



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Invercargill District Licensing Committee
to be held in the Council Chambers,
Civic Theatre, 88 Tay Street,
Invercargill
on Wednesday 19 March at 10.30 am**

Cr D J Ludlow (Chair)
Cr R I D Bond
Cr L F Soper
Cr P M Boyle

District Licensing Committee Hearing

19 March 2025 10:30 AM

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A5803940

Application for Special Licence

Section 138, Sale and Supply of Alcohol Act 2012

Invercargill District

7 FEB 2025

Licensing Committee

73/SPL/28/2025
MA

This application for a Special Licence is made in accordance with the particulars set out below:

Is this application for an event in more than 20 working days? ☒ Yes ☐ No

If **NO**, tell us why you couldn't lodge this application on time, including why you could not have foreseen the need for a special licence. (Use and attach a separate piece of paper if you need more space)

Type of special licence applied for:

- ☒ On-site (the alcohol will be consumed on the licensed premises)
☐ Off-site (the alcohol will be sold in sealed containers and will be consumed elsewhere)

Total number of events:

Details of applicant

Full name or names to be on licence:
(Full legal name or company name – this is the person/organisation/group receiving the profits from the sale of alcohol)

Applicant status: (tick appropriate box)

- ☒ Natural person ☐ Licensing Trust or Community Trust
☒ Body corporate (i.e. incorporated clubs) ☐ Limited partnership
☐ Partnership of any of the above entities
☐ Other (please state)

Contact details for Applicant:

Contact name:

Contact number: Mobile number:

Email address:

Postal address for service:

Email address for licence to be sent to:

Criminal convictions:

State all criminal convictions (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 6, and offences to which the Criminal Records (Clean Slate) Act 2004 applies).

Experience and training in running special licence events:

A5803940
Details of premises

Address of premises:

Trading name of premises (if any):

Does the applicant own the premises? ☒ Yes ☐ No

If no, please provide full name and address of owner:

(The owner of the premises needs to complete the box at the bottom of this page)

Is the licence conditional upon completion of building work or construction of a marquee 100m² or larger?
☒ Yes ☐ No

If yes, state details of building consent:

Is a licence already held for premises concerned? Yes ☒ No

If yes, what type of licence:

On Licence Off Licence Club Licence Licence Number:

Is there a fire evacuation scheme for public safety in place for the premises? Yes ☐ No ☐
Unknown ☐

Is a floor plan and or site plan provided? ☒ Yes

In Progress

Tick below the areas covered by the licence, showing:

- ☒ The entire area to be licensed including any outside area
- ☒ Entrance(s)
- ☒ Location and number of toilets available for patrons
- ☒ Where alcohol will be sold and/or supplied from
- ☒ Where security will be stationed (if any)
- ☒ Place of safety (if any)
- ☒ Outside smoking area
- ☒ Location of free water
- ☒ Location of where food will be available
- ☒ Location of Host Responsibility and prohibited persons signage

Will the premises be designated?

Restricted Area No person under 18 may be in the area.

NOTE: Mark on a plan of the premises which areas are to be designated "restricted".

Supervised Area Persons under 18 may be present if accompanied by a parent or legal guardian.

NOTE: Mark on a plan of the premises which areas are to be designated "supervised".

☒ **No Designation** There is no restriction on the age of people who may be present.

Property owner approval

I/We being the owner (or authorised agent) of the premises described as have no objection to the granting of this special licence.

Contact daytime phone: Email:

Signature: Date:

If this is being completed online, approval from the property owner is to be emailed separately.

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Event details

If the application is for more than one event, please copy the following pages and describe each additional event and number the pages. It is important to supply any additional information which may support this application.

Event number of Over how many days?

Event title:

Date(s) of the event:

Main purpose of the event:

(also provide details of timetable and/or programme or attach this separately)

The celebrate the Bluff Oyster and food of the Southern region

Hours of event: Start: Finish:

Hours alcohol will be sold: Start: Finish:

Estimated number of people attending event:

Is an Alcohol/Event Management Plan required? ☒ Yes ☐ No

(This is a requirement if your event has 250 plus attending. Email dlc@icc.govt.nz for a guideline template)

The event is: ☒ Public ☐ Private

Admission will be controlled by: ☐ Door sales ☒ Pre-sold tickets ☐ Invitation only

Details of how this event will be promoted: (e.g. Facebook, newspapers, website, radio, newsletters etc.)

Facebook, unpaid print media, website blufffoysterfest.co.nz

The event will be monitored in the following way: (e.g. security stationed at entranceway, duty manager circulating)

Certified security on entry and exit points. Duty manager and three other bar licence holders circulating along with collective committee oversight. Occasional visits by Police

The entrances will be monitored by: ☒ Certified security ☐ Bar staff ☐ Individual
☐ Family Member ☐ Other _____

If certified security, number of people:

Name of the proposed security company:

Will alcohol be sold through a cash bar/EFTPOS? ☒ Yes ☐ No

If no, described how alcohol will be sold or supplied: (e.g. dry till, tab, included in ticket price)

Where will alcohol be sold or supplied from? ☒ Tent ☐ Bar ☐ Booth
(Show these areas on a floor plan or site plan) ☐ Tray Service ☐ Other _____

What type of alcohol will be available? ☒ Beer ☒ Wine ☐ RTDs
☐ Spirits ☒ Cider ☐ Other _____

Do you intend to sell wine by 750ml bottles? ☐ Yes ☒ No
If yes, what time will wine bottle sales cease?

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Type of containers alcohol will be sold in?

☒ Glass
☒ Bottles

☒ Cans
☒ Plastic

How many drinks will you allow to be sold in a single transaction?

1 or 2 drinks per person per sale

☒ 4 drinks per person per sale

Location of freely available drinking water for patrons:

Two water dispensers provided in bar marquee

Source of the water:

☒ Town supply
Bottled water

Other:

(please specify)

Event Host Responsibility Provisions: (not required for off-site applications)

Detail the type and amount of food that will be available:

List provided separately. At least thirteen food stalls provide substantial food items and all are capable of providing 1200+ servings each

Remember that food (e.g. pies, sandwiches, savouries, filled rolls, etc.) must be available AT ALL TIMES alcohol is for SALE and SUPPLY – even before and after suppers. Give details if a meal is being provided, together with an approximate time of when meal/supper will be served. If you have a menu please supply it with your application. NOTE: potato crisps, dips, lollies, ice -creams and nuts are NOT considered substantial food.

How this food will be promoted:

Website and on a programme available on entry to the event. Prominent signage at the event and designated area.

Name or details of person(s) providing catering:

Ngai Tahu, Halo's Hangi, Barne's Oyster's, Fowler's Oyster's, Fresh Is Best, Food @ Clifton, The Hideaway, RKP, First On Windsor, Sea Urchin, Oyster Cove, Best Cafe

Steps proposed to take if the food, non-alcoholic drinks or low-alcoholic drinks are exhausted:

(Remember that food must be available at all times alcohol is for SALE or SUPPLY, even before and after suppers).

Arrangements are in place to have more supplies brought down from Invercargill as necessary and via local shops.

Types of non-alcoholic drinks available:

Listed separately

Types of low alcohol drinks available: (Please state brand. Must be 2.5% alcohol or less)

Listed separately

Assistance and information in place about alternative forms of transport:

Taxi phone numbers at POS and on bar marquee walls. Bus timetable on event programme.

Tick what is available:

☒ Taxi Service
Telephone

☒ Courtesy Coach
Cell phone

☒ Other

Go Bus busses

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How Host Responsibility provisions will be promoted:

- ☒ Signage
☐ Other

Other matters

Provide details of steps proposed to be taken to prevent the sale and supply of alcohol to prohibited people:

Asking for ID

Provide details of any other steps proposed to promote the responsible consumption of alcohol:

Four licence holders to assist in oversight of possible signs of intoxicification

Provide details of other systems you plan to have in place to meet compliance with the Act, including training and staff:

Staff are all involved in training before the event and have sufficient oversight by having four licence holders onsite. Most have prior experience at the event.

Do you intend to engage in the sale or supply of any goods other than alcohol and food, or in the provision of any services other than those directly related to the sale or supply of alcohol and food?

- ☒ Yes ☐ No

If yes, please describe the nature of other goods and services:

T-Shirts, hoodies and bags at a committee run merchandise stand

Smoke Free Environments Act 1990:

- Is the event smoke free? ☐ Yes ☒ No
 If no, is signage displayed? ☐ Yes ☐ No

Provide details of the outside designated smoking area: (please detail this area on your floor plan)

Past toilets in an area that is used for no other purpose and as such only smokers and vapers are the only ones expected to be in attendance. No smoking/vaping signage will be displayed on bar marquee and on the programme

NOTE: Work places must be compliant with the Smokefree Environments Act 1990 and that work places include areas where volunteers are used.

Signature of Applicant*:

Kylie Fowler

Date:

30 Jan 2025

**If this form is completed on-line you will not be able, or required, to sign this form and the on-line lodgement will be treated as confirmation of your acknowledgement and acceptance of the above responsibilities and that you have made the above representations, warranties and certification.*

Checklist for attachments:

- ☒ Application fee (Class 1 = \$575, Class 2 = \$207, Class 3 = \$63.25) The invoice will be emailed to you when the application is received.
- ☒ A plan of the premises
- ☒ Copy of ticket, invitation or any promotional material (e.g. poster etc.)
- ☒ Any Risk Management Plan (requirement for events with 250 people or more)
- ☒ Event programme / timeline (if required)
- ☒ Copy of manager's certificate (if not issued by this Council)
- ☐ Reason for Lateness and Request for Acceptance (if application is less than 20 working days)

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Details of manager

This section is to be filled in and signed by the person who will manage the event/s. These are the details of the individual who will manage the sale and supply of alcohol at the event.

(If there is more than one manager for the event(s), please copy this page and get each manager to complete).

Full name of proposed manager: David Edward Hegarty
Preferred name if different:

Date of birth: 10-01-1965 Place of birth: GORE NZ

Postal address: 80 Margaret Street Invercargill

Daytime contact number: [REDACTED] During event: Same

Email: [REDACTED]

Have you managed an event similar to this in the past? ☒ Yes ☐ No

If yes, provide brief details:

Oyster festive last year, Boat Munnro last 12 years

Do you hold a managers certificate? ☒ Yes ☐ No

Certificate number: 13/CERT/108/2016 Expiry date: 10th May 2025

(If your certificate was not issued locally please attach a copy of that certificate with this application).

If you do not hold a certificate, you MUST give brief details of any relevant experience that you have had in the hospitality industry:

Criminal convictions of manager:

NIC

State of criminal convictions (other than convictions for offences against provisions of the Land Transport Act 1998 not contained in Part 9, and offences to which the Criminal Records (Clean State) Act 2004 applies).

How many staff members will you have working on the date of the event? (including yourself)

What training is in place for your staff?

There will be 3 other Boat members with their Duty managers licence, all staff will be briefed of what is expected.

What steps do you intend to take to manage the sale and supply of alcohol, with the aim of helping to reduce alcohol harm and help with host responsibility?

The sale and supply and consumption of alcohol should be undertaken safely and responsibly and the harm caused by the excessive inappropriate or alcohol should be minimised.

What controls are in place to deal with persons who are intoxicated to ensure their safety and the safety of others, and that alcohol is not sold or supplied to them?

Host responsibility they are to be offered food and water removed from site with friends or other taxis and transport home.

What controls are in place to ensure that alcohol is not sold or supplied to persons under the age of 18 years?

NZ Drivers licence, Passport, a approved R18+ Evidence Card. The staff are well trained to check ID and asked for it.

Detail what food the applicant intends to provide?

I acknowledge that I understand my obligations as prescribed by the Sale and Supply of Alcohol Act 2012.

Signature of Manager*: [Signature] Date: 3-2-2025

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Staff are all involved in training before the event and have sufficient oversight by having four licence holders onsite. Most have prior experience at the event.

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ALCOHOL AND EVENT MANAGEMENT PLAN 2025

Patrons arrive intoxicated

1. Two controlled entry points
2. Ticket staff at entry
3. Information and signage at entry
4. Security at entry
5. Right of entry reserved
6. Handle problems that arise with discretion
7. Staff and security in radio contact with key committee members

Smuggling in alcohol

1. Two controlled entry points - security and organisers are in radio contact
2. Ticket staff at entry
3. Security at entry
4. Right of entry reserved
5. Handle problems that arise with discretion

Excessive drinking

1. Control sales at point of sale - one bar
2. Bar staff are reminded to be vigilant - right to refuse sales
3. Information and signage around marquee
4. Wine sold by the glass only
5. Beer and low alcohol drinks sold by the can
6. Cider to be decanted into plastic glasses
7. Soft drinks are sold in cans
8. Water available in plastic bottles
9. Two water dispenser are in the bar marquee
10. Tea and coffee is available at three stalls
11. Over fifteen food stalls with a variety of food items
12. Four live bands and oyster competitions for entertainment
13. Security, key committee members, and bar manager licence holders to patrol site
14. Ambulance and staff present
15. Security are able to contact organisers via radio and cell phone

Underage drinking

1. Bar staff to be vigilant. Many have worked at the festival for many years.
2. Signage and information
3. Check ID if unsure
4. Patrol area regularly to ensure no one is supplying
5. Restrict number of drinks purchased by any one person

Drink driving

1. Host responsibility signage and taxi information on marquee at 10 metre intervals
2. Bus schedule printed on programme - same as in prev years
 - 9.45, 10.45, 11.45 to Bluff from Invercargill
 - 3pm, 4pm, 5pm, 6pm and the final bus at 6.30pm to Invercargill
3. Grabaseat have chartered buses for their customers

Bar staff

1. All staff are volunteers and most have worked previous festivals
2. Four certified managers are working at the bar
3. Certified managers will be in different coloured shirts with the licence holder in a unique coloured BOFF shirt.
4. Only one bar to staff allows for effective oversight and control
5. Staff are provided an induction prior to the event which includes location of food, tea, coffee, Place of Safety, drink varieties and serving responsibilities
6. Two security are rostered in the bar tent solely to deal with any issues promptly
7. Host responsibility signage on marquee at 10 metre intervals

Control of site

1. Event organisers, Bar Managers, and security regularly patrol site and especially bar
2. Ambulance on site all day
3. Bar managers, gate staff, committee members and security reserve the right to ask anyone to leave if they believe they are acting in a way that may be a risk to the event or attendees
4. Police will be patrolling at intermittent times
5. Eight fully trained security guards are on duty
6. The site has security over night on both Friday and Saturday nights

Smoking and vaping

1. The bar, food stalls, and oyster competition shed are all no smoking and vaping
2. All volunteers monitor smoking and vaping and redirect them off site or past the toilets, away from the more public areas

Waste management

1. Wheelie bins are placed all around the site and emptied into a truck off site
2. Two volunteer groups are dedicated to keeping the site clean
3. Bar runners ensure wine bottles and cans are disposed of in skip behind bar marquee
4. Site clean up begins when attendees thin out around 5pm and therefore waste is all contained in rubbish truck or skip
5. Committee and volunteer group do final clean up on Sunday morning after event with waste all removed on Monday

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BLUFF OYSTER & FOOD FESTIVAL DRINKS LIST

Stubbies \$6

Speights Gold medal
Speights Summit ultra
Steinlager Classic
Steinlager Light 2.5%
Steinlager Zero 0%
Mac's Cloudy Apple Cider

Emerson's cans \$8

Little bird 0%
Pilsner
Reverb
Orange roughy

Wine (sold in 150 ml plastic glasses) \$8

The Ned

Sauv
Pinot Gris
Rose
Pinot Noir

Wither Hill's

Early Light Sauv
Merlot

Te Hana

Sparkling Rose Cuvee
Sparkling Sauv Blanc

Lindauer

Brut
Rose
Fraise

Cans of soft drinks \$4

L & P
Coca Cola
Diet Coca Cola
Sprite
Orange Juice

Bottled water \$3

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BLUFF OYSTER AND FOOD FESTIVAL FOOD ITEMS

Seafood & Oyster Pies, Blue Cod Pie, Vension Pie, Blue Cod Burger, Delicious Scallop wrapped in streaky bacon kebabs, Whitebait Patties, Paua Patties, Battered Fish, Battered Mussels, Battered Oysters, Seafood Basket – Mussels, Oysters, Squid.

Battered Oysters, Raw Oysters, Oyster Soup, Oyster balls.

Seafood Chowder, Bluff Oysters, Fish , Mutton Birds - stuffed & boiled, Salmon Toasts, Paua Patties, Soft Drinks, water.

Creamed Paua pizza, Hoisin pulled pork & Crackling Pizza, Blackened fish Pizza, Smoked chicken, Cranberry & Brie Pizza, Venison and smoked mushroom pizza, Classic Mozzarella Pizza, Garlic Bread Pizza, Classic Pepperoni Pizza

Seafood Chowder, Oyster Mini Burger, Oyster Rockefeller.

Paua & Whitebait Sandwiches, Paua Wontons, Smoked Mussels in shell with mango salsa wrapped in bacon. Seafood Platter – crayfish, Smoke Salmon, Moki and Mussels

Korean Fried Chicken Skewers, Salmon Sushi, Crumbed Prawns

Live Oysters sold on the shell, 1 dozen pottles of Bluff Oysters – 1st grade, 2 dozen pottles of Bluff Oysters – 2nd grade.

White Bait, Kina, Crayfish Rolls

Venison Burger, Pork Belly Burger

Hangi

Coffee, tea, hot drinks, water

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BLUFF OYSTER AND FOOD FESTIVAL FOOD ITEMS

Seafood & Oyster Pies, Blue Cod Pie, Vension Pie, Blue Cod Burger, Delicious Scallop wrapped in streaky bacon kebabs, Whitebait Patties, Paua Patties, Battered Fish, Battered Mussels, Battered Oysters, Seafood Basket – Mussels, Oysters, Squid.

Battered Oysters, Raw Oysters, Oyster Soup, Oyster balls.

Seafood Chowder, Bluff Oysters, Fish , Mutton Birds - stuffed & boiled, Salmon Toasts, Paua Patties, Soft Drinks, water.

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White Bait, Kina, Crayfish Rolls

Venison Burger, Pork Belly Burger

Hangi

Coffee, tea, hot drinks, water

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DEBRIEF MINUTES WITH RESPONSES

The Inspector noted that the bar was on point, however he had concerns about the entrance and exit as he noted a few people coming out the place with alcohol and someone come into the event with a bottle of wine in their hand and no-one was manning the entrance. General discussion followed around security at the entrances.

The committee is disappointed that this occurred and have addressed it with our security contractor. We are also concerned that this was not raised on the day with one of the many committee members who, as per last year's application documentation, were identifiable by their t-shirt colour, or directly to the license holder.

Murray voiced his concern about the stability of the marquee, with the construction lacking bracing and issues with water. An exemption from building department is usually granted however, for the next Oyster Festival, the marquee must have a building consent, which will be inspected by a building inspector. Veena recommended they begin work with the Building team earlier than usual just in case there will be additional issues.

This was discussed with Murray on 3 February 2025 and he agreed to a Schedule 1 exemption along with a building inspector check the day prior to the event.

Murray noted that the toilets being on the south side, and strong winds caused difficulty for people using the facilities, especially older people. The applicants said the toilets are positioned there for access to the sump trucks and also to prevent smell across the site.

The committee has plans to solidify the disabled toilet base and the toilet staff will direct elderly to the more sheltered toilets which are positioned facing the Skyline garage.

Murray did a walk through the site with NES before the event. There was concerns raised about some of the electrical equipment being used at the food stalls. Some of the fry pans were missing the electrical safety tags. Kylie said some of the food stalls pulled out the night before so they had to fill some spaces last minute.

Murray indicated that he had photos of the offending food stalls, unfortunately, these have not been provided to BOFF. We will reaffirm to food stalls their responsibilities.

Dave confirmed that they might need to work more with security for them to go more around and monitor.

This has been passed on to our contractor and will be reaffirmed to them at the meeting on the day, prior to gates opening.

The Festival Committee said that they want to sell branded glassware next year, they had a lot of complaints from their merchandise people that had to field enquires about why they

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couldn't buy souvenir glasses. Also that supplying alcohol in plastic glasses caused people to spill and create rubbish. They said it was too hard to stop people using souvenir glass at the festival and did not want to supply souvenir glass on the end of the event on exit.

Hayden reiterated that it is usual for similar events like this to be glass free to avoid broken glass and potential harm, and advised that Police would oppose the next application if glass was included in the application.

As highlighted at the debrief meeting many events outside the region do have glass and those that don't are due to the venue owner requesting it.

It was noted that the Festival Committee could have a pre event meeting with reporting agencies, or if the application was opposed it would go to a public hearing, which would require the application to be submitted early to allow public notification etc.

Dave Hegarty said he would be happy to manage next year's event if some things remained the same.

BOFF is aware that a hearing may be required. BOFF have chosen not to sell souvenir glasses this year but wish to have stubbies again due to customer dissatisfaction about drinking out of cans.

Kylie advised that all 4000 tickets were sold, they had gate pickups and were aware that a lot of tickets were being on-sold.

Ticket numbers remain the same yet the area has increased.

Police commented on cutting back on serves at the end of the event.

This was proactively done by the license holder.

Comment was passed on from Roading that they had received a complaint from a business about No Parking Cones being placed outside the business without consult. Also that there wasn't available information about busses taking people to the Bluff Festival.

The Committee were aware of the complaint from the business. Go Bus organised the bus trips, and they knew of one bus driver who completely missed a group to be picked up from Ascot Park Hotel carpark, however information about bus timetables was on the website.

Kylie said next year they will be looking at Motorhomes parking up on Ocean Beach Car Park and having attendees bussed to the festival.

They will also be talking to Air New Zealand about Grab-a-Seat. They are aware of previous issues with Bluff Festival attendees and the airport.

We have, to date, had no contact with the Motorhome association. AirNZ has one Grabaseat flight from Auckland with exact times to be confirmed as it is dependent on plane availability.

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TRADE ME LISTING FOR TICKET SALES

Description

The 2025 Bluff Oyster Festival will be held in Bluff on 24 May.

This auction is for ONE ticket but has a quantity option so you can purchase more than one at a time. Each ticket is \$50 and shipping is \$9. You will only be charged shipping once even if you buy multiple tickets.

We do not offer children's tickets. Children are permitted but please be aware, this is an event intended for adults.

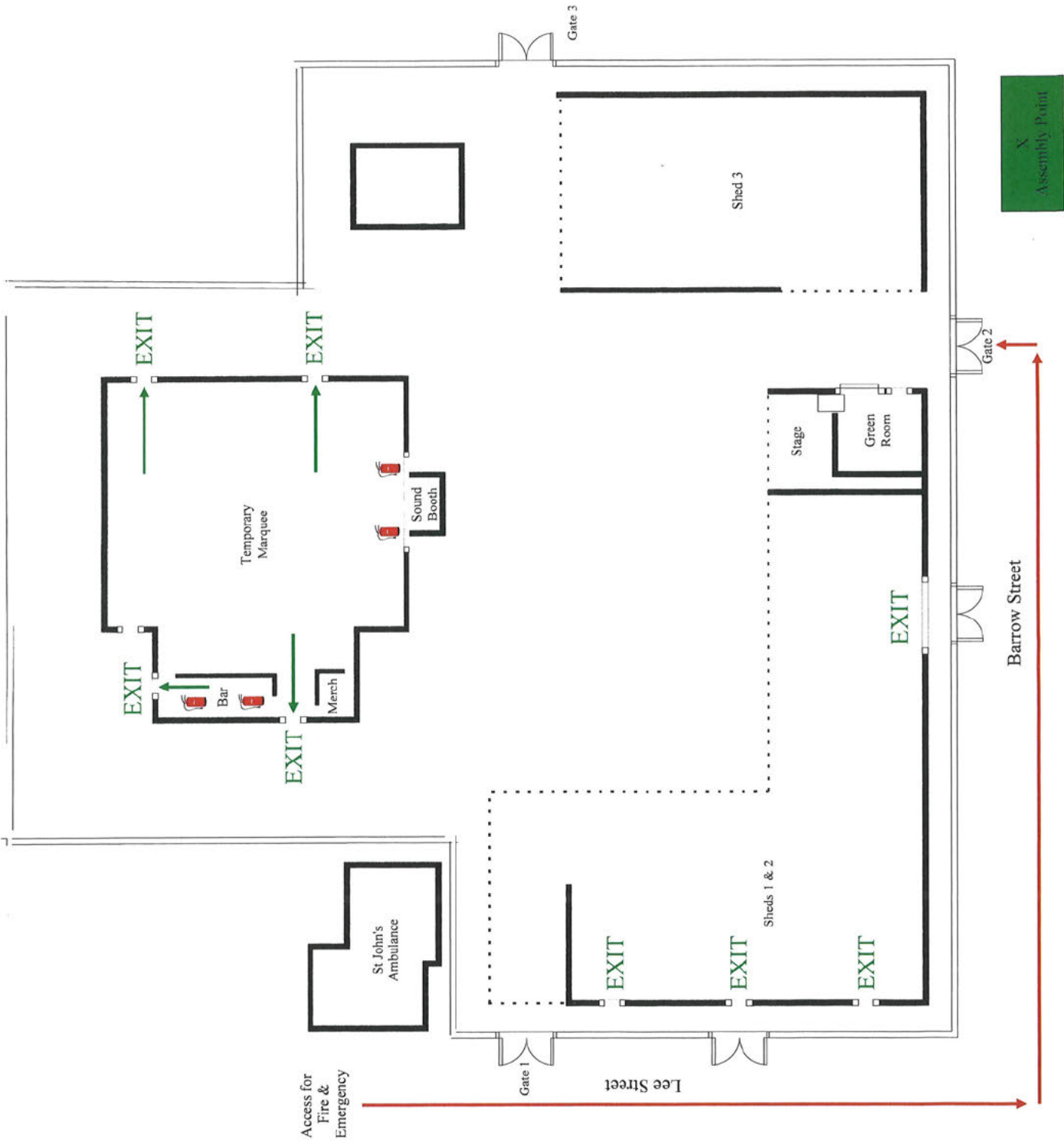
Tickets will be sent via NZ Courier (no PO Boxes) and require a signature. If you live outside of NZ, please use your overseas address and your shipping cost will be refunded and the tickets will be available at the Lee Street gate for pick up on the day.

The physical ticket is required to gain entry to the event. We do NOT offer or accept e-tickets or screenshots of tickets. Treat your ticket like it is cash.

Please note, once received, the ticket is the responsibility of the purchaser as the Bluff Oyster and Food Festival will not replace lost or damaged tickets or provide any refunds unless required by law.



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Catherine Howard

From: [REDACTED]
Sent: Saturday, 1 March 2025 9:26 am
To: Catherine Howard
Subject: Re: 2025 02 28 - Bluff Oyster & Food Festival 2025 - approval from Bluff Community Board

Hi Catherine

The Bluff Community Board have no issues.

Regards
Ray

On 28/02/2025 15:12 NZDT Catherine Howard <catherine.howard@icc.govt.nz> wrote:

Good Afternoon Ray

On behalf of the Bluff Community Board do you have any issues with the granting of a special licence for the Bluff Oyster Festival on 24 May 2025.

Kind regards

Catherine

Fw: Bluff Oyster Festival Special License application 2025



Kylie Fowler <[REDACTED]>
To: DLC
Cc: [REDACTED] Cathy Culling

[Reply](#) [Reply All](#) [Forward](#) [...](#)

Mon 3/03/2025 10:54 am

ALCOHOL AND EVENT MANAGEMENT PLAN 2025.pdf .pdf File	BLUFF OYSTER & FOOD FESTIVAL DRINKS LIST 2025.pdf .pdf File	BLUFF OYSTER AND FOOD FESTIVAL FOOD ITEMS.pdf .pdf File
BOFF 2025 Application.pdf .pdf File	BOFF site 2025.pdf .pdf File	Debrief with comments 2025 application.pdf .pdf File
TRADE ME LISTING FOR TICKET SALES.pdf		

Map added.

Licenses are issued in Invercargill; Alex Jamieson, Nicky Makaafi, Huifang (Glorious) Yang

Sent: Friday, February 07, 2025 at 12:09 PM
From: "Kylie Fowler" <motupohue@mail.com>
To: "Catherine Howard ICC Alcohol Licensing" <Catherine.Howard@icc.govt.nz>
Cc: "Cathy Culling" <catherineculling@hotmail.com>, "Dave Hegarty" <daveh@harcourtsinv.co.nz>, "John Edminstin" <johnbluffy@gmail.com>
Subject: Bluff Oyster Festival Special License application 2025

Hi Catherine

Attached is our Special License application and supporting documents. We are aware that Dave's license is due to expire on 10 May 2025. He will be applying for a renewal. The license numbers for the three supporting license holders will be provided when confirmed.

Regards

Kylie Fowler
Bluff Oyster & Food Festival
027 584 6582

District Licensing Committee Hearing - Applicant - Bluff Oyster and Food Festival

Host responsibility signage at 10 metre intervals inside marquee

- Water dispensers
- Security Guards
- Permanent Security Guards
- Place Of Safety

Access for
Fire &
Emergency

WALK-IN
ENTRANCE

LeeStreet

Gate1

EFTPOS

Food stalls

Sheds1&2

Food stalls

Stage

Green
Room

BarrowStreet

Gate 2

BUS PASSENGER ENTRANCE

X
AssemblyPoint

EXIT

EXIT

Bar

Merch

Temporary
Marquee - licensed area

Sound
Booth

EXIT

EXIT

Smoking and vaping
only area

TOILET AREA

FIFTY
PORTALOOS
ON SITE

Gate3

Tea, coffee, bottled water stall

Oyster competitions

Shed3

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Rec: 10 March 2025

In relation to the NZ Police's opposition to our Special License Application for the 24 May 2025 event, we would like to respond in writing, in an effort to clarify our position.

The Police response made reference to our Alcohol and Event Management Plan 2025 as being a 'carbon copy of the 2024 plan, except for one point....' This is true of our event in many instances as we continue to provide the same event with very few variations. The highlighted failure, at the entrance at around 3pm at last year's event, was due to our contractor and we have notified them and we will be more stringent in 2025 to ensure this is not repeated. We did not feel it required an amendment to our plan as it was a personnel failure.

The Police Report does not outline which parts of our application are deemed inadequate given that it holds many similarities to our previous applications.

We acknowledge that Police have previously recommended our event be glass free. This is a more recent request and due to our short time frame to host the 2024 event, we did not oppose it.

The Objects of the Sale and Supply of Alcohol Act 2012, in our opinion, prioritise harm that is caused "...by the excessive or inappropriate consumption of alcohol." We are confident we are dealing with those issues appropriately.

The Report states "the number of certified security for the event as stated in the application is inadequate for an event of this size and type." The security numbers were not highlighted as a concern in 2024 nor at the debrief meeting. We have, however, increased the number of on duty certified security to ten. We also have significant numbers of volunteers (in flouro tees) that are available to support security, as necessary.

The Oyster Festival Committee does liaise with other agencies yet disagree with Police on the need to mitigate the perceived issue. The Alcohol Harm Prevention Officer has said he is concerned that a glass drinking vessel could be used as a weapon if a fight erupts. We have run the event since 2008. Fourteen events have been held with glass stubbies and stemmed wine glasses. The 2024 event was the only one with cans and plastic only. We feel the recent change without any evidence of issues of violence at our event are unnecessary.

Many events outside of Invercargill continue to use glass drinking vessels. Clyde closes off their main street and hosts 5000 people and continues to use souvenir glasses as does the Twizel Salmon & Wine Festival. We are not requesting souvenir glasses in this application. We are requesting stubbies due to significant feedback from our patrons.

We believe we do adhere to the Combined Local Alcohol Policy by providing a safe drinking environment.

BLUFF OYSTER AND FOOD FESTIVAL COMMITTEE

A5803964



APPLICATION FOR SPECIAL LICENCE

Licence Inspector's Report to the District Licensing Committee
Pursuant to Section 141 of the Sale and Supply of Alcohol Act 2012

<i>DLC Application Number</i>	SPL/28/2025
<i>Applicant</i>	Bluff Oyster & Food Festival Charitable Trust
<i>Application Date</i>	7 February 2025
<i>Report Date</i>	4 March 2025
<i>Physical Address of Premises</i>	100-116 Gore Street, BLUFF
<i>Dates and hours of proposed events</i>	24 May 2025 from 10:30am to 5:00pm
<i>Hours alcohol will be sold</i>	From 11:00am to 5:30pm

OVERVIEW OF EVENT

<i>Licensee name</i>	Bluff Oyster & Food Festival Charitable Trust
<i>Name and purpose of event</i>	Bluff Oyster & Food Festival – Celebrating the Bluff Oyster and food of the Southern region.
<i>Number attending</i>	4000
<i>Type of event</i>	Public / Pre-sold tickets
<i>Monitored by</i>	First Security – 8 Certified security staff, Duty Manager and three other bar licence holders.
<i>Advertised in</i>	Facebook, unpaid print media, website: blufffoysterfest.co.nz
<i>Alcohol sold through</i>	Cash bar Tent
<i>Alcohol sold/supplied in</i>	Bottles, cans and plastic (wine sold by the glass only)
<i>Low Alcohol Option</i>	Steinlager Light
<i>Food available and caterer</i>	Oysters, Pies, Seafood Basket, Pizza, Sandwiches, Korean Fried chicken, Venison and Pork Belly Burgers and Hangi. Caterers are Ngai Tahu, Halo's Hangi, Barne's Oysters, Fresh is Best, Food @ Clifton, The Hideaway, RKP, First on Windsor, Sea Urchin, Oyster Cove and Best Cafe
<i>Event Manager</i>	David Edward Hegarty
<i>Manager's Certificate held</i>	Yes (73/CERT/108/2016)
<i>Community Board (Bluff only)</i>	No concerns
<i>Designation</i>	Undesignated

Any Relevant Information about the application

Kylie Fowler has been involved with Bluff Oyster and Food Festival for 15 years plus.

On Tuesday 23 July 2024 at 12pm, there was a debrief with Bluff Oyster Festival Committee and Reporting Agencies to discuss issues/concerns arising from the Bluff Oyster Festival 25 May 2024.

Police have previously recommended that an event of this size and type be a glass free event to avoid broken glass and potential harm, and advised that Police would oppose the next application if glass was included in the application.

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STATUTORY CRITERIA

The Object of the Act

The application outlines the Host Responsibility Procedures that will be followed to ensure that the sale, supply and consumption of alcohol will be undertaken safely and responsibly and the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.

I have reviewed what is proposed and have no objections but have reinforced what was submitted in the application in my recommendations.

(a) *The suitability of the applicant*

The applicant does not hold a Licence and the premises is owned by Bluff Oyster and Food Festival Charitable Trust.

(b) *Combined Local Alcohol Policy (LAP)*

The application does not comply with the LAP, the following sections of which I have assessed:

(i) *Whether the amenity and good order of the locality would be likely to be reduced, by more than a minor extent, by the effects of the issue of the licence*

As it is a big event including bands, noise will be generated though it will only last till 5:30pm.

There will be two volunteer groups who are dedicated to keeping the site clean. Site clean ups begin when attendees thin out around 5pm, which is encouraged to also pick-up rubbish nearby areas. A final clean-up will be completed on Sunday morning.

(ii) *The days on which and the hours during which the applicant proposes to sell alcohol*

I believe that the hours in the special licence application are appropriate for this event. The bar is set to close at 5pm, but the application for the licence is to end at 5:30pm to provide a buffer in case the band's timing impacts on the ability to inform attendees.

(iii) *The design and layout of the premises*

The original site plan submitted with the application did not include the required information. Following a phone conversation the applicant resubmitted a more detailed site plan on 3 March 2025 indicating the defined areas.

(iv) *Whether the applicant has the appropriate systems, staff and training to comply with the law*

The Manager for the event is David Edward Hegarty, who holds a current Manager's Certificate which expires on 10 May 2025. I have no objection to David Hegarty managing this event, having previously managed this event and the annual Burt Munro Challenge for the last 12 years.

There will be four manager certificate holder's onsite, however there is no mention on the original application of the number of staff, who will be monitoring and how this event will be monitored, other than circulating of key committee members (including volunteers).

The applicant confirmed the number of volunteers as 60 and names of the three other managers as Nicky Makaafi (73/CERT/40/2017), Huifang Yong (73/cert/141/2022) and Alex Jamieson (73/CERT/140/2022).

The application states 8 security staff from First Security on site will use radio transceiver (RTs) for communication throughout the event. The number of

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certified security for the event as stated in the application is insufficient for an event this size. It is noted previous events have had 8 staff.

The application states that staff are involved in training before the event and have sufficient oversight by having four Manager Certificate holders onsite. The applicant noted that most have prior experience at the event. My concern is that there is not a training register and that all staff being trained are aware of their surroundings and Host Responsibilities.

(v) Any steps the applicant proposes to take to ensure that the requirements of the Act in relation to the sale and supply of alcohol to prohibited persons are observed

Signs will be displayed prominently stating no alcohol shall be sold and supplied to minors or intoxicated persons.

There will be two controlled entry points where staff check tickets for entry and security to check for items not allowed in the event. Staff are encouraged to stay vigilant and monitor throughout the event.

Two security staff are rostered in the bar tent solely to deal with any issues where alcohol is being sold.

(c) Host Responsibility

- *A range of substantial food shall be available at all times alcohol is available for sale and supply.*
- *At all times alcohol is available for sale and supply a range of non-alcoholic and low alcohol drinks shall be available.*
- *Water shall be freely available and promoted at the bar (two water dispensers will be located inside the marquee).*
- *Provide assistance with or information about alternative forms of transport from the premises, such as taxi, Go Bus busses 9:45am, 10:45am, and 11:45am to Bluff from Invercargill and 3:00pm, 4:00pm, 5:00pm, 6:00pm and the final bus at 6:30pm to Invercargill and cell phone.*

The application does not meet host responsibility requirements stated as listed below:

- The application appears to be the exact same as the previous year's application apart from one additional point relating to planning and preparedness under the host responsibilities.
- A Host Responsibility Policy is designed to reduce the abuse of alcohol by creating and promoting a safe drinking environment.
- A designated Safe Zone area, signed posted, allows for the continued treatment of patrons affected by Alcohol without disruption to the overall event environment. The site plan does not show direct access from the licensed area.
- Recommend arranging performing artists to deliver harm reduction messages during their sets.
- Having MCs make harm reduction announcements between sets or breaks in activities. These can include encouragement of water and food consumption.
- Patrons should not need to queue for access to water outlets, some of the water outlets should be separate from the bar, especially for all-age events.

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The above points have been addressed in the recommended conditions.

Any matters dealt with in any report from the Police, the Medical Officer of Health, or an Inspector made under Section 141

Medical Officer of Health have no opposition to the application.

OPPOSITION

On 13 February 2025 NZ Police opposed the application, refer to letter from Sergeant Hayden McNaught, Alcohol Harm Prevention Officer, Invercargill.

CONCLUSION

The application:

- Does not comply with the requirements of the Act and Combined LAP.
- No opposition has been received from the Medical Officer of Health.
- NZ Police have opposed the application.

I do not object to the issue of this licence subject to the following conditions outlined in my recommendations.

RECOMMENDATIONS

I recommend that the District Licensing Committee grants a Special Licence, subject to the following conditions:

- (a) Alcohol may be sold under the licence only on the following days and during the following hours: **24 May 2025 from 11:00am to 5:30pm**
- (b) The manager for the event shall be: **David Edward Hegarty**
- (c) The whole of the premises shall be **Undesignated**
- (d) The licensee must take the following steps to ensure that the provisions of the Act relating to the sale or supply of alcohol to prohibited persons are observed:
 - i. The Duty Manager instructs or otherwise provides information to bar assistants and servers in this regard.
 - ii. The applicant displays appropriate signs adjacent to every point of sale detailing the statutory restrictions.
- (e) The licensee must implement and maintain the steps proposed in the application and event management plan received by the Invercargill District Licensing Committee on 7 February 2025 aimed at the management of the premises and the responsible consumption of alcohol in accordance with the objects of the Act.
- (f) The licensee must have available at all times within the licence area, the following:
 - i. A range of non-alcoholic beverages.
 - ii. At least one low alcoholic beverage.
 - iii. Drinking water must be freely available from the two water dispensers provide in bar marquee.
 - iv. A range of substantial food.The availability of these items must be promoted at every point of sale.
- (g) The following steps must be taken by the licensee to provide assistance with, or information about, alternative forms of transport from the licensed premises:
 - i. Taxi numbers
 - ii. Go Busses
 - iii. An available phone
- (h) BYO will not be allowed on the premises – security to carry out personal searches and confiscate all alcohol and/or weapons as necessary. Entry shall be refused to people refusing to undergo the search.
- (i) Alcohol may only be sold in cans and plastic cups. Alcohol in glass bottles should be decanted into plastic cups.
- (j) No Alcohol is to be taken out of the venue.
- (k) Alcohol may be sold or supplied to the following types of people: Ticket holders of the event.
- (l) Continuous monitoring of the entranceway must be undertaken by First Security to ensure that only authorised persons may enter the licensed area.
- (m) Additional toilets (50) will be situated alongside the existing facilities.

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- (n) NO gang patches of any kind to be worn during the event.
- (o) Sound levels must be kept within the Invercargill City Council's District Plan noise limits at all times.
- (p) Purchases will be limited to **four (4)** per person per sale. Staff must be prepared to reduce this number of serves at the discretion of the duty manager or any enforcement agency.
- (q) A designated and monitored "Place of Safety" must be provided.
- (r) The Licensee will ensure all practical steps are taken to disperse the crowd in a safe and orderly manner at the end of the event.
- (s) Steps to prevent sales to minors.
- (t) If a Marquee greater than 100m² is used it requires a building consent. If the consent is not granted this event can proceed but without the marquee and the maximum number of persons is 2 persons per square metre.
- (u) If a Marquee 100m² or less is erected the limit is 2 persons per square metre inside the marquee.
- (v) A copy of this licence must be displayed within the premises, as well as the full name of the manager on duty in accordance with the Act, and a copy of the licence carried by the duty manager throughout the duration of the event.
- (w) Signage for not serving to minors and intoxicated people, transport options and free water should be display in all point of sale, as well as the Host Responsibility Policy.



Sarah Nicol
LICENSING INSPECTOR

A5803980



Alcohol Harm Prevention Officer
117 Don Street
PO Box 808
Invercargill, New Zealand
Telephone 021 1915 163

13th February 2025

2025 02 07 – Bluff Oyster and Food Festival – 73/SPL/28/2025 – Application

Pursuant to Section 141(3)(a) of the Sale And Supply of Alcohol Act 2012 Police inquired into the application referred above for a Special Licence.

The event in relation to this particular Special Licence application is the 2025 Bluff Oyster and Food festival.

The applicant was involved in a post event meeting with agencies in 2024 after last years version of the same event.

The applicant has attached and included in this application, the minutes disseminated from that meeting, along with their responses to several points discussed.

The applicant has also attached and included in this application an ALCOHOL AND EVENT MANAGEMENT PLAN 2025 which is a carbon copy of the 2024 plan, except for one point relating to transport options.

The 2025 plan does not reflect the content of this application highlighting the inadequacy of the application itself and lack of due diligence by the applicant in planning and preparedness relating to Host Responsibility and the privilege of holding a Licence to sell and supply alcohol.

Police have previously recommended that an event of this size and type be a glass free event.

This Police recommendation is borne from a preventative and safety mitigation view point and believe it relates directly to Section 4 of the Sale and Supply of Alcohol Act 2012, which is the Object of the Act.

Police believe the number of certified security for the event as stated in the application is inadequate for an event of this size and type.

After previous discussions and recommendations, and as stated in the application, the applicant has made it clear liaising with agencies to mitigate any problematic issues is not an option they are willing to accommodate and wish this matter to proceed to a hearing.

Safer Communities Together

INVERCARGILL POLICE STATION

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Telephone: (03) 211 0400 Facsimile: (03) 214 2512 www.Police.govt.nz

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Police also believe this application bears relevance for the District Licensing Committee in terms of the Local Alcohol Policy, in particular under the Key Issues section of the Policy and the paragraph and bullet points contained under the heading **Providing a safe drinking environment**.

After inquiring into the application and considering all of the information contained in it, Police are filing this report which is in opposition to the application pursuant to Section 141(3)(b) of the Sale and Supply of Alcohol Act 2012.

Police urge the District Licensing Committee to consider the matters raised in this report pursuant to Section 142(1)(l) and also to give consideration to the following Sections, amongst others, of the Sale and Supply of Alcohol Act 2012 which Police believe are most relevant to this application and opposition -

Section 4, Section 142(1)(a), Section 142(1)(d), Section 142(1)(h), Section 142(1)(l), Section 145(b), Section 146(b), Section 147(1)(i)(i), Section 147(1)(i)(ii).

Sergeant Hayden McNaught
Alcohol Harm Prevention Officer
Invercargill

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BEFORE THE INVERCARGILL DISTRICT LICENSING COMMITTEE

IN THE MATTER OF the Sale and Supply of Alcohol Act 2012 (the Act)

AND

IN THE MATTER OF an application by the Bluff Oyster & Food festival Charitable Trust Board
pursuant to s137 of the Act for a Special Licence.

**EVIDENCE OF HAYDEN LOXLEY McNAUGHT
(SERGEANT - NEW ZEALAND POLICE)**

Dated this day 5th day of March 2025

Filed by:

Sergeant Hayden McNaught
Alcohol Harm Prevention Officer
Invercargill
117 Don Street, Invercargill
021 1915 163
hayden.mcnaught@police.govt.nz

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1. My full name is Hayden Loxley McNaught.
2. I am a sworn officer in the New Zealand Police holding the rank of Sergeant.
3. My current role is the Alcohol Harm Prevention officer for the Southland Policing area, based in Invercargill.
4. The Committee has before it an application from the Bluff Oyster & Food Festival Charitable Trust Board for a Special Licence for the 2025 Bluff Oyster and Food Festival.

Background to the application

5. The event in question is traditionally an annual event and after a hiatus because of Covid and building issues it was resurrected last year.
6. It attracts a large number of people, typically in excess of 4000.
7. The event, as titled, is an Oyster and Food Festival and the applicant has stated in the application the main purpose of the event is to celebrate the Bluff Oyster and food of the Southern region.
8. Alcohol has previously been sold and supplied at the event by way of attaining a Special Licence to do so.
9. The entire site of the event is licensed. Alcohol is sold from a singular large bar area and then attendees can take that alcohol anywhere on site to consume it.
10. In 2024, Police made a recommendation to the applicant that the event be glass free.
11. The applicant agreed to this but made it clear in a post event de-brief meeting they were dissatisfied and would possibly be seeking the selling of souvenir glassware to be included in their application for the 2025 edition.
12. Upon receiving the application for the 2025 event, the applicant has stated they have chosen not to sell souvenir glasses.
13. They have, however, applied to sell beer and cider in glass stubbies, as per the drinks list supplied with the application.
14. The applicants reasoning for this is due to customer dissatisfaction about drinking out of cans.

15. The Sale and Supply of Alcohol Act 2012

Section 142 Criteria for issue of Special Licences

16. **142(1)** In deciding whether to issue a special licence, the licensing committee concerned must have regard to the following matters:
17. **142(1)(a) the object of this Act**

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18. Section 4 Object*(1) The object of this Act is that—**(a) the sale, supply, and consumption of alcohol should be undertaken safely and responsibly; and**(b) the harm caused by the excessive or inappropriate consumption of alcohol should be minimised.**(2) For the purposes of subsection (1), the harm caused by the excessive or inappropriate consumption of alcohol includes—**(a) any crime, damage, death, disease, disorderly behaviour, illness, or injury, directly or indirectly caused, or directly or indirectly contributed to, by the excessive or inappropriate consumption of alcohol; and**(b) any harm to society generally or the community, directly or indirectly caused, or directly or indirectly contributed to, by any crime, damage, death, disease, disorderly behaviour, illness, or injury of a kind described in paragraph (a).*

19. Although monitored, some intoxication is inevitable at an event of this size and type due to the excessive and/or inappropriate consumption of alcohol.

20. The inclusion of glass containers increases the risk of injury, and more so serious injury, from broken glass, weapons of opportunity and accidental weapons.

21. Therefore, it is not undertaking the sale, supply and consumption of alcohol safely and responsibly by selling alcohol in glass containers and even if the harm is potential harm, it still needs to be minimised.

22. 142((1)(d) any relevant local alcohol policy

23. The location of the event is under the territorial authority of the Invercargill City Council.

24. The Invercargill City Council has a Local Alcohol Policy in the form of the Combined Local Alcohol Policy 2019, which by virtue is relevant in relation to this application. (*APPENDIX A*)

25. Amongst the content of this Policy is a heading of **Key Issues** and under that is a sub heading of –

Providing a safe drinking environment

It is important that there are safe environments for the responsible sale, supply and consumption of alcohol.

Through this policy, the councils will:

- Place significant emphasis on host responsibility, particularly in assessing applications and imposing conditions of approval.
- Encourage organisers of an event or special occasion to properly plan for it, if alcohol is to be available.

26. The applicant is not providing the safest environment possible by selling alcohol in glass containers and has shown little emphasis on their host responsibility by wanting to do so.

27. This also highlights their unwillingness in the planning stages, to self-impose restrictions and/or agree to any conditions relating to limiting the selling of alcohol in plastic and cans only.

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28. 142(1)(h) whether the applicant has appropriate systems, staff and training to comply with the law:

29. The applicant is proposing to have 8 certified security staff at the event. There were issues at last year's event around security not being present at entry/exit points for the duration of the event and also the monitoring of the attendees in general.

30. The applicant has not provided any specific training that has been, or will be, given to security around monitoring and/or identifying intoxication.

31. For the size of the site and number of persons attending, 8 security staff is not enough to enable rotation and to take breaks while maintaining the integrity of their duties.

32. Volunteers in coloured shirts are not certified security staff.

33. The alcohol and event management plan 2025 included in the application for the event makes reference under the heading Excessive Drinking at point 5. of beer and low alcohol drinks being sold by the can. It also makes reference at point 6. of cider being decanted into plastic glasses.

34. The applicant has applied to sell alcohol in glass containers yet has no information as to how this will be managed to mitigate risk.

35. Section 145 Special licence may be refused if contrary to local alcohol policy

36. *The licensing committee concerned may refuse to issue a special licence if –*

- (a) There is any relevant local alcohol policy; and
- (b) In its opinion, the issue of the licence, or the consequences of the granting of the licence, would be inconsistent with the policy.

37. The relevant alcohol policy has already been referred to in para. 22. through 27.

38. It would be inconsistent with the policy to issue a special licence for this event, as it has been applied for.

39. Section 146 Conditions may be imposed if required by local alcohol policy

The licensing committee concerned may issue a special licence subject to particular conditions if—

- (a) there is any relevant local alcohol policy; and
- (b) in its opinion, the granting of the licence, or the consequences of the granting of the licence, without those conditions would be inconsistent with the policy.

40. The relevant alcohol policy has already been referred to in para. 22. through 27.

41. A special licence granted for this event would be inconsistent with the policy without a condition restricting the sale of alcohol to be in plastic and cans only.

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42. Section 147 Particular discretionary conditions and compulsory conditions: special licences

43. Section 147(1) *The licensing committee concerned may issue a special licence subject to conditions of any or all of the following kinds:*

44. 147(1)(i) conditions –

- (i) requiring alcohol to be sold and supplied on the premises concerned only in containers of certain descriptions; or
- (ii) requiring alcohol not to be sold and supplied on the premises concerned in containers of certain descriptions:

45. If the committee granted a special licence for this event, they could impose a condition limiting the sale of alcohol to be in plastic and cans only; or a condition limiting the sale of alcohol to not be sold in any glass container; or both.

46. 147(1)(i) *any reasonable conditions that, in the committee's opinion, are not inconsistent with this Act.*

47. If the committee granted a special licence for this event, they could impose a condition requiring the applicant to have a minimum of 10 certified security staff on duty for the duration of the event (or the duration of the special licence).

48. Imposing this condition would not be inconsistent with the Act, especially when tied to the criteria for issue specifically Section 142(1)(h), as already referred to in para. 28. through 34.

49. The applicant has stated, by responses in red on the debrief minutes that they attached as part of their application, wish to have stubbies again due to customer dissatisfaction about drinking out of cans.

50. Customer dissatisfaction about the type of container to drink out of is hard to put into context without any kind of numbers given.

51. If the estimated numbers of the event are 4000, then 1 percent of the attendees is 40 people. Even if 200 people complained, that is still only 5 percent of attendees.

52. Regardless, customers complaining about drinking out of cans bears no relevance whatsoever to the Local Alcohol Policy or The Sale and Supply of Alcohol Act 2012. Especially the Object of the Act and the criteria to meet for the issue of a Special Licence.

53. Holding a licence to sell and supply alcohol is a privilege not a right, and it is a customer's personal choice whether or not to purchase alcohol that is available depending on the container it is in.

54. The applicant has stated, by responses in red on the debrief minutes that they attached as part of their application, many events outside the region do have glass and those that don't are due to the venue owner requesting it.

55. This is also hard to put into context without knowing how a comparison has been made to the event this application is for.

56. The venue owner requesting it is more than likely in reference to the applicant for a Special Licence for the event/s referred to.

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57. The venue owner/applicant stipulating in any application that their event will be glass free merely shows due diligence in planning, and a positive and proactive attitude towards their host responsibility and complying with the Act.
58. It is now common place around the country for large scale festival event organisers to implement plastic vessels and/or cans as part of their safety assessments in the planning stages.
59. The 2025 Bluff Oyster and Food Festival is a large scale event and is not being held outside the region.
60. To try and give some context, below are a few examples of large scale Special Licence Festival type Events that are glass free, this committee will be familiar with some of them at a local level. A lot of these are also annual events and most are still in existence:
- Xmas at the Races 2022,2023,2024. Ascot Park Raceway, Invercargill. 3,500 – 5000 people. 20 to 30 certified security. (limited glass at this event, condition/s on licence/s Appendix B, C and D)
 - Hop N Vine Beer, Wine and Food Festival 2022, 2023. Stadium Southland, Invercargill. 1500 – 2500 people. 15 to 20 certified security. (minimal glass in a small VIP area only, condition/s on licence/s Appendix E and F).
 - Rhythm and Brews Craft Beer and Food festival 2024. Te Anau. 500 – 600 people. 8 certified security. Completely glass free.
 - Hokitika Wild Foods Festival, Hokitika. 6000 – 6500 people. 20 certified security. Completely glass free.
 - Dunedin Craft Beer and Food Festival, Forsyth Barr Stadium, Dunedin. 5500 – 6250 people. 60 certified security. Completely glass free.
 - Wanaka Beerfest, Wanaka. 2000 people. 13 certified security. Completely glass free.
 - Great Kiwi Beer Festival, Hagley Park, Christchurch. 10,000 – 12,000 people. 50 certified security. Completely glass free.

Signed this 5th day of March 2025



**SERGEANT HAYDEN McNAUGHT
ALCOHOL HARM PREVENTION OFFICER
INVERCARGILL**

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Combined Local Alcohol Policy 2019

Adopted 6 December 2019

Operative 31 March 2020

Appendix A

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Purpose

A Local Alcohol Policy (LAP) enables local authorities to make a meaningful contribution towards addressing issues associated with the sale, supply or consumption of alcohol.

This Combined Local Alcohol Policy (the policy) has been developed in recognition of the significant harm that the excessive consumption of alcohol has in our communities.

The policy is in line with the Sale and Supply of Alcohol Act 2012 (the act), to ensure that alcohol is sold and supplied in a safe and responsible manner and to ensure that the harm arising in individuals and communities, as a consequence of alcohol consumption, is minimised.

The policy aims to inform the decisions of the District Licensing Committees (the committees) on alcohol licences for the sale of alcohol within the Invercargill City and Southland District boundaries (the LAP district), not including Gore district.

The policy will provide direction as to whether alcohol licences shall be granted and what licence conditions could be imposed.

Scope

Through the LAP, the committees are able to:

- limit the **location** of licensed premises in particular areas or near certain types of facilities, such as specific neighbourhoods or near schools or churches
- limit the **density** of licensed premises by specifying whether new licenses or types of licenses should be issued in a particular area
- impose **conditions** on groups of licenses, such as a 'one way door' condition that would allow patrons to leave premises but not to enter or re-enter after a certain time
- recommend **discretionary conditions** for licences
- provide for the maximum trading hours of on, off and club licences.

Definitions

Alcohol	Means a substance that is or contains a fermented, distilled or spirituous liquor; and at 20°C is found on analysis to contain 1.15% or more ethanol by volume; or that is a frozen liquid, or a mixture of a frozen liquid and another substance or substances; and is alcohol when completely thawed to 20°C; or that, whatever its form, is found on analysis to contain 1.15% or more ethanol by weight in a form that can be assimilated by people
Cellar door	Includes tasting rooms at a brewery or distillery. It excludes the sale of alcohol not brewed, distilled or made by that licence holder.
Club	Means a body that is a body corporate having its objective (or as one of its objects) participating in or promoting a sport or other recreational activity, otherwise than for gain; or is a body corporate whose object is not (or none of whose objects is) gain; or holds permanent club charter
CPTED principles	Means <i>Crime Prevention Through Environmental Design</i> and are set out in the Health Promotion Agency publications <i>Safer Bars and Restaurants – A guide to Crime Prevention Through Environmental Design (CPTED)</i> and <i>Safer Bottle Stores - A</i>

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	<i>Guide to Crime Prevention Through Environmental Design (CPTED)</i>
Entertainment venue (includes centre)	<p>Means a venue that is used to provide entertainment. The entertainment may be arranged and organised by the owner/operator of the venue and features some or all of the following:</p> <ul style="list-style-type: none"> • a reasonable cover charge would apply – to be included in all advertising of any entertainment event • live entertainment would be provided on a regular, frequent and ongoing basis (live entertainment is entertainment by way of live performers, including bands, solo artists, live DJs, comedians) • a stage, dance floor or similar area would be available for entertainers and/or patrons to use • the design of the premises including the size of the bar will be required to be consistent with the nature of the principal form of entertainment.
Function centre	Means a centre that is used to host events/gatherings or occasions regardless of whether or not the centre has its own licence or is linked to another licenced venue
Higher risk periods	Means a period of time where either the number of patrons is likely to exceed a specified number or the type of event is assessed to be of greater risk. These higher risk periods will be determined by the committees on a case-by-case basis
Host responsibility	Means a policy and/or a plan designed to reduce the abuse of alcohol by creating and promoting a safe drinking environment
Intoxicated	<p>Means observably affected by alcohol, other drugs, or other substances (or a combination of two or all of those things) to such a degree that two or more of the following are evident:</p> <ul style="list-style-type: none"> • appearance is affected • behaviour is impaired • coordination is impaired • speech is impaired.
Invercargill central business district	Has the same meaning as the proposed Invercargill City District Plan (or any other plan in substitution) and is shown in the map attached to this policy
LAP district	Means the territorial districts of Invercargill City Council and Southland District Council
Licence	Means a licence issued under the Sale and Supply of Alcohol Act 2012 that is in force; and in relation to any licensed premises means the licence issued for them (or, in the case of premises that two or more licences have been issued for, any of those licences)
Sensitive premises	Means any school, child care facility, preschool or other facility providing for the education or care of children, or any place of religious gathering or assembly, or any residential activity

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	including a dwelling or apartment and any community facility within 50 metres of the address with or applying for the licence.
Significant change in style	Includes any increase in the risk level to a premise (for example going from a restaurant to a night club/bar) and/or where the nature of the operation is likely to change
Trading hours	Means the hours a business may be licensed to be open to sell or supply alcohol

Key Issues

Identifying the problem

Alcohol misuse is a social problem and public health problem with significant implications for the social and economic well-being of people in the LAP district.

A minority of the alcohol sold is consumed in licensed premises or at licensed events, where there is supervision, control and host responsibility. A majority of alcohol is consumed in situations where there may be little control or supervision.

It is a priority to reduce the harm caused by alcohol misuse

As alcohol misuse is a serious social problem and public health problem, the Invercargill City and Southland District councils (the councils) will recognise and address alcohol misuse through their policies and through the way they deliver services to the people in the LAP district.

The councils also have the ability to address alcohol misuse through their responsibilities under the act.

The policy is a way people in the region can address alcohol misuse.

Providing a safe drinking environment

It is important that there are safe environments for the responsible sale, supply and consumption of alcohol.

Through this policy, the councils will:

- place significant emphasis on host responsibility, particularly in assessing applications and imposing conditions of approval
- encourage organisers of an event or special occasion to properly plan for it, if alcohol is to be available.

Policy Review

The policy will be reviewed six yearly to ensure it is up to date, relevant and meets legal requirements. At the review stage, information relating to alcohol related harm for the area will be gathered.

The following information will be sought:

- monitoring reports of premises and events, and the conditions imposed on licences (from the councils' licensing inspectors)
- statistics of hospital admissions of alcohol-related harm incidents and associated costs that relate to the LAP district (from the Southland District Health Board);
- monitoring statistics of education outcomes and an outline of community issues (from Primary Health South)

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- statistics on alcohol related crime in the region's communities, as well as controlled purchase operations (from the New Zealand Police).

The Policies

Sensitive premises

When the councils receive an application for a proposed on, off or club licence or a renewal where the application pertains to a significant change in the style or operation of the business (not including special licence applications), evidence of consultation with all applicable sensitive premises shall be provided with the application, if the licenced premises is within 50 metres of the boundary of a sensitive premise.

Sensitive premises are:

- any school, childcare facility, pre-school, or other facility, providing for the education or care of children
- any place of religious gathering or assembly
- any residential activity – dwelling or apartment
- any community facility.

In relation to providing evidence of consultation with a tenanted property, the applicant will have to provide evidence that they consulted with both landowners and tenants.

Evidence of consultation will not be required where resource consent has been granted under the Resource Management Act 1991.

This requirement is to ensure that neighbouring properties are aware of the possibility that a licensed premise may be established nearby or that an existing licenced premise may have its licence renewed or altered. This requirement also ensures the occupants, owners or other parties related to a sensitive premise have an opportunity to voice any concerns, and for the applicants to respond to these.

Trading hours

The following shall be the maximum trading hours for the sale, supply and consumption of alcohol (within the context of alcohol licences) on licensed premises within the LAP district:

- on-licences – bars, taverns, hotels, entertainment venues and Class 1 restaurants:
 - Invercargill central business district areas:
 - earliest opening time 8am on any day
 - latest closing time 3am the following day.
 - Invercargill (other than Invercargill central business district areas):
 - earliest opening time 8am on any day
 - latest closing time 1am the following day.
 - Southland District:
 - earliest opening time 8am on any day
 - latest closing time 3am the following day.
- on-licences – class 2 and class 3 restaurants, including BYO restaurants:
 - earliest opening time 8am on any day
 - latest closing time 1am the following day.
- on-licences – other. No restriction, however applications for licences will need to justify the hours requested in terms of the purpose of the function or event. Including but not limited to:

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- function centres
- theatres
- boats and lodges in Milford Sound
- caterers
- cellar doors
- off-licences – this includes dedicated 'bottle store' outlets and 'across the bar' sales:
 - earliest opening time 7am on any day
 - latest closing time 11pm the same day.
- club licences
 - earliest opening time 8am on any day
 - latest closing time 3am the following day.
 - applications for club licences will need to justify the hours requested on the basis of the activity of the club.
- special licences:
 - no restriction, however applications for special licences will need to justify the hours requested in terms of the purpose of the function or event.

All above provisions are subject to sections 47, 47A and 48 of the act, which relate to the sale and supply of alcohol on ANZAC Day morning, Good Friday, Easter Sunday and Christmas Day.

Discretionary conditions

The act enables the committees to issue a license subject to discretionary conditions that are consistent with the act. In terms of promoting responsible sale and supply, conditions that might be imposed include, but are not limited to:

- premises layout and design
 - design and layout requirements
 - minimum seating requirements
- staffing
 - training requirements for staff
 - management requirements in relation to staff (eg number of staff, duty managers)
 - prescribed ratio of security staff to patrons
 - uniform requirements (eg high visibility vests for security staff)
 - certified manager to be on duty at club-licensed premises, excluding chartered clubs, when alcohol is being sold or supplied during higher risk periods that are determined by the committees.
- host responsibility
 - queue management
 - provision of food
 - management of an event in such a way as to reduce abuse of alcohol
 - availability of transport home for patrons
 - display of safe drinking messages/material
 - any other matter that can encourage responsible alcohol sales, supply and consumption
- amenity and good order
 - cleaning the outside of the premises and immediate environs
 - use of CCTV
 - signage and advertising

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- management of incidents
 - licensee to keep a register of incidents
 - mandatory notification to Police of violent incidents
- utilising CPTED principles

The committees can impose such conditions they deem to be appropriate, from the list.

The process for setting discretionary conditions aims to encourage a good working relationship between the councils and industry providers. The discretionary conditions also help promote the purposes of the act.

Other Matters

Invercargill City and Southland District councils intend to maintain and enforce existing alcohol and alcohol ban areas established under a bylaw or bylaws promulgated under the Local Government Act 2002.

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Special Licence

(Non-Conveyance)

Section 22, and 64, Sale and Supply of Alcohol Act 2012



Licence Number: SPL/168/2022

Pursuant to the Sale and Supply of Alcohol Act 2012, **Southland Racing Club Inc** is authorised to sell and supply alcohol, on the premises situated at 117 Racecourse Road, INVERCARGILL and known as **ASCOT PARK RACECOURSE** to any person attending the following event:

ASCOT PARK CHRISTMAS AT THE RACES

The authority conferred by this licence must be exercised through a manager or managers appointed by the Licensee in accordance with Part 2 Sub part 7 of the Act.

Conditions

- (a) Alcohol may be sold under the licence only on the following days and during the following hours:
Saturday 10 December 2022 from 11.00am to 6.30pm
- (b) The manager for the event shall be: **Vicki-Rae Robinson**
- (c) The whole of the premises shall be **undesignated**.
- (d) The licensee must take the following steps to ensure that the provisions of the Act relating to the sale or supply of alcohol to prohibited persons are observed:
 - i. The Duty Manager instructs or otherwise provides information to bar assistants and servers in this regard.
 - ii. The applicant displays appropriate signs adjacent to every point of sale detailing the statutory restrictions.
- (e) The licensee must implement and maintain the steps proposed in the application and event management plan received by the Invercargill District Licensing Committee on 2 August 2022 aimed at the management of the premises and the responsible consumption of alcohol in accordance with the objects of the Act.
- (f) The licensee must have available at all times within the licence area, the following:
 - i. A range of non-alcoholic beverages.
 - ii. Drinking water must be freely available from all bars and at the Red Frogs and the Security Marquee.
 - iii. A range of substantial food.
 The availability of these items must be promoted at every point of sale.
- (g) The following steps must be taken by the licensee to provide assistance with, or information about, alternative forms of transport from the licensed premises:
 - i. Taxi services;
 - ii. An available telephone or cell phone.
 - iii. Free bus services;
- (h) BYO will not be allowed on the premises. Security must carry out personal searches and confiscate all alcohol and/or weapons as necessary. Entry shall be refused to people refusing to undergo the search.
- (i) Alcohol may only be sold in plastic cups and cans. Wine bottles should only be available and should not be outside the areas of the Parade Ring and Marquees who have pre-ordered packages. Alcohol in glass bottles should be decanted into plastic cups.
- (j) Alcohol may be sold or supplied to the following types of people: **Ticket holders attending the event.**
- (k) Continuous monitoring of the entranceway must be undertaken by the 40 staff led by Mr Kuresa & Hemi Thompson to ensure that only authorised persons may enter the licensed area.
- (l) Access shall be restricted to one entranceway.
- (m) Additional toilet or portaloos will be provided as shown in the plan.
- (n) NO gang patches of any kind to be worn during the event.
- (o) Staff must ensure that general nuisance should be prevented or reduced by actively monitoring the event areas and picking up any rubbish or litter throughout the event.
- (p) Purchases will be limited to **four (4)** per person per sale. The Police, Security and Staff will meet every hour to assess levels of intoxication. The staff must be prepared to reduce this number of serves at the discretion of the duty manager or any enforcement agency.
- (q) A designated and monitored "Place of Safety" must be provided.
- (r) The Licensee will ensure all practical steps are taken to disperse the guests and crowd in a safe and orderly manner at the end of the event as they have noted in the plan.
- (s) If a Marquee greater than 100m² is used, then it requires a building consent. If the consent is not granted, this event can proceed but without the marquee and the maximum number of persons is two persons per square metre.
- (t) **Marquee operation:**
 - a. Distribution of pre orders are delivered to the marquees the morning of the event.
 - b. Stock to be only replenished twice throughout the day.
 - c. Area manager must assess the group and decide if they are able to go ahead with their order based on the intoxication of the patrons.
 - d. All orders to cease at 3:00pm.
- (u) A copy of this licence must be displayed within the premises, as well as the full name of the manager on duty in accordance with the Act, and a copy of the licence carried by the duty manager throughout the duration of the event.

Duration

This licence expires at **6.30pm** on the **10 December 2022** in accordance with the times set out in condition (a).

Dated at Invercargill: 7 December 2022

Darren Ludlow
CHAIRPERSON, INVERCARGILL DISTRICT LICENSING COMMITTEE

PLEASE DISPLAY THIS LICENCE IN A PROMINENT PLACE

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Special Licence

(Non-Conveyance)

Section 22, and 64, Sale and Supply of Alcohol Act 2012



Licence Number: SPL/220/2023

Pursuant to the Sale and Supply of Alcohol Act 2012, **Southland Racing Club Inc** is authorised to sell and supply alcohol, on the premises situated at 103-117 Racecourse Road, INVERCARGILL and known as **ASCOT PARK RACECOURSE** to any person attending the following event:

ASCOT PARK CHRISTMAS AT THE RACES – ROCKING HORSE

The authority conferred by this licence must be exercised through a manager or managers appointed by the Licensee in accordance with Part 2 Sub part 7 of the Act.

Conditions

- (a) Alcohol may be sold under the licence only on the following days and during the following hours:
Saturday 16 December 2023 from 11:30am to 7:00pm
- (b) The manager for the event shall be: **Vicki-Rae Robinson**
- (c) The whole of the premises shall be **undesignated**.
- (d) The licensee must take the following steps to ensure that the provisions of the Act relating to the sale or supply of alcohol to prohibited persons are observed:
 - i. The Duty Manager instructs or otherwise provides information to bar assistants and servers in this regard.
 - ii. The applicant displays appropriate signs adjacent to every point of sale detailing the statutory restrictions.
- (e) The licensee must implement and maintain the steps proposed in the application and event management plan received by the Invercargill District Licensing Committee on 21 September 2023 aimed at the management of the premises and the responsible consumption of alcohol in accordance with the objects of the Act.
- (f) The licensee must have available at all times within the licence area, the following:
 - i. A range of non-alcoholic beverages.
 - ii. A range of low-alcoholic beverages.
 - iii. Drinking water must be freely available from all bars and at the Rehydration tent and the Security Marquee.
 - iv. A range of substantial food.
 The availability of these items must be promoted at every point of sale.
- (g) The following steps must be taken by the licensee to provide assistance with, or information about, alternative forms of transport from the licensed premises:
 - i. Taxi services
 - ii. An available telephone or cell phone
- (h) BYO will not be allowed on the premises. Security must carry out personal searches and confiscate all alcohol and/or weapons as necessary. Entry shall be refused to people refusing to undergo the search.
- (i) Wine bottles should only be available in the Parade Ring and Marquees and should not be outside these areas.
- (j) Alcohol may only be sold in plastic cups and cans. Alcohol in glass bottles should be decanted into plastic cups.
- (k) Alcohol may be sold or supplied to the following types of people: **Ticket holders attending the event.**
- (l) Continuous monitoring of the entranceway must be undertaken by the 48 staff led by Mr Kuresa to ensure that only authorised persons may enter the licensed area.
- (m) Access shall be restricted to one entranceway.
- (n) 50 additional toilets or portaloos must be provided during the event.
- (o) NO gang patches of any kind to be worn during the event.
- (p) Staff must ensure that general nuisance should be prevented or reduced by actively monitoring the event areas and picking up any rubbish or litter throughout the event.
- (q) Purchases will be limited to **four (4)** per person per sale. The Police, Security and Staff will meet every hour to assess levels of intoxication. The staff must be prepared to reduce this number of serves at the discretion of the duty manager or any enforcement agency.
- (r) A designated and monitored "Place of Safety" must be provided at the rehydration tent (or equivalent) marquee.
- (s) The Licensee will ensure all practical steps are taken to disperse the guests and crowd in a safe and orderly manner at the end of the event as they have noted in the plan.
- (t) **Marquee operation:**
 - a. Distribution of pre orders are delivered to the marquees the morning of the event.
 - b. Stock to be only replenished twice throughout the day.
 - c. Area manager must assess the group and decide if they are able to go ahead with their order based on the intoxication of the patrons.
 - d. All orders to cease at 3:00pm.
- (u) Signage for not serving to minors and intoxicated, transport options, free water should be displayed in all point of sale.
- (v) A copy of this licence and the host responsibility must be displayed within the premises, as well as the full name of the manager on duty in accordance with the Act, and a copy of the licence carried by the duty manager throughout the duration of the event.

Appendix C

Duration

This licence expires at **7.00pm** on the **16 December 2023** in accordance with the times set out in condition (a).

Dated at Invercargill: 8 December 2023

Darren Ludlow

CHAIRPERSON - INVERCARGILL DISTRICT LICENSING COMMITTEE

PLEASE DISPLAY THIS LICENCE IN A PROMINENT PLACE

A5803966

Special Licence

(Non-Conveyance)

Section 22, and 64, Sale and Supply of Alcohol Act 2012



Licence Number: 73/SPL/204/2024

Pursuant to the Sale and Supply of Alcohol Act 2012, **Southland Racing Club Inc** is authorised to sell and supply alcohol, on the premises situated at 103-117 Racecourse Road, INVERCARGILL and known as **ASCOT PARK CHRISTMAS AT THE RACES** to any person attending the following event:

ASCOT PARK CHRISTMAS AT THE RACES

The authority conferred by this licence must be exercised through a manager or managers appointed by the Licensee in accordance with Part 2 Sub part 7 of the Act.

Conditions

- (a) Alcohol may be sold under the licence only on the following days and during the following hours: **Saturday 14 December 2024 from 11:30am to 7:00pm**
- (b) The manager for the event shall be: **Vicki-Rae Robinson**
- (c) The whole of the premises shall be **undesignated**.
- (d) The licensee must take the following steps to ensure that the provisions of the Act relating to the sale or supply of alcohol to prohibited persons are observed:
 - i. The Duty Manager instructs or otherwise provides information to bar assistants and servers in this regard.
 - ii. The applicant displays appropriate signs adjacent to every point of sale detailing the statutory restrictions.
- (e) The licensee must implement and maintain the steps proposed in the application and event management plan received by the Invercargill District Licensing Committee on 24 October 2024 aimed at the management of the premises and the responsible consumption of alcohol in accordance with the objects of the Act.
- (f) The licensee must have available at all times within the licence area, the following:
 - i. A range of non-alcoholic beverages.
 - ii. A range of low-alcoholic beverages.
 - iii. Drinking water must be freely available from all bars and at the Rehydration tent and the Security Marquee at all times alcohol is
 - iv. A range of substantial food.

The availability of these items must be promoted at every point of sale.
- (g) The following steps must be taken by the licensee to provide assistance with, or information about, alternative forms of transport from the licensed premises:
 - i. Taxi services
 - ii. An available telephone or cell phone
- (h) BYO will not be allowed on the premises. Security must carry out personal searches and confiscate all alcohol and/or weapons as necessary. Entry shall be refused to people refusing to undergo the search.
- (i) Wine bottles should only be available in the Parade Ring and Marquees and should not be outside these areas.
- (j) Alcohol may only be sold in plastic cups and cans. Alcohol in glass bottles should be decanted into plastic cups.
- (k) Alcohol may be sold or supplied to the following types of people: **Ticket holders attending the event.**
- (l) Continuous monitoring of the entranceway must be undertaken by the 40 staff led by Mr Kuresa and Hemi Thompson to ensure that only authorised persons may enter the licensed area.
- (m) Access shall be restricted to one entranceway.
- (n) 50 additional toilets or portaloos must be provided during the event which are easily accessible.
- (o) No gang patches of any kind to be worn during the event.
- (p) Staff must ensure that general nuisance should be prevented or reduced by actively monitoring the event areas and picking up any rubbish or litter throughout the event.
- (q) Purchases will be limited to **four (4)** per person per sale. The Police, Security and Staff will meet every hour to assess levels of intoxication. The staff must be prepared to reduce this number of serves at the discretion of the duty manager or any enforcement agency.
- (r) A designated and monitored "Place of Safety" must be provided at the rehydration tent (or equivalent) marquee.
- (s) The Licensee will ensure all practical steps are taken to disperse the guests and crowd in a safe and orderly manner at the end of the event as they have noted in the plan.
- (t) **Marquee operation:**
 - a. Distribution of pre-orders are delivered to the marquees the morning of the event.
 - b. Stock to be only replenished twice throughout the day.
 - c. Area manager must assess the group and decide if they are able to go ahead with their order based on the intoxication of patrons.
 - d. All orders to cease at 3:00pm.
- (u) Signage for not serving to minors and intoxicated, transport options, free water should be displayed in all point of sale.
- (v) A copy of this licence and the host responsibility must be displayed within the premises, as well as the full name of the manager on duty in accordance with the Act, and a copy of the licence carried by the duty manager throughout the duration of the event.

Duration

This licence expires at **7.00pm** on the **14 December 2024** in accordance with the times set out in condition (a).

Dated at Invercargill: 4 December 2024

Darren Ludlow

CHAIRPERSON - INVERCARGILL DISTRICT LICENSING COMMITTEE

PLEASE DISPLAY THIS LICENCE IN A PROMINENT PLACE

A5803966



Licence Number: SPL/98/2022

Pursuant to the Sale and Supply of Alcohol Act 2012, Hop'N'Vine Partnership is authorised to sell and supply alcohol, on the premises situated at 22 Surrey Park Road, INVERCARGILL and known as **ILT STADIUM SOUTHLAND** to any person attending the following event:

SOUTHLAND BEER, WINE AND WILD FOOD FESTIVAL

The authority conferred by this licence must be exercised through a manager or managers appointed by the Licensee in accordance with Part 2 Sub part 7 of the Act.

Conditions

- (a) Alcohol may be sold under the licence only on the following days and during the following hours: **13 August 2022 from 12 noon to 6.30pm**
- (b) The manager for the event shall be: **Paul Halliday**
- (c) The whole of the premises shall be **undesigned**.
- (d) The licensee must take the following steps to ensure that the provisions of the Act relating to the sale or supply of alcohol to prohibited persons are observed:
 - i. The Duty Manager instructs or otherwise provides information to bar assistants and servers in this regard.
 - ii. The applicant displays appropriate signs adjacent to every point of sale detailing the statutory restrictions.
- (e) The licensee must implement and maintain the steps proposed in the application and event management plan received by the Invercargill District Licensing Committee on 13 June 2022 and 7 July 2022 aimed at the management of the premises and the responsible consumption of alcohol in accordance with the objects of the Act.
- (f) The licensee must have available at all times within the licence area, the following:
 - i. A range of non-alcoholic beverages.
 - ii. At least one low alcoholic beverage.
 - iii. Drinking water must be freely available from beer stalls.
 - iv. A range of substantial food 12 x Food Stalls
 The availability of these items must be promoted at every point of sale.
- (g) The following steps must be taken by the licensee to provide assistance with, or information about, alternative forms of transport from the licensed premises:
 - i. Taxi service
 - ii. Courtesy coach
 - iii. An available telephone
- (h) Alcohol may only be sold in glassware, plastic jugs and cans.
- (i) Alcohol may only be sold and supplied in sealed bottles and samples will be provided in plastic tasting glasses.
- (j) Alcohol may be sold or supplied to the following types of people: **Ticket holders**
- (k) Continuous monitoring of the entranceway must be undertaken by Allied Security to ensure that only authorised persons may enter the licensed area.
- (l) **NO GLASS** is allowed on the grounds.
- (m) Sound levels must be kept within the Invercargill City Council's District Plan noise limits at all times.
- (n) Purchases will be limited to **four (4) per person per sale and reduce to two (2) drinks per person per sale from 6:00pm**. Staff must be prepared to reduce this number of serves at the discretion of the duty manager or any enforcement agency.
- (o) A designated and monitored "Place of Safety" must be provided.
- (p) The Licensee will ensure all practical steps are taken to disperse the crowd in a safe and orderly manner at the end of the event.
- (q) A copy of this licence must be displayed within the premises, as well as the full name of the manager on duty in accordance with the Act, and a copy of the licence carried by the duty manager throughout the duration of the event.

Appendix E

Duration

This licence expires at **6.30pm** on the **13 August 2022** in accordance with the times set out in condition (a).

Dated at Invercargill, 11 August 2022

Rebecca Amundsen
CHAIRPERSON - INVERCARGILL DISTRICT LICENSING COMMITTEE

PLEASE DISPLAY THIS LICENCE IN A PROMINENT PLACE

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Licence Number: SPL/1/2023

Pursuant to the Sale and Supply of Alcohol Act 2012, **Hop'N'Vine Partnership** is authorised to sell and supply alcohol, on the premises situated at 22 Surrey Park Road, INVERCARGILL and known as **ILT Stadium Southland** to any person attending the following event:

SOUTHLAND BEER, WINE & WILD FOOD FESTIVAL

The authority conferred by this licence must be exercised through a manager or managers appointed by the Licensee in accordance with Part 2 Sub part 7 of the Act.

Conditions

- (a) Alcohol may be sold under the licence only on the following days and during the following hours:
4 March 2023 from 12:00 noon to 6:30pm.
- (b) The manager for the event shall be: **Paul Halliday.**
- (c) The whole of the premises will be undesignated.
- (d) The licensee must take the following steps to ensure that the provisions of the Act relating to the sale or supply of alcohol to prohibited persons are observed:
 - i. The Duty Manager instructs or otherwise provides information to bar assistants and servers in this regard.
 - ii. The applicant displays appropriate signs adjacent to every point of sale detailing the statutory restrictions.
- (e) The licensee must implement and maintain the steps proposed in the application received by the Invercargill District Licensing Committee on 5 January 2023 aimed at the management of the premises and the responsible consumption of alcohol in accordance with the objects of the Act.
- (f) The licensee must have available at all times within the licence area, the following:
 - i. A range of non-alcoholic beverages.
 - ii. At least one low alcoholic beverage.
 - iii. Drinking water must be freely available from water stations and at beer and wine stalls.
 - iv. A range of substantial food.

The availability of these items must be promoted at every point of sale.
- (g) The following steps must be taken by the licensee to provide assistance with, or information about, alternative forms of transport from the licensed premises:
 - i. Taxi numbers
 - ii. Courtesy coaches
 - iii. An available telephone
- (h) Alcohol may only be sold in glassware, cans and plastic.
- (i) Alcohol may be sold or supplied to the following types of people: Ticket holder
- (j) Continuous monitoring of the entranceway must be undertaken by Allied Security to ensure that only authorised persons may enter the licensed area.
- (k) Sound levels must be kept within the Invercargill City Council's District Plan noise limits at all times.
- (l) Purchases will be limited to **four (4) per person per sale and limited to two (2) from 6:00pm onwards.** Staff must be prepared to reduce this number of serves at the discretion of the duty manager or any enforcement agency.
- (m) A designated and monitored "Place of Safety" must be provided.
- (n) The Licensee will ensure all practical steps are taken to disperse the attendees in a safe and orderly manner at the end of the event.
- (o) A copy of this licence must be displayed within the premises, as well as the full name of the manager on duty in accordance with the Act, and a copy of the licence carried by the duty manager throughout the duration of the event.

Appendix F

Duration

This licence expires at **6.30pm** on the **4 March 2023** in accordance with the times set out in condition (a).

Dated at Invercargill: 16 February 2023

Darren Ludlow

CHAIRPERSON - INVERCARGILL DISTRICT LICENSING COMMITTEE

PLEASE DISPLAY THIS LICENCE IN A PROMINENT PLACE

AL122 : A1045599 : DLCSPL

June 2020

A5803966

Catherine Howard

From: Amanda Buchanan <Amanda.Buchanan@southerndhb.govt.nz>
Sent: Tuesday, 11 February 2025 9:11 am
To: DLC; MCNAUGHT, Hayden
Cc: Lynn Grace
Subject: NO Opposition 2025 02 07 - Bluff Oyster and Food Festival - 73/SPL/28/2025

11th February 2025

Ref: 73/SPL/28/2025
Application received: 10/02/2025
Applicant: Bluff Oyster and Food Festival
Premises: 100-116 Gore Street, Bluff
Event: Bluff Oyster and Food Festival
Date of Event: 24/05/2025

Tēnā koutou District Licensing Committee

This application is not opposed.

Ngā mihi



Lynn GRACE

Senior Liquor Licensing Compliance Officer

Delegated duties of the Medical Officer of Health Sale and Supply of Alcohol Act 2019

National Public Health Service | Southern | Te Waipounamu

Waea pūkoro: +64 272748680, Office 03 211 8500 ext: 45651 |

Public Health South, 23 Forth Street Invercargill 9810

Health New Zealand
Te Whatu Ora

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TeWhatuOra.govt.nz

Amanda Buchanan

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