fee)		895.00	1,030.00
MISCELLANEOUS		2024/2025 \$	2025/2026 \$
Discount for early payment of Funeral Directors fees		8.00%	8.00%
Permit fee for the installation of memorials			
Prior to installation, includes monumental permit fee		55.00	65.00
Non-notified - Monumental Fee (retrospective)		180.00	205.00
Genealogical search fee			
Search (correspondence including email - minimum)		First hour free, \$55/hr thereafter	First hour free, \$65/hr thereafter
Disinterment and Reinterment			
Disinterment fee, adult over five years old		3,030.00	3,485.00
Disinterment fee, child under five years old		1,445.00	1,660.00
Reinterment fee (same plot)		1,070.00	1,230.00
Disinterment of ashes		220.00	255.00
FOR CREMATIONS (INCLUDING PRE-PURCHASE)		2024/2025 \$	2025/2026 \$
Monday to Saturday, excluding Sundays and public holidays, including pre-purchased right of burial. Hours 8am to 4pm weekdays (summer months); 8am to 3.30pm weekdays (winter months); 8am to 12pm Saturdays.			
Persons over 10 years of age		1,130.00	1,300.00
Child 1 to 10 years of age		670.00	770.00
20 Weeks gestation or child up to one year		290.00	335.00
Under 20 weeks gestation		60.00	70.00



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Cemetery and Crematorium continued

Te urupa

MISCELLANEOUS		2024/2025 \$	2025/2026 \$
For cremations (including pre-purchase)			
Under 20 Weeks Gestation		60.00	70.00
Body Tissue or Organs		-	70.00
Limb		-	335.00
Additional Fees			
Out of hours fee, subject to special approval, in addition to normal fees		650.00	745.00
Use of chapel for funeral service - per booking (maximum booking 3 hours)		460.00	530.00
Storage of ashes more than 14 days after cremation, per calendar month or part thereof		60.00	70.00
CREMATORIUM		2024/2025 \$	2025/2026 \$
Purchase of Allotments			
Kerb Plot		215.00	245.00
Garden Wall of Memorial		215.00	245.00
Koru Garden of Roses		485.00	560.00
Garden of Rest		485.00	560.00
Children's Garden		215.00	245.00
Avenue of Tranquility		485.00	560.00
Memorial Wall (Under Development) - Wall Plaque only			
Wall A located in Garden of Memories		-	245.00
Wall B located in Garden of Roses		-	245.00
Maintenance			
Book of Remembrance		16.00	20.00

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Compliance

Tūtohunga

PARKING COMPLIANCE FEES*		2024/2025 \$	2025/2026 \$
Pursuant to:			
<ul style="list-style-type: none">Land Transport Act 1998Invercargill City Council BylawsTransport (towing fees) Notice 2004			
Any parking offence involving parking on a road or in a carpark, in breach of a Local Authority Bylaw,			
<ul style="list-style-type: none">in excess of time for which fee paid, orin excess of the maximum time allowed as indicated by a traffic sign, ora period fixed by a meter or otherwise where the excess time is:			
<ul style="list-style-type: none">Not more than 30 minutes	20.00	20.00	20.00
<ul style="list-style-type: none">More than 30 minutes but not more than one hour	25.00	25.00	25.00
<ul style="list-style-type: none">More than one hour but not more than two hours	36.00	36.00	36.00
<ul style="list-style-type: none">More than two hours but not more than four hours	51.00	51.00	51.00
<ul style="list-style-type: none">More than four hours but not more than six hours	71.00	71.00	71.00
<ul style="list-style-type: none">More than six hours	97.00	97.00	97.00
Offence: Other Infringements			
Parked within six metres of an intersection	100.00	100.00	100.00
Parked near corner, bend, rise or intersection	70.00	70.00	70.00
Parked on or near a pedestrian crossing	100.00	100.00	100.00
Parked in a prohibited area	70.00	70.00	70.00
Parked on broken yellow line	100.00	100.00	100.00
Parked in area reserved for hire or reward vehicles	70.00	70.00	100.00
Parked within six metres of an indicated bus stop	70.00	70.00	70.00

*GST not applicable



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Compliance continued

Tūtohunga

PARKING COMPLIANCE FEES*		2024/2025 \$	2025/2026 \$
Parked obstructing a vehicle entrance or exit		70.00	70.00
Parked within 500mm of a fire hydrant		70.00	70.00
Double parked		100.00	100.00
Incorrect kerb parking		70.00	70.00
Parked on a footpath or cycle path		70.00	70.00
Parked a trailer on a road over seven days		70.00	To be removed
Inconsiderate parking		100.00	100.00
Parked in a (non GSV) loading zone - over the time limit		70.00	70.00
Incorrect angle parking		70.00	70.00
Parked facing wrong way on one way street		70.00	70.00
Parked on a level crossing		255.00	255.00
Parked near a level crossing		255.00	255.00
Operated vehicle with a damaged tyre		255.00	150.00
Operated vehicle with a smooth tyre		255.00	150.00

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PARKING COMPLIANCE FEES**		2024/2025 \$	2025/2026 \$
Parked in area reserved for disabled persons		750.00	750.00
Failed to park entirely in marked parking area		70.00	70.00
Failed to pay for parking at car parks using pay and display, pay by space or pay by plate method		70.00	To be removed
Parked in parking space exceeding time paid for at a pay and display, pay by space or pay by plate method		Between 20.00 - 97.00 as above	To be removed
Parked a heavy motor vehicle on a road when prohibited		-	70.00
Stopped, stood or parked a vehicle in a parking area reserved for the charging of electric vehicles when the vehicle was not an electric vehicle or the electric vehicle was not being charged		-	100.00
Did park a vehicle on a road in such a way as to cause an obstruction in that it was not moved for a period in excess of 14 continuous days		-	70.00
Did park on a road for longer than 3 days a vehicle without motor power or which could not safely be driven		-	70.00
Parked on grass plot, flower bed or shrubbery		-	70.00
Parked on road margin in an urban area		-	70.00
Parked in metered parking area and prescribed fee not paid		-	70.00
Did park a vehicle in a metered parking area and failed to register the vehicle's registration plate in the parking system, including any vehicle parked where the intention was to stay for less than 30 minutes		-	70.00
Operated an unlicensed vehicle (No current Registration)		200.00	200.00
Obscured or indistinguishable licence label		200.00	200.00
Obscured or indistinguishable registration plate		200.00	200.00
Used a vehicle with exemption from continuous licensing (Registration on hold)		200.00	200.00
Registration Plates not affixed in prescribed manner		200.00	200.00
Displayed other than authorised motor vehicle licence		200.00	200.00
Displayed other than authorised registration plate		200.00	200.00
No evidence of current Warrant of Fitness		200.00	200.00

*GST not applicable

**GST not applicable unless stated otherwise



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Compliance continued

Tūtohunga

PARKING COMPLIANCE FEES**		2024/2025 \$	2025/2026 \$
No evidence of current Certificate of Fitness		600.00	600.00
Unauthorised use of special vehicle lane		-	150.00
Parked in a special vehicle lane		-	100.00
Parked within an intersection		-	100.00
Parked between fire hydrant and road marking		-	70.00
Parked on a flush median or traffic island		-	70.00
Left passenger service vehicle unattended in reserved stopping place		-	100.00
Incorrect Kerb Parking - One way road		-	70.00
Parked unlawfully in pick-up and drop-off area		-	70.00
Parked in a no stopping area		-	100.00
Parked in a clearway		-	100.00
Displayed item likely to be mistaken for plate or licence		-	200.00
Displayed item with intent to deceive - Parked vehicle		-	200.00
Failed to display red marker light on vehicle		-	255.00
Towage - 3500kg or less, between the hours of 7am and 6pm, Monday to Friday (not including public holidays)		90.20	90.20
Towage - 3500kg or less, any other time (eg. Saturday, Sunday or a public holiday)		120.30	120.30
Towage - more than 3,500kg, between the hours of 7am and 6pm, Monday to Friday (not including public holidays)		233.40	233.40
Towage - more than 3500kg, any other time (eg. Saturday, Sunday or a public holiday)		343.70	343.70
Abandoned vehicle towage fee including storage		Actual Cost	Actual Costs

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PARKING COMPLIANCE FEES**		2024/2025 \$	2025/2026 \$
Freedom Camping			
Freedom campers motor vehicle not self-contained	-		400.00
Freedom campers motor vehicle had more people than certified for	-		400.00
Freedom camper damaged property, flora or fauna	-		800.00
Freedom camper deposited waste in or on the area	-		800.00
Made preparations to freedom camp in non-self-contained motor vehicle	-		400.00
Prepared to camp in motor vehicle with more people than certified for	-		400.00
Freedom camper failed or refused to leave area when required	-		600.00
Presented altered or fraudulent certificate of self containment	-		600.00
Refused to give information to an enforcement officer	-		600.00
Gave false or misleading information to an enforcement officer	-		600.00
Freedom camper's motor vehicle failed to display warrant card	-		200.00
Presented altered or fraudulent warrant card	-		600.00
LITTER*		2024/2025 \$	2025/2026 \$
Litter fine	400.00		400.00
NOISE		2024/2025 \$	2025/2026 \$
Return of Seized Equipment	-		125.00
Section 338(2)(c) – Contravention of an excessive noise direction under Section 327.	500.00		500.00
Section 338(2)(d) Contravention of an abatement notice for unreasonable noise under Section 322(1)(c).	750.00		750.00



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Environmental Health

Hauora ā-Taiao

FOOD BUSINESSES OPERATING UNDER THE FOOD ACT 2014		2024/2025 \$	2025/2026 \$
Registration and Verification Under the Food Act 2014			
1. Registration			
New Business or Initial Registration Fee for a Food Control Plan or National Programme		225.00	236.00
Multi-Site Business - First site is charged the new business or initial registration fee and each additional site is charged the multi-site business fee		75.00	316.00
Renewal of a Food Control Plan or National Programme Registration			
Food Control Plan - Minimum Registration Period - 12 Months		160.00	168.00
National Programme 3 - Minimum Registration Period - 2 Years		160.00	168.00
Registration National Programme 1 - Minimum Registration Period - 2 Years		160.00	168.00
Registration National Programme 2 - Minimum Registration Period - 2 Years		160.00	168.00
Multi-Site Business - in addition to above - Additional fee per site		60.00	To be removed
Amendment to a Food Control Plan or National Programme Registration		60.00	63.00
2. Ministry for Primary Industries (MPI) Levy for new registrations and renewals			
Domestic Food Business Levy (excluding GST) Including 11.00 administration fee			68.50
3. Verification, Compliance and Monitoring			
Verification Fee for Food Control Plans and National Programmes (including follow ups)		Hourly fee of 205.00 PLUS disbursements which includes mileage outside the City boundary	Hourly fee of 215.00 PLUS disbursements which includes mileage outside the City boundary
Travel time for staff outside of City Boundary		Half the hourly rate 110.00 charged to the nearest half hour	Half the hourly rate 107.50 charged to the nearest half hour
Mileage		0.95/kilometre	1.04/kilometre

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OTHER HEALTH LICENCES		2024/2025 \$	2025/2026 \$
Camping Grounds		530.00	555.00
Hairdressers		295.00	310.00
Funeral Directors		295.00	310.00
Offensive Trades		295.00	310.00
Change of ownership		60.00	63.00
Late Fee charges		95.00	100.00
BYLAW FEES		2024/2025 \$	2025/2026 \$
Health and Hygiene Bylaw registration fee		325.00	340.00
Environmental Health Bylaw - Mobile Trading		113.00	118.00
Environmental Health Bylaw - Section 5 - Untidy Private Properties and Disused Materials - Administration Fee		580.00	609.00
Environmental Health Bylaw - Section 5.5 - Untidy Private Properties and Disused Materials - Contactor costs for compliance with Bylaw Notice			Actual Costs
Bylaw Hearing fee		750.00	500.00
Bylaw investigation fee		205.00 per hour	215.00 per hour
HAZARDOUS SUBSTANCES (HAZARDOUS SUBSTANCES AND NEW ORGANISM ACT 1996)		2024/2025 \$	2025/2026 \$
Inspection and/or Report under HSNO - per hour or part thereof if outside normal working hours		205.00 per hour	215.00 per hour
Clean up, sampling, testing, seizure or removal of material / disposal or transfer to holding site/other agency		Actual and reasonable costs	Actual and reasonable costs
GAMBLING VENUE CONSENT (GAMBLING ACT 2003)		2024/2025 \$	2025/2026 \$
Venue consent application		585.00	614.00
Hearings lodgment fee payable on lodgment of application (for hearings that last up to 2 hours)		1,750.00	1,837.00



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Elderly Persons Housing

Ngā mātāpuputu whare

ELDERLY PERSONS HOUSING*		2024/2025 \$	2025/2026 \$
Studio units (per week)		Up to 174.00	Up to 174.00
One bedroom units (per week)		Up to 210.00	Up to 210.00
One bedroom units with carport (per week)		Up to 213.00	Up to 213.00
One bedroom units new builds (per week)		-	Up to 221.00

*GST not applicable

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Libraries and Archives

Ngā whare pukapuka me ngā puranga

LIBRARIES		2024/2025 \$	2025/2026 \$
3D Print materials		0.40 per gram	0.40 per gram
3D Print Job Fee		-	5.00
Laser Cutting Materials		-	Cost recovery
Laser Cutting Job Fee		-	5.00
Badge Making		-	2.50
Book Bag		3.00	3.00
Book Covering		7.00	10.00
Digital image (minimum) - apply to Archives		25.00	30.00
Disc Resurfacing		4.00	5.00
DVD (including Bluray)		0.00	0.00
Holds - (Note: These are Free for Children)		1.00	1.00
Hot Pick Books/Magazines/DVDs		3.00	3.00
Interloans (minimum)		7.00	10.00
Interloans (urgent)		30.00	30.00
Internet/Wi-Fi - public access provided through APNPK.		0.00	0.00
Library Card replacement		2.00	4.00

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Libraries and Archives continued

Ngā whare pukapuka me ngā puranga

LIBRARIES		2024/2025 \$	2025/2026 \$
MEETING ROOMS - COMMERCIAL AND PRIVATE SOCIAL EVENT HIRES (Commercial business, corporate, government and private social functions hire)			
Note: Additional charges may be incurred for damage or clean up			
Meeting Room Hourly by Arrangement	-		30.00
Meeting Room half day	85.00		100.00
Meeting Room full day	150.00		200.00
The Shed half day	-		50.00
The Shed full day	-		100.00
MEETING ROOMS - COMMUNITY NOT-FOR-PROFIT GROUP HIRES			
Meeting Room Hourly by Arrangement	-		15.00
Meeting Room half day	-		50.00
Meeting Room full day	-		100.00
The Shed half day	-		25.00
The Shed full day	-		50.00
Children's Party experience (includes Meeting Room hire for 2 hours plus hire of big games)	-		120.00
Children's Party experience (includes Meeting Room hire for 2 hours plus VR (12yrs+) or robots hire)	-		200.00

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LIBRARIES		2024/2025 \$	2025/2026 \$
Advertising space - including electronic, display window, and other			By agreement
Delivery of bulk loans			5.00 per crate
Overdues non-chargeable items (per day)		-	To be removed
Overdues chargeable items (per day)		-	To be removed
Replacement of Lost Items		Replacement cost + 5.00 administrative fee	Replacement cost + 10.00 administrative fee
Printing (per copy)			
A4 Black and white		0.30	0.30
A3 Black and white		0.50	0.50
A4 Colour		0.60	0.60
A3 Colour		1.00	1.00
Research (first 30 minutes free)		28.00 per half hr	28.00 per half hr
Research - commercial rate		205.00 per hr	215.00 per hr
Scanning – staff assistance (Council also provides a free option using APNIK)		2.50	2.50
USB stick (8GB)		10.00	10.00
Videogames (PS / Xbox / Wii)		3.00	3.00



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Miscellaneous

BANK FEES AND CHARGES		2024/2025 \$	2025/2026 \$
Credit card and electronic transfer charges	Actual charge		Cost recovery
OFFICIAL INFORMATION REQUESTS AND COMPLIANCE INVESTIGATIONS		2024/2025 \$	2025/2026 \$
Executive Staff (per hour)		275.00	289.00
Managers and Team Leaders (per hour)		240.00	252.00
Professional and Technical Staff (per hour)		205.00	215.00
Administrative Staff (per hour)		110.00	116.00
RATES POSTPONEMENT POLICY FEES		2024/2025 \$	2025/2026 \$
Administration fee	Cost recovery		Cost recovery
Interest rate (GST not applicable)	in line with current bank rates	in line with current bank rates	in line with current bank rates
SERVICES PROVIDED TO OTHER LOCAL AUTHORITIES		2024/2025 \$	2025/2026 \$
Charge for services provided to other Local Authorities (per hour)		205.00	215.00
STREET BANNERS		2024/2025 \$	2025/2026 \$
Street Banners	Price available on application	Price available on application	Price available on application
PROPERTY DATABASE		2024/2025 \$	2025/2026 \$
Renumbering a property or other significant property database changes (as requested by property owner)		150.00	150.00

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Parks and Recreation

Ngā papa rēhia me ngā whenua tāpui

GENERAL CASUAL USE PARK CHARGE (PLUS ANY ADDITIONAL FEES)		2024/2025 \$	2025/2026 \$
Any area of any park or reserve for a wedding, picnic or non-commercial event, unless specified in locations below. Please book a space via - https://icc.bookable.co.nz		Free	Free
Otatarā Scenic Reserve (ex Guide Camp Area)		50.00	To be removed
Anderson Park Pavilion/Kitchen and BBQ (includes power)		115.00	130.00
Anderson Park Marquee site includes Pavilion/ Kitchen and BBQ (includes power) (fee plus bond)		505.00	580.00
Anderson Park Second Picnic Area		50.00	60.00
Anderson Park Wharepuni (includes power) (fee plus bond)		-	195.00
Gala St Reserve & Surrey Park Greenspace Fair, Carnival, Circus and Commercial Events per day (non performing and performing days) (fee plus bond)		370.00	425.00
Otepuni Gardens Band Rotunda (includes power)		60.00	70.00
Queens Park Band Rotunda (includes power)		60.00	70.00
Queens Park Feldwick Gates (includes power)		60.00	70.00
Queens Park Winter Gardens (Mon-Fri 8am-4.30pm)		110.00	125.00
Queens Park Tennis Pavilion (includes power)		80.00	To be removed

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Parks and Recreation continued

Ngā papa rēhia me ngā whenua tāpui

GENERAL CASUAL USE PARK CHARGE (PLUS ANY ADDITIONAL FEES)		2024/2025 \$	2025/2026 \$
Sandy Point Oreti Sands Golf Building (fee plus bond)		190.00	220.00
Sandy Point Visitor Centre Building (fee plus bond)		-	220.00
All other reserves and activities per day (including concerts or similar)		160.00	185.00
ADDITIONAL FEES		2024/2025 \$	2025/2026 \$
Power where not included - Available at Queens Park Second Circle or Wachner Place		35.00	40.00
Gala St Reserve Only: Power - Fair, Carnival and Circus Area and Commercial Events			
Access Queens Park Gates - to have gates opened for official vehicles (2 hours maximum) with staff attendance during hours		130.00	150.00
Access to reserves through gates, barriers and Elizabeth Park Toilet (key fee) with staff attendance during business hours		130.00	150.00
Key replacement fee: Damaged or unreturned after 7 days of end of use, unless otherwise specified and agreed to by ICC Parks.		-	50.00
Padlock replacement fee: Damaged or lost.		-	100.00
Shipping Container on a Reserve (per container per annum)		115.00	150.00
Final cost to be determined by the Manager - Parks and Recreation, based on size, duration, location and nature of event	On individual application		Corporate charge plus actual costs incurred
Park access after dusk		245.00	280.00

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BONDS (PER EVENT WHERE APPLICABLE)		2024/2025 \$	2025/2026 \$
Anderson Park Wharepuni		-	290.00
Marquee site (Note: 100 square metres or more requires a resource consent, including fire evacuation plan)		685.00	790.00
Commercial activities (including fairs and carnivals)		685.00	790.00
Circuses		1,450.00	1,665.00
Sandy Point Oreti Sands Golf Building		250.00	290.00
Where not defined above, bond to be determined by Manager - Parks and Recreation		-	Corporate charge plus actual costs incurred
SPORTSFIELD AND PARK FACILITY CHARGES		2024/2025 \$	2025/2026 \$
SPECIALIST WORK			
Field Line Marking		-	180.00 per hour (minimum 30 minutes)
Specialist Turf Equipment towed by Tractor - Mole Plough, Vertidrain, Dimpleseeder, Scarafier or Fert Spreader		-	100.00 per hour (minimum 1 hour)
SURREY PARK GRANDSTAND AND ATHLETICS TRACK			
School sports (50% paid to Athletics Southland) Per day			
Year 7 and over		705.00	740.00
Years 0 to 6 (inclusive)		565.00	595.00
SPORTSFIELD AND PARK FACILITY CHARGES (per field, per season, unless specified)			
Junior Teams no charge - excluding Athletics Track			
Touch Rugby		325.00	375.00
5-a-side Soccer		325.00	375.00
CRICKET (PER WICKET)			
Prepared wicket (per season)		Price on Application	To be removed



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Parks and Recreation continued

Ngā papa rēhia me ngā whenua tāpui

SPORTSFIELD AND PARK FACILITY CHARGES		2024/2025 \$	2025/2026 \$
Artificial wicket			
Per season		550.00	630.00
Per day		85.00	100.00
Unprepared wicket (evenings only)			
Per season		195.00	225.00
Single game (per evening/ day/ game) if being booked by an individual or for a tournament separate to the Seasonal competition		55.00	65.00
Softball diamond			
Per season		550.00	635.00
Single game (per evening/ day/ game) if being booked by an individual or for a tournament separate to the Seasonal competition		55.00	65.00
OTHER SPORTS			
Per season		420.00	485.00
Tennis – court per season			
Marching (reservations of practice area) per season, per team		220.00	To be removed
		110.00	125.00
WINTER SPORTS – RUGBY, FOOTBALL AND RUGBY LEAGUE			
NOTE: EFFECTIVE APRIL 1 – 31 AUGUST			
Field rent (per field)			
Per season		995.00	1,145.00
Single game (per evening/ day/ game) if being booked by an individual or for a tournament separate to the Seasonal competition		100.00	115.00
Practice field		670.00	770.00
Netball Court rental (per court)			
Per season		205.00	To be removed

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WINTER SPORTS - RUGBY, FOOTBALL AND RUGBY LEAGUE			
NOTE: EFFECTIVE APRIL 1 - 31 AUGUST			
SANDY POINT DOMAIN			
Clubs occupying Sandy Point Domain			
Annual charge to be assessed on the area of land occupied per hectare or part thereof, minimum charge 1 ha.			
Where a building is also on the site, the charge shall be the land area plus the building rate.			
FENCING CONTRIBUTION			
For reserves boundary fences (as per Fencing Act requirements - see brochure online for more information)	Half cost of materials, up to a yearly set fee per lineal metre	240.00	250.00
APPLICATIONS REQUIRING MANAGEMENT PLAN CHANGE			
Associated costs of application including but not limited to advertising, Minister of Conservation fee, survey fees, legal fees etc.	Recovery of actual cost incurred by Council		Recovery of actual cost incurred by Council
BLUFF BOAT RAMP			
BLUFF BOAT RAMP FEES			
Annual Permit per year (per boat under 6m)	140.00		140.00
Annual Permit per year (per boat 6m and over)	195.00		195.00
Joining Fee (one off)	55.00		55.00
Casual Use (per use)	25.00		25.00
Commercial Use (per use)	345.00		345.00
Admin Recovery Fee (if not paid within 7 days via an online payment)	35.00		35.00
Non-compliant Fee (Casual User)	-		100.00
Non-compliant Fee (Commercial User)	-		690.00
SANDY POINT BOAT RAMP			
SANDY POINT BOAT RAMP FEES			
Annual Permit per year (Recreational)	115.00		To be removed
Annual Permit per year (Commercial)	230.00		To be removed

Note: Parks, reserves, sports grounds and other open spaces can be booked at <https://fcc.bookable.co.nz>

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Passenger Transport

Ngā waka

PASSENGER TRANSPORT FEES*		2024/2025 \$	2025/2026 \$
Infant (under 5 years)		-	Free
Flat fare		-	4.60
Gold card (off peak only) (per trip)		-	2.30
TRAVEL INCLUDING ADULTS, CHILD, SCHOOL OR TERTIARY STUDENT, SENIOR CITIZEN – PER TRIP – ALL TIMES AND ALL TRIPS (TO HUB)			
A trip completed by a Tag Off	Bee Card 2.20		To be removed
A trip not completed by a Tag Off	Bee Card 3.00		To be removed
Any other trip	Cash Payment 3.00		To be removed
Transfer within 30 minutes of trip start time when paying with Bus Smart Card only (no cash trip transfers)	0.00		To be removed
Under Five Years Old – All travel times	Free		To be removed
Super Gold Travel Trip			
(The Bee Card must be registered (including the MSD connection to the card) to access the concession for free travel between 8.55am and 3.00pm, and all trips on Saturdays)	0.00		To be removed
Bee Card			
(Off Bus purchase, including online)	5.00		To be removed
Bee Card			
(On Bus purchase including 5.00 top up)	10.00		To be removed
Minimum Bee Card On Bus Top Up	5.00		To be removed

Notes:

- If further funding from Central Government is secured, fees may be lowered.
- A new ticketing system will replace Bee Cards in 2025/2026. Information about the ticketing system will be made available to the public in the coming months.

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Pools

Ngā puna kaukau

SPLASH PALACE FEES		2024/2025 \$	2025/2026 \$
Adult		7.20	7.50
Adult Community Services Card		5.80	6.00
Senior (60 years or over)		5.10	5.50
Student (Full time tertiary)		5.10	5.50
Student/Senior Community Services Card		4.10	4.40
Child (7-18 years)		5.10	4.50
Child (7-18 years) Community Services Card		4.10	3.60
Pre Schooler (6 and under) (parent free)		5.10	4.50
Pre Schooler (6 and under) (parent free) Community Services Card		4.10	3.60
Spectator		2.50	3.00
Family (Parent/s + school age children)		19.50	19.50
Family Community Services Card		15.60	15.60
Standard Lane Hire (per hour)		21.00	23.00
Club Lane Hire discount 60% (per hour)		8.40	9.20
Schools Lane Hire discount 50% (per hour)		10.50	11.50
Local Business Lane Hire discount (within Southland) 25% (per hour)		15.75	17.25
Half Main Pool Hire (per hour)		315.00	345.00
Full Main Pool Hire (per hour)		630.00	690.00
Full Learners Pool Hire (per hour)		63.00	69.00



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Pools continued

Ngā puna kaukau

SPLASH PALACE FEES		2024/2025 \$	2025/2026 \$
Hydroslide single		6.70	7.00
Hydroslide Family group 1+1		10.70	11.20
Hydroslide Family group 2+1		16.10	16.80
Hydroslide Family group 2+2 or 3+1		20.10	21.00
Hydroslide additional child		5.00	5.30
Hydroslide group booking 6 or more, up to 19		5.00	5.30
Hydroslide group booking 20 or more		4.00	4.20
Hydroslide Private Booking per hour		-	120.00
Inflatable per hour (Main Pool)		-	100.00
Inflatable per hour (Learners Pool)		-	50.00
Discount cards (10-100 swims, for children, students, adults and seniors)		Range between 43.40 - 504.00	Range between 38.30 - 525.00
Community service discount cards (10-100 swims, for children, students, adults, seniors)		Range between 34.90 - 406.00	Range between 30.60 - 420.00
Group memberships (300-500 swims, child and adult)		Range between 1,025.10 - 2,340.00	Range between 904.50 - 2,437.50
Flexi Membership (Child, Student, Adult, Senior) Fortnightly payments		Range Between 24.00 - 32.00	Range between 22.00 - 36.00
Community Service Flexi Membership (Child, Student, Adult, Senior) - Fortnightly payments		Range between 19.20 - 25.60	Range between 17.60 - 28.80
Memberships 3, 6 and 12 month (Child, Student, Adult, Senior)		Range between 119.50 - 540.00	Range between 105.50 - 562.50
Community service membership 3, 6 and 12 month (Child, Student, Adult, Senior)		Range between 96.10 - 435.00	Range between 84.40 - 450.00

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SPLASH PALACE FEES		2024/2025 \$	2025/2026 \$
Aqua classes (single entry to 100 concession, adult and senior)		Range between 7.20 - 744.00	Range between 7.60 - 768.00
Swim club entry (child)		3.50	4.00
Swim club entry - 10 concession (child)		35.00	40.00
Swim club entry - 25 concession (child)		87.50	100.00
Swim school charges		Range between 32.00 - 160.00	Range between 40.00 - 180.00
Swim school Community services card charges		Range between 25.60 - 120.00	Range between 32.00 - 144.00
Boating (per two hour class)		40.00	42.50
Shower		-	4.50
Child Team Rate		-	3.50
Adult Team Rate		-	6.50
Meeting Room Hire per hour		-	50.00
Meeting Room Hire - Full Day		-	250.00
Swim Teacher/Lifeguard per hour		-	45.00
Water Treatment Course - 1 day Unit standard 20046		-	450.00

Notes:

- Fees and charges above do not include revenue from the café and retail. These prices change regularly throughout the year depending on purchase price of products.
- Aquatic Services Manager has the ability to discount fees and charges at their discretion.



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Public Toilets

Wharepaku Tūmatanui

PUBLIC TOILET FEES		2024/2025 \$	2025/2026 \$
Wachner Place Public Toilets			
Showers		3.50	3.70
Soap / shampoo		1.50	1.50
Towels		10.00	10.50
Locker		2.50 for initial hire plus 1.00 per day for up to 7 days plus 2.50 per day thereafter	2.50 for initial hire plus 1.00 per day for up to 7 days plus 2.50 per day thereafter

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Resource Management

Penapena rawa

APPLICATIONS*		2024/2025 \$	2025/2026 \$
Non-notified:			
Land Use		1,600.00	1,700.00
Deemed Permitted Boundary Activity		560.00	600.00
Deemed Permitted (Section 87BB)		285.00	600.00
Demolition (Rule DERE-R2)		1,100.00	1,300.00
Subdivision		2,000.00	2,250.00
Combined land use and subdivision		2,500.00	2,700.00
Limited notified		4,500.00	4,725.00
Notified		6,000.00	6,200.00
Outline Plans:			
Application		1,100.00	1,300.00
Request to waive requirement for application		775.00	800.00
Other applications (Amendment or change or cancellation of resource consent conditions, requests for extensions of time and objections to fees charged)		775.00	800.00
Additional fee for consents applied for retrospectively		Up to 500.00 to be applied at Manager's discretion	Up to 1,000.00 to be applied at Manager's discretion
HEARING FEES		2024/2025 \$	2025/2026 \$
Deposit to be paid prior to a hearing date being set		3,000.00	3,400.00
Commissioner Fees		Actual cost	Actual cost
Hearings Panel		680.00/hr after the first two hours	Actual cost



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Resource Management continued

Penapena rawa

DESIGNATIONS, HERITAGE ORDERS AND PLAN CHANGES		
Designation and Heritage Order	2024/2025 \$	2025/2026 \$
	6,800.00	7,000.00
Alteration or removal of Designation or Heritage Order	1,100.00	1,100.00
Plan Change (Deposit may be negotiated, depending on complexity)	15,000.00	16,000.00
OTHER SERVICES		
Monitoring and/or enforcement activities	205.00	215.00/hr
Bond Administering fee	300.00	350.00 per bond
Peer review of decision to return an application	Actual fee if Council's decision upheld	Actual fee if Council's decision upheld
Council document signing/sealing fee	560.00	590.00
Section 139A Existing Use Certificate	775.00	870.00
Section 139 Certificate of Compliance	775.00	870.00
Section 348 Right of Way Approval	775.00	870.00
Section 327A Revocation of a building line restriction	775.00	870.00
Section 100(f) Sale and Supply of Alcohol Act	560.00	600.00
Transfer or surrender resource consent	285.00	320.00
Right of way certification	285.00	320.00
Overseas Investment certificate	285.00	320.00
Dispensation under Council bylaw	560.00	600.00

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SURVEY CERTIFICATION		2024/2025 \$	2025/2026 \$
Section 221		285.00	320.00
Section 223		285.00	320.00
Section 224		380.00	430.00
Combined 223 and 224		475.00	530.00
Section 226 (including certification)		625.00	700.00
Section 241		285.00	320.00
Section 243		560.00	600.00
Additional monitoring required relating to certification		205.00	215.00 per hour
ENGINEERING PLANS		2024/2025 \$	2025/2026 \$
Hourly re-inspection fees – additional inspections other than those required by the Code of Practice for Land Development.		205.00	215.00 per hour
Fee for lodgement of engineering plans and specifications including review and approval of plans	Actual costs for reviewing and approval of plans and specifications		Actual costs for reviewing and approval of plans and specifications
Fee for hold point inspections and signoff of engineering works as required under the Council's Code of Practice for Land Development and Subdivision Infrastructure	1.5% of the estimate cost of the Engineering Works or 1,500.00, whichever is greater (estimated cost to be acceptable to Council)		1.5% of the estimate cost of the Engineering Works or 1,500.00, whichever is greater (estimated cost to be acceptable to Council)



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Resource Management continued

Penapena rawa

INFRINGEMENT FEES – RESOURCE MANAGEMENT (INFRINGEMENT OFFENCES) REGULATIONS 1999		2024/2025 \$	2025/2026 \$
Section 338(1)(a) – Contravention of Section 9 (restrictions on use of land)		300.00	300.00
Section 338(1)(c) – Contravention of an abatement notice (other than a notice under 322(1)(c))		750.00	750.00
Section 338(2)(a) – Contravention of Section 22 (failure to provide certain information to an enforcement officer)		300.00	300.00
Section 338(2)(c) – Contravention of an excessive noise direction under Section 327		500.00	500.00
Section 338(2)(d) – Contravention of an abatement notice for unreasonable noise under Section 322(1)(c).		750.00	750.00
DISTRICT PLAN		2024/2025 \$	2025/2026 \$
Within Southland		735.00	740.00
Remainder of New Zealand (including postage and packaging)		840.00	840.00
RAPID SIGNS AND AERIAL PHOTOS		2024/2025 \$	2025/2026 \$
RAPID Number Sign Charges			
Single Flat Sign		51.50	55.00
Range Sign		63.00	70.00
Right of Way Signs (each)		17.00	20.00
Installation		204.00	Actual cost

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RAPID SIGNS AND AERIAL PHOTOS		2024/2025 \$	2025/2026 \$
Supply of Aerial Photo			
Customised projects (per hour)		205.00	215.00 per hour
REQUESTS FOR REMITTANCE OF FEES AND CHARGES		2024/2025 \$	2025/2026 \$
Requests for remittance of fees and charges under Section 36(5) of the Resource Management Act 1991.		Written requests to the Group Manager - Consenting and Environment, Invercargill City Council	Written requests to the Group Manager - Consenting and Environment
GENERAL RESOURCE MANAGEMENT INQUIRIES		2024/2025 \$	2025/2026 \$
Pre application meetings		Actual cost	Actual cost
NESCS property record search		285.00	320.00
Reports or advice commissioned by Council		Actual cost	Actual cost
Commissioner		Actual cost	Actual cost
Site sign		Actual cost	Actual cost
Public notices		Actual cost	Actual cost



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Roading

Ngā rori

ROADING FEES		2024/2025 \$	2025/2026 \$
License to occupy road – Footpath Management Policy activities (No Alcohol Permitted) – Annual Charge Retail displays, outdoor seating areas, street furniture			
Up to 15 square metres		225.00	235.00
Per additional square metre		15.00	16.00
Special designated area of footpath for Alcohol License or similar (Annual Charge)		1,200.00	1,260.00
Footpath Management Policy Activities - Event Charge			
Restricted use of footpath, e.g. scaffolding permit or similar (monthly fee – also requires CAR permit)		Minimum of 100.00 (for up to 30 days) then 10.00 per calendar day thereafter	116.00/hr (first hour free) minimum of 115.00 (for up to 30 days) then 11.00 per calendar day thereafter
Overweight permit		Set by legislation	Set by legislation
Vehicle crossing application per crossing		110.00/hr*3 (minimum 1 hour charge)	116.00/hr*3 (minimum 1hr charge)
Corridor Access Request		110.00/hr plus software overheads*3	116.00/hr plus software overheads*3
Excavation or Similar		(minimum 250.00)	(minimum 265.00)
*Urgent Permit Process		(minimum 350.00)	(minimum 370.00)
Re-inspections		(minimum 90.00)	(minimum 95.00)
No Dig or minor event or similar approval (eg. NGA)		110.00/hr plus software overheads*3	116.00/hr plus software overheads*3
Digging in Road Corridor without an approved Works Access Permit		500.00	530.00

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ROADING FEES		2024/2025 \$	2025/2026 \$
Coordinating repair or other activity using contractors or technical review and advice due to an event which is recoverable under legislation or upon request.		101.00/hr	116.00/hr
Processing Annual Generic Traffic Management Plans		110.00/hr plus software overheads*3 (minimum 250.00)	116.00/hr plus software overheads*3 (minimum 2 hour charge)
Approval for a permit such as Roadside Grazing or Dust Suppressant application or Demolition or Removal of Property or Placing of Shipping Container of Frontage or Approval for use of any Road Space or Investigation for damage of ICC assets (fault or liability established) or similar.		110.00/hr plus software overheads*3 (minimum 100.00)	116.00/hr plus software overheads*3 (minimum 105.00)
PARKING		2024/2025 \$	2025/2026 \$
On street parking (per hour)	First 30 minutes	0.00 per hour	First 30 minutes 0.00 per hour
	Second 30 minutes	2.50 per hour	Second 30 minutes 2.80 per hour
	Second Hour	2.50 per hour	Second Hour 2.80 per hour
	Third Hour and each thereafter	5.00 per hour	Third Hour and each thereafter 5.60 per hour
On street Coach parking (Casual per hour)		2.50	3.20
Esk Street Number 1 off street car park (Casual per hour)		1.50	2.00
Esk Street Number 2 off street car park (Casual per hour)		1.50	2.00
67-69 Don Street off street car park (Casual per hour)		1.50	2.00



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Roading continued

Ngā rori

PARKING	2024/2025 \$	2025/2026 \$
19 Don Street off street car park (Casual per hour)	2.00	2.40
Esk Street Number 2 - off street car park, Reserved Permit Parking (per month)	125.00	130.00
Esk Street Number 2 off street car park, Early Bird Parking (per day)	8.50	9.00
Deveron Street off street carpark Reserved Permit Parking (per month)	125.00	130.00
Permit Parking (where available) at any Carpark not specified (per month)	150.00-200.00	160.00-210.00
19 Don Street Off Street Permit Parking (where available) at any car park not specified (per month)	150.00-200.00	160.00-210.00
Park Zone Car Park Building (Leven Street):		
▪ Casual parking (per hour)	2.10	2.40
▪ Reserved Permit Space (Red Zone) (per month)	145.00	150.00
▪ Reserved Space (Level 7 – Red Zone) (per month) (limited numbers)	125.00	130.00
Tradle - E Permits Per day	20.00	22.00

Notes:

1. Car parking approach changed to include an App, Pay by Plate and On Street kiosk equipment. Variable rate charges used within new pay equipment.
2. See Council's Website for Terms and Conditions of Parking, including recover of Credit Card payment costs. Conditions may vary during year.
3. New CAR software will require usage and access charges on a cost recovery basis.
4. Recover of cost of repair incurs a 15% surcharge for administration and coordination.
5. It is noted that the technical charge will be the review of the submitted plan and will depend on the suitability and level of planning developed and presented.

*GST not applicable

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Sewerage

Parakaingaki

TRADE WASTE BYLAW FEES		2024/2025 \$	2025/2026 \$
Volume Charge (C _v)		99.00 c/m ³	124.20 c/m ³
Biochemical Oxygen Demand Charge / Organic Loading (C _b)		80.00 c/Kg BOD	80.00 c/Kg BOD
Suspended Solids Charge (C _s)		80.00 c/Kg SS	80.00 c/Kg SS
TANKERED WASTE (CLIFTON)		2024/2025 \$	2025/2026 \$
Tanker waste to the Clifton Waste Water Treatment Plan		\$33.60 /Tonne	\$37.72 /Tonne
LOCAL GOVERNMENT (WATER SERVICE) BILL OFFENCES AND PENALTIES *		2024/2025 \$	2025/2026 \$
		INDIVIDUAL PENALTY	BODY CORPORATE PENALTY
Section 396 - Intentional/reckless disposal into wastewater network causing serious risk		-	Imprisonment not exceeding 2 years or fine up to \$75,000 (or both) Fine up to \$1.5 million
Section 397 - Negligent disposal into wastewater network causing serious risk		-	Fine up to \$50,000 Fine up to \$1 million
Section 398 - Unauthorized connection/disconnection/discharge into wastewater network		-	Fine up to \$100,000 Fine up to \$500,000
Section 399 - Intentional/reckless conduct in wastewater network causing serious risk		-	Imprisonment not exceeding 2 years or fine up to \$75,000 (or both) Fine up to \$1.5 million
Section 400 - Negligent conduct in wastewater network causing serious risk		-	Fine up to \$50,000 Fine up to \$1 million
Section 401 - Discharging trade waste without a permit		-	Fine up to \$500,000 Fine up to \$3 million
Section 402 - Breach of trade waste permit		-	Fine up to \$250,000 Fine up to \$3 million
Section 356 - Bylaw may provide for infringement offences		-	37.72/Tonne Fine up to \$3,000
Section 393 - Building work over or near water services infrastructure without approval		-	37.72/Tonne Fine up to \$200,000
Section 410 - Unauthorized work on water supply/wastewater/stormwater networks		-	37.72/Tonne Fine up to \$500,000



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Sewerage continued

Parakaingaki

LOCAL GOVERNMENT (WATER SERVICE) BILL OFFENCES AND PENALTIES *	2024/2025 \$	2025/2026 \$	
		INDIVIDUAL PENALTY	BODY CORPORATE PENALTY
Section 413 - Failure to comply with equipment/device causing serious risk	-	Fine up to \$20,000	Fine up to \$200,000
Section 414 - Failure to notify water service provider of risk/hazard	-	Fine up to \$20,000	Fine up to \$200,000
Section 415 - Breach of water use restriction causing serious risk	-	Fine up to \$20,000	Fine up to \$100,000
Section 416 - Unauthorized work near/under/above water services infrastructure	-	Fine up to \$20,000	Fine up to \$200,000
Section 417 - Failure to comply with direction by compliance officer	-	Fine up to \$75,000	Fine up to \$300,000
Section 418 - Failure to comply with compliance/court order	-	Fine up to \$75,000	Fine up to \$300,000
Section 420 - Hindering/obstructing water service provider's employee	-	Fine up to \$10,000	Fine up to \$250,000
Section 421 - Threatening/assaulting water service provider's employee	-	Fine up to \$50,000	Fine up to \$250,000
Section 422 - Pretending to be compliance officer, employee, or agent of water service provider	-	Fine up to \$50,000	Fine up to \$250,000

Notes:

- Connection fee to Kennington Sewerage Scheme is listed in the Building Control section.
- Penalties and offences under the Local Government (Water Services) Bill are expected to come into effect in mid-2025.
- For more information on the offences and penalties, please see sections 356 to 422 [<https://www.legislation.govt.nz/bill/government/2024/0108/latest/whole.html#LMS1004281>].
- Administration changes may apply - these are listed in the Corporate Fees section.

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Solid Waste

Te penapena para tūmārō

KERBSIDE COLLECTION		2024/2025 \$	2025/2026 \$
Additional Bin Set (red for waste and yellow for recycling)		371.60	373.50
INVERCARGILL TRANSFER STATION		2024/2025 \$	2025/2026 \$
Cash minimum		10.60	11.90
Account minimum		21.20	23.80
General waste per tonne		381.80	428.00
Mixed waste less than 80% green waste per tonne		381.80	428.00
Mixed waste greater than 80% green waste per tonne		272.80	305.80
Green waste only per tonne		87.90	92.30
Cleanfill only per tonne		98.20	103.10
Hazardous waste per tonne		98.20	103.10
Car tyres, each (weight charges also apply)		6.00	6.00
Truck tyres, each (weight charges also apply)		18.00	18.40



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Solid Waste continued

Te penapena para tūmārō

BLUFF TRANSFER STATION		2024/2025 \$	2025/2026 \$
Rubbish			
Car		17.80	20.00
Station wagon		28.40	31.80
Ute/large van		46.20	51.80
Trailer – single axle		72.85	81.70
Trailer – tandem axle		122.60	137.40
Tyres – car, each (no bulk loads)		6.00	6.00
Tyres – truck, each (no bulk loads)		18.00	18.40
Greenwaste			
Car		6.65	7.00
Station wagon		9.70	10.20
Ute/large van		15.70	16.50
Trailer – single axle		24.80	26.00
Trailer – tandem axle		41.70	43.80

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Stormwater

Paroro kātiao

LOCAL GOVERNMENT (WATER SERVICE) BILL OFFENCES AND PENALTIES *	2024/2025 \$	2025/2026 \$	
		INDIVIDUAL PENALTY	BODY CORPORATE PENALTY
Section 403 - Intentional/reckless discharge into stormwater network causing serious risk	-	Fine up to \$200,000	Fine up to \$1.5 million
Section 404 - Negligent discharge into stormwater network causing serious risk	-	Fine up to \$50,000	Fine up to \$500,000
Section 405 - Intentional/reckless conduct in stormwater network causing serious risk	-	Imprisonment not exceeding 2 years or fine up to \$75,000 (or both)	Fine up to \$1.5 million
Section 406 - Unauthorized connection/disconnection/discharge into stormwater network	-	Fine up to \$50,000	Fine up to \$500,000
Section 407 - Negligent conduct in stormwater network causing serious risk	-	Fine up to \$50,000	Fine up to \$1 million
Section 412 - Breach of stormwater network bylaw causing serious risk	-	Fine up to \$20,000	Fine up to \$200,000
Section 356 - Bylaw may provide for infringement offences	-	Fine up to \$1,000	Fine up to \$3,000
Section 393 - Building work over or near water services infrastructure without approval	-	Fine up to \$20,000	Fine up to \$200,000
Section 410 - Unauthorized work on water supply/wastewater/stormwater networks	-	Fine up to \$100,000	Fine up to \$500,000
Section 413 - Failure to comply with equipment/device causing serious risk	-	Fine up to \$20,000	Fine up to \$200,000
Section 414 - Failure to notify water service provider of risk/hazard	-	Fine up to \$20,000	Fine up to \$200,000



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Stormwater continued

Paroro kātiao

LOCAL GOVERNMENT (WATER SERVICE) BILL OFFENCES AND PENALTIES *	2024/2025 \$	2025/2026 \$	
		INDIVIDUAL PENALTY	BODY CORPORATE PENALTY
Section 415 - Breach of water use restriction causing serious risk	-	Fine up to \$20,000	Fine up to \$100,000
Section 416 - Unauthorized work near/under/above water services infrastructure	-	Fine up to \$20,000	Fine up to \$200,000
Section 417 - Failure to comply with direction by compliance officer	-	Fine up to \$75,000	Fine up to \$300,000
Section 418 - Failure to comply with compliance/court order	-	Fine up to \$75,000	Fine up to \$300,000
Section 420 - Hindering/obstructing water service provider's employee	-	Fine up to \$10,000	Fine up to \$250,000
Section 421 - Threatening/assaulting water service provider's employee	-	Fine up to \$50,000	Fine up to \$250,000
Section 422 - Pretending to be compliance officer, employee, or agent of water service provider	-	Fine up to \$50,000	Fine up to \$250,000

Notes:

- *Penalties and offences under the Local Government (Water Services) Bill are expected to come into effect in mid- 2025.
- For more information on the offences and penalties, please see sections 356 to 422 [<https://www.legislation.govt.nz/bill/government/2024/0108/latest/whole.html#LMS1004281>].
- Administration changes may apply - these are listed in the Corporate Fees section.

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Venues and Events Services

Ngā wāhi ratonga

CIVIC THEATRE COMPLEX		2024/2025 \$	2025/2026 \$
Civic entire complex			
Hire (12 hours maximum)		3,900.00	Higher of 4,060.00 or 10% of gross ticket sales
Civic Theatre (seating capacity 1,015)			
Hire charge per performance		3,460.00	Higher of 3,600.00 or 10% of gross ticket sales
Matinee or rehearsals with an audience / Second performance		2,300.00	Higher of 2,400.00 or 10% of gross ticket sales
Dark days pack in/out rehearsals		1,430.00	1,490.00
Security deposit per performance		600.00	600.00
Grand Foyer Piano Lounge			
Cocktail function Exclusive nighttime hire (4 hours maximum)		270.00	300.00
Trade show/ exhibition/ display/ registrations non exclusive use (8 hours maximum)		390.00	410.00
Drawing Room (Standard setup options)			
Day booking		340.00	360.00
Half day booking (maximum four hours)		160.00	170.00
Express Meeting per hour (Conditions apply)		70.00	75.00

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Venues and Events Services continued

Ngā wāhi ratonga

CIVIC THEATRE COMPLEX		2024/2025 \$	2025/2026 \$
Wikitoria Room			
Day booking - Meeting		390.00	410.00
Half day booking - meeting (maximum four hours)		200.00	210.00
Express Meeting per hour (Conditions apply)		70.00	75.00
Performance		525.00	550.00
Dark days pack in/out rehearsals/ Vacant hires		240.00	250.00
Victoria Room			
Day booking		390.00	To be removed
Half day booking (maximum four hours)		200.00	To be removed
The Snug			
Day booking	Price by negotiation		150.00
Half day booking (maximum four hours)	Price by negotiation		100.00
RUGBY PARK		2024/2025 \$	2025/2026 \$
Venue Hire	Price by negotiation		5,000.00

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SCOTTISH HALL		2024/2025 \$	2025/2026 \$
Hall Only Community Classes (per hour) (Dance, Yoga, martial arts etc)		60.00	65.00
Hall (full complex)		430.00	450.00
Supper Room		105.00	110.00
Kitchen		105.00	110.00
Dark days pack in/out rehearsals/ Vacant hires		105.00	110.00
Commercially Ticketed Events		600.00	Higher of 660.00 or 10% of gross ticket sales

Notes

- * Additional specialist services/setups and equipment are available, for more information please refer to website
- * For hire inclusions, seasonal promotional offers and packages please refer to website
- * Community rates of up to 40% discount for Civic Theatre Hire can be applied for by approved community groups, refer to the website for more information and conditions
- * Regular, Long-term hires may be eligible for loyalty discounts

Alteration of Fees

Fees and charges may be refunded, remitted or waived by the Manager, Invercargill Venue and Events Services. The fees and charges listed were correct at the time of going to print. The Council reserves the right to alter fees and charges during the year. Any changes will be publicly notified for submissions. All fees and charges are GST inclusive unless otherwise stated.



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Water Supply

Te punawai

SALE OF WATER		2024/2025 \$	2025/2026 \$
Class A: Excess usage by Easement Grantors (by agreement) m ³		0.0254	0.0254
Class C: Extraordinary Consumers off Reticulation (non-residential rating units) Annual Consumption m ³ :			
0 to 249		-	-
250 and above		1.80	2.39
Class D: Southland District Council consumers off Brannholme pipelines m ³		3.70	3.90
Class G: Bulk water ex waterworks to tankers etc. (minimum 8m ³)		3.70	3.90
WATER CONNECTION CHARGES		2024/2025 \$	2025/2026 \$
Ordinary Connections (Invercargill area)			
20mm service each		3,450.00	3,620.00
25mm service each		3,570.00	3,750.00
Ordinary connections (Bluff area)		Quote	Quote
Extraordinary connections		Quote	Quote
Disconnection Fee			
Up to and including 50mm each		1,660.00	1,740.00
Above 50mm		Quote	Quote
Service connection flow test each		1,030.00	1,080.00
Backflow Preventer Fee			
Registration and installation		180.00	190.00
Annual inspection		110.00	120.00

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LOCAL GOVERNMENT (WATER SERVICE) BILL OFFENCES AND PENALTIES *	2024/2025 \$	2025/2026 \$	
		INDIVIDUAL PENALTY	BODY CORPORATE PENALTY
Section 394 - Intentional/reckless conduct in water supply network causing serious risk	-	Imprisonment not exceeding 2 years or fine up to \$75,000 (or both)	Fine up to \$1.5 million
Section 395 - Negligent conduct in water supply network causing serious risk	-	Fine up to \$50,000	Fine up to \$1 million
Section 408 - Unauthorized discharge into water supply network	-	Fine up to \$50,000	Fine up to \$500,000
Section 409 - Unauthorized connection/disconnection/supply of water	-	Fine up to \$50,000	Fine up to \$500,000
Section 411 - Breach of drinking water catchment management plan/permit	-	Fine up to \$20,000	Fine up to \$100,000
Section 419 - Tampering with a water meter	-	Fine up to \$50,000	Fine up to \$200,000
Section 356 - Bylaw may provide for infringement offences	-	Fine up to \$1,000	Fine up to \$3,000
Section 393 - Building work over or near water services infrastructure without approval	-	Fine up to \$20,000	Fine up to \$200,000
Section 410 - Unauthorized work on water supply/wastewater/stormwater networks	-	Fine up to \$100,000	Fine up to \$500,000
Section 413 - Failure to comply with equipment/device causing serious risk	-	Fine up to \$20,000	Fine up to \$200,000
Section 414 - Failure to notify water service provider of risk/hazard	-	Fine up to \$20,000	Fine up to \$200,000
Section 415 - Breach of water use restriction causing serious risk	-	Fine up to \$20,000	Fine up to \$100,000
Section 416 - Unauthorized work near/under/above water services infrastructure	-	Fine up to \$20,000	Fine up to \$200,000
Section 417 - Failure to comply with direction by compliance officer	-	Fine up to \$75,000	Fine up to \$300,000
Section 418 - Failure to comply with compliance/court order	-	Fine up to \$75,000	Fine up to \$300,000
Section 420 - Hindering/obstructing water service provider's employee	-	Fine up to \$10,000	Fine up to \$250,000
Section 421 - Threatening/assaulting water service provider's employee	-	Fine up to \$50,000	Fine up to \$250,000
Section 422 - Pretending to be compliance officer, employee, or agent of water service provider	-	Fine up to \$50,000	Fine up to \$250,000

Notes:

*Penalties and offences under the Local Government (Water Services) Bill are expected to come into effect in mid-2025.

- For more information on the offences and penalties, please see sections 356 to 422 (<https://www.legislation.govt.nz/bill/government/2024/0108/latest/whole.html#MS1004281>).
- Administration changes may apply - these are listed in the Corporate Fees section.



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2025/2026 ANNUAL PLAN BUDGET ADJUSTMENTS FOR DECISION

To:	Council
Meeting Date:	Tuesday 25 February 2025
From:	Rhiannon Suter - Manager – Strategy, Policy and Engagement
Approved:	Patricia Christie - Group Manager - Finance and Assurance
Approved Date:	Thursday 20 February 2025
Open Agenda:	Yes

Purpose and Summary

This report provides Council with the opportunity to provide direction on budget adjustments for the Annual Plan ahead of consultation.

Recommendations

That the Council:

1. Receives the report "2025/2026 Annual Plan Budget Adjustments for Decision"
2. Notes the opening position for Year 2 of the Long-term Plan was 8.5% rates increase after 2.43% of rates smoothing.
3. Notes the required variances to the Long-term Plan as a result of economic environment changes, including inflation, insurance, interest rates and other adjustments (+0.84% rates impact).
4. Notes the required variances to the Long-term Plan as a result of regulatory changes connected to the Affordable Water Reform Programme (+2.64% rates impact).
5. Notes the required variance to the Long-term Plan as a result of regulatory change of mayoral and councillor salaries (+0.22% rates impact).
6. Notes the regulatory reform requirement to introduce ringfencing of Three Waters costs and following this requirement, resulting forecast rates increases for 2026/2027 before mitigations of 24.05% for three waters and 9.63% for non-waters (14.63% combined rates increase before mitigation).

Three Waters

7. Notes the forecast increase of revenue from changes to three waters revenue as a result of increased water and sewerage fee increases to cover costs (-1.79%).
8. **Agrees/ Disagrees** to rephrase three waters capital programme as outlined in this report (- 2.16% Three Waters Rates Impact).
9. **Agrees/ Disagrees** to use funding depreciation rates of 90% for sewerage, 90% for stormwater and 100% for water
10. **Agrees/ Disagrees** to reconfirm Long-term Plan rates smoothing for three waters for 2025/2026 noting the continuation of an unbalanced budget for 2025/202 (0.36% rates impact).
11. Notes the three waters rates increase for consultation of 20.46%.

Non-Three Waters

12. Notes the combined impact of organisational efficiencies for 2025/2025 of -5.03% rates impact, including 2.41% additional rates impact through the Annual Plan.
13. **Agrees/ Disagrees** to rephrase the non- waters capital programme as outlined in this report (-0.99% rates impact).
14. **Agrees/ Disagrees** to reconfirm the Long-term Plan smoothing approach for non- waters (-3.90% rates impact).
15. **Agrees/ Disagrees** to rephase demolition of 69 Don Street by two years with minimal rates impact.
16. **Agrees/ Disagrees** to undertake scoping work for an alternative use of 69 Don Street with \$50,000 additional operational expenditure (consultancy) in 2026/2027 (+0.10% non-waters rates impact).
17. **Agrees/ Disagrees** to reduce depreciation funding for roading to 75% (-1.35% non-waters rates impact).
18. **Agrees/ Disagrees** to pause rate funding for the elderly housing capital programme (-0.20% reduction).
19. **Agrees/ Disagrees** to reduce the funding for internal climate change activities (-0.15% reduction).
20. Notes the recommended approach to insurance from the Risk and Assurance Committee and the estimated associated saving of \$100,000 reducing the required increase for insurance from 1.53% increase to 1.40% increase (-0.13% rates impact)
21. **Agrees/ Disagrees** to pause the Built Heritage Fund for 2025/2026 - \$200,000 saving (-0.39% non-waters rates impact).

22. **Agrees/ Disagrees** to reduce the Community Wellbeing Fund by \$100,000 from 2025/2026 to \$465,000 per annum (-0.20% non-waters rates impact).
23. **Agrees/ Disagrees** to pause the Sister Cities programme for 2025/2026 – no associated rates increase (-0.10% non-waters rates impact).
24. Notes the further impact on rates from decisions from the associated paper on contracts provided to this meeting (to be tabled).
25. Notes the resulting Non-Three Waters Rates Increase for consultation **(3.86% or higher)**.

Consultation

26. Confirms the Urban Play Options for Consultation:

Option 1 Distributed Programme **(Preferred Option)** – Invest in play across Bluff, South Invercargill, the City Centre and North Invercargill.

Option 2 City Centre Programme - Keep the play investment in the city centre, likely with a focus on a play trail and activations as all the identified potential hub locations have limitations.
27. Notes for urban play there is no impact on rates as no budget change is proposed from the Long-term plan.
28. Notes a verbal update on the impact of deferred harmonisation will be provided at the meeting;
29. Notes that there may be minor non-significant changes to the modelling information for the Water Service Delivery Plan Options and underlying budget information which will be reflected in the Consultation Document.

Background

The 2025/2026 Annual Plan process requires Council to communicate and where relevant consult on variances to Year 2 of the Long-term plan.

Year 2 of the Long-term plan

The rates increase for Year 2 of the Long-term Plan was 10.93% before smoothing. After smoothing, Council agreed to run an unbalanced budget for 2025/2026 which means that some operational activities are being funded from debt and that under the Local Government Act 2002 Council must show a plan through its financial strategy to return to a balanced budget.

The Year 2 rates increase was driven by a number of factors. The most significant of these was capital related costs, including debt interest and repayments as result of the increased capital programme and increased depreciation costs. Inflation was the second most significant element, while operational changes had only a minor impact.

Increased Capital Related Costs

• Programme - Debt interest & repayments	1.72%
• Depreciation funding	5.39%
Inflation (As per estimated 11/23)	3.73%
Operational changes	0.09%
Returning to a Balanced Budget:	
Rates smoothing – Shift rates in Years 1-3 to 4-9	(2.43%)
LTP Year 2 Rates	8.50%

The operational changes in the second year of the Long-term Plan account for only +0.09% (approximately \$70,000 increase) from Year 1. The most significant operational increase was +1.06% rates increase required by the Arts and Culture Activity preparing for the Museum opening, followed by a number of changes required by regulation issues (Election +0.35%, increase in Emissions Trading Scheme and Waste Levy to the Solid Waste Activity +0.44%, NZTA draft adjustment for Year 2 of the roading programme +0.67% and introduction of the National Ticketing System +0.10%). This was offset by the combined impact of planned efficiencies, savings and revenue changes -2.62%.

The combined planned rates increase for 2025/2026 for the Project 1225 project (capital and operational) was 3.02%. The total rates required to bring the Project 1225 and arts and culture museum activity back online by opening will be 8.76%.

Council was forecast to run an unbalanced budget in 2025/2026 and will continue to do so after the changes proposed for the Annual Plan.

Issues and Options**Analysis*****Variances as a result of economic environment***

A number of changes are required to be made to the Annual Plan as a result of changes required to underlying financial assumptions.

Inflation

Council uses the BERL Local Government Cost Index to forecast inflation. This incorporates the range of goods most commonly purchased by Council including significant capital items such as pipes and bitumen.

For Year 2 of the Long-term Plan inflation was forecast to be 2.2% and to require 3.73% rates increase to fund the impact.

Inflation is easing but not as fast as forecast. Inflation is forecast to be closer to 3.0% for non-water activities and 4.4% for three waters and this will require an additional +0.94% increase in rates to fund.



Interest rates

A minor adjustment is needed to interest expenses and debt repayments which is equivalent to a 0.10% rates increase. This reflects the change in opening balance for borrowings between plan and actuals for Year 2.

Insurance

There are changes to the risk rating of New Zealand, including Local Government activities, within the global insurance market. The policy renewal process for insurance, primarily professional indemnity insurance is requiring Council to either increase funding for insurance or take a different approach to risk. Rates are required to increase up to 1.53% to cover rising insurance costs.

The Risk and Assurance Committee on 18 February agreed to change the approach to managing risk in the area of professional and public liability. This will enable Council to negotiate a lower position on insurance premiums. A \$100,000 saving is forecast. This equates to a reduction in the rates impact of -0.13%, resulting in a rates impact from the insurance increase of +1.40%.

Other Items

There were adjustments needed to other operational expenditure after review of existing budgets. These totalled -1.60% and included decrease to utility expenditure -0.72%, update on Depreciation funding to align with capital revaluation movements and programme delivery -1.17%, induction training for the next term of Councillors +0.06%, increased legal fees for employment matters +0.11%, Sister city programme +0.06%

Variances as a result of regulatory environment

A number of changes are required to be made to the budget as a result of changes in the regulatory environment, the majority linked to the Affordable Water Reform. Council will be required to deliver and fund the activity on a commercial basis and as a result the waters and non-waters associated rates increases are provided here separately.

Water Reform - Ringfencing

Council is required to submit its Water Service Delivery Plan by September 2025. As part of this process, Council must ringfence water related costs to ensure that the water service is operated on a commercial basis and the community is effectively charged for the services received. At present the Water Activity rates only for the costs of running the dedicated service teams and not all the support functions such as finance, planning and communications (these are rated separately as part of the general rate currently).

An initial estimate of \$2.3 million of costs will be ringfenced for three waters in 2025/2026 in line with the modelling work undertaken by Morrison Low. This work will be further refined for the following financial year.

The impact of ringfencing is 0% on the average rates increase, with a +8.52% increase on three waters related rates and -4.51% impact on non-waters related rates.

Funding must be allocated for implementation of the ringfencing approach \$200,000 (+0.26% rates impact).

Water Reform - Potential LTP Amendment Audit Fees

Council is in the process of seeking legal advice as to whether it will be required to amend its Long-term Plan to implement the chosen option for water reform.

If required, the audit is estimated to cost \$165,000 (+0.21% rates impact).

Water Reform – Taumata Arowai and Commerce Commission Levies

The Government is consulting on the proposed levies for regulating the Water system. The proposed levies for Invercargill City Council equate to \$303,000 (+0.39% rates impact).

Water Reform – Depreciation Funding

Legislation proposed now requires that each of the waters services becomes fully funded by 2026/2027. This includes moving depreciation funding to 100% of existing assets. To achieve this within the two-year window, The depreciation funding rate for Wastewater and stormwater has had to accelerate faster from 85% in the Long-term Plan to 90%. Water supply will be funded at 100% as planned. The cost of this equate to \$1.38 million (+1.78% rates impact).

Mayor and Councillor Salary Increases

The other change related to non-waters is a legislatively required salary increase for the Mayor and Councillors which will require an estimated \$173,000(+0.22% rates impact) increase.

Proposed mitigations – Three Waters

Three Waters Capital Programme

As signalled at the time of adoption of the Long-term plan, Council's capital programme is a step change from the trend history of Council. This is being driven both by renewals in the horizontal infrastructure as the system ages and by the Council's more ambitious project programme. Council's delivery is increasing but not fast enough to keep pace with the planned programme. Rephasing work will enable more accurate forecasting of delivery and will result in averted debt interest and repayment costs.

Rephasing is proposed for the first two years of the programme:

- Rephase \$17.6 million of the three waters programme into later years. General pipe renewal programme is slowing to meet the market capacity to delivery. It is proposed to delay the Mersey Street Rising Main by one year to 2026/2027.
- Rephase \$1.6 million for the Alternative Water Supply project, moving completion back one year to 2029/2030, with preparation to commence in 2027/2028
- Rephasing of \$19.2 million will have an associated debt cost saving of \$582,000 and a combined three waters rates impact of -2.16%.

Three Waters Fees and Charges

Water and Sewerage Fees, which are charged primarily to commercial users, have been recalculated to include the cost increases outlined above. This will ensure that they will rise in tandem with rates. The detail is included in the Fees and Charges report.

These fee increases are estimated to have a combined revenue of \$483,000 and a three waters rates impact of -1.79%.

Three Waters Rates smoothing

Rates smoothing spreads the cost of large capital investment across years in order to reduce peak years of high rates increases and spread those costs across years where less capital costs are flowing through. Reinstating the Long-term Plan rates smoothing approach will result in a +0.36% rates impact.

Following mitigations, the forecast three waters related rates increase is 20.46%.

The average three waters rates increase will be \$220 resulting in average three waters rates of \$1297 for 2025/2026.¹ For comparison Morrison Low forecasts that Invercargill District three waters rates will need to rise to \$3000 by 2033/2034 to cover the cost of providing the service.

¹ It's important to note that not all ratepayers receive one or all of the three waters services and the stormwater rate is based on capital value

Proposed mitigations – Non-Waters

Organisational Efficiency

Organisational efficiency is a continual focus for the Executive Leadership Team and is achieved via a number of mechanisms including managing operational expenditure and increasing revenue.

Within the Long-term Plan for Year 2 2.62% of rates increases were averted through organisational efficiencies.

For the Annual Plan a further 2.41% of organisational efficiencies are proposed.

Some of these items relate to contracts and more detail is provided in the associated public excluded report.

In total -5.03% rates impact is proposed from organisational efficiencies.

Non-Waters Capital Programme - Rephasing

In response to the issues described earlier in the report, the following rephasing of capital across the non-waters activities is proposed:

- Rephasing budget for stage two of the city centre and Esk Street West into the next financial year - \$6 million.
- Rephasing renewals at the Waste Transfer Station - \$91,000.
- Reduction of renewals of public toilets – would delay Bluff Service Centre toilet until 2025/2026 - \$223,000.
- Rephasing of plant and equipment renewals at Parks - \$623,000.
- Delaying renewal work on Awarua homestead by one year - \$52,000.
- Rephasing property programme (Delaying the changing room at Splash Palace until 2025/2026, Delaying crematorium by two years to 2026/2027, Delaying Bluff Service Centre renewals across next two years, Delay Bluff Senior Citizens renewal until 2029/2030, Archive exterior paint delay until 2026/2027, Delay on work at Leven Street Carpark, Delay on other parks buildings renewals by one year, Minor adjustment at Dog Pound.) - \$2.04 million.
- Te Unua - Matching the budget with the planned build phases more accurately – funding for (fitout etc) will move into the early months of 2026/2027. (\$5.2 million).
- Rephasing of the Elderly Housing renewals budget - \$639,000.

Rephasing \$14.9 million will result in a combined associated debt cost saving of \$505,000 for 2025/2026, a non-waters rates impact of -0.99%.

69 Don Street

69 Don Street is earthquake prone and in poor condition. It is currently scheduled for demolition in 2025/2026. Council has expressed an interest in the potential repurposing of this building. In addition, a member of the public has requested that Council is made aware of the architectural history of the building which was designed by female architect Monica Barham and has recently won an award – the New Zealand Institute of Architects Enduring Southern Architecture Award.

Delaying the demolition will result in a deferred annual \$8600 debt repayment cost on the estimated \$140,000 demolition costs. Minimal rates impact.

Repurposing the building for a social housing purpose will require allocation of consultancy budget as this is not a staffed activity at Council. \$50,000 estimated budget for 2026/2027 (+0.10% non-waters rates impact in 2026/2027).

Non-waters Capital Programme – Depreciation

A slowing in the strategy for depreciation funding for roading is proposed. Reducing the depreciation funding from 80% to 75% can be made without creating significant risk for the programme - \$687,000 reduction. (-1.35% non-waters rates impact).

Non-waters Capital Programme – Rates Smoothing

It is recommended to reconfirm the Long-term Plan approach to rates smoothing for the non-waters capital programme. (-3.90% non-waters rates impact).

Options for further savings

Pause rates funding for the housing programme

Council agreed to rates fund the elderly people's housing rebuild programme as part of the Long-term plan. As outlined in this paper approximately \$600,000 of capital works in this programme is proposed to be rephased from 2025/2026. The remainder of the programme would be debt funded and any further changes recommended would be brought back to the Infrastructure and Projects Committee - \$103,000 reduction in rates funding. (-0.20% non-waters rates impact).

Climate Change

\$100,000 annually was allocated for internal climate change activities with a carbon reduction impact. Project scoping is taking longer than anticipated which is resulting in lower levels of funding being utilised.

A 75% reduction would still leave funding for action and would equate to a \$75,000 saving (-0.15% non-waters rates impact).

Heritage Building and Seismic Strengthening Fund

\$200,000 is allocated for these funds supporting the Regional Heritage Strategy.

Pausing this funding for one year would equate to a -0.39% non-waters rates impact for 2025/2026 with increases required beyond this point.

Community Wellbeing Fund

The Community Wellbeing Fund has a \$565,000 allocation for 2025/2026. There is \$144,800 already allocated for 2025/2026 through multi-year grants. Each year the fund is fully subscribed.

A \$100,000 reduction would equate to -0.20% non-waters rates impact.

Sister City Programme

A budget error resulted in missing budget for this activity – to reinstate this budget for 2025/2026 will require a \$50,000 allocation (shown in Other Items above).

To pause the activity for one year would result in a \$50,000 funding increase delayed until 2026/2027 (-0.10% non-waters rates impact).

Contracts related savings

In addition, there is a potential combined saving from items relating to contracts of \$0.12 million, -0.23% rates impact

Significance

This issue is significant in relation to Council's Significance and Engagement Policy.

Options

Urban Play Options

The Community Wellbeing and Regulatory Committee on 11 February agreed a preferred option for consultation with the community. A second option is also required for consultation.

The below information is provided for agreement. The primary change to the information presented to the Community Wellbeing and Regulatory Committee is removal of reference to 66 Dee Street given the consensus against this location.

As discussed, given that all locations identified have limitations the wording has been developed to enable the community to understand that a city centre only option is likely to be reliant on a play trail and activations rather than specific hubs.

Further investigation is needed before certainty can be achieved on this. As a result, the consultation will focus on where the community want to see investment in play.

Option 1 Distributed Programme (Preferred Option) – Invest in play across Bluff, South Invercargill, the City Centre and North Invercargill.

The Distributed Programme is about providing high quality contemporary play opportunities across the Invercargill district, investing in key locations where planning work is underway in order to enhance facilities in Bluff and transform Elizabeth Park in South Invercargill into destination-level play offerings. This district-wide approach includes a scaled-down city centre programme, alongside improvements to Queens Park, ensuring exceptional play experiences are accessible to all communities across the city.

- Level of service increase.
- \$4.96 million capital expenditure across four years with the option to seek further additional external funding.
- No additional impact on debt as this item is already budgeted for.

Option 2 – City Centre Programme - Keep the play investment in the city centre, likely with a focus on a play trail and activations as all the identified potential hub locations have limitations.

The City Centre Programme is about transforming Invercargill's heart with a vibrant central play hub, designed as a unique all-ages destination that celebrates local heritage and is connected to other inner-city sites through an engaging trail of playable street furniture and interactive art. This network of permanent play spaces will be kept fresh and exciting through regular events and temporary installations during the investment period, creating a dynamic city centre that encourages exploration, community gathering, and year-round activity.

- Level of service increase.
- \$4.96 million capital expenditure across four years with the option to seek further additional external funding.
- No additional impact on debt as this item is already budgeted for

Following the direction of the Infrastructure Committee the options requested for consultation on the Water Service Delivery Plan are:

- Option 1 (previously Option 2) – ICC in house with Structural Change (preferred option).
- Option 2 (previously Option 4) - ICC Standalone Council Controlled Organisation.
- Option 3 (previously Option 5) – Southland Only Water Service Delivery Entity (noting this is to include a harmonised/ deferred harmonised model).

Finalised modelling for the deferred harmonisation model will be available to be further discussed in a verbal update in the meeting.

Community Views

Community views will be sought on the summary of variances in the Annual Plan to the Long-term plan, along with the following issues:

- Feedback on the Water Service Delivery Options.
- Feedback on options for Urban Play.
- Feedback on fees and charges schedule, including options for Bus fees.

Consultation will take place between 13 March and 13 April 2025.

Implications and Risks

Strategic Consistency

The Annual Plan describes the variances to the Year 2 of the Long-term plan.

It remains in alignment with the Financial and Infrastructure Strategies.

Financial Implications

Operational expenditure (excluding depreciation) for Year 2 of the Long-term Plan was planned at \$112.2 million. The Annual Plan now projects this at \$110.4 million.

Capital expenditure for Year 2 of the Long-term Plan was planned at \$75.9 million. The Annual Plan now projects this at \$87.7 million. This includes matching the budget with the planned build phases of Te Unua accurately (\$36.8 million for 2025/2026), rephasing of the next Elderly Housing build to now start in 2025/2026 (\$2.3 million) and the earlier start on the Rising Main pipe duplication project on Mersey Street than planned (\$7.2 million).

The average three waters rates increase for 2025/2026 with all the options in this paper agreed will be 20.46%. The average non-waters rates increase will be 4.15%.

The average rates increase for Year 2 of the Long-term Plan was set at 8.5%. The average rates increase (across both areas above) for 2025/2026 with all the options in this paper included will be 9.79%.

Net debt for Year 2 of the Long-term Plan was planned to be \$169 million. It is now expected to be \$160 million.

The Essential Services benchmark, which measures spending on network assets, compared to depreciation, was expected not to be met in 2025/2026 and this is still the case at 93%.

Council intended to run an unbalanced budget for 2025/2026 and this remains the case at 94% (planned revenue is \$9.1 million less than planned operating expenses).

Legal Implications

Legal implications relating to contracts are discussed in the public excluded paper.

No other legal implications are identified.

Climate Change

There is a proposed adjustment to the Climate Change budget. No significant impacts are identified.

Risk

This Annual Plan recommends adjustments which impact some of the key risks identified in the Long-term plan:

- Accuracy of financial assumptions which underpin the Long-term Plan.
- Deliverability of the capital programme.

The proposed adjustments include mitigations to these risks which were forecast to eventuate in Year 2 of the plan. These issues continue to require regular monitoring.

There remains a process risk if Council fails to provide budget direction to enable the completion of consultation materials. There are a number of implications for any delay in the process, including impacts on the Water Service Delivery Plan process required to meet the timelines set by Government and ability to adopt the Annual Plan following consultation and strike the rates before 1 July 2025.

Next Steps

Following the direction provided by Council a consultation document will be prepared and brought to Council for adoption on 11 March 2025.

Consultation is planned to take place between 13 March and 13 April 2025.

Attachments

None

STORMWATER RATING BOUNDARIES

To:	Council
Meeting Date:	Tuesday 25 February 2025
From:	Russell Keen - Manager - Three Waters Operations Rhiannon Suter - Manager - Strategy, Policy and Engagement
Approved:	Patricia Christie - Group Manager - Finance and Assurance
Approved Date:	Thursday 20 February 2025
Open Agenda:	Yes

Purpose and Summary

This report provides the Committee with an overview of the draft Stormwater Rating Boundary maps for inclusion in the draft Rating Policy, to be consulted on alongside the Annual Plan.

Recommendations

That Council:

1. Receives the report "Stormwater Rating Boundaries".
2. Adopts the Draft Rating Policy incorporating the updated Stormwater Boundary Map utilising new stormwater runoff drainage areas for consultation (A5780852).

Background

To assist with clarifying the application of the Stormwater Drainage Rate, it is considered useful to include a map of the Stormwater Drainage Rating area and amend the definition of what a connection to the network constitutes. No other changes to the Rating Policy are proposed.

The issue of connection to stormwater is straightforward in most areas of the city, where properties have a direct connection to the network. However, in some areas, for example more rural areas such as Otatara and Myross Bush, where there are stormwater ditches rather than pipes, and there is some infrastructure owned by Council and some privately held, it is more complicated. Some properties which are connected to a privately owned stormwater asset still require access to the Council owned network in order for the water to drain away. In other areas the Council owned infrastructure drains into privately owned infrastructure. In other properties water drains across a number of properties before entering the stormwater network. New more accurate land contour information is now available as a result of the LIDAR project which makes more accurately mapping these flows possible.

Twenty five per cent of the costs of running the stormwater network are collected through the general rate and 75% through the stormwater drainage rate which is a targeted rate based on capital value.

The current policy on stormwater reads as follows:

Stormwater Drainage

Council sets a targeted rate for provision of the direct access to the Stormwater Drainage Service. This rate is set as a rate in the dollar on capital value of all properties identified as having access to a stormwater drainage network with property type differentials applied. The balance of this service is included in the general rates and distributed across the entire city.

Issues and Options

Analysis

The current approach to rating for stormwater rests on the provision of service through direct connections to the network, including location of properties which are adjacent to the network and have the capacity to connect.

It is proposed to amend this rate so that it is more clearly described as applying to properties that have access to a relevant aspect of the stormwater network, including overland drainage pathways that discharge into the stormwater network. This will ensure that the costs of maintaining the network are spread more fully to those who directly benefit from provision of the service, and those who have access to the network. These areas have been possible to more accurately map utilising new LIDAR data.

Stormwater Runoff Catchments

Stormwater runoff catchments have been developed utilising the 1m interval contour layers developed from 2020 – 2022 LIDAR data along with current and historical aerial photography, ranging from 1964 to 2022. Data accuracy has not been checked through on site checks.

There are a number of complexities:

- There are stormwater catchments that extend outside Council district boundaries and there is no mechanism to recover costs from properties outside the District.
- There are parts of the Council networks that discharge into private networks, as well as privately owned mains / channels that are within Council controlled network. It has not been possible at this time to make adjustments for how these variables could be equitably addressed within the charging model.
- Some areas within the Stormwater runoff catchments are very flat and assumptions have had to be made as to the most likely flow paths. It may be possible to further test these assumptions with greater accuracy in the future.



Figure 1: Proposed Stormwater Rating Boundary

After mapping the stormwater runoff areas more accurately, an additional 474 properties are shown as having access to the network and incurring stormwater targeted rates.

Significance

The issue has been assessed as significant under the Council's Significance and Engagement Policy and requires consultation alongside the Annual Plan.

New Draft Policy

Under the new proposed policy there is no change to the split of costs, 25% of costs to run the network will be recovered via the general rate and 75% via the stormwater rate. The policy will however, spread this cost more accurately across areas benefiting from the network.

The updated section of the draft rating policy reads:

Stormwater Drainage

Council sets a targeted rate for the Stormwater Drainage Network. This rate is set as a rate in the dollar on capital value of all properties that have a connection available to the Stormwater Drainage Network, with property type differentials applied. The balance of this service is included in the general rates and distributed across the entire city in recognition of the benefits experienced by everyone through the operation of the network.

A connection to the Stormwater Drainage Network includes:

- A direct connection available to the network, through a physical connection to the piped stormwater network or presence of a stormwater drainage ditch on or adjacent to the property boundary. Direct connection includes the ability to physically connect to the stormwater network.
- An indirect connection to the network, through a connection to the wider stormwater network via overland flow paths within the stormwater runoff area as defined in the Stormwater Rating Boundary maps included in the Rating Policy, or via other connected infrastructure not owned by Council.

Community Views

Community views on this matter will be sought during the Annual Plan consultation.

Implications and Risks

Strategic Consistency

Inclusion of a stormwater boundary map improves the policy information required by the corporate planning process.

Financial Implications

The updated policy will not impact the total cost of providing the service or the revenue gathered but will impact the distribution of those costs across the community.

474 additional properties will be included within the updated stormwater boundary map of a combined \$385 million capital value. The majority of these properties are lifestyle blocks with a small number of residential, industrial, farming and commercial properties also affected.

Spreading the rates across this larger group will have the impact of reducing rates for existing ratepayers by 2.8%, noting this is before the impact of budget changes in 2026/2027.

Legal Implications

The new policy specifies that properties benefitting from the stormwater drainage network service, either through direct connection or through being within a stormwater runoff area will both be subject to the targeted rate.

The definition of a direct connection is narrowed to be physical connection to the piped stormwater network or presence of a stormwater drainage ditch on or adjacent to the property boundary. It includes ability to connect where such direct connection has not been made.

Indirect connections have also been defined to give guidance on where there is an in-direct connection to the network reflecting the fact that those properties do receive a benefit from having a link to a stormwater network enabling the water to be drained for that land.

These changes give greater clarity as to when that targeted rate will be applied and requires careful consideration to ensure that the properties that need to have the rate applied do so, while exempting those properties that do not receive a benefit from the provision of stormwater. This is supported by the new mapping enabled by LIDAR.

Climate Change

Climate change may impact the efficiency or drainage pathways of the network in the future but there are no direct implications to this report.

Risk

Risk	Mitigation
Financial risk – the meaning of direct connection within the current policy was only loosely provided for. There may be historic confusion as to which properties are required to pay the rate.	The definition has been specified within the new policy.
Risk of rework as a result of the Affordable Water Reforms	Following completion of legislation and regulatory guidance, stormwater boundaries will be updated. Dependent on requirements, it may be that this will be covered under separate documentation to the Rating Policy.

Next Steps

Following direction from Council, the draft Rating Policy will be brought with the Annual Plan consultation materials for adoption for consultation in March.

Attachments

Attachment 1 - Proposed Draft Rating Policy (A5780852).

A5780852

Draft Rating Policy

Draft for Consultation 2025



Rates

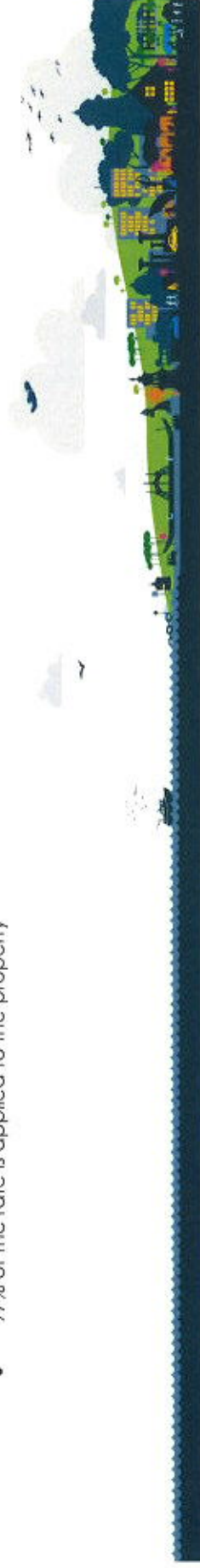
Invercargill City Council sets rates using the following methods:

1. a rate in the dollar on capital value
2. a uniform annual general charge (UAGC) fixed charge per separately used or inhabited part of a rating unit (SUIP)
3. a fixed charge per provision of service
4. a fixed charge per rating unit
5. a fixed charge per connection to a council service

Differentials

In addition to these charges some differentials are applied to recognise different levels of benefit received by some ratepayers and different levels of burden placed on Council's activities. Examples of differentials are shown below.

1. Differential of 0
 - The rate is not applied to the property
2. Differential of 0.60
 - 60% of the rate is applied to the property
3. Differential of 0.97
 - 97% of the rate is applied to the property





4. Differential of 1
 - The standard rate is applied to the property
5. Differential of 2
 - Double the rate is applied to the property

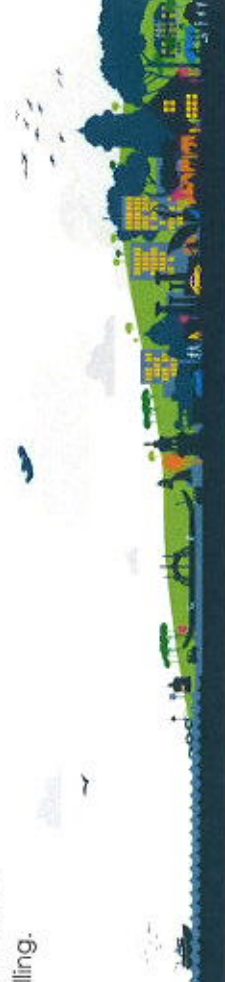
Separately Used or Inhabited Part of a Rating Unit (SUIP)

A separately used or inhabited part of a rating unit includes any portion inhabited or used by the owner or a person other than the owner, and who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement.

Council charges a Uniform Annual General Charge (UAGC) per SUIP.

Examples of properties with multiple SUIPs include, but are not limited to, the following situations:

1. Single dwelling with flat attached.
2. Two or more houses, flats or apartments on one record of title.
3. Business premise with flat above.
4. Separate business premise and dwelling on same record of title.
5. Commercial building leased, or sub-leased, to multiple tenants.
6. Farm or horticultural property with more than one dwelling.





7. Council property with more than one lessee.
8. Individually surveyed lots of vacant land on one record of title offered for sale separately or in groups.
9. Where part of a rating unit that has the right of exclusive occupation when more than one ratepayer/owner.
10. Retirement village with self-contained flats or dwelling.

General Rates

The general rate is set as a rate in the dollar on capital value and a uniform annual general charge (UAGC) per separately used or inhabited part of a rating unit.

The following differentials apply:

LAND USE	BASIS FOR RATE	DIFFERENTIAL
Residential	Rate in dollar on capital value	1
Lifestyle	Rate in dollar on capital value	0.97
Commercial	Rate in dollar on capital value	1
Industrial	Rate in dollar on capital value	1
Farms	Rate in dollar on capital value	0.60
Utilities	Rate in dollar on capital value	1
1530 Tiwai Road	Rate in dollar on capital value	0.23





Regional Heritage

Southland Regional Heritage activities are operated by a Joint Committee across three councils: Invercargill City, Southland District and Gore District. Charges are set based on a fixed charge per SUIP. In Invercargill we include this within the UAGC.

Community Board

Council sets a targeted rate to fund the costs of the Bluff Community Board and its projects. This is set as a rate in the dollar on capital value of properties identified in Map A, excluding Utility, with property type differentials applied.

City Centre coordinator

Council sets a targeted rate to fund the costs of City Centre Co-ordination. This is set as rate in the dollar on capital value of all commercial and industrial land identified in Map B.





Transportation

Council sets a targeted rate for provision of the direct access to the Transportation Service. This rate is set as a rate in the dollar on capital value of all identified properties in Map C (excluding Utilities) with property type differentials applied. The balance of this service is included in the general rates and distributed across the entire city.

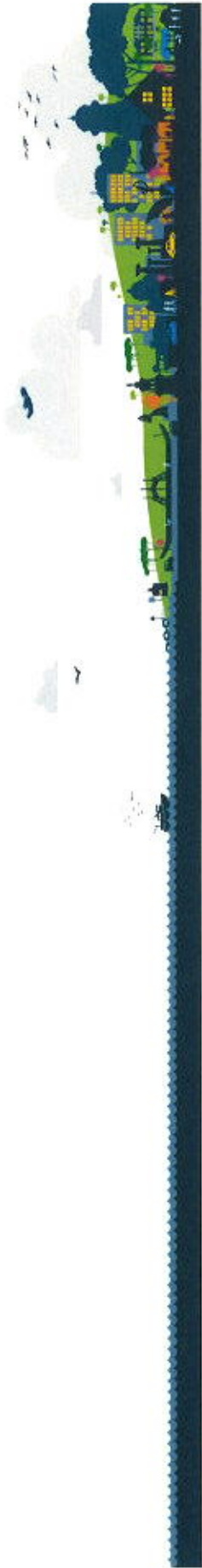
ACTIVITY	TARGETED PORTION	GENERAL PORTION
Transportation	50%	50%

Stormwater Drainage

Council sets a targeted rate for the Stormwater Drainage Network. This rate is set as a rate in the dollar on capital value of all properties with point of service connection available to the Stormwater Drainage Network, with property type differentials applied. The balance of this service is included in the general rates and distributed across the entire city in recognition of the benefits experienced by everyone through the operation of the network.

A connection to the Stormwater Drainage Network includes:

- A direct available connection to the network, through a physical connection to the piped stormwater network or presence of a stormwater drainage ditch on or adjacent to the property boundary. Direct connection includes the ability to physical connect to the stormwater network.





- An indirect connection to the network, through a connection to the wider stormwater network via overland flowpaths within the stormwater runoff area as defined in the Stormwater Rating Boundary Map D, or via other connected infrastructure not owned by Council.

ACTIVITY	TARGETED PORTION	GENERAL PORTION
Drainage	75%	25%



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Water

Council sets targeted rates to fund the provision of reticulated water supply. These are set as fixed charges per SUIP for residential properties and charges per rating unit with differentials based on capital value (CV) for other property (excluding Utilities) as shown in the table below. Vacant properties that are able to connect to Council water supply (servicedable) are charged a differential of 0.5 which is a half charge. The base rates are calculated to collect 84% of the total water rates from residential properties with 16% of the total water rates collected coming from non-residential land.

RATE TYPE	DIFFERENTIAL
Water – Residential	1

RATE TYPE	DIFFERENTIAL
Water – Non-Residential with CV <\$50,001	0.8
Water – Non-Residential with CV \$50,001-\$100,000	1
Water – Non-Residential with CV \$100,001-\$200,000	1.2
Water – Non-Residential with CV \$200,001-\$400,000	1.4
Water – Non-Residential with CV \$400,001-\$1,000,000	2
Water – Non-Residential with CV \$1,000,001-\$3,000,000	3
Water – Non-Residential with CV \$3,000,001-\$5,000,000	4
Water – Non-Residential with CV >\$5,000,000	5

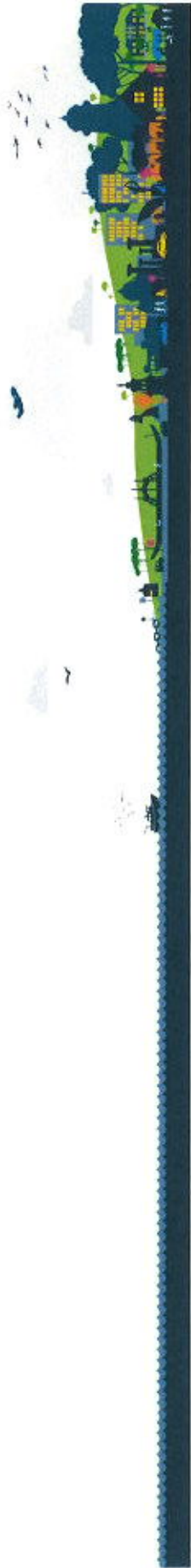




Council has determined that a vacant serviceable rating unit is a property where the closest property boundary is less than 100m from a water access point and it is not impracticable to access the service. A serviceable rating unit upon which a building is erected is a property where the building is less than 100m from water supply and it is not impracticable to connect to the service.

Council charges high usage non-residential properties for metered water supply on a per cubic metre basis. This is charged per cubic metre of water consumed over 249m³ per annum. This is not a rate and the amount is set by Council in its schedule of fees and charges.

RATE TYPE	RATE PER CUBIC METRE
Metered Water Supply	\$1.80





Sewerage

Council sets targeted rates to fund the provision of reticulated sewerage services. These are set as fixed charges per SUIP for residential properties and fixed charges per rating unit with differentials based on capital value (CV) for other properties excluding Utilities as shown in the table below. Vacant properties that are able to connect to Council's sewerage network (serviceable) are charged a differential of 0.5 which is a half charge. The base rates are calculated to collect 75% of the total sewerage rates from residential properties with 25% of the total rates collected coming from non-residential land.

Council has determined that a vacant serviceable rating unit is a property where the closest property boundary is less than 60 metres from a sewerage access point and it is not impracticable to access the service. A serviceable rating unit upon which a building is erected is a property where the building is less than 60 metres from sewerage network and it is not impracticable to connect to the service.

RATE TYPE	DIFFERENTIAL
Sewerage – Residential	1

RATE TYPE	DIFFERENTIAL
Sewerage – Non-Residential with CV <\$50,001	0.8
Sewerage – Non-Residential with CV \$50,001-\$100,000	1
Sewerage – Non-Residential with CV \$100,001-\$200,000	1.2
Sewerage– Non-Residential with CV \$200,001-\$400,000	1.4
Sewerage– Non-Residential with CV \$400,001-\$1,000,000	2
Sewerage– Non-Residential with CV \$1,000,001-\$3,000,000	3
Sewerage– Non-Residential with CV \$3,000,001-\$5,000,000	4
Sewerage– Non-Residential with CV >\$5,000,000	5





Solid Waste Kerbside Collection

Council sets a targeted rate to fund the provision of kerbside removal of refuse and recycling within the service area. This is set as a fixed charge per provision of the service for residential, commercial and industrial properties within the service area. An additional set of bins can be provided at full cost.

Projected Rate Properties – 2024/2034

YEAR	PROJECTED NUMBER OF RATING UNITS
2024 / 2025	25,966
2025 / 2026	26,096
2026 / 2027	26,252
2027 / 2028	26,436
2028 / 2029	26,648
2029 / 2030	26,887
2030 / 2031	27,129
2031 / 2032	27,374
2032 / 2033	27,620
2033 / 2034	27,869



Rates to be collected – 2024/2025

RATE NAME	RATE \$	BASIS	DIFFERENTIAL	TOTAL
General Rate	\$0.00329979	Per \$ capital value	1	\$32,173,102
General Rate	\$0.00320080	Per \$ capital value	0.97	\$5,258,103
General Rate	\$0.00329979	Per \$ capital value	1	\$4,580,440
General Rate	\$0.00329979	Per \$ capital value	1	\$3,124,451
General Rate	\$0.00197988	Per \$ capital value	0.6	\$728,981
General Rate	\$0.00075895	Per \$ capital value	0.23	\$159,672
General Rate	\$0.00329979	Per \$ capital value	1	\$2,059,695
UAGC	\$208.57	Per SUIP	1	\$5,633,987
Water Supply	\$458.89	Per connected residential SUIP	1	\$9,533,634
Water Supply	\$525.08	Per connected rating unit	1	\$1,815,944
Sewerage	\$411.15	Per connected SUIP	1	\$9,033,486
Sewerage	\$861.91	Per connected rating unit	1	\$3,011,133
Refuse Collection	\$253.17	Per set of bins provided	1	\$5,534,242
Bluff Community Board	\$0.00023578	Per \$ capital value	1	\$75,097
Bluff Community Board	\$0.00022871	Per \$ capital value	0.97	\$8,961
Bluff Community Board	\$0.00023578	Per \$ capital value	1	\$2,681
Bluff Community Board	\$0.00023578	Per \$ capital value	1	\$19,263
Bluff Community Board	\$0.00014147	Per \$ capital value	0.6	\$4,166



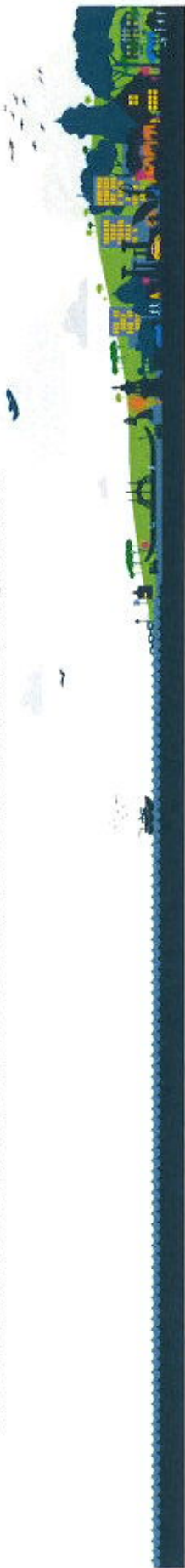


Rates to be collected – 2024/2025

RATE NAME		RATE \$	BASIS	DIFFERENTIAL	TOTAL
City Centre Co-ordinator	Commercial	\$0.00025697	Per \$ capital value	1	\$205,274
City Centre Co-ordinator	Industrial	\$0.00025697	Per \$ capital value	1	\$7,653
Transportation	Residential	\$0.00008446	Per \$ capital value	1	\$709,665
Transportation	Lifestyle	\$0.00008192	Per \$ capital value	0.97	\$3,488
Transportation	Commercial	\$0.00008446	Per \$ capital value	1	\$107,039
Transportation	Industrial	\$0.00008446	Per \$ capital value	1	\$53,099
Transportation	Farming	\$0.00005067	Per \$ capital value	0.6	\$0
Stormwater	Residential	\$0.00045563	Per \$ capital value	1	\$4,347,624
Stormwater	Lifestyle	\$0.00044196	Per \$ capital value	0.97	\$181,251
Stormwater	Commercial	\$0.00045563	Per \$ capital value	1	\$609,165
Stormwater	Industrial	\$0.00045563	Per \$ capital value	1	\$317,601
Stormwater	Farming	\$0.00027338	Per \$ capital value	0.6	\$510
Stormwater	Utilities	\$0.00045563	Per \$ capital value	1	\$280,690
				TOTAL	\$89,580,098

Non-Rateable Properties

Land that is fully non-rateable is set out in Schedule 1 of the Local Government (Rating) Act 2002.



Revision History:

Effective Date:

June 2024

Review Period:

Every three years

New Review Date:

Associated Documents / References:

Supersedes:

Rating Policy 2021 (A3427787)

Reference Number:

Policy Owner:

GM – Finance and Assurance

Policy Training:

Financial Management Team and Rates Officers

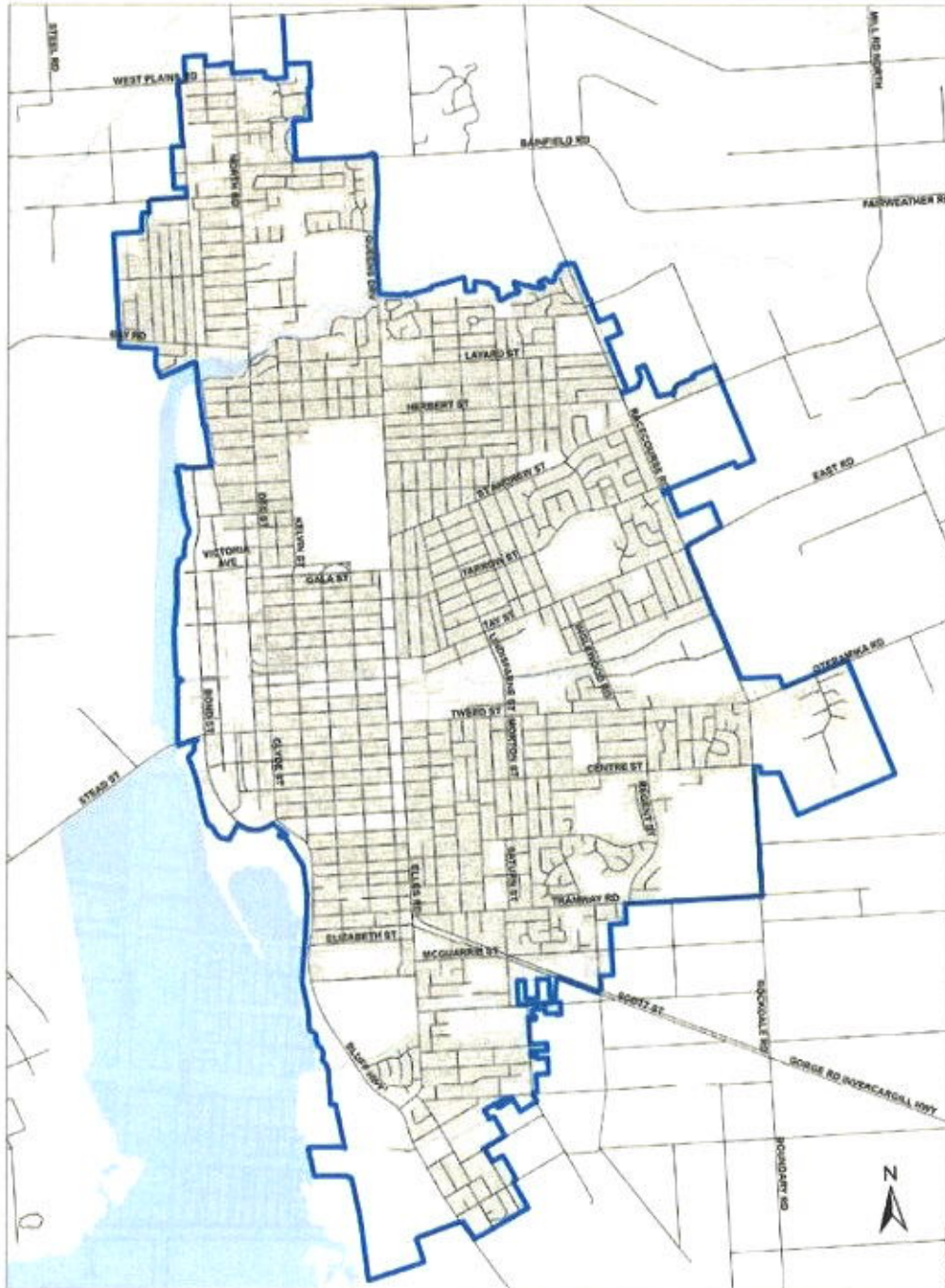


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Map A. Bluff Community Board Rating Boundary



Map C. Transportation Boundary



Map C Transport Rateable Land

 Transport Rateable Boundary

Current as at 1/7/2021

ORDER OF CANDIDATES NAMES FOR THE LOCAL GOVERNMENT TRIENNIAL ELECTIONS 2025

To:	Council
Meeting Date:	Tuesday 25 February 2025
From:	Michael Morris – Manager Governance and Legal, Deputy Electoral Officer
Approved:	Michael Day - Chief Executive
Approved Date:	Monday 10 February 2025
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

This report sets out the options for the order of Candidates in the voting documents for the 2025 Local Government Elections. Council needs to make a decision on this issue ready for each Election and any following By-elections.

Recommendations

That Council:

1. Receives the report titled "Order of Candidates Names for the Local Government Triennial Elections 2025".
2. Resolves for the 2025 Triennial Elections and any subsequent By-Elections that the candidate names in the voting documents be ordered in:
 - a. alphabetically in order of surname, or
 - b. pseudo-random order, or
 - c. random order.

Background

Every three years Council is able to determine, in accordance with Regulation 31 of the Local Electoral Regulations 2001, the order of candidates in the voting document for the Elections that year (triennial) and any subsequent By-elections in that term.

If Council makes no decision then the default is alphabetical in order of surname.

Issues and Options

Analysis

Analysis

Election Day is on Saturday, 11 October 2025 and voting will open on 9 September 2025.

As has been the case for the last few Elections, the Invercargill City district will be voting for a Mayor and twelve Councillors at large.

In addition, those who reside in Bluff will also be able to vote for five members of the Bluff Community Board.

There is also voting for the Invercargill Licensing Trust (six Board Members) and six Councillors for the Invercargill Rakiura seat on the Southland Regional Council.

This decision only affects the elections of Council, namely the Mayor, 12 Councillors and Bluff Community Board) the Invercargill Licensing Trust and Regional Council can make their own determinations.

Council has used a random order since 2019.

At the last election the Invercargill Licensing Trust moved to a fully random approach for the first time.

This decision is also only for the voting document. The Candidate Booklet (with details about the Candidates) is in alphabetical order for ease of printing.

Order of Candidates Names on Voting Documents

Regulation 31 sets out that there are three options:

1. Alphabetical (by surname).
2. Pseudo-random (by surname).
3. Random (by surname).

Addressing each of these as follows:

Alphabetical

Alphabetical by surname is obvious in that the candidates are listed in accordance with the alphabetical placing of their surname.

Pseudo-random

A pseudo-random list is one where the candidates' names are drawn randomly and placed in that random order on the voting sheet, but are then used in that random order in all voting forms

This means that once the random order is assigned all voting documentation that voters in Invercargill will receive will be in the same order.

Random

Random can be best summed up as truly random in that the order of candidates on everybody's voting documents will be different, so that each person will, essentially, receive individualised, random order of candidates so that there would be no one list prepared. Each voting paper will have a different order assigned to it.

Other Councils

2022 was the first time all four Southland councils were fully random, and as noted the first time the Invercargill Licensing Trust also used a random voting document.

There has been a significant shift to a random order by councils over the last few Elections.

The figures below are for Territorial and Unitary Councils (City and District Councils).

In 2022:

- 73% of councils were random;
- 24% were alphabetical; and
- 3% were pseudo random.

In 2019:

- 57% of councils were random voting
- 33% were alphabetical and
- 10% were pseudo random.

However, in 2016:

- 43% of councils were random
- 48% were alphabetical and
- 9% were pseudo random.

This illustrates the move towards a random order.

Significance

While this decision is significant for Council being one of the few it can make for the Elections, it is not significant in terms of the Significance and Engagement Policy.

Community Views

Community views are not directly relevant to this procedural decision, however they are considered as part of the wider work around engagement in and with the Elections.

Implications and Risks

Strategic Consistency

This is a decision for Council to make every three years.

Financial Implications

There are no additional costs for any of the options, all have the same cost to Council.

Legal Implications

The Elections are run in accordance with the Local Electoral Act 2001 and the Local Electoral Regulations 2001, the Regulations provide that if Council does not make a choice then the regulations decree that alphabetical is the default.

It is recommended that Council make a decision on this issue.

Climate Change

All activities impact the climate, this decision being purely procedural does not have any direct impact on climate change.

Risk

There is no inherent risk in selecting any of the options.

Next Steps

Once a decision is made, this will be incorporated into our voting document design, ready for nominations to start in July to be ready for dispatch in September for voting to start.

We will also advise our Elections partners, being the Invercargill Licencing Trust and Environment Southland of this decision.

Attachments

There are no attachments to this report.

CHIEF EXECUTIVE MANAGEMENT REPORT

To:	Council
Meeting Date:	Tuesday 25 February 2025
From:	Michael Day – Chief Executive
Approved Date:	Thursday 20 February 2025
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

This report provides an update from the Chief Executive on a wide range of activities across the Council.

Recommendations

That Council:

1. Receives the report "Chief Executive Management Report".

Consenting and Environment

Fast-track to Accelerate Economic Growth Starts Today

- www.fasttrack.govt.nz open now for project applications.
- Listed projects can apply now for consideration by an expert panel.
- Other projects can also apply to enter the Fast-track process.
- Retired Environment Court Judge Jane Borthwick was appointed as Convener of expert panels.

Infrastructure and RMA Reform Minister Chris Bishop and Regional Development Minister Shane Jones have announced the fast-track application is open for applications.

More information is available via the link below:

[Fast-track to accelerate economic growth starts today | Beehive.govt.nz](http://www.beehive.govt.nz/fast-track-to-accelerate-economic-growth-starts-today)

Consultation Opens on Fisheries Reforms

Feedback is being sought on proposed changes to the Fisheries Act which Oceans and Fisheries Minister Shane Jones says are the most significant reforms in the sector for decades.

The consultation document and other details, including how to make a submission, can be found on [MPI's website](#).

Submissions close at 5pm on 28 March 2025, more information is available below:

[TOP](#)

[Consultation opens on fisheries reforms | Beehive.govt.nz](#)

Infrastructure

98 Per Cent of Potholes Repaired Within 24 Hours

The Government's commitment to get New Zealand's roads back on track is delivering strong results, with around 98 per cent of potholes on state highways repaired within 24 hours of identification every month since targets were introduced, Transport Minister Chris Bishop says.

"Increasing productivity to help rebuild our economy is a key priority for our Government, and boosting pothole repairs and prevention will deliver a safe and efficient state highway network that will support this growth.

In July last year, the Government introduced targets for NZTA contractors to repair 95 per cent of potholes on main state highways and 85 per cent of potholes on regional state highways within 24 hours of identification.

"The results speak for themselves. Since our targets were introduced, NZTA has delivered every month with greater use of new innovations to ensure that temporary pothole repairs last longer before a permanent reseal can take place, instead of simply placing cold mix in potholes," Mr Bishop says.

"Achieving these targets month after month shows the significant progress, we've made in tackling the pothole issue. Kiwis can now travel more safely and efficiently on our roads, with fewer disruptions and safety hazards.

Notes to editor:

- NZTA has delivered on the Government's 24 hour pothole repair targets each month since they were introduced, exceeding the targets set in July.

Month	Total Potholes Repaired	% Repaired Within 24 Hours
Jul-24	7,114	95%
Aug-24	6,303	98%
Sep-24	5,030	98%
Oct-24	4,809	98%
Nov-24	3,200	99%
Dec-24	1,697	98%

"If you see a pothole on the state highway network, report it immediately by calling 0800 4 HIGHWAYS. Together, Kiwis are ensuring that potholes are identified and repaired as quickly as possible."

The summer maintenance programme began in October 2024 and will be completed by March 2025. More information can be found below:

[98 per cent of potholes repaired within 24 hours | Beehive.govt.nz](#)

New Appointments to the New Zealand Infrastructure Commission

Two new board appointments will bring infrastructure governance experience and capability to the New Zealand Infrastructure Commission, says Infrastructure Minister Chris Bishop.

"The New Zealand Infrastructure Commission is responsible for important work to improve New Zealand's infrastructure system, including developing the National Infrastructure Plan to be delivered this year.

"The Government has appointed Tim Brown and Stephen Selwood to its board.

"Mr Brown and Mr Selwood bring a wealth of experience in leadership inside large scale organisations, extensive governance experience including of companies responsible for key infrastructure assets, and critical abilities in deep economic and strategic thinking. They join five existing board members: Raveen Jaduram, Suzanne Tindal, Dr Sina Cotter Tail, Maurice David, and Geoffrey Hunt.

"The two new members replace former chair Dr Alan Bollard who retired late last year, and Sarah Sinclair who resigned in September 2024. I thank the outgoing members for their work, and pay particular tribute to Dr Bollard's many years of service and leadership."

More information can be found below:

[New Appointments to the New Zealand Infrastructure Commission | Beehive.govt.nz](#)

Fairer Compensation and Safeguards for Māori Landowners

The Government is beginning its overhaul of the Public Works Act by addressing inequities faced by Māori landowners, Land Information Minister Chris Penk has announced.

"Sweeping reforms are coming to modernise this nearly 50-year-old legislation, and we are starting by acknowledging injustices of the past - and taking concrete steps to prevent them from happening again," Mr Penk says.

"Last year's independent, targeted review of the Act has highlighted significant issues with how successive governments have acquired land for public projects like roads, rail and water services.

"The historic confiscation of Māori land remains a deep source of pain for many New Zealanders. For this reason, and due to the special significance of Māori freehold land, the Government reaffirms its commitment that acquiring Māori land for public works is and will remain a last resort.

"The current Act has added injury by undervaluing Māori freehold land compared to other land types. The Government is ending this discrepancy and making it law that Māori freehold land must be valued equally, ensuring landowners finally receive fair compensation.

"Furthermore, in recognition of the communal nature of Māori land ownership, compensation will no longer be provided as a single lump sum - but will be extended to all separately owned dwellings on the land.

"Where compulsory acquisition is unavoidable, the process will now require the joint approval of both the Minister for Land Information and the Minister responsible for the relevant Māori portfolio - a safeguard that ensures decisions about Māori land are considered from all appropriate ministerial perspectives.

"For generations, these laws have not treated Māori landowners fairly. Today, we take a step toward putting that right.

"More changes to simplify and accelerate infrastructure delivery will be announced in coming weeks as we prepare to introduce the Public Works Act Amendment Bill to Parliament around mid-year."

The public will have an opportunity to provide feedback during the select committee process.

[Fairer compensation and safeguards for Māori landowners | Beehive.govt.nz](https://www.beehive.govt.nz/fairer-compensation-and-safeguards-for-maori-landowners)

Corporate Services

Decision Reached on Dunedin Hospital

The former Cadbury factory will be the site of the Inpatient Building for the new Dunedin Hospital and Health Minister Simeon Brown says actions have been taken to get the cost overruns under control.

Upon opening, the new Dunedin Hospital will provide:

- 351 beds, with capacity to expand to 404 beds over time
- 20 short-stay surgical beds, a new model of care
- 22 theatres, with capacity to expand to 24 theatres over time
- 41 same day beds to provide greater capacity for timely access to specialist and outpatient procedures
- 58 ED spaces, including a short-stay unit and specialised emergency psychiatric care
- 20 imaging units for CT, MRI and Xray procedures, with 6 additional spaces available for future imaging advancement.

More information is available below:

[Decision reached on Dunedin Hospital | Beehive.govt.nz](https://www.beehive.govt.nz/decision-reached-on-dunedin-hospital)

Council

Kumagaya Visit

In February 2025, a delegation of five city Councillors visited Invercargill from our Sister City, Kumagaya. After initial flight delays, they arrived in Invercargill at 8.30 pm on Monday 3 February and were greeted by Mayor Clark, Cr Ludlow, Michael Skerrett, Michael Day, Council's Interpreter and several members of the Kumagaya Friendship Association.

While they were here, they visited the Plastic Pelletiser, a dairy farm, Transport World, Tiwai, Ocean Beach and Space Ops.

Council held a civic dinner for the delegation at Murihiku Marae where they were formally welcomed onto the marae with a powhiri, followed by a kapa haka performance.

The Kumagaya Friendship Association also hosted a barbeque at one of the members' homes where the delegation got a taste of a real kiwi experience.

Back to Basics - Taituara Update

Yesterday the Government proactively released the Cabinet paper that Hon Simeon Brown took to Cabinet in December regarding the 'Local Government Forward Work Programme' (aka back to basics). You could find this through the link below.

[https://www.dia.govt.nz/diawebsite.nsf/Files/Proactive-Releases-2024-25/\\$file/System-Improvements-Cabinet-material-November-2024_Redacted.pdf](https://www.dia.govt.nz/diawebsite.nsf/Files/Proactive-Releases-2024-25/$file/System-Improvements-Cabinet-material-November-2024_Redacted.pdf)

The paper confirms the reinstatement of the purpose clause as it applied 2012-19 (i.e. the removal of wellbeing from section 10 and elsewhere in the Act). The proposed purpose is "to meet the current and future needs of communities for good-quality local infrastructure, public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses, therefore supporting local economic growth and development." The last seven words are an addition, and if anything, appear to make the statement less restrictive than that which previously applied.

The paper briefly mentions a more efficient LTP. My sense is that this is not the fundamental 'should we have an LTP?' review – and that this is more likely to come after RMA reform. I suspect this is more about finding some immediate things to strip out. As an example, territorials were offered the option of an unaudited CD in 2024, and while the cost saving was minimal (2 percent if memory serves) the world has not ended.

The paper is proposing to reinstate a list of core services. Again, the list proposed closely resembles that which was repealed in 2019 with some changes for context. More to come on this as there will be a link to rate-pegging.

The paper is largely silent on rate-pegging noting only that there will be a report back in early 2025. Again, this will be the real practical limit on council activity rather than what is happening with the statement of purpose.

The mild surprise in these proposals is that central government is proposing to develop a code of conduct for elected members - councils will be required to adopt the code. It is less clear what sanction, if any, will apply. The reason for my surprise is that one of the likely outcomes

of even a model code from central government is that some of the issues that arise will inevitably go central government's way. The other reason for my surprise is that this on its own does not deal with some of the issues flagged in the earlier paper. For example, councillor involvement in LTP deliberations covering issues they have submitted on is not actually a code of conduct issue, it's an administrative law matter. The paper signals more work is to come.

Attachments

There are no attachments to this report.

FEES AND CHARGES – BUS FARES FOR FEES AND CHARGES SCHEDULE

To:	Council
Meeting Date:	Tuesday 25 February 2025
From:	Rhiannon Suter, Manager – Strategy, Policy and Engagement and Doug Rodgers, Manager – Strategic Asset Planning
Approved:	Patricia Christie - Group Manager - Finance and Assurance
Approved Date:	Tuesday 25 February 2025
Open Agenda:	Yes

Purpose and Summary

NZTA has alerted officers that there has been a misunderstanding and that they have confirmed a different option is acceptable. This option includes discount for children and as a result, consultation on options is no longer recommended. This paper provides updated recommendations to the 2025/2026 Fees and Charges Schedule for Consultation agenda item.

Recommendations

That Council:

1. Receives the report "Fees and Charges – Bus Fares for Fees and Charges Schedule".
2. Notes the correction received from NZTA as to the agreed option for bus fares.
3. Confirms the updated Bus Fares to be included in the 2025/2026 Fees and Charges Schedule for Consultation:
 - \$5.00 Cash Fare
 - \$4.00 Card Fare
 - \$4.00 Gold Card (peak times)
 - Free: Gold Card (off peak)
 - \$2.00 Community Services Card Fare
 - Free: Under 13 years old
4. Notes that based on this corrected information consultation on options is no longer recommended.

Background

NZTA has alerted officers that there has been a misunderstanding and that they have confirmed a different option is acceptable. This option includes discount for children and as a result consultation on options is no longer recommended.

Issues

The following fare structure has been agreed with NZTA.

This fare structure, while it includes increases for most groups, these are evenly spread. The previous options provided a flat fare structure and an alternative option which included discounts for other groups including children and people with community services cards.

It is recommended to include the proposed fare structure within the 2025/2026 Fees and Charges Schedule for consultation and no longer to include options for consultation.

Current fare structure	Proposed Fare Structure
\$3 Cash	\$5.00 Cash Fare
\$2.20 Bee Card	\$4.00 Card Fare
\$1.10 (13-24 years)	\$4.00 Gold Card (peak times)
\$2.20 Gold Card (Peak Card)	Free: Gold Card (off peak)
\$1.10 Community Services Card Fare	\$2.00 Community Services Card Fare
Free Gold Card (off peak only)	Free: Under 13 years old
Under 13s Free	

In addition, incorrect information was provided as to the Gold Card subsidy – travel is free and will remain free off peak for seniors with a Gold Card.

This updated fare structure is forecast to result in \$266,000 fare revenue and \$1.25 million rates revenue funding. It is forecast to result in 8% of expenditure being covered from fare expenditure against the Government target for 2025/2026 of 17%.

Next Steps

Consultation on fees and charges will take place alongside the Annual Plan between 13 March and 13 April 2025.

Attachments

None.

ANNUAL PLAN CONSULTATION – FINALISATION OF WATER SERVICE DELIVERY PLAN OPTIONS

To:	Council
Meeting Date:	Tuesday 25 February 2025
From:	Rhiannon Suter, Manager – Strategy, Policy and Engagement
Approved:	Erin Moogan - Group Manager - Infrastructure Services
Approved Date:	Tuesday 25 February 2025
Open Agenda:	Yes

Purpose and Summary

This report provides Council with the opportunity to finalise the third Water Service Delivery option for consultation following direction from the Infrastructure and Projects Committee to undertake further work on harmonisation and deferred harmonisation for a Southland CCO Option.

Recommendations

That the Council:

1. Receives the report "Annual Plan Consultation – Finalisation of Water Service Delivery Plan Options"
2. Notes the resolution of the Infrastructure and Projects Committee:
 - a. Option 2 – ICC in house with Structural Change as the preferred water service delivery model to take to public consultation **(Preferred)**;
 - b. Option 4 – ICC Standalone CCO as the water service delivery model to take to public consultation;
 - c. Option 5 – Southland only WSE, with further work required on developing the option including harmonisation / deferred harmonisation.
3. Notes the updated information on the Southland Only Water Service Entity with both harmonised and deferred-harmonisation information presented (A5787339)
4. Notes that this paper includes the updated numbering and text description options for consultation.

5. **Agrees/ Disagrees** the following third option for consultation:

Either: Southland Wide Council Controlled Organisation – One region wide price
(harmonised pricing)- Average rates increase 2027 – 2034 8.56%

Or: Southland Wide Council Controlled Organisation – Phased introduction of a region wide price
(deferred-harmonised pricing)- Average rates increase 2027 – 2034 5.21%

Or: Remove the third option and consult only on two options as outlined under 2 above.

Background

Council is required to consult on its proposal to deliver water services and at least one other option. This consultation will take place alongside the Annual Plan between 13 March and 13 April.

The Infrastructure and Projects Committee confirmed the options for consultation to be presented to Council in January. The third option was the Southland-only WSE, with a request for further work on what this option would be, with deferred harmonisation included.

Updated information on the deferred harmonisation is provided in the Morrison Low report and in the options information below.

Issues

Hypothetical Southland Option

It is important to note that the Southland WSE option is a hypothetical option based on the Invercargill, Gore and Southland District Council Long-term Plans. No negotiations have been undertaken with either Southland District or Gore District Councils. The hypothetical option however does provide a comparison for the community.

Price harmonisation and Deferred Price Harmonisation

Price harmonisation refers to the process by which consumer prices are set to recover the cost to deliver a service across a region. As the different Council Districts join together in the region, they will bring with them varied costs and price levels. The process of bringing these into line (harmonisation) can either happen immediately or over time.

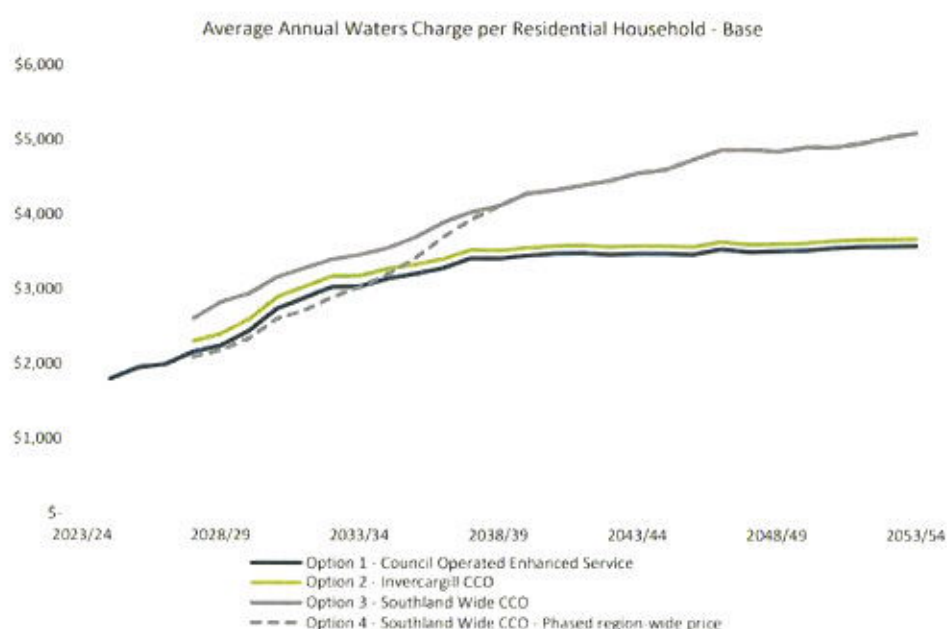
Until such time as negotiation to establish an entity takes place the exact mechanism by which harmonisation takes place remains unknown. However it has a huge impact on the prices which ratepayers in the district would pay and when and therefore on the affordability aspect of the consultation.

The deferred harmonisation model developed by Morrison Low is based on their industry expertise on the following approach:

- Five years of fully unharmonised prices – Based 100% on the cost of delivering the service within the **district** area through the new region wide entity
- Seven years of stepped change to harmonisation, with increasing proportions of costs spread at the regional level
- Full harmonisation beyond this point – All costs shared equally across the region.

The deferred harmonisation model shows the following trend:

Figure 1 Average annual waters charge per residential household for shortlisted options



Prices will be lower for Invercargill ratepayers than the ICC stand-alone options (either in-house or CCO) until 2034 because the entity costs will be lower under the model. This is not a result of operational efficiencies but due to the forecast debt servicing costs as a result of the different debt structure.

Prices will rise beyond this point and continue to be higher on a permanent basis as a result of the higher costs from outside the District being spread across the whole region.

Consultation

Affordability for ratepayers has been identified as one of the top priorities for this Council and as such it is essential that information on potential prices is presented in such a way as to support community understanding and option selection.

Engagement on this issue is made complex by the factors above.

Presenting as simple an option selection as possible supported by more detailed information online will support the consultation process.

Debt

Council is required to indicate the impact on Council debt as part of the consultation. Additional information on this included for all options.

Options

The titles of the Options have been updated for consultation, a standard step in moving from the broader option selection to the chosen options for consultation. These have been relabelled in the supplementary report in order to reduce confusion for the public. There are minor changes in the figures provided to the January Council meeting to align the modelled options against the Long-term plan. It is important to note that all option analysis is based on a average residential ratepayer and that changes to fees and charges have not been modelled.

The options are:

- **Option 1:** Council Operated Enhanced Service (Option 2 – ICC in house with structural change)
- **Option 2:** Invercargill Council Controlled Organisation (Option 4 – ICC Standalone CCO)
- **Option 3:** Southland Wide Council Controlled Organisation – One Region-wide price (Southland Only WSE)

Or

- **Option 4:** Southland Wide Council Controlled Organisation – Phased introduction of a region-wide price (Newly developed Option)

Option	Cost Summary	Advantages	Disadvantages
Option 1 Council Operated Enhanced Service Shortlisted	<p>Level of Service – No change</p> <p>Establishment Cost No budget increase</p> <p>Operational Cost Increase (per annum) \$0.8 million</p> <p>Impact on Council Debt Minor increase in debt related to changes to the programme to meet statutory requirements. Council will continue to hold the debt for both provisions of the water and non-water services and will need to manage this when the existing debt limit.</p> <p>Average Annual Water Services Rate Increase (2027-2034) 6.26% \$149</p>	<ul style="list-style-type: none"> Represents second least cost option for water services delivery for ratepayers. Council scale retained including ability to respond to emergency events. ICC has sufficient debt headroom to provide for forecasted capital works (per current LTP). Existing workforce in place with minimal changes to staffing. Provides independent technical 3 Waters and Asset Management advisory role to a dedicated Council Committee to provide focus and advice on 3 Waters activity. 3 Waters staff training and retention program aims to improve recruitment and retention. 	<ul style="list-style-type: none"> Council may still struggle to compete with private sector / new CCOs on pay or career development opportunities. Lack of scale and geographic isolation makes it difficult to attract contractors. Requirement for Council to operate 3 Waters differently to other core council functions to meet significant new regulatory requirements. Significant debt headroom required for 3 Waters activity could constrain investment in other areas. 3 Waters legislative compliance requires sustained future rate increases. Risk of Commerce Commission Intervention into Council activities if economic regulation and consumer protection requirements are not met. Government and DIA expectation for Councils to form joint water organisations may result in difficulties in securing WSDP approval. May limit access to Regional Deals.

Option	Cost Summary	Advantages	Disadvantages
Option 2 Invercargill Council Controlled Organisation Shortlisted	<p>Level of Service – Possible minor improvement</p> <p>Establishment Cost \$3.9m</p> <p>Operational Cost increase (per annum) \$5.2m</p> <p>Impact on Council Debt</p> <p>Minor increase in debt related to changes to the programme to meet statutory requirements. Three Waters related debt will pass to the CCO and Council will be required to provide either a guarantee or uncalled capital to the CCO of an amount greater than the financial liabilities of the CCO. Council will continue to be able to borrow for non-water related activities and both</p>	<ul style="list-style-type: none"> 3 Waters focused decision making within the entity. Council activities not constrained by 3 Waters investment requirements. Own balance sheet and able to borrow up to 500% of 3 waters revenue and ability to smooth debt profile. Financially independent from councils, allowing it to more easily meet the future requirements to produce separate financial statements and water services strategies. Directly accountable to its customers / communities for the setting of water charges. Improved attraction, training and retention of staff versus in house model options. 	<ul style="list-style-type: none"> Government and DIA expectation for Councils to form joint water organisations may result in difficulties in securing WSDP approval. May limit access to Regional Deals. Cost of CCO setup and operation. Council scale reduced impacting ability to respond to emergency events. Reduced ability of Council to influence entity decision making. Potential focus on service delivery at the expense of strategic city objectives.

Option	Cost Summary	Advantages	Disadvantages
	<p>will have their own separate debt limits.</p> <p>Average Annual Water Services Rate Increase (2027-2034) 6.99% \$169</p>		
<p>Option 3: Southland Wide Council Controlled Organisation – One region-wide price Shortlisted</p>	<p>Level of Service – Possible minor improvement</p> <p>Establishment Cost \$7.9m</p> <p>Operational Cost increase (per annum) \$9.0m</p> <p>Impact on Council Debt minor increase in debt related to changes to the programme to meet statutory requirements. Three waters related debt will pass to the CCO and the Council will be required to provide</p>	<ul style="list-style-type: none"> Aligns with Government expectations that Councils will work together to establish joint water organisations 3 Waters focused decision making within the entity. Scale will allow improved access to specialists and expertise. Own balance sheet and would be able to borrow up to 500% of its three waters revenue Financially independent from councils, allowing it to more easily meet the future requirements to produce separate financial statements and water services strategies Directly accountable to its customers / communities for the setting of water charges Improved attraction, training and retention of staff versus in house and stand-alone CCO model options. Improved focus on regional priorities. Potential greater access to Regional Deals. Consistent with direction of amalgamation discussions. 	<ul style="list-style-type: none"> Adopting a region wide pricing – results in highest cost options for Invercargill ratepayers of all short-listed options. Difficult to achieve political agreement across all councils. Without appropriate processes in place, some communities may receive higher proportionate levels of investment than others and the prioritisation of investment may differ or change in timing vs if delivered via council. The entity will be able to set three waters prices entirely independently from decisions made by councils, and these decisions may have affordability implications for communities. Economic regulation offers some mitigation. The water services organisation may seek to choose investment options that present the minimum cost to achieve compliance rather than reflecting local community expectations for a higher level of service. Legacy Council scale reduced impacting ability to respond to emergency events.

Option	Cost Summary	Advantages	Disadvantages
	<p>either a guarantee or uncollateralised capital to the CCO of an amount greater than the financial liabilities of the CCO. Council will continue to be able to borrow for non-water related activities and both will have their own separate debt limits.</p> <p>Average Annual Water Services Rate Increase (2027-2034) 8.56% \$210</p>		
<p>Option 4: Southland Wide Council Controlled Organisation – Phased introduction of a region-wide price</p> <p>Shortlisted</p>	<p>Level of Service – Possible minor improvement</p> <p>Establishment Cost \$7.9m</p> <p>Operational Cost increase (per annum) \$9.0m</p>	<ul style="list-style-type: none"> Aligns with Government expectations that Councils will work together to establish joint water organisations 3 Waters focused decision making within the entity. Scale will allow improved access to specialists and expertise. Own balance sheet and would be able to borrow up to 500% of its three waters revenue Financially independent from councils, allowing it to more easily meet the future requirements to produce separate financial statements and water services strategies Directly accountable to its customers / communities for the setting of water charges 	<ul style="list-style-type: none"> Difficult to achieve agreement across all councils – in particular, for a phased introduction of region-wide pricing. In the medium to long term, risk that the entity would adopt a region wide price which would result in highest cost option for Invercargill ratepayers of all short-listed options. Without appropriate processes in place, some communities may receive higher proportionate levels of investment than others and the prioritisation of investment may differ or change in timing vs if delivered via council. The entity will be able to set three waters prices entirely independently from decisions made by councils, and these

Option	Cost Summary	Advantages	Disadvantages
	<p>Impact on Council Debt</p> <p>Impact on Council Debt</p> <p>minor increase in debt related to changes to the programme to meet statutory requirements. Three Waters related debt will pass to the CCO and Council will be required to provide either a guarantee or uncalled capital to the CCO of an amount greater than the financial liabilities of the CCO. Council will continue to be able to borrow for non-water related activities and both will have their own separate debt limits.</p> <p>Average Annual Water Services Rate Increase (2027-2034)</p> <p>5.21% \$121</p>	<ul style="list-style-type: none"> Improved attraction, training and retention of staff versus in house and stand-alone CCO model options. Improved focus on regional priorities. Potential greater access to Regional Deals. Consistent with direction of amalgamation discussions. Phased introduction of a region wide price reduces average household costs in the short & medium term for Invercargill City customers. 	<p>decisions may have affordability implications for communities. Economic regulation offers some mitigation.</p> <ul style="list-style-type: none"> The water services organisation may seek to choose investment options that present the minimum cost to achieve compliance rather than reflecting local community expectations for a higher level of service. Legacy Council scale reduced impacting ability to respond to emergency events.

Next Steps

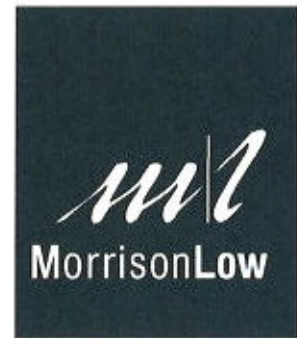
Following direction from Council the consultation document will be brought to Council on 11 March 2025 for adoption. Council will take place alongside the Annual Plan between 13 March to 13 April 2025.

Following the consultation process, Council is required to submit its Water Service Delivery Plan in September.

Attachments

Attachment 1 - Morrison Low, Comparison of Water Delivery Models, Invercargill City Council, February 2025 (A5787339).

A5787339



Comparison of water delivery models

Invercargill City Council

February 2025



Document status

Job #	Version	Written	Reviewed	Approved	Report Date
296601	DRAFT	S. Cross	D. Bonifant	D. Bonifant	17 December 2024
296601	FINAL	S. Cross	C. Murray	S. Cross	10 January 2025
296601	FINAL v2	S. Cross	C. Murray	S. Cross	15 January 2025
296601	FINAL v3	S. Cross	C. Murray	S. Cross	16 January 2025
296601	FINAL v4	S. Cross	C. Murray	S. Cross	24 February 2025

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Introduction

Morrison Low was commissioned to assist Invercargill City Council (ICC / Council) with the development of strategic objectives, financial modelling, and a multi criteria analysis of the future water service delivery options available to Council.

This work builds on work previously undertaken for the Otago Southland Local Water Done Well Working Group (the Working Group), and references elements of that work.

Financial modelling undertaken to support this work has been completed using the same approach as that adopted for the Working Group, and therefore provides a high level of consistency with that work. This report should be read in tandem with the report completed for the Working Group. We have identified where assumptions made in this work differ from those used in the work completed for the Working Group.

The work is intended to assist ICC's elected members to identify the future water services delivery options that it intends to take to the community for consultation in 2025.

The initial MCA analysis that was completed did not include financial modelling of a Southland Wide Council Controlled Organisation (CCO) with or without a phased introduction of regional pricing, or an Otago Southland Wide CCO with a phased introduction of regional pricing. These options have been subsequently added.

As a result, this report has a greater focus on "Option 1 – Council Operated Enhanced Service" and "Option 2 – Invercargill CCO" as these were the previously shortlisted options.

Summary

The results of the multi criteria analysis and financial modelling indicate that:

- The options of a Council Operated Enhanced Service, an Invercargill CCO, and an Otago Southland Wide CCO with phased introduction of a region-wide price, have the highest scores in the Multi-Criteria analysis under the base case.
- A Council Operated Enhanced Service is likely to result in the lowest three waters charges for consumers in Invercargill City over the long term.
- An Otago Southland Wide CCO with phased introduction of a region-wide price could have the lowest household water charges of all models through to 2034, however this option is unlikely to be viable as it requires participation of Dunedin City Council and Queenstown Lakes District Council.
- An Invercargill CCO is likely to result in higher three waters charges for consumers in Invercargill City than the Council Operated Enhanced Service.

Notwithstanding the above, it is noted that:

- Modelling of a "phased introduction of region-wide prices" assumes prices are not regionalised for a period of 5 years, followed by a 7 year transition period. Under this approach, an Otago Southland Wide CCO or a Southland Wide CCO could have lower household charges for ICC ratepayers through to 2034. However, it should be noted that there are a number of practical limitations for this model, including the need to include Dunedin City Council and Queenstown Lakes District Council.



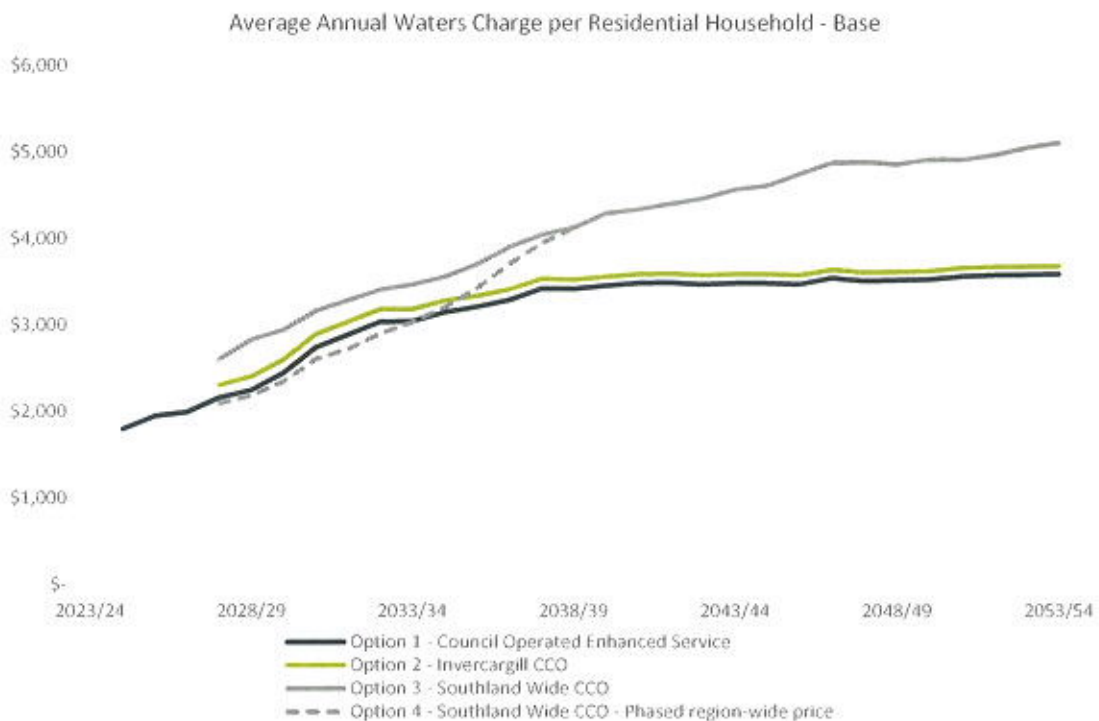
- Where different weighting is applied to the criteria in the multi criteria analysis, regional CCO options (the Otago Southland and Southland wide models with a deferral of price harmonisation) have higher combined scores. In particular, where an equal weighting is applied to all investment criteria, the regional models score higher.

Based on the MCA analysis presented in this report, and consideration of the broader reform context in the Otago and Southland regions, Councillors identified the following service delivery options to be shortlisted:

- Option 1 Council Operated Enhanced Service
- Option 2 Invercargill CCO
- Option 3 Southland Wide CCO - One region-wide price
- Option 4 Southland Wide CCO – Phased introduction of a region-wide price

The impact of each of these shortlisted models on average household three waters charges in Invercargill is shown in the figure below.

Figure 1 Average annual waters charge per residential household for shortlisted options



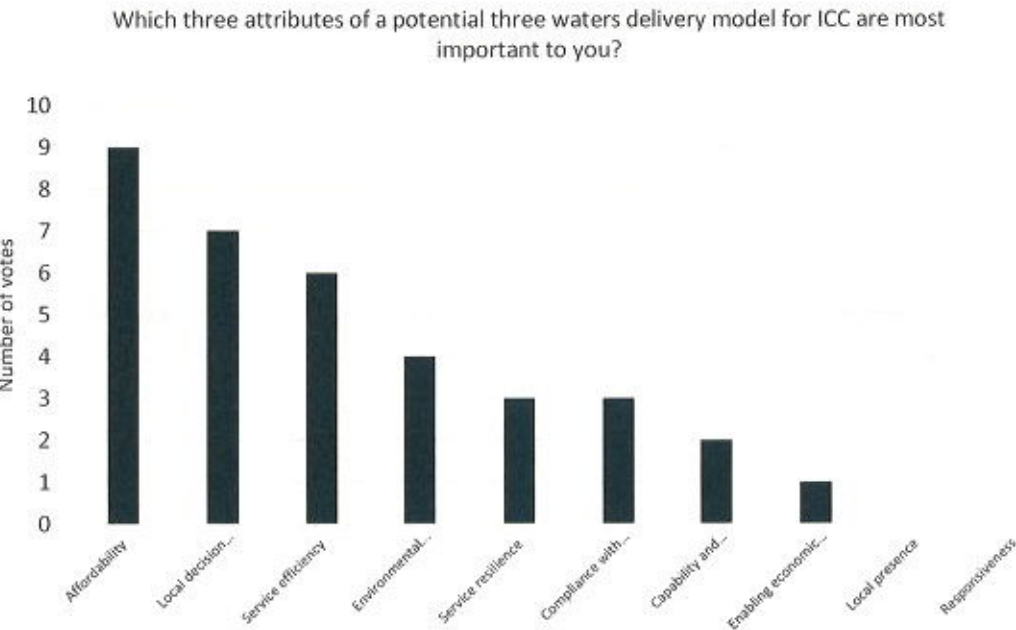


Investment objectives

To allow a fair comparison of options across financial and non-financial criteria, a set of investment objectives was developed with Council’s three waters staff and through a facilitated workshop with elected members.

Elected members were surveyed to indicate their views on the three most important attributes of a three waters service delivery model. The results of that survey are highlighted in Figure 2 below. They show a strong preference for a model that is affordable, with a retention of local decision making.

Figure 2 Results of elected members preference survey

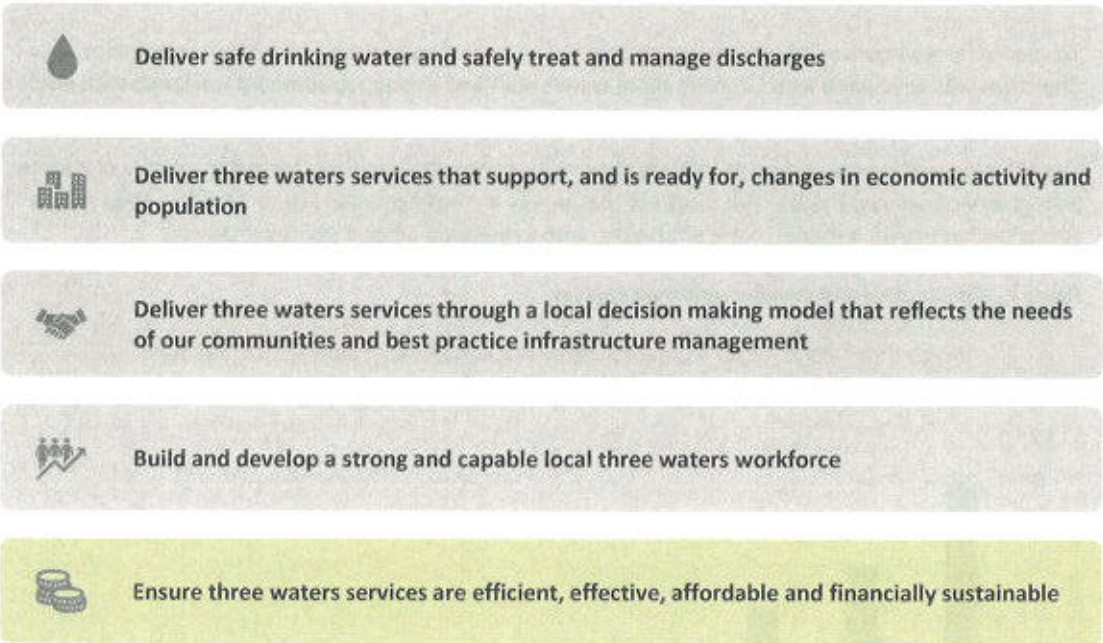


These preferences were used to refine investment objectives and determine potential weighting for the investment criteria in the multi criteria assessment.

Investment objectives were based on those developed for the Otago and Southland regional work and refined to meet the local needs of Invercargill. The result is a broad alignment with the Otago Southland regional objectives, with an increased emphasis on local decision making and affordability. The agreed investment objectives are listed in Figure 3 below.



Figure 3 Investment objectives



Green highlighting on the fifth objective indicates that objective was considered to be the most important and has had double the weighting applied to it for Multi Criteria Analysis.

A table showing the alignment of stated preferences from elected members with the proposed investment objectives is provided in Appendix Three.



Multi Criteria analysis

Approach

A desktop assessment of the potential options for three waters service delivery against the agreed investment objectives was carried out by Morrison Low and reviewed by ICC staff. The assessment combined qualitative assessment (for non-financial criteria) and quantitative assessment (for financial criteria).

In completing the assessment, investment objectives were applied a weighting (so all criteria totalled 100%) that reflected the feedback received from elected members in a Council workshop. That resulted in the fifth investment objective *"Ensure three waters services are efficient, effective, affordable and financially sustainable"* having double the weight applied to it.

Options were assigned a score between -3 and +3. A score of -3 represented that the option had significant negative effects against the relevant assessment criteria, while a score of +3 represented significant positive effects. A score of zero indicated that the option resulted in neither an improvement nor deterioration of outcomes.

Scoring for the affordability criteria was completed formulaically. Household charges for three waters were calculated as a percentage of the lowest cost option. The lowest cost option was assigned a score of +3, while the highest cost option a score of -3. Scores were allocated to the remaining options based on their deviation from the lowest cost option. Affordability was assessed at three time points with the average score of all three time points applied to the Multi Criteria Assessment:

- Three waters household charge in 2027/28
- Average three waters household charge over the 30 year modelling period
- Three waters household charges in 2053/54.

Results

The results of the Multi Criteria analysis are shown in Figure 4 below. The full results of the Multi Criteria Analysis, including relevant commentary are included in Appendix One.



Figure 4 Multi criteria analysis results

		Option 1: Council Operated Enhanced Service	Option 2: Invercargill CCO	Option 3: Southland Wide CCO - One regional price	Option 4: Southland Wide CCO- Phased introduction of regional price	Option 5: Otago Southland Wide CCO - One regional price	Option 6: Otago Southland Wide CCO - Phased introduction of regional price	Option 7: Council Operated Service	Option 8: Shared services
Deliver safe drinking water and safely treat and manage discharges	16.7%	1	2	2	2	3	3	0	1
Deliver three waters services that support, and is ready for, changes in economic activity and population	16.7%	2	0	1	1	1	1	2	1
Deliver three waters services through a local decision making model that reflects the needs of our communities and best practice infrastructure management	16.7%	1	2	3	3	1	1	0	-1
Build and develop a strong and capable local three waters workforce	16.7%	0	1	2	2	3	3	-1	0
Ensure that three waters services are efficient, effective, affordable and financially sustainable	33.3%	2	2	-3	-1	-1	1	3	2
Total score (out of three with a range of -3 to 3)	100%	1.33	1.50	0.33	1.00	1.00	1.67	1.17	0.83
Overall assessment		Shortlisted	Shortlisted	Shortlisted	Shortlisted	Not viable	Not viable	Not recommended	Not recommended

To ensure that the weighting applied to investment objectives did not unintentionally introduce bias into the assessment, sensitivity testing was completed with different weighting applied. The results of this are summarised in Figure 5 below.



Figure 5 Sensitivity testing of multi criteria analysis

	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6	Option 7	Option 8
Base case - Affordability double weighted	1.3	1.5	0.3	1.0	1.0	1.7	1.2	0.8
All weighted evenly	1.2	1.4	1.0	1.4	1.4	1.8	0.8	0.6
Affordability and local decision making double weighted	1.3	1.6	0.7	1.3	1.0	1.6	1.0	0.6

Impacts on levels of service

Multi criteria analysis also considered the impacts of each option on the levels of service provided to water consumers in Invercargill. Under all models, we expect that water consumers will receive the same quality, quantity and pressure of water over the next 5 – 10 years. A comparison of the differences in levels of service over that time period is summarised in the table below:

Table 1 Level of service impacts

	Council Operated Enhanced service	Invercargill CCO	Southland Wide CCO	Otago Southland Wide CCO
Quality and safety of water	• No change	• No change	• No change	• No change
Quantity and pressure of water	• No change	• No change	• No change	• No change
Responsiveness to faults/complaints	• No change	• May have minor improvements	• May have minor improvements	• May have minor improvements. • May have reduced local presence.
Investment in network	• No change	• May have minor increase from improved delivery focus	• May have minor increase from improved delivery focus	• May have increase from improved delivery. • May reduce if access to resources is limited and prioritised elsewhere
Summary	No Change	May have minor improvement	May have minor improvement	May have minor improvement



Over a longer period of time, we would expect that a larger water entity will have an improved ability to attract and retain staff, and to be able to afford to hire staff with a broader range of skills and specialisations. This, alongside increased ability to leverage debt, improved asset management practices, and dedicated focus should lead to better investment in the network, leading to fewer faults, improved responsiveness, and overall higher levels of service.

Summary

The multi criteria analysis showed that the highest scoring options were:

- A Council Operated Enhanced Service
- An Invercargill CCO
- An Otago Southland Wide CCO with deferred harmonisation
- A Southland Wide CCO with deferred harmonisation.

Notably, regional models scored highly on non-financial criteria, and sensitivity testing indicated that when equal weightings are applied, the Otago Southland wide model becomes one of the highest scoring options with or without phased introduction of a regional price.



Financial analysis

Introduction and approach

Financial modelling was completed for the Council Operated service, Invercargill CCO, and Southland Wide CCO models. This financial modelling was undertaken using the same financial modelling approach that was used for the Otago Southland combined regions work, and broadly applies the same modelling assumptions.

Assumptions have been scaled to reflect the reduced size and complexity of a single council model and where these assumptions differ from those used in the Otago Southland modelling the differences are noted in Appendix Two.

Modelling is primarily based on Council's LTP and the base data used in the Otago Southland model, with the following notable exceptions:

- An increase in the budget for insurance of 15% has been included to reflect unbudgeted price increases.
- \$1.7 million of consequential operating costs have been added to cost estimates for the alternative water supply project. These costs were previously unbudgeted, and the allowance represents the mid-point of estimated operating costs from the alternative water supply business case.
- The ICC in-house scenario in our updated modelling includes an allocation of corporate overhead costs to the three waters activities based on headcount, operating expenditure and asset value in proportion to Council as a whole. Council does not currently apportion overheads directly to individual activities, however our modelling includes this apportionment for consistency.
- The calculation of depreciation in the status quo model is based only on ICC's own average depreciation rates per activity.

The modelling for an Otago Southland Wide entity has not been updated to include these costs. It is unlikely that these costs would have a material impact on financial projections for the Otago Southland modelling. Any such impact would result in slightly higher average household charges in the Otago Southland model than are portrayed in that report (or within this report).

Modelling for the option of a Council Operated Enhanced Service, includes the following additional costs/assumptions regarding the structural change:

- The addition of a cadet programme at \$300,000 per annum spread across the three waters activities. The budget amount includes allowance for expert support and training and salaries and wages for at least two cadets.
- \$30,000 per year for the addition of an independent advisor to a three waters sub-committee or similar governance body.
- Any other structural changes are only assumed to occur if necessary to improve the performance of the three waters activities, and are assumed to be cost neutral.

Modelling of a Southland Wide entity, and Invercargill CCO, includes all of the above adjustments (including the addition of a cadet programme). Modelling of an Otago Southland Wide CCO has not been updated, however price paths for the scenario with phased introduction of regional prices have been adjusted to reflect the increased costs in ICC.



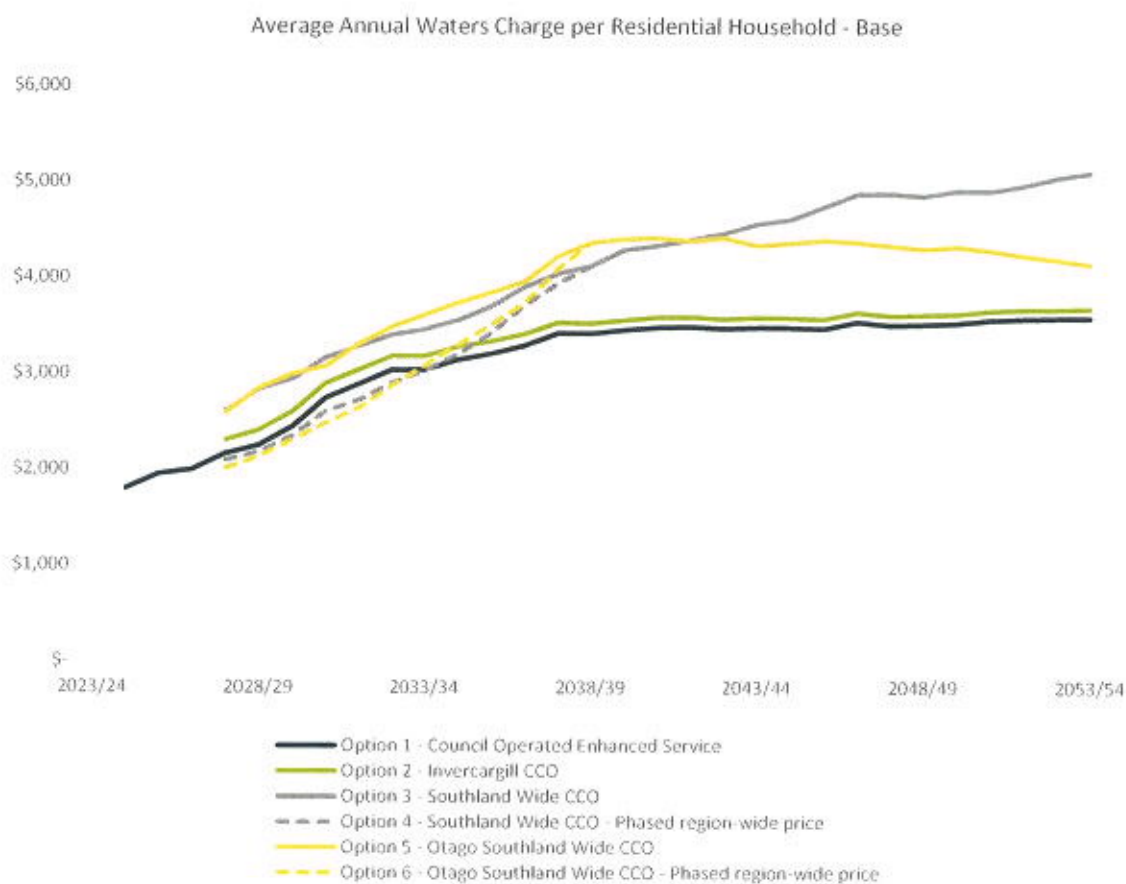
Results

Household charges

Figure 6 below compares average residential household waters charges for ICC as a Council Operated Enhanced Service and as an Invercargill CCO, alongside the combined Otago Southland regional scenario modelled in October 2024. For comparative purposes, all costs are nominal (i.e. they include inflation) and include GST.

Household charges under option 1 (Council Operated Enhanced Service) are 1% higher per annum than those under option 7 "ICC in-house" model. These are not displayed in Figure 6 as the data points are indistinguishable in a chart format. No financial modelling has been completed for "Option 8 – Shared Services".

Figure 6 Average annual waters charge per residential household





Council Operated Enhanced Service vs Invercargill CCO

The household costs under an Invercargill CCO (Option 2), remain slightly higher than the household costs under a Council Operated Enhanced Service (Option 1), and for the duration of our modelling period diverge from the in-house business unit from inception. This is entirely due to the need for a CCO to incur a number of additional costs in its own right.

While the Council Operated Enhanced Service model does include the impact of overheads allocated, the corporate costs of a new water services entity are expected to be higher. These are operational costs which have an immediate impact on three waters charges. Financial modelling assumes that an Invercargill CCO would only be able to achieve marginal efficiencies (3.3% capital expenditure – 3.5% operating expenditure) compared to an in-house model, as there are no economies of scope or scale.

The difference in projected three waters rates is less than 10% between the two models, and could be considered to be within the margin of error for financial modelling of this nature. Impacts on households may be able to be managed through review of the tariff structure, although this would result in increased charges for other customer groups.

Council Operated Enhanced Service vs regional CCOs

The regional three waters project identified that household charges for ICC are below the regional average. There are a range of factors that contribute to this, including ICC's comparatively higher population and connection density and comparatively low level of projected three waters debt. This remains the case for a water services organisation covering just the Southland region.

For the options "Southland Wide Council Controlled Organisation – Phased introduction of a region-wide price" (Option 4) and "Otago and Southland Wide CCO - Phased introduction of a region-wide price" (Option 6) we have assumed that prices will be geographically ringfenced for the first five years of the CCO (with any savings from the CCO pro-rated across all councils) followed by a 7 year transition period to a harmonised price.

It is worth noting that a regional model that includes phased introduction of a region wide price for three waters services, results in lower household charges for ICC ratepayers than a Council Operated Enhanced Service through to 2034. However, we caution that this option may be difficult to achieve at this stage because:

- The outcome would require all councils in the relevant regions to agree to form a water services organisation.
- Phased introduction of a regional price would require agreement from all shareholders of the entity, and may not be on the same terms as modelled.
- These models have the highest annual percentage increases to three waters charges once a regional price is phased in.
- It is unlikely that, from a practical or legal perspective, any such arrangements would be permanent.



Three Waters Debt

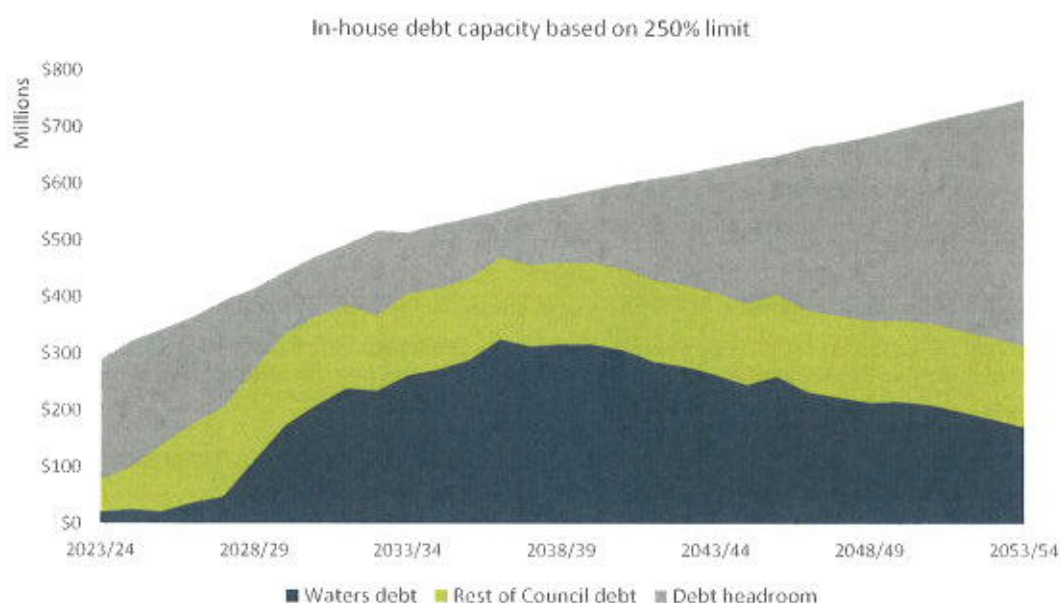
A key difference between the Invercargill CCO and the Council Operated Enhanced Service models is debt. More specifically, the different borrowing limits that apply and the practical impact those differences have on household charges. This is further explained for each model below and shown in the corresponding charts.

Debt under the in-house model

Under the Council Operated Enhanced Service, debt continues to be measured at a total council level. Unlike many councils, ICC currently holds less three waters debt than it does non three waters debt. ICC's current debt is 28% three waters and 72% non-three waters. Three waters debt is currently only equal to 74% of its three waters revenue.

As shown in Figure 7 below, over time, our modelling shows the proportion of ICC's total borrowing will shift heavily towards three waters, peaking at 69% of total council debt in 2037. At this time, Council's three waters debt will reach over 440% of its three waters revenue, effectively meaning Council's total three waters borrowing will benefit from Council's ability to borrow against its total revenue.

Figure 7 In-House debt capacity



As shown in Figure 7, there is no point at which Council's debt headroom is fully utilised. However, our modelling does not include any non-three waters projects outside of those included in the LTP. In 2037, Council's remaining borrowing capacity equates to \$84 million.



Debt under the CCO model

Under a CCO model there is a different approach to debt and how it is measured. Total Council debt and revenue are no longer relevant. Only debt transferred to the CCO is considered and only revenue generated by the CCO is considered.

A different ratio is also used, funds from operations (FFO) to debt, where the benchmark is maintaining a ratio above 10%¹. For ICC, FFO effectively represents the cash surplus from operations. The 10% FFO-to-debt threshold often produces outcomes near 500% debt-to-revenue. However, FFO focuses on free cash flows relative to the closing debt balance rather than comparing operating revenue to debt.

Where these FFO limits were breached in our modelling, an adjustment is applied to the CCO's revenue to ensure no breach occurs in the base case results presented in this reporting. No such situation arises in our base case modelling of a wholly owned CCO. This is illustrated in Figure 8 below.

The borrowing capacity that exists in the CCO model may allow the entity to further utilise debt to fund other elements of its capital expenditure programme, such as renewals, or reduce its reliance on depreciation funding. This could result in lower revenue requirements (and therefore household charges), and higher levels of debt. We have not modelled the impact of such an approach.

Figure 8 CCO FFO to debt



¹ LGFA guidance indicates that this benchmark will sit between 8%-12%. There is currently no clear guidance about the precise ratio that will be applied. 10% has been applied as a mid point value, having regard to the credit rating matrix approach used by Moody's.



Impact on three waters debt

Both service delivery models demonstrate the ability to manage and control debt over the entire modelling period in our base case modelling scenarios. This means over the modelling period the only difference in debt levels relates to:

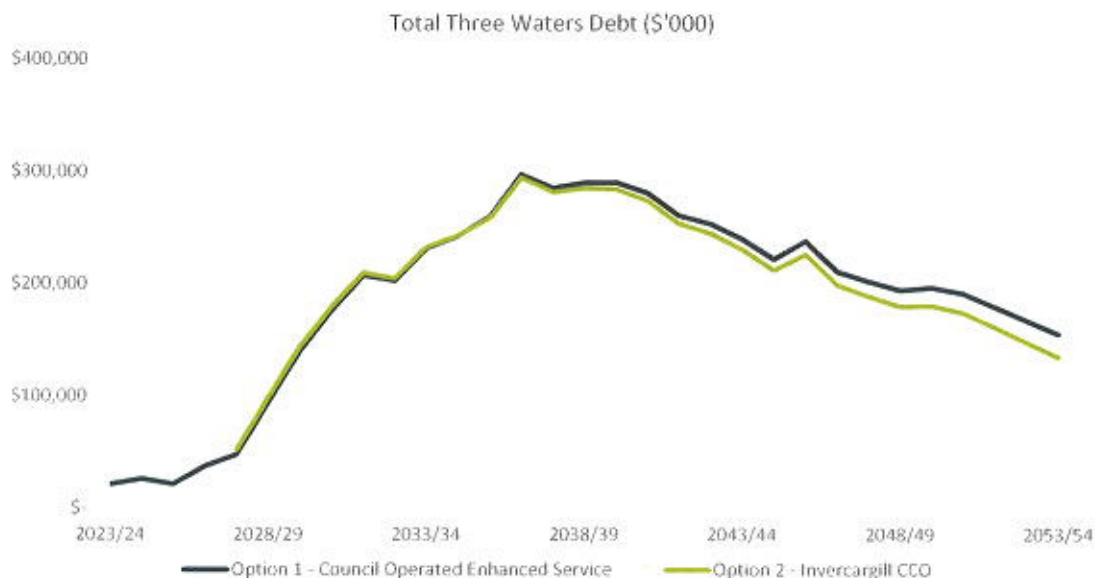
- The debt funding of any establishment costs for the CCO
- The cumulative impact of capital expenditure efficiencies that may be available to a CCO.

Differences in total borrowing requirements are therefore minor, as demonstrated in Figure 9 below. By 2054 the CCO holds an estimated \$20 million less debt than the in-house delivery model.

There is no difference in total borrowing requirements for Option 2 (ICC in-house delivery with structural change) when compared to Option 1 (ICC in-house delivery).

Comparison of debt between a Southland Wide CCO (Options 3 and 4) and an in-house delivery model (Option 1) are difficult to highlight visually due to the pooling of debt in a regional model.

Figure 9 Total three waters debt



Sensitivity testing

Review of historical Long Term Plans prepared by Councils across the country shows that investment needs are typically understated, with capital works programmes regularly increasing in value between Long Term Plans.



To ensure a decision is made with full regard to risk, financial modelling has been completed representing an “increased investment scenario”. This scenario includes additional capital expenditure for:

- An additional \$1 million per year to improve asset management, including through improved systems, plans and increased resourcing. This expenditure is treated as operational expenditure in our modelling.
- An additional \$30 million of capital expenditure has been included to provide sufficient funding for a full alternative water supply. This brings the total budget for the alternative water supply to \$90 million (from a previous \$60 million).
- An additional \$1 million per year on capital expenditure on stormwater ditches, to improve health and safety concerns related to deep or dangerous open drains.
- \$15 million for replacement of the Doon Street reservoir.
- An additional \$60 million of projected capital expenditure to add reticulated water and wastewater services to parts of Otatara.

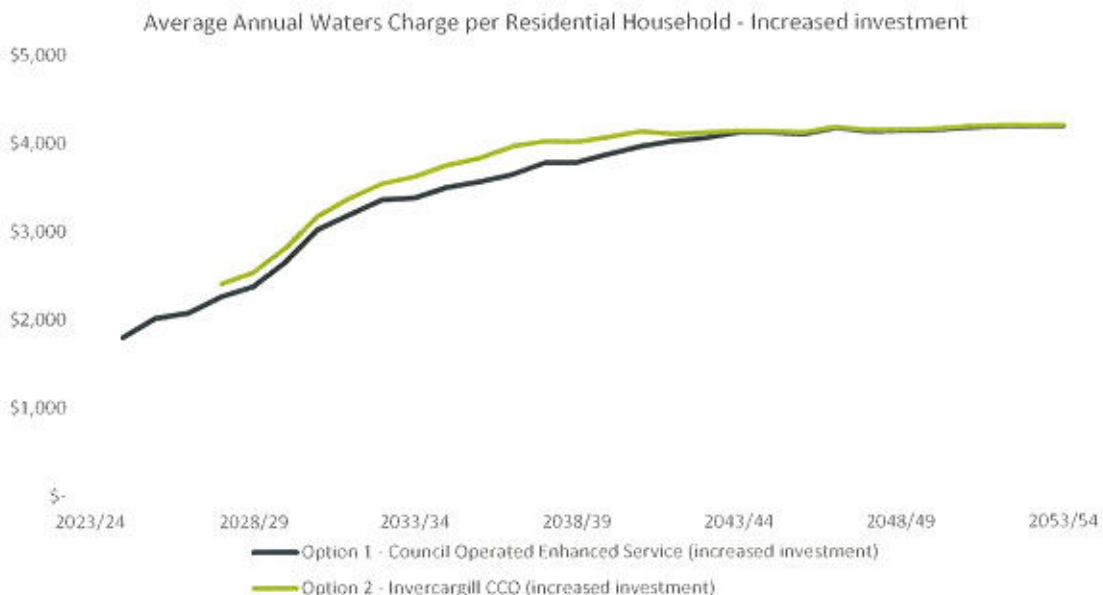
The additional expenditure amounts to an increase of \$145 million (including inflation) of three waters capital works over the 30 year modelling period.

This modelling is intended to demonstrate the resilience of both models to increasing investment needs. It does not represent a recommendation to specifically make provision for the above-mentioned projects.

Household charges

The impact of the increased investment scenario for both models is shown in Figure 10 below.

Figure 10 Household charges in both delivery models – increased investment scenario





The chart shows household charges under both models converging to being comparably equal by 2043. Over the period from 2032 – 2043, capital investment needs in the Invercargill CCO are such that the CCO needs to raise additional revenue to remain within lending covenants, this results in a significant uplift in household charges compared to the in-house and base case models over that time period.

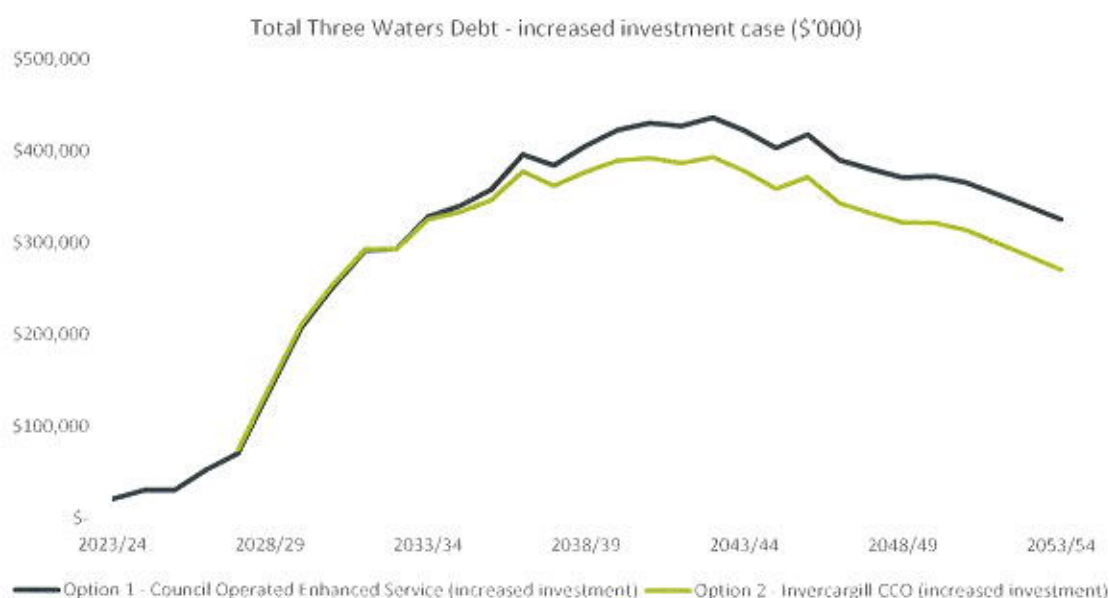
Impact on three waters debt

The impact of the increased investment scenario on entity debt is highlighted in Figure 11 below. Note that under the increased investment scenario the CCO breaches its borrowing limits in 2032 and therefore needs to increase charges to remain within lending covenants.

This results in the CCO having \$54 million less total three waters debt than the in-house model in the increased investment scenario. Comparison of debt between a Southland Wide CCO (Options 3 and 4) and a Council Operated Enhanced Service (Option 1) are difficult to highlight visually due to the pooling of debt in a regional model.

Three waters debt is the same across Option 1 (Council Operated Enhanced Service) and Option 7 (Council Operated Service)

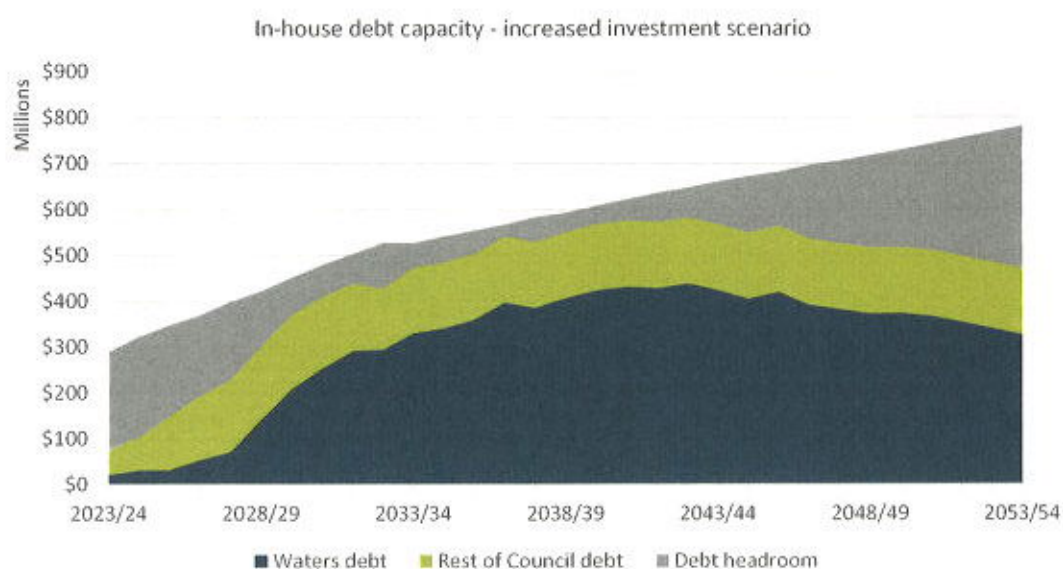
Figure 11 Total three waters debt in both delivery models – increased investment scenario



At a whole of council level, ICC's debt remains within its total borrowing capacity over the modelling period, even under the increased investment scenario. However as shown in Figure 12 below, under this scenario, ICC's total borrowing headroom reduces to as low as \$27 million in 2037, and its three waters borrowing reaches as much as 75% of its total borrowing.



Figure 12 In-house debt capacity – increased investment scenario





Appendix One – Full Multi Criteria analysis

ICC MCA for water service delivery options									
Options	Option 1: Council Operated Enhanced Service			Option 2: Invercargill CCO			Option 3: Southland Wide CCO - One regional price		
Description of option	Some additional structural change. May include a 3 waters sub-committee with independent members.			Create more borrowing capacity in council. Add a professional board. Solely focused on three waters. Would include transfer of assets and setting of charges.			Establish an asset owning WSE with Southland regional neighbours. Add some scales, opportunities for network optimisation, regional focus. One regional price.		
Assessment Criteria	Weighting		Comments		Comments		Comments		Comments
Deliver safe drinking water and safely treat and manage discharges	15.7%	1	It is assumed that any structural change that would occur at an operational management level would be for the purpose of improving delivery, planning and capability. Structural change at a governance level would also improve risk management and provide independent advice to elected members.	2	Independence of decision making, and dedicated focus of management and governance will result in fewer competing priorities and improved investment management/planning.	2	Independence of decision making, and dedicated focus of management and governance will result in fewer competing priorities and improved investment management/planning.	4	Independence of decision making, and dedicated focus of management and governance will result in fewer competing priorities and improved investment management/planning.
Deliver three waters services that support, and is ready for, changes in economic activity and population.	16.7%	1	No material difference to option 1.	9	May have improved asset management planning, but will have a primary focus on three waters services rather than local economic growth. Some requirement to consider economic growth could be addressed through a statement of expectations.	1	Will have the ability to work within the region to identify opportunities to service household or economic growth more efficiently. The local economy in Invercargill is heavily influenced by activity outside of the city boundary, so regional decision making is likely to improve outcomes. A multi council CCO may not reflect all of ICC's priorities, and would likely have a strong focus on delivery of efficient and effective 3 waters services rather than supporting growth.	1	Will have the ability to work within the region to identify opportunities to service household or economic growth more efficiently. The local economy in Invercargill is heavily influenced by activity outside of the city boundary, so regional decision making is likely to improve outcomes. A multi council CCO may not reflect all of ICC's priorities, and would likely have a strong focus on delivery of efficient and effective 3 waters services rather than supporting growth.
Deliver three waters services through a local decision making model that reflects the needs of our communities and local practice infrastructure management	14.2%	1	Per option 1. Addition of structural change are assumed to only occur if they create improvements around infrastructure management and decision making. Any addition of independent members of subcommittee will give a dedicated view of asset management at the governance level.	4	Decision making will remain local but will be made in an environment where both governance and management have a role focus on three waters infrastructure and will be appropriately qualified. Access to directors and management may be limited as there will be a lot of competition from similar arrangements, or larger water entities.	4	Decision making will be local to the Southland region. A single focus of the WSE on three waters service delivery will ensure that decisions of the board and management reflect best practice infrastructure management. Increased scale may improve attractiveness of roles within the WSE.	4	Decision making will be local to the Southland region. A single focus of the WSE on three waters service delivery will ensure that decisions of the board and management reflect best practice infrastructure management. Increased scale may improve attractiveness of roles within the WSE.
Build and develop a strong and capable local three waters workforce	16.7%	0	Addition of a cadre programme and independent focus at sub-committee level likely to improve capability of local workforce.	1	A standalone WSE will still lack scale to attract or develop staff, however it will have more operational direction to set budgets and staff pay to ensure market competitiveness.	4	Increased scale may result in more attractive employment opportunities and more opportunities to develop staff. The entity will not have significant scale compared to some large councils or WSEs elsewhere in New Zealand.	4	Increased scale may result in more attractive employment opportunities and more opportunities to develop staff. The entity will not have significant scale compared to some large councils or WSEs elsewhere in New Zealand.
Ensure that three waters services are efficient, effective, affordable and financially sustainable	33.3%	1	Based on modelling. Scaled based on delta between lowest cost and highest cost model at average 30yr and 35yr average price points.	4	Based on modelling. Scaled based on delta between lowest cost and highest cost model at average 30yr and 35yr average price points.	4	Based on modelling. Scaled based on delta between lowest cost and highest cost model at average 30yr and 35yr average price points.	4	Based on modelling. Scaled based on delta between lowest cost and highest cost model at average 30yr and 35yr average price points.
Total score (out of three with a range of 0 to 3)	100%	1.15		0.50		0.31		1.00	
Overall assessment		Shortlisted		Shortlisted		Shortlisted		Shortlisted	



ICC MCA for water service delivery options								
Multi Criteria Analysis								
Options	Option 5: Orangi Southland Wide ECO - One regional price			Option 6: Orangi Southland Wide ECO - Revised (no collection of regional price)			Option 7: Council Operated Service	
Description of option	Establish an asset owning WSE for Orangi and Southland. Adds significant scale opportunities for efficiencies. One regional price.			Strengthen asset owning WSE for Orangi and Southland. Adds significant scale opportunities for efficiencies. Includes 5 years of engineered assets and a 2 year transition to nomination thereafter.			Financial engineering. No significant changes to service delivery approach. Measure changes to meet legislative requirements.	
Assessment Criteria	Weighting		Comments			Comments		Comments
Deliver safe drinking water and safely treat and manage effluents	15.7%		Independence of decision making, and dedicated focus of management and governance will result in fewer competing priorities and improved investment management/planning. Scale will allow improved access to specialists and expertise.			ICC currently faces no financial constraints for the delivery of compliant or safe three waters services. Competition with other sound priorities may impact prioritisation but this risk is considered low in a capital improvement.		Shared services should give rise to either financial or operational efficiencies or access to additional resources or expertise that are otherwise not able to be accessed by ICC. This may not give net forward cost but may result in improved outcomes.
Deliver three waters services that support, and is ready for, changes in economic activity and population	14.7%		WSE have the ability to work within the region to identify opportunities to service household or economic growth more efficiently. The local economy in Orangi is heavily influenced by activity outside of the city boundaries, so regional decision making is likely to improve outcomes. A multi-council ECO may not reflect all of ICC's priorities, and would likely have a strong focus on delivery of efficient and effective 3 waters services rather than supporting growth.			ICC has a broader remit than pure delivery of three waters services, and as such may be inclined to make investment decisions to productively stimulate the economy. However, there would be no loss of opportunities to working groups, and ICC's position as a service layer for the Southland region means growth or decline outside of ICC's boundaries may impact its need to expand work infrastructure.		Shared services may offer opportunities to leverage regional economies data to make more informed investment. However, many such arrangements have failed to show enduring benefits elsewhere in the country.
Deliver three waters services through a local decision making model that reflects the needs of our communities and local positive infrastructure management	11.7%		Decision making will be at an Orangi Southland level, although mechanisms may be developed to capture some local feedback or priorities. A single focus of the WSE on three waters service provision will ensure that the decisions of the board and management reflect best practice asset management. Significant scale would attract top quality candidates for management and governance roles.			Decision making will continue to remain local at both the management and governance level. Governance is through elected members who are elected to represent the views of their communities. Elected members have competing priorities, and a diverse range of skills. Not all elected members have a strong infrastructure, asset management, or financial management backgrounds.		Decision making will continue to be local and will largely be consistent with option 5. Local decision making may be compromised, and independence of council leaders in the water sector indicates separation of control and risk sharing typically results in poor outcomes.
Build and develop a strong and capable local three waters workforce	10.3%		The WSE would have significant scale enabling it to have strong career pathways and staff development opportunities. It would be likely to have sufficient financial capacity to pay competitive market rates.			Lack of scale and geographic isolation makes it difficult to attract staff. Not all three waters professionals are willing to work within proposed environment. Council struggles to compete with private sector for similar or greater development opportunities.		Shared services, unless fully comprehensive through a management ECO, are unlikely to result in change in employment conditions or career opportunities in participating councils. Moderate increase in rates reflects potential for shared services to increase access to top talent or enhance workforce.
Ensure that three waters services are efficient, effective, affordable and financially sustainable	10.0%		Based on modelling. Scaled based on delta between lowest cost and highest cost model at 100mtpd, 30p and 30p average price points.			Based on modelling. Scaled based on delta between lowest cost and highest cost model at 100mtpd, 30p and 30p average price points.		Estimated - assumed not to be more expensive than existing model but for savings to be margin.
Total score out of three with a range of 0 to 3	100%	3.00		1.87		1.37		0.81
Overall assessment		Not viable		Not viable		Not recommended		Not recommended



Appendix Two – Modelling assumptions

Transitional costs to establish a CCO

Item	Option 2 – Invercargill CCO	Options 3 and 4 - Southland Wide CCO	Options 5 and 6 - Otago Southland Wide CCO	Rationale
Transitional body				Set up shell company, appoint Board, CEO and GMs progressively ahead
IT infrastructure & systems				The Otago Southland Wide CCO will be required or will choose to purchase their own corporate (GL, billing, payroll etc), asset management, CRM and customer service and configure those
Legal & compliance				Transfer of all titles, duties, rights & obligations
Finance & Finding				Establish new entity financial structure, balance sheet, debt arrangements, charging and pricing etc
Restructure costs				No forced redundancies but assumed some technical redundancies would be allowed for where staff are between 20% and 80% on three waters
Programme and project management, back fill of key roles				Resources to manage the programme of change, stakeholder engagement and support councils to backfill key roles if and when those are drawn into the transition process
Total transition costs	\$3.9M	\$7.9M	\$50.6M	Used NTU estimates an approach for calculating and then apportioning total cost to transition to entity model by population. Total NTU transition costs (\$1,.45B) scaled back (by 50% for a regional CCO and 75% for an Invercargill CCO) to recognise new approach, tailored to each CCO and use localized solutions to reduce overall costs



CCO Costs and Benefits

Item	Option 1 - Council Operated Enhanced Service	Option 2 – Invercargill CCO	Options 3 and 4 - Southland Wide CCO	Options 5 and 6 - Otago Southland Wide CCO	Rationale
Governance	\$30,000	\$180,000	\$180,000	\$180,000	Five Directors including Chair. Director fees based on Wellington Water and double for the Chair. Council Operated Enhanced Service allows for one independent member on a three waters sub-committee
Stakeholder governance	-	\$150,000	\$250,000	\$400,000	Costs of supporting shareholder Councils & Māori to develop and implement accountability framework
Executive team costs	-	\$790,000	\$970,000	\$1,350,000	CEO & Four GMs in Otago Southland CCO CEO and 3 GMs in ICC CCO, lower salary
IT infrastructure & systems	-	Removed, included in "additional resources"	\$3.6M	\$12,646,837	Uses Watercare IT budget as the basis and scaled based on population served
Regulatory compliance	\$443,000	\$443,000	\$796,000	\$2,761,000	Budget of Taumata Arowai (\$19M) doubled to represent an economic regulator as well, apportioned by population served. Assume internal resourcing proportional to regulator resourcing. <i>[exists in comparator case as well]</i>
Auditor costs	-	\$200,000	\$200,000	\$200,000	Additional costs for audit
Council rates	-	\$473,147	\$821,312	\$3,439,332	The cost of paying rates to councils for water assets located on council land per entity J model
Additional resources	\$300,000	\$1,863,762	\$936,000	\$3,312,000	Includes HR, IT, Finance, health and safety and customer service + operational staff where required in Otago Southland

² Relative to ICC base case



Item	Option 1 - Council Operated Enhanced Service	Option 2 – Invercargill CCO	Options 3 and 4 - Southland Wide CCO	Options 5 and 6 - Otago Southland Wide CCO	Rationale
					All models other than Otago Southland Wide CCO include allowance of \$300,000 to establish a cadet programme
Accommodation - office rent	-	\$231,840	\$393,120	\$1,391,040	15m ² per staff member based on reviewing average office rental in Provincial centres (\$250m ²) used. Allowance for all staff to have office space provides for costs of multiple locations
Office overheads	-	\$23,184	\$39,312	\$139,104	10% of office accommodation cost for insurance, electricity etc
Office fit out	-	\$409,170	\$777,067	\$2,455,020	Based on 15m ² per staff member x state service guide fitout allowance. Included in transition cost
Service fees from ICC	-	\$419,433			Covers accounting, payroll, accounts payable and accounts receivable services based on airport contract arrangements



Appendix Three – Mapping of investment objectives to elected member preferences

	Deliver safe drinking water and safely treat and manage discharges	Deliver three waters services that support, and is ready for, changes in economic activity and population	Deliver three waters services through a local decision making model that reflects the needs of our communities and best practice infrastructure management	Build and develop a strong and capable local three waters workforce	Ensure three waters services are efficient, effective, affordable and financially sustainable
Affordability					✓✓
Service efficiency			✓	✓	✓✓
Environmental performance	✓✓✓				
Service resilience			✓	✓✓	✓
Local presence			✓	✓✓✓	
Enabling economic and population growth		✓✓✓	✓		
Compliance with regulation and standards	✓✓✓				✓
Local decision making		✓	✓✓✓	✓	
Capability and capacity of workforce				✓✓✓	
Responsiveness		✓	✓	✓✓✓	



Appendix Four – Southland Wide CCO

Average household charges

The chart below presents (nominal) average household charges for the base comparator case for each council against the average regional charge for a Southland Wide CCO.

The range of charges for the entity is represented by the shaded area behind the chart. The range represents uncertainty regarding costs and benefits of a Southland Wide CCO, and includes an upper range which incorporates double the costs with half the benefits, and a lower range which represents a 50% uplift in available efficiencies (from 7.5% on capital expenditure and 8% on operating expenditure to 11% on capital expenditure and 12% on operating expenditure).

Southland Wide CCO Three waters household charges - comparator case
versus water services entity 30 years



The chart shows Invercargill's three waters charges remaining below the entity's harmonised price over the duration of the modelling period.

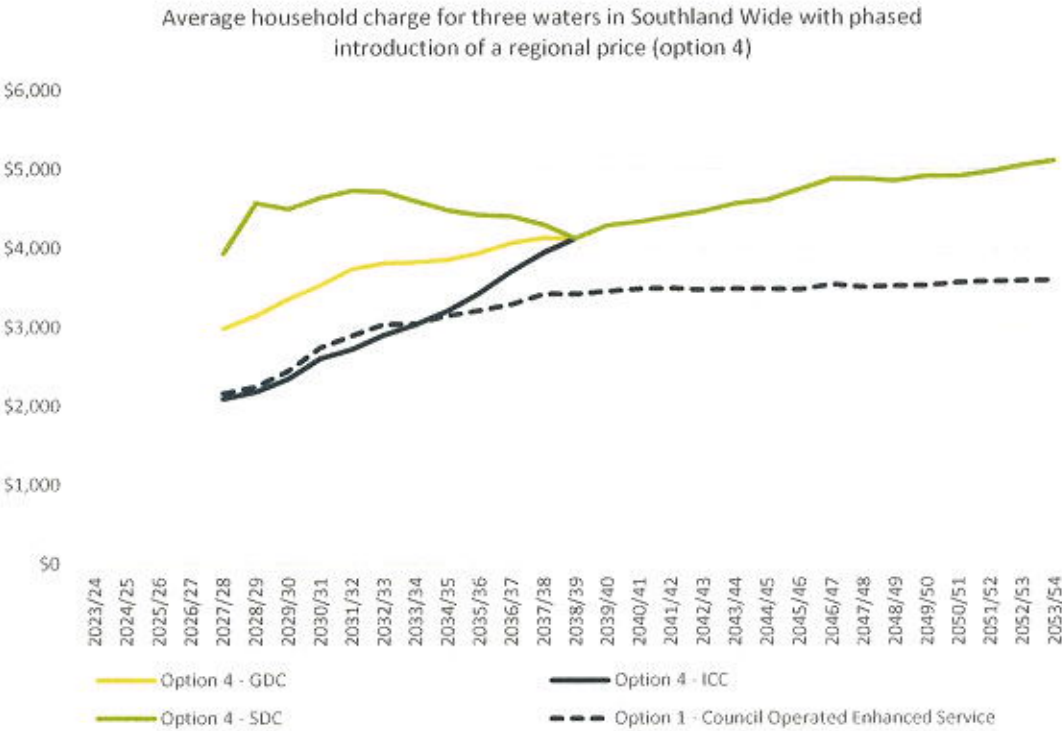
It is therefore unlikely that a Southland Wide CCO would be beneficial for water consumers of Invercargill unless prices were geographically ringfenced.

We would caution that while 30 year projections have been developed based on capital programmes contained within each council's infrastructure strategy, cost estimation over this time horizon is highly uncertain.

While the Southland Wide CCO price path is presented as an average charge across the region, we note that this price path could instead be phased in over time (or not at all).



A phased introduction of a regional-wide price (Option 4) has been produced to show the impact that this may have on charges for water consumers in Invercargill. The full details of a price path would need to be agreed if a CCO were to be established.



Phasing the transition to a regional price would see three waters charges for Invercargill water consumers being lower through to 2034 than they otherwise would be in an in house delivery model. Beyond 2034 (when prices transition to a regional price in our modelling), household charges for water consumers in Invercargill would be more than \$500 higher in a Southland regional entity than they otherwise would be.

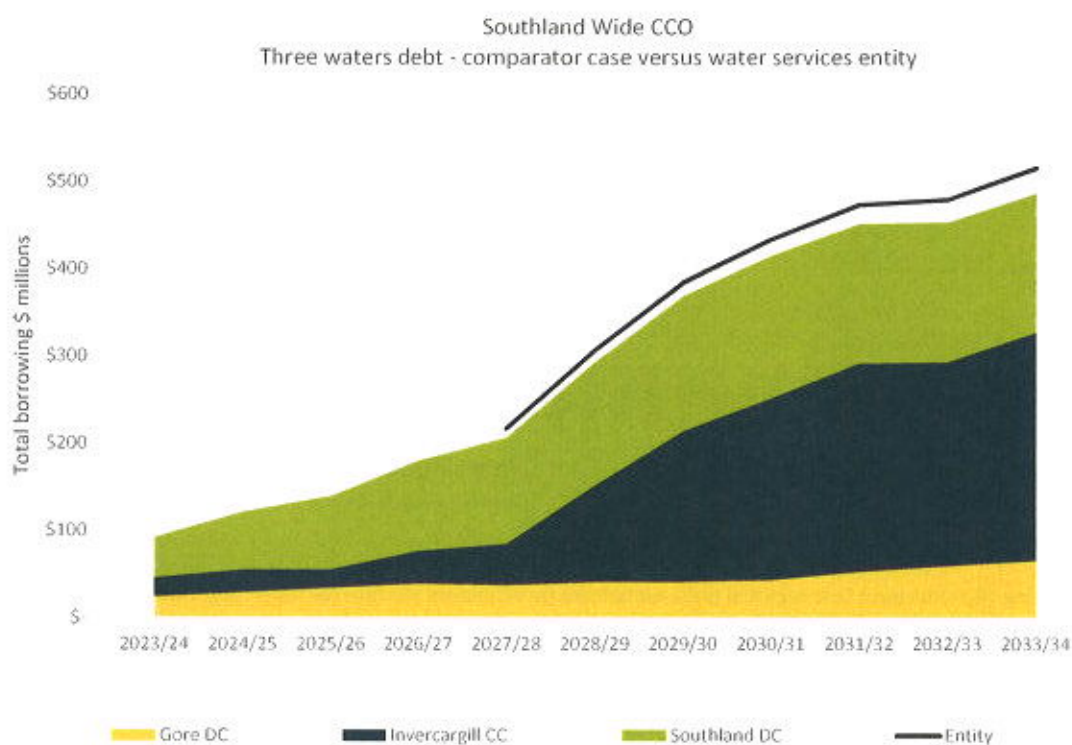


Debt

The chart below shows total Southland Wide CCO (options 3 and 4) debt compared to the combined three waters debt of the participating councils.

The chart is consistent with the Otago Southland Wide CCO in that it utilises higher leveraging than the combined councils. This means that the entity does not need to generate as much additional revenue to support its borrowing requirements.

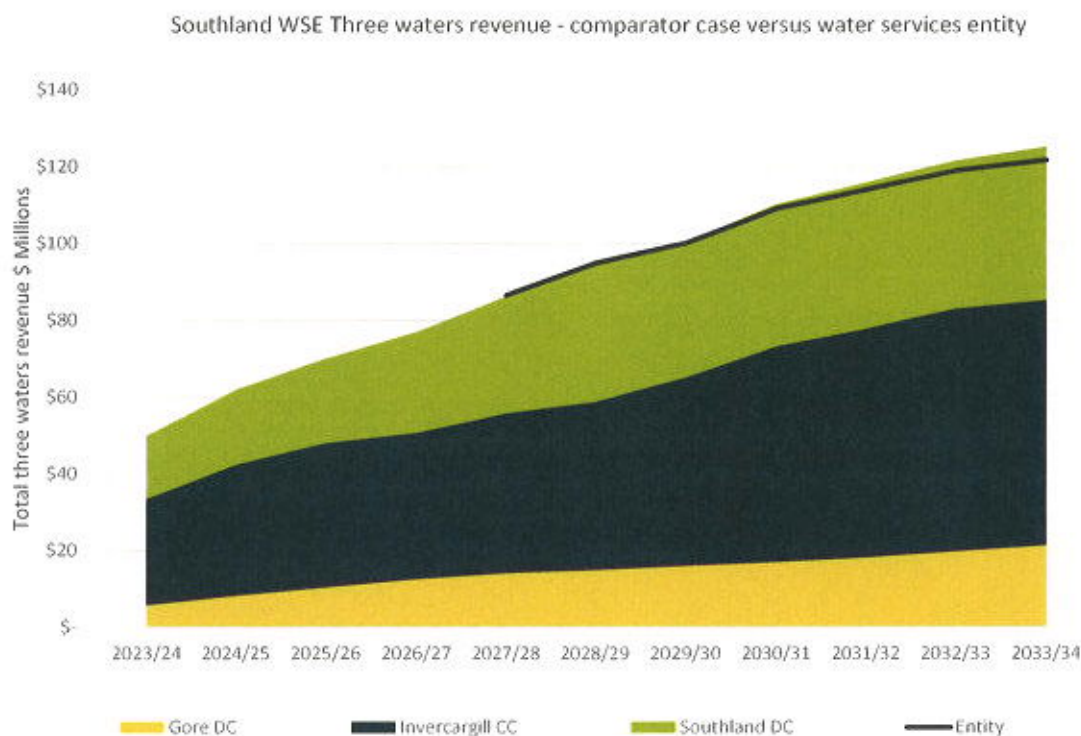
Southland contributes the most debt to the combined CCO on establishment, with Invercargill contributing more debt over time.





Revenue

The chart below shows total revenue for a Southland Wide CCO compared to the combined three waters revenue of the participating councils.



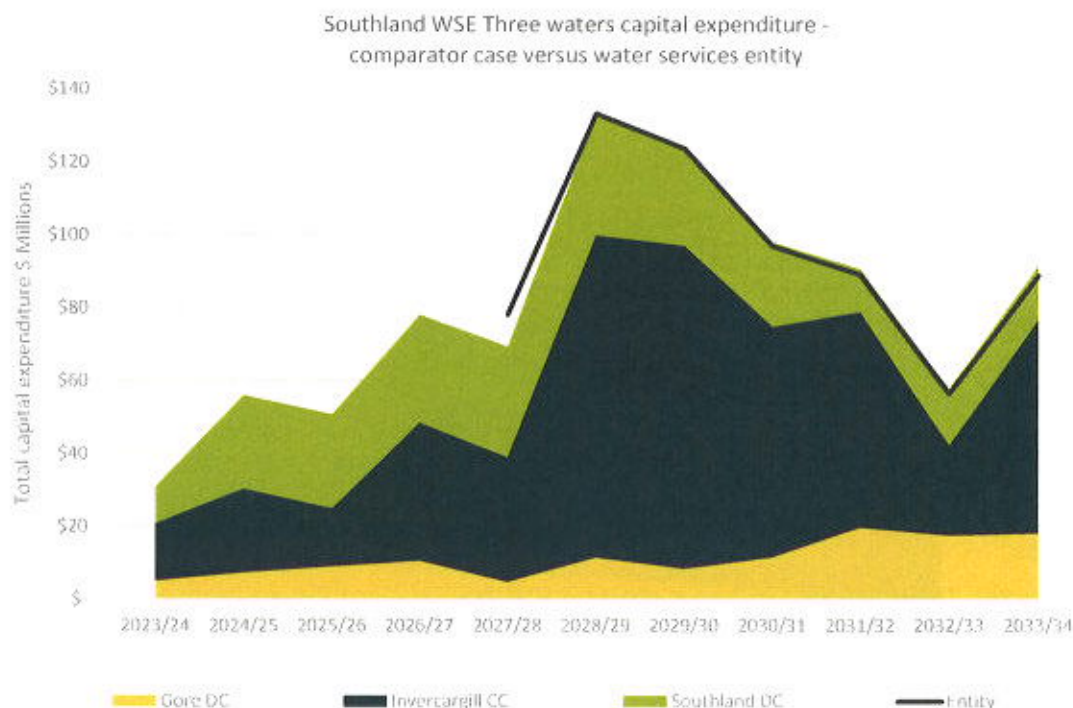
As with the Otago Southland Wide CCO, this CCO is able to leverage its balance sheet to a greater extent than individual councils. This means it is able to reduce its overall revenue requirements to support that debt, reducing charges to consumers compared to individual councils.

Invercargill contributes the largest share of the total revenue of the combined councils in this scenario, however the reduction in revenue requirements would be shared across all councils proportionally.



Capital expenditure

The chart below shows total capital expenditure for a Southland Wide CCO compared to the combined three waters debt of the participating councils.



As with the Otago Southland Wide CCO presented in the combined regions' report, the CCO has higher capital expenditure levels than the combined councils in its first year, reflecting the need to incur significant establishment costs³.

Invercargill contributes more than half the total planned capital works of the combined councils over the 2028/29 – 2031/32 period.

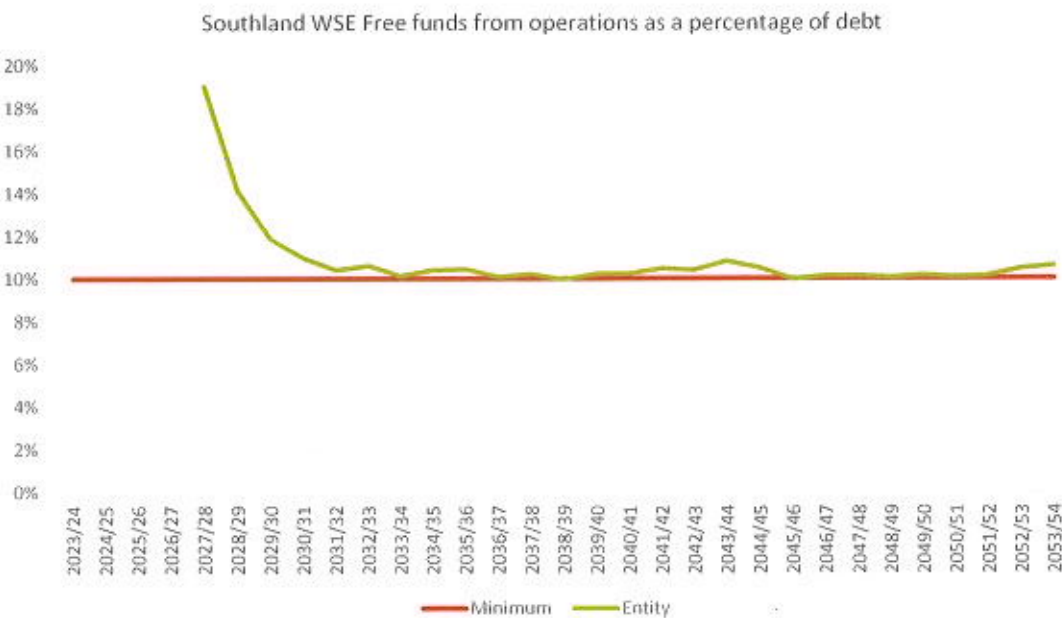
³ Refer to Appendix One for the modelling assumptions used



30 year borrowing profile

Our modelling assumes that the CCO will maintain an FFO to debt ratio of 10% over the long term. We note that as the economic regulation regime and the CCO mature it is possible that the entity may be able to become even more highly leveraged over time, should it so desire.

The FFO ratio adopted as a benchmark in our reporting is conservative but broadly in line with guidance published by LGFA in December 2024. We understand that it is likely that LGFA would provide flexibility in lending covenants in the case of an emergency.





Appendix Five – ICC Options analysis



Anderson Park Trust

Mayor Deputy Mayor and Councillors

Thank you for allocating time to hear and become informed about Anderson Park Trust and our achievements to date.

The trust is interested in working with the city council, and staff, to seek solutions on the matters we bring to your notice today..

Our trusts goals and visions for operating Anderson House, are shared with the councils aspirations.. They are to actively continue to build on the wishes and legacy, of the Anderson Family, when they bequeathed this valuable heritage property to the city for this community to celebrate and enjoy.

1. An overview:

- a. We are a registered Charity with the Charities Commission
- b. Our committee is: Marion Miller chair, Craig Macalister (past chair) Lynn Grace secretary/treasurer, Joyce Robins (great granddaughter of Sir Robt. Anderson) Annie and Greg Close (owner/operators of Argyle House & Garden) Tony Ford (^ Alliance, section manager) Yvonne Popham (former member of Anderson House Art Society) Robt. Anderson (Anderson family descendant) Alan Bryce (retired historian & Patron) John Pringle(legal advice)

2. Our activities to date;

- a. Our trust organised an opening in October 2022. (Following strengthening. work council on the house (You may recall it was closed for over 4 years).
- b. Since 2022, we have hosted exhibitions, displays, recitals NZSO quartet, spec.cific functions organised by MASH caterers. These have been popular events ;like; Long Lunches (3) High Teas

(at least 10) Murder Mystery Nights (3) Mothers Day Lunch, Duck Shooter Wives Lunch, Gatsby Oyster Ball and weddings.

c. There have also been several private functions, including meetings, birthdays, and corporate business functions.

d. We have purchased cafe tables and chairs in anticipation of opening the tea rooms,(the former tea rooms furniture was removed)

e. Drapes have been hung by skilled operators in the two downstairs rooms (the drapes replaced those removed at the same time as chattels and other furniture when Anderson Park Art Society vacated the house)

f. New flooring has been installed in the kitchen, hallway and adjoining room to assist cleaning and food processing for users.

g. We are currently exploring the possibility of upgrading the old kitchen, using an experienced and qualified kitchen designer. The purpose of this work is to bring the kitchen up to standard with modern appliances, that are in keeping with a small commercial kitchen. The advantage of this proposal is to provide a facility which will attract businesses that cater for private and public functions.(Heritage N.Z. have been consulted on any expected issues which may arise if we proceed with this upgrade. They are comfortable with plans to modernise the kitchen)

h. Over the past six years Anderson House Trust has set up and funded equipment and materials to assist our volunteers to operate a safe pest busting role in the bush around Anderson Park. To activate this project, required health and safety plans high viz. clothing, security arrangements for materials and trapping gear operated by gas.

i. Our trust has organised and funded annual deep cleans of the house

j. The Anderson Park Trusts investment of voluntary time, commitment and care for this outstanding council owned property, illustrates our determination to improve its utilisation through celebrating Anderson House for this community

3. Currently:

a. It is 100 years, in August this year, since the property was built. We are in the process of planning and organising events, which appropriately celebrate this important milestone .We are interested in working with council to ensure the centennial celebrations are designed to attract all sectors of our communities

b. Over the past months we have been working with ICC staff to finalise a lease with council staff. The template of the lease we have been issued is used by council for their

commercial properties. We are not a commercial entity, hence our hesitation on some of the clauses it contains..

- One particular clause requires our Trust to maintain a temperature throughout the year within the building to stop mildew and damp occurring. As first occupiers of the house after four years of closure, prior to strengthening. We have not witnessed any evidence of mildew or dampness in the building when we moved in October 2022..
- We agree that the house is cold. We, and all hirers are aware of this, and are obligated to see that heating of the building is on for a defined number of hours, prior to holding any event.
- It is a priority for Anderson Park Trust, to get the lease document finally agreed and signed off as soon as possible. The delay on this is hampering our progress..

4. Chattels from the house

- Anderson House was fully furnished when Anderson Park Art Society (now IPAG) vacated the building. Around 2018-19
- All of chattels, furniture and drapes (some of which was donated to the house by Invercargill businesses and families) along with family memorabilia was removed from the house.
- The majority of visitors to Anderson House regularly ask about the whereabouts of furniture and art.
- The Anderson House Trust respectfully request that the chattels of the house which belong in the house, is returned to the house (from storage) along with all of the Anderson Family memorabilia.

House does not (as a public building) provide disabled toilet facilities. Currently

It continues to be an embarrassment to us, and no doubt to the council, that and elderly patrons are required to use the Pavilion's toilet facilities.

Disabled

This is not ideal. The downstairs toilets are hazardous to able bodied people, with steps and no rails to reduce tripping. We are interested in working with council to find a practical solution to this situation.



Funding and upgrades:

Our trust continues apply for funding to assist with running costs of the house, like heating, power and basic maintenance..

Moving Forward:

Since we have occupied the house Invercargill City Council have:

- Improved and updated the security system
- Changed the switch for heating from, an outside difficult to access position,, to inside the building
- Had the heating checked
- Sprayed the building for cluster flies

COORDINATOR

It is our intention, (as soon as the lease and relationship agreement are signed), to make applications to fund a part time coordinator –

In the spirit of cooperation with the city to carry out our shared responsibilities to have the house open and celebrated as often as possible

The ICC and Anderson Park Trust have a shared responsibility to ensure that we have a capable parson employed to network with our diverse arts community. One who will organise and coordinate events that generate widespread interest to all sectors through exhibits, displays of the many talented crafts, arts and performing artists we have in Southland. To ensure that this city council owned property, is celebrated to the fullest extent, and grow the involvement of, and enjoyment of our community and visitors.

(The coordination of private hires and other events would be part of this role).

The establishment of this position is expected to take the pressure off our Trust members who have spend hundreds of verifiable voluntary hours, developing codes and protocols for users, overseeing work done at the house, organising work and voluntary help to open the house in the weekends. And liaising with organisations who have similar interests. .

(Volunteers to have the house open as often as we would like have been difficult to find.- this is not a unique situation to our organisation).

This plan is reflects our purpose and KPIs agreed to with ICC staff which are;

- ✓ To promote and facilitate the use of Anderson House, its contents, fittings and fixtures as an historically significant building.
- ✓ To ensure that the vision of the Anderson family is enacted, by organising a diverse range of events and activities for the enjoyment of this community and to have the house open to the public generally on a regular basis.

TO REITERATE OUR SHARED VISION WITH THE ICC:

- THE LEASE NEEDS TO BE SIGNED OFF TO THE SATISFACTION OF BOTH ICC AND APT
- THE CHATTELS AND FAMILY MEMORABILIA, NEEDS TO BE RETURNED TO ITS RIGHTFUL PLACE AT ANDERSON HOUSE
- WE ARE SEEKING A PARTNERSHIP WITH ICC TO EMPLOY A COORDONATOR FOR ANDERSON HOUSE TO ENSURE WE CARRY OUT THE VISION OF THE ANDERSON FAMILY TO USE AND CELEBRATE THIS PROPERTY FOR THE ENJOYMENT OF THIS COMMUNITY AND VISITORS