



NOTICE OF MEETING

**Notice is hereby given of the Meeting of the
Community Wellbeing and Regulatory Committee
to be held in the Council Chamber, First Floor,
Civic Theatre, 88 Tay Street, Invercargill on
Tuesday 8 April 2025 at 2.00 pm**

Cr D J Ludlow (Chair)
Mayor W S Clark
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr T Campbell
Cr A H Crackett
Cr G M Dermody
Cr P W Kett
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart
Rev E Cook – Māngai – Waihōpai
Mrs P Coote – Kaikaunihera Māori – Awarua

MICHAEL DAY
CHIEF EXECUTIVE

Community Wellbeing and Regulatory Committee - Public

08 April 2025 02:00 PM

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1. Apologies	
2. Declaration of Interest	
a. Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
b. Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
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Public Excluded Session

Moved , seconded that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a) Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 11 February 2025
- b) Minutes of the Public Excluded Meeting of the Creative Communities Scheme Invercargill Fund Committee Meeting held on 20 February 2025
- c) Minutes of the Public Excluded Session of the Southland Regional Heritage Committee Meeting held on 20 March 2025
- d) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Meeting held on 20 March 2025

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a) Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 10 December 2024	<p>Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
b) Minutes of the Public Excluded Meeting of the Creative Communities Scheme Invercargill Fund Committee Meeting held on 20 February 2025	<p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
c) Minutes of the Public Excluded Session of the Southland Regional Heritage Committee Meeting held on 20 March 2025	<p>Section 7(2)(a) Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(i) Enable any local authority holding the information to</p>	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

- d) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Meeting held on 20 March 2025

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

**MINUTES OF COMMUNITY WELLBEING AND REGULATORY COMMITTEE MEETING, HELD
IN THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET,
INVERCARGILL ON TUESDAY 11 FEBRUARY 2025 AT 2.00 PM**

Present:

Cr D J Ludlow (Chair)
Mayor W S Clark
Cr R I D Bond
Cr P M Boyle
Cr S J Broad
Cr A H Crackett
Cr G M Dermody
Cr I R Pottinger
Cr L F Soper
Cr B R Stewart
Rev E Cook – Māngai – Waihōpai (via Zoom)
Mrs P Coote – Kaikaunihera Māori – Awarua

In Attendance:

Mrs P Christie – Group Manager – Finance and Assurance
Mrs T Hurst – Group Manager – Community Engagement and Corporate Services
Mr R Capil – Group Manager – Community Spaces and Places
Ms C Rain – Manager – Parks and Recreation
Dr D Puddle – Play Advocate
Mr C Bowen – Open Spaces Strategic Advisor
Mr M Morris – Manager – Governance and Legal
Ms L Knight – Manager – Communications and Marketing
Ms G Englert – Social Media Advisor
Ms K Braithwaite – Digital and Communications Advisor
Mrs L Cook – Executive Support

1. Apologies

Cr Kett, Cr Campbell

Moved Cr Soper, seconded Cr Dermody and **RESOLVED** that the apologies be accepted.

2. Declaration of Interest

Nil.

3. Public Forum

Nil.

4. Minutes of the Community Wellbeing and Regulatory Committee Meeting held on Tuesday 10 December 2024

A5671615

Moved Cr Soper, seconded Cr Dermody and **RESOLVED** that the Minutes of the Community Wellbeing and Regulatory Committee meeting held on Tuesday 10 December 2024 be confirmed.

5. Minutes of the District Licensing Committee - December 2024 and January 2025 Meetings

A5765382

Moved Cr Ludlow, seconded Cr Stewart and **RESOLVED** that the Minutes of the District Licensing Committee - December 2024 and January 2025 meetings be received.

6. Application for Grant Funding for 2025 ILT Learn to Swim Programme

A5734279

Moved Cr Soper, seconded Cr Broad and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

1. Receives the report "Application for Grant Funding for 2025 ILT Learn to Swim Programme".
2. Resolve that the Aquatic Services Manager is delegated authority to apply to the Invercargill Licensing Trust and ILT Foundation for grant funding of \$196,822.70 for the 2025 ILT Learn to Swim programme at Splash Palace.

7. Urban Play Options for Annual Plan Public Consultation

A5678794

Dr Damien Puddle spoke to the report.

Note: Mayor Clark joined the meeting at 2.30pm.

It was noted option one was the full city centre programme based off the feasibility report. This included a play hub, play trail and play activations. Option two was the distributed option this involved distribution of funding to a variety of specific projects. This included a scaled down version of option one.

A query was raised around timelines, it was noted this went back a number of years, and the funding was split between the next three financial years.

It was noted a fixed location was proposed, it implied there would be staffing implications and there was a lack of understanding around the operational expenditure costs.

A query was raised around the distributed program, if this was the option then would 66 Dee Street be used. It was noted it could be used at a smaller scale.

It was noted there was a desire in the city for play for 2025 and beyond and that other cities were leading in this space.

Various concerns were noted about 66 Dee Street. It was not the recommended sizing, the wall structure was a concern, the location of the Grand Hotel and there was limited sunlight. It was advised that it did not matter which location was used, no location was perfect and they all came with complications or limitations. The closest location size wise to the recommendation was the Esk Street carpark and half of it was ILT owned.

A query was raised around Otepunui Gardens not being considered, it was noted that Environment Southland's Bylaw obstructed this.

Concern was raised around recession, exceeding of budget and tough times that lay ahead. The location at 66 Dee Street was a danger if considering the new Distinction Hotel and Wachner Place.

It was noted there were options of the Gala Street Reserve, Queens Drive green space where the umbrella was located or the corner of Tay and Kelvin Streets.

Many Councillors noted the distributed option was the preferred. The distributed option gave time to consider the play hub and it was ideal placement. It was suggested a broader approach to play and enhancement of recreational activity. This model allowed Council to do more and enable more investment. The intent when speaking to the community would be making smaller destination play. It was not limited to a playground but a broader suite that enables play. It was noted there was a need to ensure the community still valued this as an option.

It was noted the concept of what play is or was is changing. The interactions with the street furniture on Esk being engaged with as a play tool was nice to see.

A query was raised around moveable play equipment. It was confirmed this could happen through play activations.

A query was raised, out of the 172 that were engaged with, how many ratepayers answered this engagement survey and how many children and Youth councillors engaged. It was noted that did not delineate who was a child, ratepayer or Youth. Staff could not answer this.

A query was raised around the option to be able to scale down the hub but focus more on the play activations and trail. It was confirmed this was possible.

It was noted the implementation of the play strategy would look at the distribution and connection between all forms of play.

It was noted the desire for the trail and activation to be implemented prior to a hub as a fixed location.

It was noted although it was in Long-term Plan there was an assumption that it would be delivered and the money would be there. It was added this would need community

sponsorship as well. There was a desire from the community to focus on one project at a time.

Moved Cr Stewart, seconded Cr Soper and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

1. Receives the report titled "Urban Play Options for Annual Plan Public Consultation".

Moved Cr Soper, seconded Cr Stewart and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

Recommend to Council:

2. **Option 2 – Distributed Programme** - \$4.956 million over four years (with options to seek external funding dependent on the project).

Note: Cr Bond, Cr Dermody and Mayor Clark voted against.

Moved Ludlow, seconded Cr Soper and **RESOLVED** that the Community Wellbeing and Regulatory Committee:

3. Approve staff conducting public engagement for the Urban Play Programme options as part of the Annual Plan consultation between 13 March – 13 April 2025.

Note: Cr Bond, Cr Dermody voted against.

8. Draft Play Strategy 2025

A5622212

Dr Damien Puddle spoke to the report.

Moved Cr Boyle, seconded Cr Broad that the Community Wellbeing and Regulatory Committee:

1. Receives the report titled "Draft Play Strategy 2025".
2. Receives all submissions and summary of submissions collected during the pre-draft engagement process (Attachment 1).

Recommend to Council:

3. That Council endorses the draft Play Strategy (Attachment 2) be available for public to comment concurrent with the Annual Plan consultation in 13 March 2025 – 13 April 2025.

It was noted that there were a variety of comments in the submissions. The submission showed an emphasis on affordability around low cost and free activities around Invercargill that challenged their imaginations.

It was noted there was the opportunity for digital reality games.

It was noted if Council were to pause at this stage, the cost implication of the draft play strategy would be the development of it under Dr Puddle's role at ICC. The strategy would remain in its draft form. If it was adopted it would become a Council and city document which other agencies could pick up and deliver on the strategy outcomes. It was confirmed the resourcing for this would be incorporated into work programs.

The motion now put was **RESOLVED**.

9. Public Excluded Session

Moved Cr Soper, seconded Cr Stewart and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- a. Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 10 December 2024
- b. Art Sector Opportunities and Working Group Update

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
a. Minutes of the Public Excluded Session of the Community Wellbeing and Regulatory Committee Meeting held on 10 December 2024	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
b. Art Sector Opportunities and Working Group Update	Section 7(2)(h) Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business, the meeting finished at 3.35 pm.

**MINUTES OF THE MEETING OF THE CREATIVE COMMUNITIES SCHEME INVERCARGILL
FUND COMMITTEE HELD IN THE COUNCIL CHAMBER, FIRST FLOOR, CIVIC THEATRE,
88 TAY STREET, INVERCARGILL ON THURSDAY 20 FEBRUARY 2025 AT 3.30 PM**

Present: Ms A Lewis (Chair)
Cr T Boyle
Rev E Cook
Miss S Ineson
Mr D Pottinger

In Attendance: Ms G Crawford – Engagement and Partnerships Officer
Ms M Tupara – Executive Support

1. Apologies

Cr Ludlow and Mr Herman.

Moved Rev Cook, seconded Cr Boyle and **RESOLVED** that the apologies be accepted.

2. CNZ – Confidentiality and Conflicts of Interest

The Chair requested that the Committee fill out the Confidentiality and Conflict of Interest forms and get them through to Ms Crawford prior to the end of the meeting.

- A conflict of Interest was verbally received from Rev Cook regarding a perceived of conflict of interest for the application from Arahi Māori Women's Welfare League. Rev Cook advised that she was not part of it but was part of the targeted group as referenced in the application. Rev Cook advised that they had not talked to her about the application.

Moved Cr Boyle, seconded Ms Lewis and **RESOLVED** to accept the Conflict of Interest declared by the Committee.

3. Minutes of the Creative Communities Scheme Invercargill Fund Appointments Committee Meeting held 21 November 2024

A5648973

Moved Cr Boyle, seconded Mr Pottinger and **RESOLVED** that the minutes of the Creative Communities Scheme Invercargill Fund Appointments Committee Meeting held on Thursday 21 November 2024 be received.

4. Minutes of the Creative Communities Scheme Invercargill Fund Committee Meeting held 21 November 2024

A5649656

Mr Pottinger advised that the previous minute's attendees list was incorrect as he was in attendance for the meeting, however was not recorded in the attendance list.

Ms Tupara apologised and advised these would be rectified through being recorded in these minutes and that the template would be updated.

Moved Cr Boyle, seconded Mr Pottinger and **RESOLVED** that the minutes of the Creative Communities Scheme Invercargill Fund Committee Meeting held on Thursday 21 November 2024 be confirmed.

5. Financial Report

A5772179

A question was raised regarding if there was money to be returned from uncompleted projects. Ms Crawford advised that everything had been tidied up from the last round and that she expected a few thousand dollars to come back.

Moved Rev Cook, seconded Mr Pottinger and **RESOLVED** that the Creative Communities Scheme Invercargill Fund Committee:

1. Receives the Financial Report.

6. General Business

6.1 Creative Communities Funding Schedule for 2025 – Tabled item

A5769311

Ms Crawford noted that she had tabled an update from Creative NZ and that the timetable and schedule had been tabled also.

Moved Mr Pottinger, seconded Ms Lewis and **RESOLVED** that the Creative Communities Scheme Invercargill Fund Committee:

1. Receives the Tabled Item "Creative Communities Funding Schedule for 2025".

6.2 Creative New Zealand News Updates as at 31 January 2025 – Tabled Item

A5769313

Ms Crawford gave an overview of the tabled item.

Moved Mr Pottinger, seconded Ms Lewis and **RESOLVED** that the Creative Communities Scheme Invercargill Fund Committee:

1. Receives the Tabled Item "Creative New Zealand News Updates as at 31 January 2025".

7. Public Excluded Session

Moved Rev Cook, seconded Mr Pottinger and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting; namely:

- (a) Minutes of the Public Excluded Session of the Creative Communities Scheme Invercargill Fund Appointments Committee Meeting held on Thursday 21 November 2024
- (b) Minutes of the Public Excluded Session of the Creative Communities Scheme Invercargill Fund Committee Meeting held on Thursday 21 November 2024
- (c) Correspondence - Patrick Gillies - Talus Team Delta - Creative Communities Questions
- (d) Correspondence - Campbell Trewin - Art Attic Website - Question for Accountability
- (e) Correspondence - Update on Shakespeare in the Park 2025
- (f) Project Completion Report 6 - Dan Davin Literary Foundation - Poetry Festival 2024
- (g) Project Completion Report 10 - Cathy Irons - Douce Ambiance
- (h) Project Completion Report 11 - Nela Fletcher - Monstrosity of Tiny Tumours
- (i) Project Completion Report 12 - Charmin Dahl - Collaboration and Confidence building for Teens Through Theatre Sports
- (j) Project Completion Report 13 - Taokotaiana Vainetini Kuki Airani Southland – Cook Island Cultural Art Made by Women
- (k) Project Completion Report 14 - Outreach Singing Trust Aotearoa - The Sing Thing 2024
- (l) Project Completion Report 15 - Arahi Maori Womens Welfare League - Maori Design Month - A Matariki Celebration
- (m) Project Completion Report 16 - Michelle and Hannah Dawson - Phenomenology
- (n) Project Completion Report 17 - Southland BMX Club - Mural Southland BMX Track
- (o) Summary of Applications
- (p) CCS Assessor Marking Spreadsheet Round 3
- (q) Ranking Sheet of Assessment Scores
- (r) Hearing Timetable
- (s) Application 27 - Arahi Maori Women's Welfare League - Karanga Wananga
- (t) Application 28 - Southern Filmmakers Collective - Southern Screen Summit
- (u) Application 29 - James Gillies Brodie - BRODIE and FigJamin Live Events 2025
- (v) Application 30 - Cathy Irons - Douce Ambiance
- (w) Application 31 - Maidenstone Monumental - Heritage Headstones 2025
- (x) Application 32 - Outreach Singing Trust Aotearoa - The Sing Thing 2025
- (y) Application 33 - Attic Arts Centre Charitable Trust - Programme of Activities 2025
- (z) Application 34 - Cancer Society Otago and Southland Division - Invercargill Centre - Mural Installation and Unveiling
- (aa) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Meeting of the Creative Communities	Section 7(2)(i) To enable any local organisation holding the	Section 48(1)(a) That the public conduct of this item would be likely to

Scheme Invercargill Fund Appointments Committee Meeting held on Thursday 21 November 2024	information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Minutes of the Public Excluded Session of the Creative Communities Scheme Invercargill Fund Committee Meeting held on Thursday 21 November 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Correspondence - - Patrick Gillies - Talus Team Delta - Creative Communities Questions	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(d) Correspondence - - Campbell Trewin - Art Attic Website - Question for Accountability	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(e) Correspondence - Update on Shakespeare in the Park 2025	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(f) Project Completion Report 6 - Dan Davin Literary Foundation - Poetry Festival 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(g) Project Completion Report 10 - Cathy Irons - Douce Ambiance	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(h) Project Completion Report 11 - Nela Fletcher - Monstrosity of Tiny Tumours	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(i) Project Completion Report 12 - Charmin Dahl - Collaboration and Confidence building for Teens Through Theatre Sports	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(j) Project Completion Report 13 - Taokotaianga Vainetini Kuki Airani Southland – Cook Island Cultural Art Made by Women	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(k) Project Completion Report 14 - Outreach Singing Trust Aotearoa - The Sing Thing 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(l) Project Completion Report 15 - Arahi Maori Womens Welfare League - Maori Design Month - A Matariki Celebration	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(m) Project Completion Report 16 - Michelle and Hannah Dawson - Phenomenology	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(n) Project Completion Report 17 - Southland BMX Club - Mural Southland BMX Track	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(o) Summary of Applications	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

		commercial and industrial negotiations).	
(p)	CCS Assessor Marking Spreadsheet Round 3	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(q)	Ranking Sheet of Assessment Scores	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(r)	Hearing Timetable	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(s)	Application 27 - Arahi Maori Women's Welfare League - Karanga Wananga	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(t)	Application 28 - Southern Filmmakers Collective - Southern Screen Summit	<p>Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage,</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good</p>

		negotiations (including commercial and industrial negotiations).	reason for withholding would exist under Section 7.
(u)	Application 29 - James Gillies Brodie - BRODIE and FigJamin Live Events 2025	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(v)	Application 30 - Cathy Irons - Douce Ambiance	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(w)	Application 31 - Maidenstone Monumental Heritage Headstones 2025	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(x)	Application 32 - Outreach Singing Trust Aotearoa - The Sing Thing 2025k	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(y)	Application 33 - Attic Arts Centre Charitable Trust - Programme of Activities 2025	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good

	disadvantage, negotiations (including commercial and industrial negotiations).	reason for withholding would exist under Section 7.
(z) Application 34 - Cancer Society Otago and Southland Division - Invercargill Centre - Mural Installation and Unveiling	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(aa) Deliberations and Resolutions	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 5.57 pm.

**MINUTES OF THE HEARINGS FOR DONOVAN PARK RESERVE MANAGEMENT PLAN, HELD IN
THE COUNCIL CHAMBERS, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET, INVERCARGILL
ON TUESDAY 18 MARCH 2025 AT 11.30 AM**

Present: Cr D J Ludlow
Cr P M Boyle
Cr R I D Bond
Cr L F Soper
Mrs P Coote – Kaikaunihera Māori – Awarua

In Attendance: Cr B Stewart
Mr R Capil – Group Manager – Community Spaces and Places
Mr M Morris – Manager – Governance and Legal
Ms R Suter – Manager – Strategy and Policy
Ms C Rain – Parks and Recreation Manager
Ms C Horton – Senior Open Spaces Planner
Ms C Manera - Engagement Coordinator
Mr C Bowen – Open Spaces and Recreation Advisor
Mr M Butler – Digital and visual Communications Advisor
Mrs L Cook – Executive Support

1. Apologies

Nil.

2. Declaration of Interest

Nil.

3. Donovan Park Draft Reserve Management Plan Stage Two Hearings

A5797017

Moved Cr Soper, seconded Cr Bond and **RESOLVED** that Hearings Panel:

1. Receives the report "Donovan Park Draft Reserve Management Plan Stage Two Hearings".
2. Receives submissions and the summary of submissions through the stage two public notification process.
3. Receives the late submission from Louise O'Callaghan.

4. Note the hearings schedule with the following submitters to be heard:

Hearing	Sub #	Name	Time
1	22	Julie Manson, Jack King – Rugby Southland	11.35 am
2	19	Robin Pagan	11.45 am
3	5	Murray McLachlan	11.55 am
		10-minute break	12.05 pm
4	21	Marcus Roy – Environment Southland	12.15 pm
5	26	Louise O'Callaghan	12.25 pm

3.1 Hearings Slot 1 - Submission 22 – Jack King

A5784269

The submitter was speaking specifically regarding Sporting and Recreation, being the Waikiwi Rugby ground. Sporting and community hubs were becoming more vital for the future of sport. Government and local government and wanting community to work together to have community sports hubs.

The submitter would like the Waikiwi Rugby Club retained. The idea of retaining this was to have a North Invercargill sporting hub, if this were to be no longer, where would the sporting hub go for North Invercargill. There were two rugby fields used by 25 junior teams, two seniors' teams and two teenage teams. The sports fields had good drainage and adequate health and safety. Waikiwi Rugby Club had a working group which was hoping for two rugby fields to go to three and then eventually six rugby fields. These could be used for touch rugby, league rugby, football or astroturf.

It was noted around girls only rugby nights, this had 20 percent growth year on year. The land currently there and used by sport was vital for Invercargill and should be retained for something that would benefit healthy lifestyles.

A query was raised around if there was to be the extension on sports fields would there be the requirement to utilise the space where chip and putt was. Waikiwi Rugby Club would need to work with golf.

A query was raised around the realignment of the current lighting. The lighting was okay for training but it was not fit for match at this stage. Lighting would be vital.

A query was raised around overall participation, Juniors were holding their own, seniors were always changing but there was a spike in under 16 age group and Rugby Southland expected to see the spike in senior rugby, there had been steady growth.

A query was raised around why Rugby Park could not be used for night games, it was noted this was only one game/field, and there was a need for a facility which allowed a hub to play multiple games. Council needed to maximise the money given out. Currently there were 15 night games booked, meaning there was not enough fields and lighting. Having Waikiwi Rugby club would extend what could be delivered.

It was noted if the lighting would need updated at Waikiwi there would need to be a whole lot of consultation and engineering.

3.2 Hearings Slot 2 - Submission 19 - Robin Pagan

A5780404

The Submitter felt the consultation on the Donovan Park Master plan, Management plan and political suggestion have said part the land could be sold and used as part of a rates reduction, and this had confused the public. The management plan went a long way to look into the needs for the area for the future and had been a well thought through plan.

The submitter felt that what was there now was utilised well and could be utilised more with little cost. The cost to Council should not be placed on ratepayers right now. More people were getting out and using parks.

The submitter noted global warming sea rise may mean parks disappear and Council needed to retain the parks were possible. The issue of selling land, once something was gone it would be impossible to get back again. The submitter said he would come and submit again if revocation of reserve status was to take place.

A query was raised around what the submitter thought about the usage of Donovan, and he noted there were more people with dogs, families seen in the park doing physical training, and there were often people there feeding the ducks from various institutions.

3.3 Hearings Slot 3 - Submission 5 - Murray McLachlan

A5779114

The submitter said he would be horrified if the rugby grounds were taken away for housing. The city was growing, Inverurie Estate was growing and a lot more housing would come as time went on, and with this came more rates. There could be opportunity to develop the area bit by bit. There were plenty of sections for sale, around Donovan area and plenty of sections available by the hospital, Ascot and the Marae. There was plenty of development opportunity elsewhere.

The submitter felt it was not being managed very well, there were three blocks which had never been grazed, long term the wet areas should be native bush and tracks linking Queens Park, Thompson Bush, Donovan Park and Anderson Park together.

The idea of a north end swimming pool in this area was suggested. With the growth which was going on in the north end, schools could utilise this. Hot pools connected to a swimming pool would also be a good idea.

The submitter reinforced greenspace was important to cities.

3.4 Hearings Slot 4 - Submission 21 - Marcus Roy

A5784267

The framing for the Environment Southland submission was set around the regional policy statement – and three key points were identified.

Primarily around protecting and enhancing ecological resilience, referring to the biodiversity chapters in the policy statement sets out around maintaining and enhancing eco systems. Environment Southland supported the principles set out in the management plan. The Park was located in a strategic location between Thompson

Bush and Anderson Park and represented an opportunity to establish another eco system for flora, fauna, birds and insects to thrive from park to park. The submitter recommended the management plan have pockets of indigenous vegetation to support that as well as pest management planning.

In terms of urban water quality, Environment Southland supported the establishment of wet lands in an urban context, which would be beneficial. Future planning around infrastructure of those wet lands was needed. Environment Southland suggested having more shallow wetlands and with an abundance of indigenous species which could improve water quality.

Establishing wetland with help with retaining areas for ground water replenishment would help support climate change. Forest in the area would help regulated temporary and eco system resilience.

A query was raised around wetlands and any specific area that this should be. The Environment Southland wetland team would be able to be of assistance. The carpark which was used for the A and P Show was the space they were suggesting in the Management Plan.

3.5 Hearings Slot 5 - Submission 26 - Louise O'Callaghan

A5784271

Ms O'Callaghan did not attend.

A query was raised around the sewer pipe identity, this would need to be checked with the three waters team.

There being no further business, the meeting finished at 12.09 pm.

MINUTES OF THE SOUTHLAND REGIONAL HERITAGE COMMITTEE, HELD IN THE COUNCIL CHAMBER, SOUTHLAND DISTRICT COUNCIL, LEVEL 2, 20 DON STREET, INVERCARGILL ON THURSDAY 20 MARCH 2025 AT 10.00 AM

Present: Cr P Duffy (Chair)
Cr C Menzies
Cr N Phillips
Cr B Reid
Rev E Cook

In Attendance: Ms D Lascelles – Chief Executive (GDC)
Ms V Chopra – Group Manager Strategy and Engagement (SDC)
Mr R Capil – Group Manager – Community Spaces and Places (ICC)
Mr J Geddes – SRHC Advisor (GDC)
Ms J Massey - Roving Museum Officer (SDC)
Mr M Morris - Manager - Governance and Legal (ICC)
Ms L Smith – Finance Officer (SDC)
Ms E Wallace - SRHC ICC Advisor
Ms B Affleck - Fund Administration Officer (Great South)
Mrs K Simmonds - Accounting Technician (ICC)
Mrs L Williams - Team Leader – Governance and Executive Support (ICC)

1. Apologies

Ms D Lascelles (GDC) for lateness.

Moved Cr Menzies, seconded Cr Reid and **RESOLVED** that the apology for lateness be accepted.

2. Declaration of Interest

Nil.

3. Acceptance of Late Items

3.1 Acceptance of the Major Late Item - Appendix 3 - 2025 03 14 - Southland Regional Heritage Committee Annual Report Year Ending 30 June 2024

Moved Rev Cook, seconded Cr Reid and **RESOLVED** that the 'Major Late Item - Appendix 3 - 2025 03 14 - Southland Regional Heritage Committee Annual Report Year Ending 30 June 2024' be accepted.

The reason that the item was not in the agenda: The item was not ready at the time of the publication of the agenda.

The reason why the discussion of the item could not be delayed: Matters could be progressed in a timely manner.

3.2 Acceptance of the Minor Late Item – Correspondence – Project Ark Support for The Museums of Southland Letter of Thanks

Moved Cr Menzies, seconded Rev Cook and **RESOLVED** that the 'Minor Late Item – Correspondence - Project Ark Support for The Museums of Southland Letter of Thanks' be accepted.

The reason that the item was not in the agenda: The item was not included in the agenda due to an administrative error.

The reason why the discussion of the item could not be delayed: Matters could be progressed in a timely manner.

Reason for public exclusion:

Section 7(2)(i) - Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).

3.3 Acceptance of the Major Late item - Project Ark/Regional Resources – Digital Asset Management

Moved Cr Reid, seconded Cr Menzies and **RESOLVED** that the 'Major Late item - Project Ark/Regional Resources – Digital Asset Management' be accepted.

The reason that the item was not in the agenda: The item was not included in the agenda due to an administrative error.

The reason why the discussion of the item could not be delayed: Matters could be progressed in a timely manner.

Reason for public exclusion:

Section 7(2)(a) - To protect the privacy of natural persons, including that of deceased natural persons.

4. Minutes of the Southland Regional Heritage Committee Meeting Held on 25 October 2024

A5598491

Moved Cr Menzies, seconded Cr Reid and **RESOLVED** that the Minutes of the Southland Regional Heritage Committee Meeting held on 25 October 2024 be confirmed.

It was noted that the freezer had been cleared out and was now being used for its correct purpose.

5. Future Steps

A5810499

Mr Michael Morris spoke to the report and the Chair tabled a copy of the letter dated 30 October 2024, from the ICC Mayor advising that ICC was withdrawing from SRHC. Mr Morris noted that there was a need for a number of discussions and processes to be worked through to give effect to ICC's decision.

The first question was if the two funding rounds would proceed, noting the second one would be brought forward due to the elections and the Committee may choose to have one larger funding round.

Mr Morris added that he proposed a meeting be scheduled for April to start to look at the steps required to wind down.

The Chair noted the withdrawal of ICC was contrary to the Heads of Agreement.

It was noted that it would be difficult to make decisions on funding rounds given that funding came from the councils and also queried who could apply. Mr Morris noted perhaps a smaller one soon and then one later in the year taking into account the change in circumstance.

It was noted that two applications for funding had been received and that would expect more as traditionally had a number of applications. It was noted that any applicants solely in the city area would have to apply to ICC, it was felt that the Committee would not fund those. It was added that people in the community would not be aware of the change in the Committee structure. It was noted that the application forms were available on the council websites and that could have a publicly notified funding round later and have a smaller one now.

It was noted that could close this round off in April to allow time for people to apply while working through the other arrangements. It was added that people in the community did rely on this funding. It was queried if that would include any applications from the city area, it was noted that would be over to the Committee and did need to do the funding round with transparency, ICC funded through to October.

Mr Morris noted that he would prepare a report around how to handle these applications and that may be better to close in May. It was queried if there was any time sensitivity to the applications that had already been received, it was noted that the expectation might be April/May but could contact the applicants. Mr Morris noted that if there was a sensitivity that could convene an extraordinary meeting to handle those applications.

It was queried if should advertise to get the applications in and once received an options paper could be written to look at the applications and make decisions. It was asked if it would be possible to note that the criteria was changing to deal with any city based applications.

It was felt that perhaps the Committee needed to have a zoom meeting to make decisions.

Moved Rev Cook, seconded Cr Reid and **RESOLVED** that the Southland Regional Heritage Committee:

1. Receives the report "Future Steps".

Moved Cr Phillips seconded Rev Cook and **RESOLVED** that the Southland Regional Heritage Committee:

2. Confirms Funding Round One.

Moved Cr Duffy, seconded Cr Reid and **RESOLVED** that the Southland Regional Heritage Committee:

3. Confirms the withdrawal of the Invercargill City Council from the Southland Regional Heritage Committee effective from October 2024.

Mr Morris noted that it would not be appropriate for him to do the work around the funding criteria and noted that he would start and handover to Ms Massey, Mr Geddes and Ms Affleck to complete.

6. Major Late Item - Financial Reports for Southland Regional Heritage Committee A5822208

Mrs Kathleen Simmonds presented the report and queried what would happen to the leftover funds from the Textile Workshop and if they would go back into the fund. It was noted that there would be another workshop and the funds would be used for that.

It was noted that an amount had been uplifted for Catlins Coast and the residual would not be required. Heritage South would uplift the funding and this was for additional workshops and there had been no request to uplift as yet and would follow that up.

The amount of money left was \$215,000, this was confirmed as being correct, and it was noted that the closing bank balance was \$1.151 million. It was also noted those figures included \$400,000 on term deposit.

It was queried that amount for Catlins Coast was \$5,200 that would be added to the \$215,000.

With respect to Project Ark funding, it was noted that the digitisation amount of \$30,000 had been realised during this period. The current work was being funded from this amount and the costs to date were mainly wages and packing materials.

Note: Ms Lascelles arrived at 10.10 am.

It was noted that up until October there had been no payments made. It was raised that at the time ICC withdrew that Te Kupeka Tiaki Taoka (Te Kupeka) were advised would have \$50,000 available for Trustees payments and was this not the case. Mr Morris advised that ICC had made a grant to Te Kupeka to cover administration costs. It was queried what gave the City the right to stop paying, it was noted that the Regional Heritage fund remained and that an application from Te Kupeka would need to be made to SRHC to receive individual funding.

It was noted that ICC could not stop payments from SRHC to Te Kupeka. It was requested that this be discussed in members only time. It was added that there had been no application from the Trust to the Committee. As this was a transition phase there was a need to understand how things would occur. It was added that there had also been no funding round since ICC's withdrawal.

With respect to the Annual Report, it was noted that there were no amounts shown to SDC. It was noted this was the same report that went to the Committee in September. Ms Simmonds clarified the funding that was listed in the report to each council.

It was queried that there was no asset register attached and that depreciation amounts were noted, Ms Simmonds advised that the amounts were relating to Project Ark and also an environmental monitor held by Ms Massey. It was added that some Project Ark equipment was being held at Te Hiko and that needed to be returned. The freezer was queried and it was noted that was listed as an ICC asset, it was queried that it was actually from a grant to regional collections and should be part of that, as it was a regional asset. It was noted that it was a grant from SRHC to ICC to purchase and therefore it was an ICC asset. It was noted that at a SRHC meeting it was agreed that SRHC would buy a freezer. This would be investigated and a list brought back to the Committee to establish a clear line of ownership.

It was noted that the Auditor was awaiting information as to what would happen in the future to enable sign off of the Annual Report. This was queried and it was noted that this was a significant event post the balance date, it was felt this was putting pressure on the Committee to make a decision. It was felt should not concern Audit. It was added that if required time to make decisions that that should be fed back to Audit via the Chair and Ms Simmonds.

Ms Chopra suggested that the Chair speak to the Auditors directly on that matter.

Moved Cr N Phillips, seconded Cr Menzies and **RESOLVED** that the Southland Regional Heritage Committee:

1. Receives the Report "Financial Reports for Southland Regional Heritage Committee".
2. Receives the Report "Southland Regional Heritage Committee Funding Report - 15 November 2024 –28 February 2025".
3. Receives the Report "Project Ark Actuals as at – 31 December 2024".
4. Approve payment of Project Ark Invoice 2047753 for the amount of \$124,125.25.
5. Receives the Report "Southland Regional Heritage Committee – Annual Report for the Year Ended 30 June 2024".
6. Note the Audit Opinion has not been received at the time of writing due to the ongoing technical review by Audit New Zealand around the disestablishment basis disclosure.

- 7. Authorises two members of the Committee, being the Chair, Cr P Duffy and Cr B Reid to approve the Annual Report 2023/2024 upon receiving Audit New Zealand's opinion and with no significant changes to the accounts.
- 8. Authorises the two Committee members, being the Chair, Cr P Duffy and Cr B Reid to approve minor changes to the 2023/2024 Annual Report prior to publication, where necessary.

7. Public Excluded Session

Moved Cr Reid, seconded Cr Menzies that the public be excluded from the following parts of the proceedings of this meeting; namely

- (a) Minutes of the Public Excluded Session of the Southland Regional Heritage Committee meeting held on 25 October 2024
- (b) Project Ark/Regional Resources Update Report
- (c) Quote for Digitisation at Te Hikoi and Associated Costs – Heritage Studios
- (d) Invoice from Chair for Discussion and Approval - Heritage Studios Invoice SHRC-0661
- (e) Minor Late Item – Correspondence - Project Ark Support for The Museums of Southland - Letter of Thanks
- (f) Major Late item - Project Ark/Regional Resources – Digital Asset Management
- (g) Committee Members Only Session

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of the Southland Regional Heritage Committee meeting held on 25 October 2024	<p>Section 7(2)(a) To Protect the privacy of natural persons, including that of deceased natural persons</p> <p>Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including</p>	<p>Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7</p>

	commercial and industrial negotiations)	
(b) Project Ark/Regional Resources Update Report	Section 7(2)(a) To Protect the privacy of natural persons, including that of deceased natural persons	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(c) Quote for Digitisation at Te Hikoi and Associated Costs – Heritage Studios	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(d) Invoice from Chair for Discussion and Approval - Heritage Studios Invoice SHRC-0661	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(e) Minor Late Item – Correspondence - Project Ark Support for The Museums of Southland - Letter of Thanks	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(f) Major Late item - Project Ark/Regional	Section 7(2)(a) To Protect the privacy of	Section 48(1)(a)

Resources – Digital Asset Management	natural persons, including that of deceased natural persons	That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7
(g) Committee Members Only Session	Section 7(2)(i) Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7

There being no further business the meeting concluded at 12.40 pm.

**MINUTES OF COMMUNITY WELLBEING FUND SUBCOMMITTEE, HELD IN THE COUNCIL
CHAMBER, FIRST FLOOR, CIVIC THEATRE, 88 TAY STREET, INVERCARGILL ON THURSDAY
20 MARCH 2025 AT 1.09 PM**

Present:

Cr A H Crackett (Chair)
Cr R I Bond
Cr S J Broad
Cr L F Soper
Cr B Stewart
Mr N Burdon
Miss M Bartlett- McBride
Mrs A de Vries
Mr S Gray

In Attendance:

Ms R Suter – Manager – Strategy and Policy
Ms G Crawford – Engagement and Partnerships Officer
Ms M Tupara – Executive Support

1. Apologies

Cr Boyle, Cr Kett.

Gemma introduced Sebastian Gray as the new Youth Representative and gave thanks to Cr Soper and Cr Stewart for attending the meeting.

Moved Cr Broad, seconded Mrs de Vries and **RESOLVED** that apologies be accepted.

2. Declaration of Interest

Cr Crackett asked the Subcommittee if they had any conflicts of interest and was advised of the following:

- Mrs de Vries advised that she had a perceived conflict with the Waihōpai Rūnaka application as she was a member.
- Mr Gray advised that he was a member of the Southland Mountain Bike Club.
- Mrs de Vries and Mr Burdon advised of a conflict of interest regarding the Tour of Southland's accountability. Cr Crackett advised of a perceived conflict.
- Crs Crackett, Soper, Bond and Broad declared a perceived conflict of interest for Rebecca Amundsen's Arts Murihiku application, as they were friends with her.

3. Minutes of the Community Wellbeing Fund Subcommittee Meeting Held on 28 November 2024

A5655441

Moved Cr Bond, seconded Mrs de Vries and **RESOLVED** that the Minutes of the Community Wellbeing Fund Subcommittee meeting held on 28 November 2024 be confirmed.

4. Minutes of the Extraordinary Community Wellbeing Fund Subcommittee Meeting Held on 3 December 2024

A5664739

Moved Cr Bond, seconded Mrs de Vries and **RESOLVED** that the minutes of the Extraordinary Community Wellbeing Fund Subcommittee meeting held on 3 December 2024 be confirmed.

5. Financial Report for the Community Wellbeing Fund

A5805433

Cr Crackett advised that there was \$122,500.00 with two more rounds to distribute the funds.

Ms Crawford provided an overview of the Financial Report and noted that the Bluff Oyster Festival had returned the funds as requested.

Moved Cr Bond, seconded Cr Soper and **RESOLVED** that the Community Wellbeing Fund Subcommittee:

1. Receives the report "Financial Report for the Community Wellbeing Fund "for the eight months ended 28 February 2025.
2. Receives Appendix 1 – Financial Report Detail as at 28 February 2025 (A5806553).

6. Public Excluded Session

Moved Crackett, seconded Cr Bond and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

- (a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 28 November 2024
- (b) Minutes of the Public Excluded Session of the Extraordinary Community Wellbeing Fund Subcommittee Held on 3 December 2024
- (c) Community Wellbeing Fund Accountability
- (d) Correspondence 1 - Cherie Winder - Thanks from Jubilee SuperSkills
- (e) Correspondence 2 - Anne-Marie Friis - KiwiHarvest Thank you
- (f) Correspondence 3 - Fiona Gill - Kiwi Family Trust Knitting - Thanks and Wool Drive
- (g) Correspondence 4 - Maree Haggerty - Thank you for Heritage Month Funding
- (h) Correspondence 5 - Georgie Day - Southland A & P Show Thank You
- (i) Correspondence 6 - Southland Art Foundation - William Hodges Fellowship Update

- (j) Accountability Report 21 - Southland Multicultural Trust - Southland Multicultural Food Festival 2024
- (k) Accountability Report 23 - Multiyear 1/3 - Southland Art Foundation - Artist in Residency - Nour Hassan
- (l) Accountability Report 24 - The CanInspire Charitable Trust - Can Bead Workshops 2024
- (m) Accountability Report 25 - Multiyear 3/3 - St Andrew's Scottish Society of Southland - St Andrew's Day Concert
- (n) Accountability Report 26 - Southland Sri Lankan Society - Sri Lankan Traditional New Year Celebration 2024
- (o) Accountability Report 27 - Southland Schools Pipe Band Programme Trust – Piping and Drumming Tuition and Leadership Programme
- (p) Accountability Report 28 - NZ Council of Victim Support Groups - Supporting Victims of Crime, Suicide and Traumatic Events
- (q) Accountability Report 29 - Kalapu Maile Ua Charitable Trust Southland - Maile Ua Tongan Cultural Activity Hub
- (r) Accountability Report 30 - Insert Coin to Play Charitable Trust - GG (Good Game) Murihiku
- (s) Accountability Report 31 - Tuesday Walk Group - Tuesday Walk Group
- (t) Accountability Report 32 - Multiyear 1/3 - Cycling Southland - SBS Tour of Southland 2024
- (u) Accountability Report 33 - Graeme Dingle Foundation - Programme Delivery in Invercargill
- (v) Accountability Report 34 - Southland Community Broadcasters - Waitangi Day Esk Fest 2025
- (w) Ranked Summary of Incoming Applications – 2024/25 – Round 4
- (x) Assessment Scoring of Applications
- (y) Hearing Timetable
- (z) Funding Application 72 - Multiyear - Waihōpai Rūnaka - Murihiku Marae Community Day
- (aa) Funding Application 62 - Epilepsy New Zealand - Epilepsy Support Services
- (bb) Funding Application 71 - Insert Coin to Play Charitable Trust - GG Murihiku
- (cc) Funding Application 70 - Multiyear - Methodist Mission Southern – Waihōpai Rangatahi Support Services
- (dd) Funding Application 58 - Kihi Charitable Trust - Ka Hao Te Rakatahi: Youth Summit 2025
- (ee) Funding Application 36 - DEFERRED - Southland Mountain Bike Club – Bluff Hill / Motupöhue Pump Track & Social Hub
- (ff) Funding Application 66 - Presbyterian Support Southland - Pneumatic Pump Pilot in Aged Care Setting
- (gg) Funding Application 68 - Southland Nepalese Society - Nepali Cultural Night
- (hh) Funding Application 67 - Arts Murihiku Charitable Trust - Night of the Arts 2025 (NoTA25)
- (ii) Funding Application 69 - Maiden Stone Ltd - Headstone Restoration Invercargill
- (jj) Funding Application 73 - Attic Arts Centre Charitable Trust - Art Attic Gallery Operations and Programme of Activities
- (kk) Funding Application 53 - Multiyear - Southland Sports Car Club - Operational Costs
- (ll) Funding Application 54 - NZ Council of Victim Support Groups - Supporting Victims of Crime, Suicide, and Traumatic Events
- (mm) Funding Application 55 - The Sports Nutritionist - Free Monthly Nutrition Seminar at Invercargill City Library
- (nn) Funding Application 56 - Tuesday Walk Group - 2025
- (oo) Funding Application 57 - The CanInspire Charitable Trust - CanBead Invercargill 2025

- (pp) Funding Application 59 - St Mary's of Invercargill Central Ecclesiastical Goods Trust - Redevelopment of St Joseph's Playdium
- (qq) Funding Application 60 - Southland Schools Pipe Band Programme Trust - Piping and Drumming Tuition and Leadership Programme
- (rr) Funding Application 61 - Kalapu Maile Ua Charitable Trust - Maile Ua Tongan Cultural Activity Community Hub
- (ss) Funding Application 63 - Invercargill Filipino Dance and Talent Group - Philippines Independence Day
- (tt) Funding Application 64 - Multiyear - Garden at 181
- (uu) Funding Application 65 - Indian Community of Southland - Holi Celebration 2025
- (vv) Deliberations and Resolutions

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
(a) Minutes of the Public Excluded Session of the Community Wellbeing Fund Subcommittee Held on 28 November 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(b) Minutes of the Public Excluded Session of the Extraordinary Community Wellbeing Fund Subcommittee Held on 3 December 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(c) Community Wellbeing Fund Accountability	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(d) Correspondence 1 - Cherie Winder - Thanks from Jubilee SuperSkills	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(e) Correspondence 2 - Anne-Marie Friis - KiwiHarvest Thank you	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(f) Correspondence 3 - Fiona Gill - Kiwi Family Trust Knitting - Thanks and Wool Drive	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(g) Correspondence 4 - Maree Haggerty - Thank you for Heritage Month Funding	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(h) Correspondence 5 - Georgie Day - Southland A & P Show Thank You	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(i) Correspondence 6 - Southland Art Foundation - William Hodges Fellowship Update	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(j) Accountability Report 21 - Southland Multicultural Trust - Southland Multicultural Food Festival 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(k) Accountability Report 23 - Multiyear 1/3 - Southland Art Foundation - Artist in Residency - Nour Hassan	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(l) Accountability Report 24 - The CanInspire Charitable Trust - Can Bead Workshops 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(m) Accountability Report 25 - Multiyear 3/3 - St Andrew's Scottish Society of Southland - St Andrew's Day Concert	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(n) Accountability Report 26 - Southland Sri Lankan Society - Sri Lankan Traditional New Year Celebration 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(o) Accountability Report 27 - Southland Schools Pipe Band Programme Trust – Piping and Drumming Tuition and Leadership Programme	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(p) Accountability Report 28 - NZ Council of Victim Support Groups - Supporting Victims of Crime, Suicide and Traumatic Events	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(q) Accountability Report 29 - Kalapu Maile Ua Charitable Trust Southland - Maile Ua Tongan Cultural Activity Hub	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(r) Accountability Report 30 - Insert Coin to Play Charitable Trust - GG (Good Game) Murihiku	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(s) Accountability Report 31 - Tuesday Walk Group - Tuesday Walk Group	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(t) Accountability Report 32 - Multiyear 1/3 - Cycling Southland - SBS Tour of Southland 2024	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(u) Accountability Report 33 - Graeme Dingle Foundation - Programme Delivery in Invercargill	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(v) Accountability Report 34 - Southland Community Broadcasters - Waitangi Day Esk Fest 2025	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(w) Ranked Summary of Incoming Applications – 2024/25 – Round 3	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(x) Assessment Scoring of Applications	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(y) Hearing Timetable	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(z) Funding Application 72 - Multiyear - Waihōpai Rūnaka - Murihiku Marae Community Day	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(aa) Funding Application 62 - Epilepsy New Zealand - Epilepsy Support Services	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(bb) Funding Application 71 - Insert Coin to Play Charitable Trust - GG Murihiku	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(cc)Funding Application 70 - Multiyear - Methodist Mission Southern – Waihōpai Rangatahi Support Services	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(dd)Funding Application 58 - Kihi Charitable Trust – Ka Hao Te Rakatahi: Youth Summit 2025	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(ee)Funding Application 36 - DEFERRED - Southland Mountain Bike Club – Bluff Hill / Motupöhue Pump Track & Social Hub	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(ff) Funding Application 66 - Presbyterian Support Southland - Pneumatic Pump Pilot in Aged Care Setting	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(gg)Funding Application 68 - Southland Nepalese Society – Nepali Cultural Night	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(hh) Funding Application 67 - Arts Murihiku Charitable Trust - Night of the Arts 2025 (NoTA25)	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(ii) Funding Application 69 - Maiden Stone Ltd - Headstone Restoration Invercargill	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(jj) Funding Application 73 - Attic Arts Centre Charitable Trust - Art Attic Gallery Operations and Programme of Activities	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(kk) Funding Application 53 - Multiyear - Southland Sports Car Club - Operational Costs	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(ll) Funding Application 54 - NZ Council of Victim Support Groups - Supporting Victims of Crime, Suicide, and Traumatic Events	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

(mm) Funding Application 55 - The Sports Nutritionist - Free Monthly Nutrition Seminar at Invercargill City Library	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(nn) Funding Application 56 - Tuesday Walk Group - 2025	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(oo) Funding Application 57 - The CanInspire Charitable Trust - CanBead Invercargill 2025	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(pp) Funding Application 59 - St Mary's of Invercargill Central Ecclesiastical Goods Trust - Redevelopment of St Joseph's Playdium	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>
(qq) Funding Application 60 - Southland Schools Pipe Band Programme Trust - Piping and Drumming Tuition and Leadership Programme	<p>Section 7(2)(i)</p> <p>To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>Section 48(1)(a)</p> <p>That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.</p>

(rr) Funding Application 61 - Kalapu Maile Ua Charitable Trust - Maile Ua Tongan Cultural Activity Community Hub	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(ss) Funding Application 63 - Invercargill Filipino Dance and Talent Group – Philippines Independence Day	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(tt) Funding Application 64 - Multiyear - Garden at 181	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(uu) Funding Application 65 - Indian Community of Southland - Holi Celebration 2025	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.
(vv) Deliberations and Resolutions	Section 7(2)(i) To enable any local organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There being no further business, the meeting finished at 5.08 pm.

MINUTES OF THE DISTRICT LICENSING COMMITTEE – FEBRUARY AND MARCH 2025 MEETINGS

Present: Cr Darren Ludlow
Ms Catherine Howard

1. Manager - New Certificate - Approved by DLC Chair Cr Ludlow

- 1.1 **INVDLC 2025/226/2024** - Approved 20 February 2025
- 1.2 **INVDLC 2025/6** - Approved 20 February 2025
- 1.3 **INVDLC 2025/246/2024** - Approved 20 February 2025
- 1.4 **INVDLC 2025/13** - Approved 20 February 2025
- 1.5 **INVDLC 2025/22** - Approved 20 February 2025
- 1.6 **INVDLC 2025/141/2024** - Approved 20 February 2025
- 1.7 **INVDLC 2025/264/2024** - Approved 20 February 2025
- 1.8 **INVDLC 2025/11** - Approved 27 February 2025
- 1.9 **INVDLC 2025/25** - Approved 27 February 2025
- 1.10 **INVDLC 2025/21** - Approved 27 February 2025
- 1.11 **INVDLC 2025/14** - Approved 27 February 2025
- 1.12 **INVDLC2025/40** - Approved 20 March 2025
- 1.13 **INVDLC 2025/41** - Approved 20 March 2025

2. Manager – Renewal of Certificate - Approved by DLC Chair Cr Ludlow

- 2.1 **INVDLC 2025/17/2016** - Approved 20 February 2025
- 2.2 **INVDLC 2025/190/2023** - Approved 20 February 2025
- 2.3 **INVDLC 2025/246/2024** - Approved 20 February 2025
- 2.4 **INVDLC 2025/13/2022** - Approved 20 February 2025
- 2.5 **INVDLC 2025/6/2024** - Approved 27 February 2025
- 2.6 **INVDLC 2025/28/2018** - Approved 27 February 2025

- 2.7 INVDLC 2025/10/2014** - Approved 27 February 2025
- 2.8 INVDLC 2025/18/2024** - Approved 6 March 2025
- 2.9 INVDLC 2025/51/2024** - Approved 6 March 2025
- 2.10 INVDLC 2025/25/2024** - Approved 6 March 2025
- 2.11 INVDLC 2025/9/2024** - Approved 6 March 2025
- 2.12 INVDLC 2025/40/2016** - Approved 13 March 2025
- 2.13 INVDLC 2025/252/2023** - Approved 20 March 2025
- 2.14 INVDLC 2025/289/2023** - Approved 20 March 2025
- 2.15 INVDLC 2025/107/2023** - Approved 20 March 2025
- 2.16 INVDLC 2025/48/2018** - Approved 20 March 2025
- 2.17 INVDLC 2025/60/2016** - Approved 20 March 2025
- 2.18 INVDLC 2025/50/2016** - Approved 20 March 2025
- 2.19 INVDLC 2025/23/2021** - Approved 27 March 2025
- 2.20 INVDLC 2025/92/2016** - Approved 27 March 2025
- 2.21 INVDLC 2025/30/2024** - Approved 27 March 2025
- 2.22 INVDLC 2025/40/2024** - Approved 27 March 2025

3. Special Licences - Approved by DLC Chair Cr Ludlow

- 3.1 Club Southland – Parry Wedding on 21 February 2025** - Approved 11 February 2025
- 3.2 Waikiwi Rugby Football Club – Southland Harness Awards on 1 March 2025** - Approved 20 February 2025
- 3.3 ELM Marketing – Niche Boutique VIP Launch on 25 February 2025** - Approved 20 February 2025
- 3.4 Late Special Licence – The Southern Charitable Hospital Trust – Grand Opening 28 February 2025** - Approved 27 February 2025
- 3.5 Waverley Bowling Club – 60th Birthday Party on 8 March 2025 – Approved 6 March 2025**
- 3.6 Northend Bowling Club – 60th Birthday Event on 22 March 2025** - Approved 13 March 2025
- 3.7 Club Southland – 21st Birthday Event on 15 March 2025** - Approved 13 March 2025

- 3.8 Club Southland – 21st Birthday Event on 22 March 2025** - Approved 13 March 2025
- 3.9 Unconditional Love – Rad Dad Event on 21 March 2025** - Approved 13 March 2025
- 3.10 Bluff Yacht Club – Annual Oyster Regatta from 21 to 23 March 2025** - Approved 20 March 2025
- 3.11 Bluff Oyster and Food Festival Charitable Trust – Bluff Oyster and Food Festival Event to be held on 24 May 2025 – Public Hearing on 19 March 2025** - Approved 27 March 2025

4. Licence Renewal - Approved by DLC Chair Cr Ludlow

- 4.1 Osborn Hospitality – First in Windsor – Renewal of On-Licence** – Approved 20 February 2025
- 4.2 A M J Ventures Limited – Main Street Café – Renewal of On-Licence** - Approved 27 February 2025
- 4.3 NZ (BOP) Investment & Development Ltd – Oyster Cove – renewal of On Licence** - Approved 6 March 2025
- 4.4 Bluff Golf Club – renewal of Club Licence** - Approved 6 March 2025
- 4.5 Ziff's Café Bar Limited – renewal of On Licence** - Approved 6 March 2025
- 4.6 Amigos – Renewal of On Licence** – Approved 13 March 2025
- 4.7 Pirates Old Boys Rugby Club – Renewal of Club Licence** – Approved 27 March 2025.

5. Licence New

- 5.1 Thekken Distillery Limited – New Off Licence endorsed S40** – Approved 27 February 2025
- 5.2 Ovation Hospitality Services NZ - New On Licence** - Approved 6 March 2025
- 5.3 Bluff Distillery Limited – New Off Licence** – Approved 20 March 2025

6. Temporary Authority

- 6.1 Market Holdings – Temporary Authority for Off Licence – Bluff Four Square** – Approved 20 March 2025

7. Other Business

20 February 2025

- Two special licence applications received for George Begg Festival taking place 10 to 13 April 2025.

- Minute of the Authority – Submission time has been extended for ARLA hearing.
- Bluff Oyster Festival Hearing discussed.
- Late special licence application accepted for Southland Charity Hospital on 28 February 2025.
- Late special licence application received for ELM Marketing – Niche Boutique Launch on 25 February 2025.
- Off Licence for Otatara 4 Square was discussed.

27 February 2025

- Amendment to issued Special Licence 73/SPL/191/2024.
- Bluff Oyster Festival Public Hearing set for 10.30 am on 19 March 2025.
- Bluff Distillery Limited – on hold for LACC.

06 March 2025

- Discussion around Off Licence conditions for Bluff Distillery.
- Request to remove undertaking from Manager's Certificate 73/CERT/140/2022 approved.
- Discussion Mash Catering and The Scottish Hall.
- Discussion Invercargill Workingmen's Club.
- Discussion Johnsonville RFC Club Licence – renewal refused by Wellington DLC.

13 March 2025

- Amendment to issued Special Licence 73/SPL/34/2025 approved on 7 March 2025.
- Decision Bluff Distillery.
- Discussion Speights Ale House.
- Discussion Waverly Bowling Club.
- Discussion Riffers Gin, Arrowtown and George Begg Festival.
- The Batch Café On-Licence has expired.
- Discussion DLC Network and Te Whatu Ora Health New Zealand.

20 March 2025

- Discussion Public Hearing.
- Civic Theatre and Alcohol.
- RadDad and Signage.
- Bluff Yacht Club.
- Beer, Beats N Eats at Crafty's Bar and Grill.
- Alcohol at funerals.

27 March 2025

- Amendment to Special Licence 73/SPL/119/2024 for Ascot Park Racecourse Consortium approved.
- The Batch Café – On Licence expired on 1 March 2025 and an application for a new licence is submitted. The requirement for another LACC is waived.
- ICC Parks, Funeral Directors.
- Invercargill Working Men's Club and Wine Club.
- Response from Minute 1 – Speights Alehouse.

CLIMATE CHANGE REGIONAL FRAMEWORK FOR ACTION (RFFA) - UPDATE

To:	Community Wellbeing and Regulatory Committee
Meeting Date:	Tuesday 8 April 2025
From:	Jonathan Shaw, Group Manager - Consenting and Environment
Approved:	Trudie Hurst – Acting Chief Executive
Approved Date:	Monday 31 March 2025
Open Agenda:	Yes

Purpose and Summary

This report provides the Committee with the “key components” of the Regional Framework for Action (RFFA) which is the first stage of phase two of the Regional Climate Change Strategy for Murihiku Southland, adopted 27 August 2024.

Recommendations

That the Community Wellbeing and Regulatory Committee:

1. Receives the report “Climate Change Regional Framework for Action (RFFA) – Update”.
2. Receives the key components of the Regional Framework for Action (A5774949).
3. Provides feedback to the Regional Group to support the engagement process.

Background

Council worked with Environment Southland (ES), Te Ao Mārama Inc (TAMI) and the other Southland Territorial Local Authorities (TAs) to develop the Regional Climate Change Strategy for Murihiku Southland (the strategy) to guide Local Government action in the areas of emissions mitigation, adaptation to climate change and communication.

Council along with ES and other Southland TAs formally adopted the strategy with TAMI's endorsement in late 2024. The strategy is the phase one – “Principles and Aspirations” that Southland Councils and TAMI will uphold when working in partnership to deliver climate response action plans.

The phase one strategy proposed the development of a Regional Framework for Action (RFFA) which will define and prioritise the specific actions and initiatives needed to realise the strategy aspirations; as well as:

- Enable each individual local agency to create Action Plans that align with the aspirations set out in this strategy.
- Evaluate the merits of and define the continuing or new collaborative actions to which local government agencies will commit.
- Identify opportunities for collaboration beyond local government – empowering the aspirations, energies, and creativity of communities and industry.

The RFFA is the first stage towards planning potential regional action plans and pathways in relation to climate change.

The Regional Climate Change Working Group (RCCWG) is responsible for developing the RFFA and its key components. The RCCWG is made up of elected representatives and officers from all four Southland Councils and TAMI, with elected representation being:

- Councillor Phil Morrison (Environment Southland and co-chair RCCWG),
- Mr Dean Whaanga (TAMI representative and co-chair RCCWG),
- Deputy Mayor Tom Campbell (Invercargill City Council),
- Councillor Lesley Soper (Invercargill City Council),
- Councillor Matt Wilson (Southland District Council), and
- Deputy Mayor Keith Hovell (Gore District Council).

The key components of the draft RFFA are now presented to the Committee to review and provide feedback to the RCCWG.

The feedback received will be incorporated into the complete version of the RFFA and will be presented to Council in July for endorsement.

Issues and Options

Analysis

1. Regional Outcomes

The RFFA introduces the five regional outcomes that form the strategic intent of the RFFA in relation to achieving the Principles and Aspirations of the Regional Climate Change Strategy. The five outcomes are:

- Regional climate leadership,
- Fair and Equitable transition,
- Prosperous net zero region,
- Flourishing natural environment, and
- Resilient and adaptive community.

The outcomes are developed based on the best practice examples of Local Government Agencies on regional climate partnership plans from other regions.

The regional outcomes will create measurable indicators for the assessment of the success of the Local Government led long-term and short-term regional action plan and/ or pathways

on climate change in Murihiku Southland. The indicators will be different for each action that Councils and TAMI wish to pursue to deliver the regional outcome(s).

The regional outcomes will be a key element that will help monitor climate response and preparedness actions, and deliver outcomes with clear illustrations of achievements and areas of improvement. This will enable Councils and TAMI to learn, adapt and adjust course of action when needed, and demonstrate progress to our communities in mitigating and adapting to the impacts of climate change.

2. Key Areas of Action

The RFFA puts forward five overarching actions or objectives required to deliver the regional outcomes and the aspiration of the strategy. These are:

- Regional Climate Leadership,
- Understanding Climate Change Science and Risk,
- Adaptation Planning for Our Future,
- Enabling Regional Net Zero 2050, and
- Implementation, Monitoring and Evaluation.

These overarching actions will support future decisions that range from establishing clear administration for the RCCWG moving forward, to meeting the regional net zero 2050 national target, emergency management and science-based decisions on climate risk management and adaptation.

Any action identified as needed to meet the Regional outcomes and to support the overarching actions will be subject to Councils' and TAMI's decision, and will be subjected to an implementation, monitoring and evaluation schedule supported by the measurable indices discussed above. More detailed guidance on implementation, monitoring and evaluation approach is expected to be part of future iteration (review) of the RFFA which will be developed in cognisant of the learning and experiences learned by working with the first iteration of the RFFA that will be presented to Council in July for endorsement.

Significance

The RFFA is significant in relation to the Significance and Engagement Policy given the level of community interest, importance to Council activities and the potentially significant financial consideration as part of the actions proposed in the RFFA for consideration.

Environment Southland is leading an engagement process to seek feedback. A formal consultation is not proposed

Options

No options are presented in this report.

Community Views

Environment Southland is currently undertaking early engagement efforts seeking public perception on what Councils should be doing in the region's climate space.

Council supported engagement at a range of events in the city. This will involve engagement at:

- SIT O Week,
- Southland A&P show, and
- ICL Mall pop up counter.

ES has also created an engagement page on the RFFA on their consultation portal which will allow all parties interested to provide feedback till 23 March 2025.

Implications and Risks

Strategic Consistency

The development of the RFFA is in accordance with the Regional Climate Change Strategy for Murihiku Southland, which aligns with the direction set-in Long-term Plan 2024- 34.

Financial Implications

There are potential financial implications to Council dependent on the actions it chooses to support as part of the RFFA and the actions it commits to in support of delivering those actions.

A detailed analysis of the financial implications will be presented to Council for consideration at the time when the detailed plans are available.

Legal Implications

No legal implications.

Climate Change

This report relates to the development of the RFFA as a result of the adoption of the Regional Climate Change Strategy for Murihiku Southland.

Risk

None identified, noting this is a draft document.

Next Steps

ES will continue leading the engagement efforts and will provide a full synthesis of the feedback received which will be incorporated into the RFFA. The final version of the RFFA will be presented to Council with the recommendation of its endorsement.

Attachments

Attachment 1 - 2025 02 13 - CWR- RFFA key components as information (A5774949).

A5774949

February 2025 – this document outlines some key components of a potential Framework for Action:

Proposed components of a regional Framework for Action

Foreword – each agency to assist in writing this section and then check back with the RCCWG

- Cr Morrison and Dean Whaanga – 500 words
- Governance reps from each partner agency – 100 words each

Executive Summary – to be developed and checked back with the RCCWG

Working together on a local government response to our changing climate – each agency to assist in writing this section and then check back with the RCCWG. The focus of this section is what each agency is doing individually towards achieving the aspirations in the Regional Climate Change Strategy

Strategic framework

- Aspirations – from the RCCS, see illustration below.
- Regional outcomes – see below (illustration needs refinement).
- Collaboration continuum – see below (illustration needs refinement).

Creating a Regional Framework for Action – to outline the communications and engagement approach taken to date; as well as the proposed ongoing cycle of regional climate action planning – to be developed and checked back with the RCCWG

Likely to be drafted May 2025 once pre-engagement has mostly been undertaken

Key focus areas for regional action – see below

Objectives for each focus area – see below

Action pathways – in development, based on direction received from the governance RCCWG as well as internal direction from each agency and checked back with the RCCWG

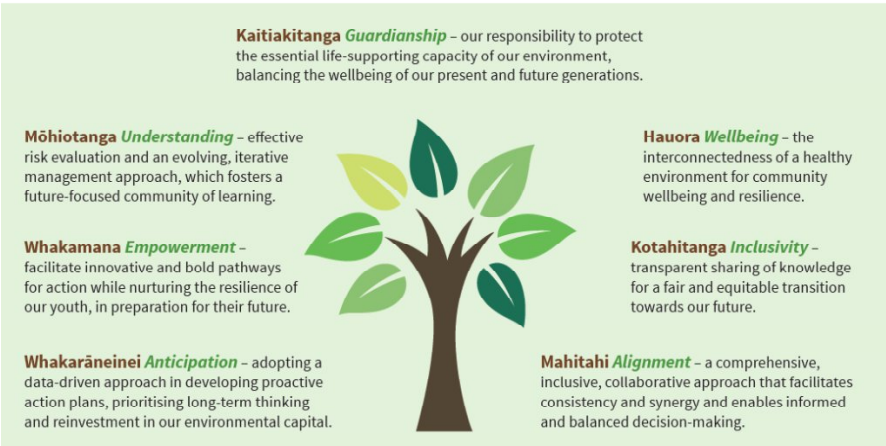
Implementation, monitoring and evaluation – see below, yet to be further developed and checked back with the RCCWG

Appendix 1: Legislative framework – to be developed and checked back with the RCCWG

A5774949

Relevant key components from the Regional Climate Change Strategy 2024

Regional Climate Strategy PRINCIPLES – guiding how the key partner agencies will work together when developing a regional response to our changing climate



Regional Climate Change Strategy ASPIRATIONS – what the key partner agencies aspire to achieve when developing a regional response to our changing climate



A5774949

Proposed components of a regional Framework for Action 2025

PURPOSE of regional Framework for Action (phase two)

- Identifying agreed outcomes, key focus areas for action and high-level actions/objectives
- Ensuring visibility of existing near-term planned actions by each of the key partner agencies
- Reflection of the collaboration continuum, in particular if planned actions would benefit from being progressed within the collaborative inter-agency space
- Providing direction on level of priority of planned actions
- Providing role clarity for progressing planned actions
- Providing high level direction of the communications and engagement required to support the key focus areas for action

REGIONAL OUTCOMES

Outcomes describe the meaningful changes we aim to achieve through our regional climate change response. They link our short-term actions to our long-term aspirations by defining clear, measurable results that indicate we are making progress. These outcomes reflect our Regional Strategy aspirations, and have been modelled on best practice examples from other New Zealand local government agencies.



We will use these outcomes to develop metrics and key performance indicators to monitor and evaluate whether our regional climate actions are delivering real results. This enables us to learn, adapt and adjust course when needed, and demonstrate progress to our communities in mitigating and adapting to the impacts of climate change.

The regional outcomes are illustrated above and in a bit more detail are:

Regional climate leadership: Southland leads the way in adapting to and mitigating climate change by implementing inclusive, evidence-based, and culturally informed action planning that aligns with science and mātauranga.

Fair and equitable transition: Our communities are empowered through an equitable and inclusive transition to a low-emissions and climate-resilient future, ensuring all groups, especially vulnerable populations, have the opportunity to thrive.

Prosperous net zero region: Our cultural and economic wellbeing is enhanced as we proactively reduce greenhouse gas emissions, innovate in sustainable practices, and achieve alignment with national and international climate targets.

Flourishing natural environment: Te Mana o Te Ao Tūroa (the mana of the environment) is respected and safeguarded, supporting healthy and resilient ecosystems that benefit all communities equitably.

Resilient and adaptive communities: Our communities are equipped with the knowledge, tools, and culturally appropriate support needed to continuously adapt and thrive in the face of a changing climate, guided by collaborative and flexible management strategies.

A5774949

KEY FOCUS AREAS OF ACTION**HIGH-LEVEL ACTIONS / OBJECTIVES****Regional Climate Leadership**

Establish effective, inclusive partnership-working arrangements for regional climate change activities, including appropriate governance, mana whenua representation and community participation by:

1. formalising regional climate change governance arrangements.
2. collaborating with Papatipu Rūnanga on climate initiatives and ensure their ongoing participation in regional efforts responding to our changing climate *(NB: further direction required from Te Ao Mārama)*.
3. establishing a regional climate change forum inclusive of stakeholders and community.
4. strengthening local government capability to respond to our changing climate.

Understanding Climate Change Science & Risk

Understand Murihiku Southland's climate hazards and risks to inform decision-making and enhance regional resilience by:

5. collaborating to obtain up-to-date science and modelling of climate hazards in relation to agreed scenarios, climate indicators, and hazard types.
6. developing a comprehensive understanding of key risks and opportunities under different climate change scenarios at a regional and district level.
7. investigating nature-based solutions appropriate to Murihiku Southland that support climate resilience and biodiversity outcomes.

Adaptation Planning for Our Future

Develop a regional adaptation planning approach that works for Murihiku Southland communities by:

8. increasing collective understanding about local climate change impacts and responses.
9. engaging with communities to understand what matters most to them.
10. collaborating with key stakeholders to support climate resilience of communities through Reduction, Readiness, Response and Recovery in relation to climate change related events.
11. ensuring biodiversity and natural environment values, co-benefits and opportunities are considered as part of all adaptation planning.

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Enabling Regional Net Zero 2050

Local government will work collaboratively with communities and stakeholders to enable the Murihiku Southland region's net zero transition by:

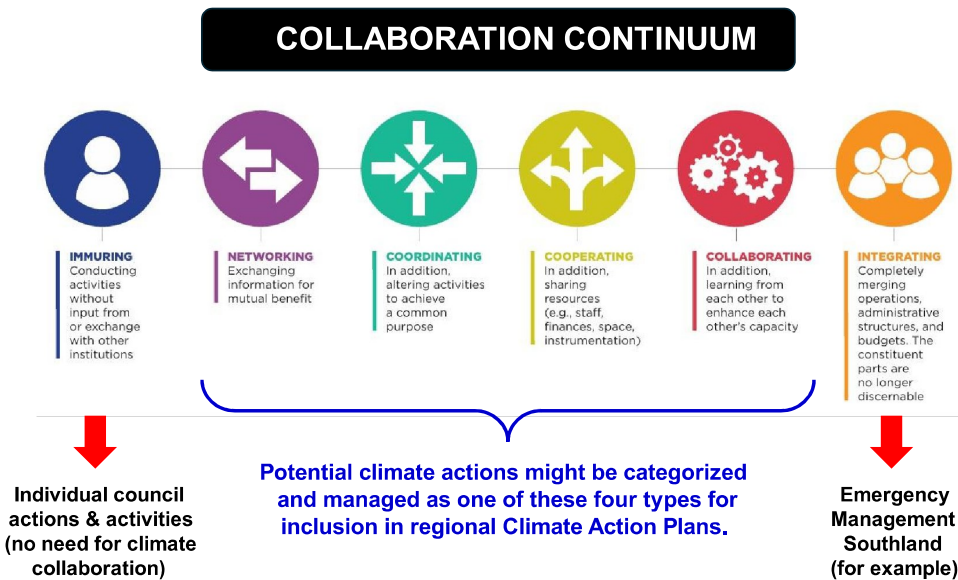
- 12. local government setting organisational emissions reduction targets and identifying actions to achieve those targets.
- 13. continuing to support Great South's role and contribution towards reducing regional GHG emissions.
- 14. developing a regional low-emissions strategy together with partners, industry, stakeholders and communities.

Implementation, monitoring and evaluation

Monitor and report on implementation progress towards achieving the actions and outcomes of the regional Framework for Action to inform future collaboration opportunities as well as future iterations of the regional Framework for Action.

COLLABORATION CONTINUUM

Important to guide the consideration of specific actions that can be taken to achieve the high-level actions above. Illustration yet to be refined.



A5774949

Proposed PURPOSE of regional climate action planning (phase three – post LG elections)

- Developed by the RCCWG as a recommendation for consideration by each agency as part of their cyclic LTP processes?
- Reflect the collaboration continuum set out in the agreed regional Framework for Action?
- Respond to emerging risks, opportunities, and needs, and considering how ongoing regional collaboration might most effectively and efficiently be facilitated – considering the near term, medium term and long-term (multi-generational) thinking required to develop a regional response to our changing climate?
- With the Regional Climate Change Strategy and regional Framework for Action as foundational documents – the Climate Action Plan could create short, medium and longer-term pathways of potential action for consideration?
- Providing direction on the level of priority of potential actions, providing role clarity for how to progress potential actions, providing clarity of how potential actions can be funded?
- The requirement for further public consultation of potential actions included in this document, most likely in conjunction with council LTP public consultation cycles?
- Secure community mandate for action and resources/investment via the LTP cycle?

2025 YOUTH COUNCIL INAUGURAL REPORT

To:	Community Wellbeing and Regulatory Committee
Meeting Date:	Tuesday 8 April 2025
From:	Rhiannon Suter, Manager – Strategy, Policy and Engagement
Approved:	Richard Hutton – Acting Group Manger Community Engagement and Corporate Services
Approved Date:	Tuesday 1 April 2025
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

Youth Council have included a supplementary video presentation for Councillors to watch alongside this report. Youth Council are looking forward to the year ahead with topics up for discussion such as the Annual Plan and Elections.

Recommendations

That the Community Wellbeing and Regulatory Committee:

1. Receives the report “2025 Youth Council Inaugural Report”.

Background

The Invercargill City Youth Council (ICYC) has 25 members in 2025. Members are made up from community representatives from all high schools in Invercargill, and some members who are enrolled in education at Southern Institute of Technology (SIT) and YMCA Southland (The Y). Youth Council meet fortnightly on a Wednesday afternoon between February and October, excluding school holidays. Meetings alternate between formal ones in the Council Chamber and informal workshop style at the Library. The Library space provides a neutral ground to host guest speakers and an easy central base.

Update

The 2024 Youth Council Recruitment Committee appointed 25 rangatahi from 39 applications ranging from ages 12 to 19, representing many areas of our diverse community. There are ten returning members for the 2025 ICYC.

Youth Council started the 2025 year with a full afternoon of civics learning at the Scottish Hall and team building activities in the Ōtepunī Gardens.

Topics covered included:

- What is Youth Council and your role within it?
- Setting Goals.
- What does Council do?
- Understanding Minutes and Agendas.
- Voting Systems - Including a mock town hall meeting.

The most favoured activity on the day was the Scavenger Hunt in Ōtepunī Gardens, following clues that related to Council Services. This was great for team building, as well as understanding the scope of everyday activities carried out by Council.



The 2025 Youth Council in the Ōtepunī Gardens

The Youth Council chose to run their Chairperson elections by Single Transferrable Vote (STV) again for 2025, after multiple lessons on voting systems and comparing First Past the Post (FPP). The 2025 Chairpersons were elected by STV at the Youth Council meeting on the 26 February, with all new chairs, one in the main role and two deputies. The election process this year was by way of nomination from a fellow Youth Councillor, with photographs and a write up in their agendas, followed by a 60 second pitch to voters. This was a lot of fun and made for a robust voting process. Our 2025 Chair is Nargis, supported by Deputies Levi and Amy.

Cat Manera facilitated a workshop on Engagement and Consultation at ICC at the 26 February Hui and explained how the Long-term Plan and Annual Plan works. Youth Council have now prepared their Annual Plan submission following some good discussion.

On 12 March, members went through a submission writing training, learning debate skills and the power of a shared voice. Youth Council prepared a submission on Elizabeth Park following this workshop. During this meeting, the Youth Council also had the pleasure of hosting Te

Rourou One Aotearoa Foundation who gathered insights from our rangatahi to help inform The Breaking Barriers Transport Project.

The ICYC Terms of Reference have had a refresh completed by staff for 2025 and the membership have all signed to agree to uphold the objectives and guidelines outlined in their document.

Youth Council will be focused on projects that align to Council business, such as the 2025 Elections. Youth Council are thankful for the three vetted Councillors who hold the dedicated Youth Council Liaison roles for 2025. Cr Ludlow and Cr Broad have already enjoyed listening in to the start of year discussions, and members look forward to Cr Crackett attending their next meeting also.

Civic learning and alignment with the happenings of Council remains the focus for the 2025 Youth Council, learning how Council operates and the rangatahi having their say in the process. Members are also looking forward to connecting with other local organisations such as EnviroSchools later in the year.

Next Steps

Youth Councillors appreciate consideration of their views on Council matters which will be contributed with consensus and as appropriate.

Attachments

Nil.

SOUTHLAND'S COASTAL PLAN – SUBMISSION PROPOSAL

To:	Community Wellbeing and Regulatory Committee
Meeting Date:	Tuesday 8 April 2025
From:	Chris Bowen - Open Spaces and Recreation Strategic Advisor
Approved:	Jonathan Shaw - Group Manager - Consenting and Environment
Approved Date:	Monday 31 March 2025
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

Environment Southland is reviewing the Southland Coastal Plan (the Plan) and seeking community feedback on areas and aspects of Southland's coastal environment that are important. This report proposes Council submits feedback on its values to coastal areas to feed into the development of the Plan.

Recommendations

That the Community Wellbeing and Regulatory Committee:

1. Receives the report "Southland's Coastal Plan – Submission Proposal".
2. Agrees/Disagrees the submission letter to Environment Southland with changes noted as required (A5814430).

Background

The Invercargill City District contains about 165 kilometres of coastline around harbours, estuaries or tidal rivers and along the open coast. The coastal environment is characterised by landscape, landform, intrinsic natural and heritage values, and by regionally significant development in the Port of Bluff and the Aluminium Smelter at Tiwai Point. The coastline and seas are also prized for the recreational, economic and cultural opportunities they offer.

Environment Southland is reviewing the Plan, which is the 'rule book' for management of use, development and protection of the coastal marine area. This area extends from the beach out to 12 nautical miles off-shore, all around the Southland coast.

The plan sets out rules for how structures are managed, disturbances, discharges, and the taking of natural resources and protections for surf breaks, native marine biodiversity, taonga

species, archaeological sites, sites of historic significance to Southland iwi, areas with outstanding natural character and areas popular for fishing, bird watching, swimming and walking.

The plan provides the foundational policy framework reflected in the Invercargill City District Plan which informs consideration of resource consents in the Coastal Environment (mapped on the Invercargill City District Plan maps). Any changes to the Plan will need to be considered in resource consenting and future updates to the Invercargill District Plan. Objectives and policies in the current District Plan require that developments include measures to:

1. Protect amenity, social, intrinsic, ecological, cultural, heritage, natural character and landscape and natural features values.
2. Maintain, enhance or otherwise provide for public access to and along the coast.

The current Plan has been in place since 2013, a review is underway to ensure the rules remain relevant to the community, protect the things Southlanders value and are in step with current legislation. Invercargill City Council (ICC) has approval from Environment Southland to make a late submission on the first stage, which focusses on values. There will be further opportunity for more detailed engagement at the next stage.

Issues and Options

Analysis

ICC has key areas of interest to raise within the submission for consideration:

1. Water quality in the coastal environment.
2. Supporting long-term water access and use in coastal areas e.g., Bluff Foreshore, Estuary and Sandy Point Domain and vehicle access to Ōreti Beach for driving on for swimming, boating and fishing.
3. Alignment with ICC District Plan.
4. Climate Change Impacts.

Significance

Council recognises the value of this project has significance to the community and their aspirations, and want to ensure these values are highlighted within the Plan.

Options

1. Make a submission on the engagement on values – ICC's value preferences and any issues with the 2013 Plan in its current form are able to be raised early before the draft Plan is developed.
2. Choose not make a submission in the engagement on values – wait until formal consultation to make a submission with the risk of ICC's value preferences not being considered at this stage of the review.

Community Views

ICC has not sought community views on this decision as this is an Environment Southland Consultation process, however feedback received during recent consultation (e.g., Long-term Plan Consultation, Reserve Management Plan development) has demonstrated community support for the key points identified in the submission.

Implications and Risks

Strategic Consistency

Council aspires to meet its vision and community outcomes to align with Activity Management Plans, Long-term Plan and the Regional Climate Change Strategy. The wellbeing outcomes (cultural, social, environmental and economic) overlap with the Plan's values and Principles.

Through Long-term Plan commitments, support for long-term water access and recreation (safe swimming and Bluff Boat Ramp), and coastal restoration (removal of asbestos at Ocean Beach) in Bluff.

Financial Implications

Not applicable for the submission process

Legal Implications

There are no legal implications at this point in the process.

Climate Change

Coastal ecosystems play a role in climate regulation by acting as carbon sinks and with many coastal areas such as the Invercargill Estuary, Sandy Point Domain and Bluff Foreshore affected by climate change impacts they have a role to play with accessibility, protecting inland areas and supporting recreation, social, environmental and cultural values.

Climate change impacts may have implications for suitability of future development in the coastal environment, which will need to be considered in future updates of ICC's District plan.

Risk

Outcomes Within the Plan

There is a risk that key value preferences are not prioritised within the Plan's review and draft development, which could raise implications for long-term focus areas.

People and Knowledge

Council staff subject matter experts have collaboratively written the report to ensure all aspects are covered to reduce probability.

Governance, Reputation, Legislative Compliance and Control

Council has a demonstrated commitment to coastal projects that, if unable to be achieved because of the Plan, could result in unwanted media attention, causing negative public reactions.

Planning and Strategy

Any changes to the Plan will need to be considered in future updates to the Invercargill District Plan, which may affect resource consents in the coastal environment.

Next Steps

If this Committee approves the submission document, it will be presented to Environment Southland as a late submission for consideration when the draft is developed. Formal consultation will be later in 2025 which will provide another opportunity for Council to respond to the draft Plan.

Attachments

Attachment 1 – Submission letter to Environment Southland (A5814430).



A5814430

8 April 2025

Environment Southland
Invercargill 9810

To whom it may concern

Southland Coastal Plan Review

Thank you for the opportunity to submit on the first stage of Southland's Coastal Plan review. Invercargill City Council (ICC) is grateful for Environment Southland considering a late submission on this consultation and ask that the information raised within this submission are still considered in the draft Coastal Plan when developed.

ICC has key areas of interest to raise within the submission for consideration:

1. Water quality in the coastal environment.
2. Supporting long term water access and use in coastal areas e.g., Bluff Foreshore, Estuary and Sandy Point Domain and providing vehicle access to Ōreti Beach for driving on for swimming fishing and boating.
3. Alignment with ICC District Plan.
4. Climate Change impacts.

1. Water Quality in the Coastal Environment

ICC values the importance of water quality in the coastal environment. The Coastal Plan Review will be an important opportunity for considering how to balance this in the context of delivery of cost-effective wastewater treatment.

2. Supporting Long Term Water Access and Use

Access to the coastal perimeter of Sandy Point Domain is essential as detailed within Sandy Point Domain Masterplan 2023 and Sandy Point Domain Reserve Management Plan 2025 (once adopted) for the following reasons:

- a. Recreation.
- b. Emergency management.
- c. Biodiversity.
- d. Wellbeing.
- e. Statutory Acknowledgement for mana whenua.
- f. Customary practices.
- g. Utilising the road for access along Ōreti Beach - Council has previously written to ES expressing the importance of any future decision re: driving on the beach both from a balance of cultural and environmental amenity and in order to prepare for asset investment as a new carpark would be needed should access to the beach be closed. We note earlier discussions and look forward to working in partnership on community engagement when this issue is discussed in more detail.

Southland's Coastal Plan currently does not recognise the historical and ongoing recreational value of Bluff Harbour for swimming. ICC acknowledges the safety concerns raised associated with swimming at this site, including conflicts with the current wording of the Navigation Safety Bylaws 2009. However, the Council requests that the Plan formally address recreation in coastal waters to ensure the harbour's recreational significance is recognised and demonstrates its commitment to exploring a solution. Inclusion would support future safe swimming initiatives in Bluff, aligning with a key project in ICC's Long-term Plan.

ICC's Position is that the Coastal Plan satisfies the requirements to enable effective boating and fishing in both a recreational and commercial situation.

Ensuring the continued access across Council owned land to coastal areas such as the Invercargill Estuary and Sandy Point Domain (for reasons covered in 2a-g) is also a high value for Invercargill City Council. Any proposed restrictions would require consultation with Invercargill City Council as land owners.

3. Alignment with ICC District Plan

The Plan provides the foundational policy framework reflected in the Invercargill City District Plan which informs consideration of resource consents in Invercargill's Coastal Environment (mapped on the Invercargill City District Plan maps). Any changes to the Plan will need to be considered in resource consenting and in future updates to the Invercargill District Plan.

4. Climate Change Impacts

Coastal ecosystems play a role in climate regulation by acting as carbon sinks and with many coastal areas such as the Invercargill Estuary, Sandy Point Domain and Bluff Foreshore affected by climate change impacts they have a role to play with accessibility, protecting inland areas and supporting recreation, social, environmental and cultural values.

Invercargill City Council recommends that the Regional Climate Change Strategy and the Coastal Plan complement each other to ensure climate change implications are managed appropriately.

Invercargill City Council again thanks you for the opportunity to submit on the Coastal Plan and looks forward to further inclusion of the Plan's review to provide feedback as the draft development process progresses.

Yours faithfully

Nobby Clark
MAYOR

DONOVAN PARK RESERVE MANAGEMENT PLAN

To: Community Wellbeing and Regulatory Committee

Meeting Date: Tuesday 8 April 2025

From: Cassie Horton – Senior Open Spaces Planner

Approved: Rex Capil - Group Manager - Community Spaces and Places

Approved Date: Thursday 20 March 2025

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

The draft Donovan Park Reserve Management Plan (the Plan) has been consulted on, submitters heard and submissions deliberated. The Plan is now ready for final approval with proposed changes (highlighted in green).

Recommendations

That the Community Wellbeing and Regulatory Committee:

1. Receives the report "Donovan Park Reserve Management Plan".
2. Agrees to the following proposed changes to the Donovan Park Reserve Management Plan following public submissions and incorporating recommended changes from officers:
 - a. Remove reference to "draft".
 - b. 1.2 Correcting text – Replaced "Ngāi Tahu ke Murihiku" with "Waihōpai Rūnaka" as mana whenua for the rohe contained within Donovan Park.
 - c. 1.3 Community - including updated information acknowledging community feedback on the draft Reserve Management Plan.
 - d. 3.2.3 Correcting text – changed wording to say that the building is owned by Glengrae Parks Limited and the grounds are owned by Council.
 - e. Formatting, spelling and grammar corrections.
3. Acknowledge implementation plan as a working document.

Recommend to Council:

4. Adopts the Donovan Park Reserve Management Plan as the approved plan.

Background

The Reserves Act 1977 (the Act) requires the development of reserve management plans to establish the desired mix of use, and protection for reserves, and to provide the community with certainty about the function and management of each reserve.

Council advertised for public comments and submissions from 4 December 2024 – 14 February 2025 (minimum two month period) as required under Section 41(5) of the Act, prior to producing the Plan for Council adoption.

Advertising included public notices posted via Southland Times, Let's Talk, Digi Slides and submission forms at Council buildings. There were flyer drops to houses around the perimeter of the reserve and signage installed with links to Let's Talk. Direct emails were sent to partners, stakeholders and past submitters, providing the public the opportunity to share thoughts on the Plan.

Following completion of the stage two consultation, submissions have been considered for inclusion within the Plan and Implementation Plan. Subsequent changes to the Plan are highlighted to ensure they can be easily seen for consideration.

Submissions were received (26 in total) from individuals and representatives of groups via Let's Talk and written submissions via email or in person.

Issues and Options

Analysis

Donovan Park Reserve Management Plan

For reserves designated under the Act and administered by the Local Authority a Reserve Management Plan is required as prescribed by Section 41. Public Notice for no less than two months is required to invite persons and organisations interested to send written suggestions on the proposed plan within the time specified.

Stage two public notification on the draft Donovan Park Reserve Management Plan closed on 14 February 2025 as per section 41(6) of the Act. Four submitters spoke to a hearing panel of elected members in support of their submissions on 18 March 2025 as allowed for under Section 41(6):

Section 41 (6) (d) states "before approving the management plan, or, as the case may require, recommending the management plan to the Minister for his or her approval, give every person or organisation who or which, in lodging any objection or making any comments under paragraph (a) or paragraph (b), asked to be heard in support of his or her or its objection or comments, a reasonable opportunity of appearing before the administering body or a committee thereof or a person nominated by the administering body in support of his or her or its objection or comments."

The draft Donovan Park Management Plan which was adopted for consultation on 28 November 2024 aligns with the Masterplan. It also aligns with the General Policies Reserve Management Plan and the District Plan.

The figure (right) illustrates where Council is at in the Reserve Management Plan process (highlighted yellow).

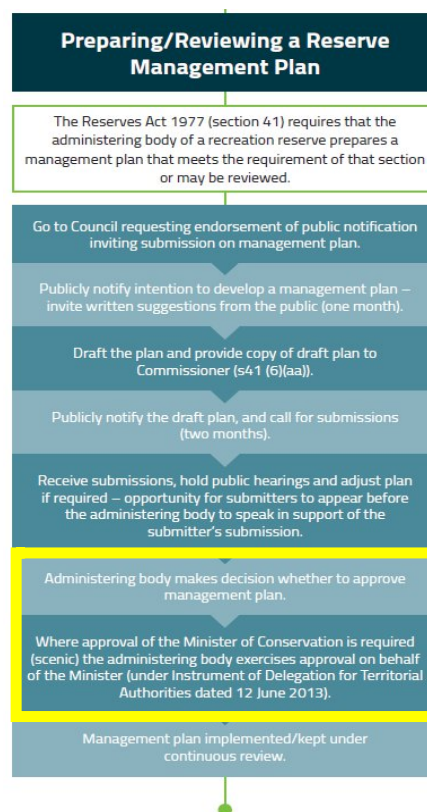
Significance

The issue is significant and was consulted on in line with the Council's Significance and Engagement Policy and the Section 41 (6) of the Act.

Options

The following options apply to the draft Plan stage two submission process:

1. Adopt the Plan – this would result in the Plan being presented for adoption with final changes proposed at the Community Wellbeing and Regulatory Committee Meeting through recommendations, before next steps are undertaken (page 6) and actions can begin.
2. Do not adopt the Plan – this runs the risk of the Plan not being completed before elections and Council continuing to operate under the 2012 Reserve Management Plan, which does not have all of the relevant policies, leases and future developments. Actions to implement the Plan may not progress if not endorsed.



Community Views

Early engagement was initially held with Te Ao Mārama and Department of Conservation, a suggested change was made by Te Ao Mārama representatives as per recommendation 2b.

Consultation took place for two months from 4 December 2024 – 14 February 2025.

Submissions represented:

- Agencies and Organisations – Environment Southland, Active Southland, Bainfield Organic Gardens, Heritage New Zealand Pouhere Taonga, Murihiku Kai Collective, and Rugby Southland.
- Clubs – Equestrian and Waikiwi Rugby Club (via Rugby Southland).
- Neighbouring residents and stage one submitters

Summary of Stage Two Submissions

26 written submissions were received.

A Hearings Panel convened on 18 March 2025 and listened to four submitters who spoke in support of their submissions. There were no changes recommended as all points are already covered by the Plan.

Reserve Management Plan Submission Feedback

Overall submitters were very positive towards the Plan and points raised were mostly in support of the themes that weave through the Plan. Specific feedback raised were operational suggestions or already covered by the Plan.

Main points to note include:

- Active transport, including support for opening access to trails and cycling was mentioned by five submitters, with one submitter raising the need for safety of users along the main road and concern for speed.
- Cultivation, food resilience, community gardens and orchards were supported or considered by four submitters.
- Wetlands and ponds were raised by four submitters with mention of supporting biodiversity, climate change challenges and improving storm water functions.
- Four submitters supported selling at some scale. 12 submitters noted not to sell, revoke, supported option a (no revocation) of the reserve management plan, or said to stay as reserve. One submitter raised concern with being displaced if option b (revocation along only East side of reserve) occurred.
- Other recreational points such as enhancing the sport and recreation hub and supporting multi-use options, play, events and festivals were mentioned.

The points raised above are encompassed within the Guiding Principles and themes outlined by the Plan. There were no substantive differences to the issues raised during previous public consultation on the Masterplan and Plan.

Minor corrections as specified in recommendations 2a-2e are recommended. No further changes are proposed as a result of consultation and hearings.

Implementation Plan

Of the 26 Submissions, 17 responded with feedback on the draft implementation plan and were generally supportive. Key feedback related to undertaking improvements and developments early, support and objections relating to revocation of reserve status, with one mention of prioritising revocation process to establish size and scope of what the Plan should be. There were some queries noting a dog park, wetland, community garden and raising the importance of active transport and collaboration with stakeholders.

Project changes to the implementation plan are not proposed as a result of consultation.

Implications and Risks

Strategic Consistency

The Plan aligns with the Long-term Plan's (LTP's) community outcomes and the Parks and Reserves Activity Management Plan.

Financial Implications

Implementation of the proposed Plan is not detailed within the LTP. A cost and funding plan will be developed and included in the implementation plan.

Legal Implications

The Act process has been followed for adopting and reviewing Plans, including public hearing(s) following submissions.

A copy of the draft was also provided to the Commissioner (Department of Conservation) and no changes were suggested. The final copy will be provided to the Commissioner for their records.

Council has delegated powers for Section 41(1) of the Act to act on the behalf of the Minister of Conservation to approve Reserve Management Plans in accordance with the requirements of the Act. The processes set out in the Act, such as public consultation, must still be complied with.

The Act sets out the framework and this includes public consultation to seek submissions and feedback on the draft Plan. Further legal issues have not been identified at this stage of the process.

The Act sets the framework for which leases and licences (occupation agreements) are to be managed on reserve land. Donovan Park occupation agreements are currently managed under the Act and are under continuous review.

Any proposals for the disposal of part of Donovan Park will need to be handled in accordance with the requirements of the Act. As mentioned previously, it is recognised that a legislatively driven process will be required to be undertaken for any land disposal options.

Climate Change

A Climate Change Policy has been incorporated and reviewed as part of the Consultation process; however, this may need reviewed if there is a change in Council stance.

Climate change implications and responses are included within the Plan and project changes are not recommended as a result of consultation.

It is important to note that further detailed analysis and modelling is likely to be required to understand the climate change implications and benefits of Donovan Park fully as the project progresses.

Risk

	Setting Council Strategy.	Failure to Disseminate Strategies to the Community Effectively.	Achieving Financial Resilience.	Failure to Establish and Maintain Relationships with Key Stakeholders.
Risk	Development within Donovan Park may proceed in a way that does not align with the Council's broader strategic goals, or fails to meet political expectations, it could lead to conflicts or missed opportunities potentially setting a precedent for projects elsewhere.	Failure to effectively communicate and engage with the public can lead to breakdowns in relationships and support for Council initiatives.	Challenges in managing financial resources could lead to budget deficits and reduced capacity for essential projects impacting Council's financial resilience.	Unrealistic expectations from partners and stakeholders (e.g., mana whenua, community groups) regarding the reserve's development could lead to dissatisfaction or project disruptions.
Likelihood	Possible - Projects can sometimes deviate from larger strategies if governance oversight is weak and challenges with political priorities can occur.	Possible - Community projects often face scrutiny, especially if communication is lacking.	Moderate - Project cost overruns in large-scale developments, especially where environmental or infrastructure factors are involved.	Possible - Stakeholders often have high and varied expectations for community projects.
Consequence	Minor - Failure to meet expectations can lead to governance issues, delays, or negative public perception.	Minor - Public or legal challenges could delay the project, damage the Council's reputation, and increase costs.	Low - Cost overruns could affect the broader financial stability of Council or delay development.	Minor - Mismanaged expectations could result in damaged relationships or public opposition.
Source	Planning & Strategy.	Governance, reputation, legislative compliance & control.	Financial.	Governance, reputation, legislative compliance & control.
Council Appetite	Medium	Low	Medium	Low
Risk Rating	Low	Low	Low	Low
Matching Risk	Not Meeting Political Expectations & Uncoordinated Development That Doesn't Align with ICC Strategy.	Public or Legal Challenges.	Unforeseen Project Costs.	Unrealistic Partner and Stakeholder Expectations.

Next Steps

Council officers request that Council adopt the Plan on recommendation from the Community Wellbeing and Regulatory Committee and adopt any changes recommended by the Committee.

Once adopted Council officers finalise, post on website and update submitters, partners and stakeholders.

As per the Council Meeting held on 26 November 2024, the revocation process will begin immediately after the Plan has been approved.

Attachments

Attachment 1 - [Donovan](#) Park Reserve Management Plan 2025 - A5564162

Attachment 2 – Implementation Plan- A5564159

DONOVAN PARK

Draft Reserve Management Plan 2025



A5564162





[Insert Reserves Act Page signed by CE]

RESERVE MANAGEMENT PLAN

Donovan Park

~~Date April 2025 – Date April 2035~~

PREFACE

Donovan Park Reserve Management Plan has been prepared in compliance with Section 41 of the Reserves Act 1977.

The purpose of this Reserve Management Plan is to provide for and ensure the use, enjoyment, maintenance, protection and preservation as the case may require and, to the extent that the administering body's resources permit, the development of the reserve for the purposes for which it is classified; and shall incorporate and ensure compliance with the principles set out in the appropriate section of the Act.

This plan shall be held under regular review to ensure that it remains relevant to changing circumstances and demands.

Caroline Rain
PARKS AND RECREATION MANAGER

[INSERT DATE]

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WĀHANGA TUATAHI – KUPU WHAKATAKI ME TE WHAKAMĀRAMA /

PART ONE – INTRODUCTION AND BACKGROUND

1.0 *Kupu whakataki /Introduction*

Donovan Park forms part of the north-south pattern of the open space fabric that was originally determined by J T Thomson when he first laid out the City.

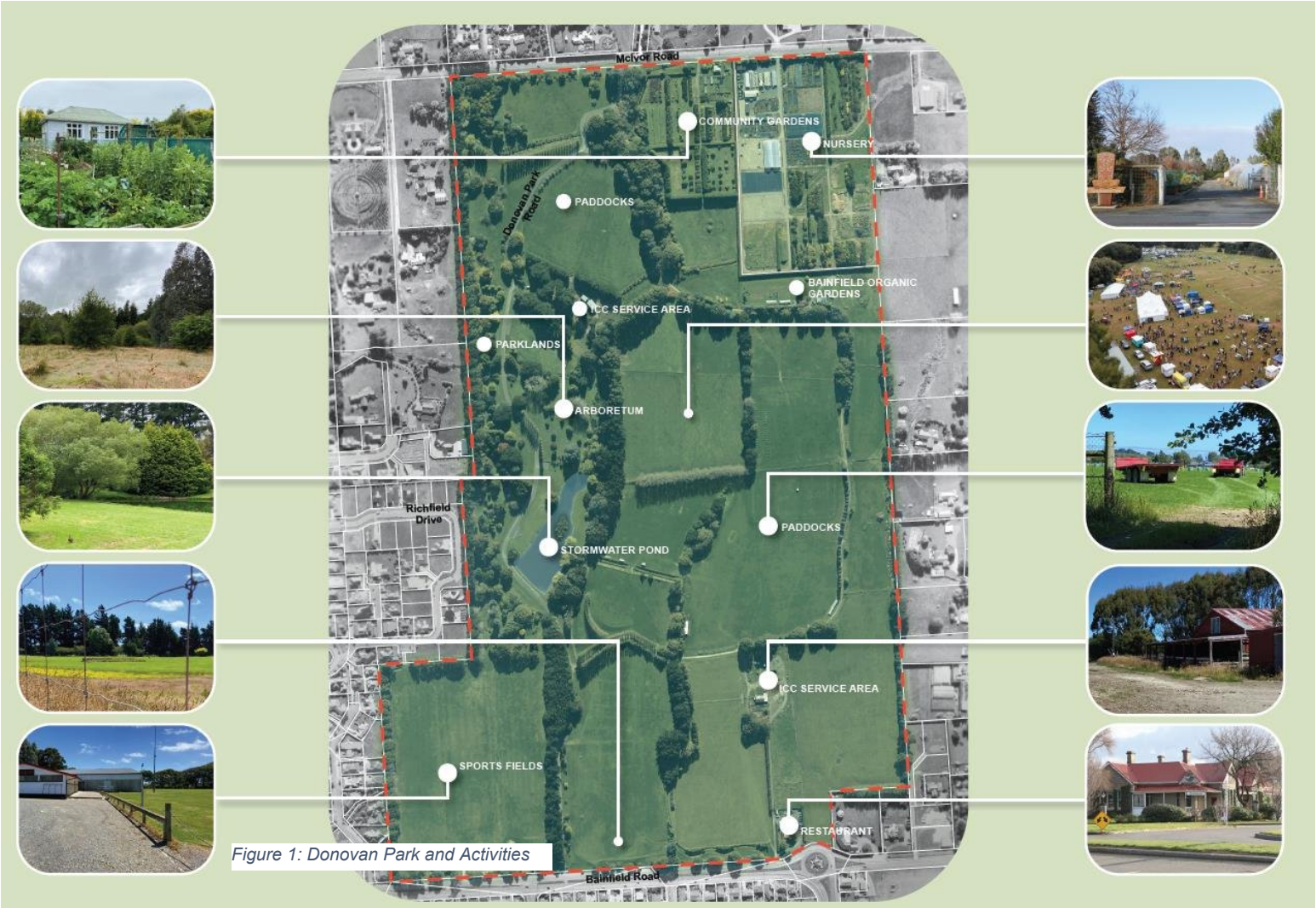
Covering over 79 hectares of land, the reserve contributes to the green space network of the City. The large size of Donovan Park provides a strong presence of open space reserve land in north Invercargill and is enhanced by the continuation of the vista, with Anderson Park and the backdrop of the mountains and hills of Southland further north.

Visitors to the reserve can experience its unique rural characteristics. It is used formally by sports and recreation clubs and informally by City residents for walking and dog walking, running, cycling and casual sport and recreation.

In April 2024 a Masterplan for Donovan Park was completed. The ~~Donovan Park Masterplan (Masterplan)~~ outlines intentions for development at the reserve at a conceptual level.

Reserve Management Plans (RMPs) provide a framework for how the unique aspects of reserves will be managed. This ~~Reserve Management PlanRMP~~ for Donovan Park reflects the needs, values and aspirations of the community. The RMP has been prepared in consultation with mana whenua, key partners and stakeholders and the community.

General policies for all reserves, including Donovan Park, are detailed in the document “[General Policies Reserves Management Plan 2023](#)” which must also be reviewed when considering ongoing management and should be read in conjunction with this ~~Reserve Management PlanRMP~~.



1.1 Te hono ki te mahere matua / Relationship with the Masterplan

The ~~Donovan Park~~ Masterplan guides priorities for development of the reserve (with a 30 year time horizon) and supports implementation of the RMP. The Masterplan is not formally required as part of this RMP but is consistent with the vision, guiding principles, objectives and policies. Council sought feedback on the Masterplan whilst formally consulting on this plan to ensure that both plans remain aligned. The RMP refers to the Masterplan and the objectives and policies in the RMP support development that is consistent with the Masterplan. The Masterplan sets out Council's intentions for developing the reserve.

1.2 Pēhea te whakawhanake i tēnei mahere / How this plan was developed

This plan has been prepared in consultation with mana whenua, key stakeholders and the public using the process set out in ~~S~~section 41 of the Reserves Act 1977 (~~The~~ Act).

Classification

The Recreation and Local Purpose Reserve classifications of all land within Donovan Park have been reviewed as part of the process of developing this RMP, in accordance with ~~Section Section~~ 16 of the Act ~~1977~~ to ensure land is classified according to its primary purpose.

Mana whenua

~~Te Rūnanga o Wahōpai Ngāi Tahu ke Murihiku~~ are mana whenua for the rohe contained within Donovan Park.

In giving effect to the principles of Te Tiriti o Waitangi / the Treaty of Waitangi and other legislation, such as the ~~Reserves~~ Act, Council has involved mana whenua in the development of this RMP and the Masterplan from preliminary stages. The development and strengthening of mutually beneficial working relationships between Council and mana whenua will enable mana whenua to strengthen their connection to taonga within Donovan Park and ensure their tikanga (customs), kawa (ceremony or protocol) and mātauranga Māori (Māori knowledge) are able to be passed on to future generations.

Accurately identifying mana whenua values is important and enables mana whenua to work with Council to preserve and nurture the physical and spiritual aspects of these values in ways which may practically express kaitiakitanga.

Community

The community provided feedback from 3 August – 4 September 2024 during the first stage of public notification ~~and again on the draft RMP from 4 December 2024 – 14 February 2025.~~ Hearings were held on 18 March 2025. Feedback ~~has~~ informed development of ~~this draft~~ RMP, the vision for Donovan Park and the guiding principles of this plan ~~se4~~ out in ~~S~~sections 5.0 and 6.0.

1.3 Te aronga me te hōkaitanga o te mahere / Purpose and scope of the plan

The purpose of this RMP is to provide certainty for the function, management and development of Donovan Park and to ensure management decisions are consistent with the Act.

In accordance with ~~section~~ **Section** 41(3) of the Act this RMP shall:

“Provide for and ensure the use, enjoyment, maintenance, protection, and preservation, as the case may require, and, to the extent that the administering body’s resources permit, the development, as appropriate, of the reserve for the purposes for which it is classified.”

To achieve this purpose, the RMP:

- Speeds up decision making by providing a common understanding in the community of how the reserve will be managed.
- Simplifies administration by providing clear policy statements with regard to the reserve, which will achieve consistency in decision making.
- Ensures that these decisions will take into account the broad public interest, rather than being made on an ad hoc basis;
- Is clear about general intentions and attitudes while retaining the flexibility to deal with matters of detail on their individual merits within the general framework.
- Identifies the natural, spiritual, and cultural qualities of the reserve and ensures their protection.
- Provides the means of resolving or minimising conflicts between users of the reserve.
- Provides for protection of iwi heritage values from ongoing demands.

The RMP enables Invercargill City Council to establish the desired mix of use, development and protection for the reserve and sets out policies to guide day to day management.

It is a high-level policy document rather than a detailed operational plan.

The objectives, policies and actions in this RMP will be implemented through:

- Collaboration with mana whenua, stakeholders, the community and other agencies.
- Council’s Activity Management Plan, Long Term Plan and Annual Plan processes.
- The operational work plan
- The programme of projects adopted by Council.

Management policies in the RMP have been revised to only include policies that are specific to the reserve. Policies not listed in the RMP are covered through the General Policies Reserve Management Plan 2023 (General Policies RMP) to avoid repetition. Policies reflect the needs of current and future users and are consistent with current 'best practice' management procedures.

1.4 He aha kei te korahi o tēnei mahere / What is in scope of this plan

The RMP applies to land within Donovan Park for which Council has decision-making responsibility. Council is required under the Act to prepare **management plansRMP's** on the reserves it manages. **Management plansRMP's** contain policies on the long-term maintenance and development of the reserves. Land owned or vested by Council is included in this RMP, as shown by the boundaries on the plan.

1.5 History/Background

In 1964 Invercargill City Council purchased the land for reserve purposes and commemorated the Donovan Family name by calling the reserve Donovan Park.

The land could have dissipated under the suburban spread of Invercargill through this change of ownership. However, Invercargill City Council Parks Division (Parks Division) **(as it was then known)** management of the reserve has retained its rural character. Although there have been many proposed landscape developments and modifications, some of which were partially adopted, most were rejected to preserve the reserve land environment.

At the time of purchase, the Southland County Council voiced concerns on the grounds that productive farmland was being alienated and that the County Council was loath to see further expansion of the City's boundaries. However, the County Council eventually assented that no more than a maximum of 12.5 hectares would immediately be developed as reserve land and the balance be retained in farming until at least 1980.

Accordingly, in 1968, part of the land fronting Bainfield Road was developed for sports fields and the balance of the area was leased for farming. Shelterbelt trees were planted along the western boundary in the same year.

The Board of Education approached the City Council in August 1970 regarding the possible purchase of a portion of Donovan Park for the purpose of establishing an intermediate or secondary school for north Invercargill. It was felt that it would fit in well with the proposed extension of the City boundary. However, as a large amount of Donovan Park was within the Southland County Council boundary, that Council stipulated conditions that prevented the utilisation of the area for uses other than sport and farming until at least 1980. As a loan was raised for the purchase of this property as a recreation area, the proposal was declined.

In 1974 the City Council required a five meter strip of land for street widening purposes along Bainfield Road fronting Donovan Park. The separation of this land was carried out in 1982, leaving the reserve with 79.4163 hectares of land.

An easement for the first Branhholme water pipeline was registered against the Donovan family on 27 October 1964, before Donovan Park was purchased by the City Council. In August 1976 a further easement was granted to the City Engineers Department for the purpose of laying the duplication of the Branhholme water pipeline to the City. The first easement is located more or less centrally through the park. The second easement follows the western boundary from Mclvor Road. The second line was laid in 1979. There are now three main Branhholme Pipes running through the park: The first easement is centrally through the park and will be decommissioned when the new line is commissioned mid-2024. The second easement follows the western boundary from Mclvor Road. The recent installation of the new Branhholme Pipe in 2023 will ensure our community continues to enjoy clean, safe drinking water in the years to come. This is a critical piece of infrastructure for Invercargill and Bluff, and the new pipeline is designed to last over a century.

The proposal to develop a propagating department and nursery within Donovan Park emerged in 1978, and in 1981 an area of 6.4669 hectares was surveyed off in the north-east corner of the reserve for the development of a nursery.

During the mid-1980s subsidised labour schemes such as Workskills Projects, PEP, TAPS, and ACCESS were co-ordinated by the City Council and based at Donovan Park. Young unemployed people gained practical skills in planting and other landscaping work through assisting with the construction of the lake, bridges and access ways, as well as fencing within the farmland, and the burning and clearing of gorse hedges. The work carried out and the overall development achieved enhanced Donovan Park significantly.

The proposed conversion of the original Donovan family home to a restaurant was presented in 1981. A C and R A Neilson proposed to convert the run-down building into a restaurant with the capacity to seat 55 people at one time. The proposal was accepted in 1982 and a lease signed to include the original family home, outbuildings and grounds measuring 2,648m², for a period of 14 years. Renovation of the building and grounds was carried out, and in 1984 the restaurant became a licensed premises.

In the 1980s the nursery was shifted from Queens Park to Donovan Park.

In the mid to late 1990s Crops for Southland approached the Invercargill City Council regarding the possibility of modifying and utilising a portion of the Donovan Park farm for crop research. In 1997 a lease agreement was signed, bonding Crops for Southland to a five year lease with the Parks Division, and development of the new Crops Centre to the west of the Municipal Nursery began.

Research and work at the Crops Centre was carried out in the interest of benefiting the economy and general public of Invercargill and Southland. After many months of little active use for crops purposes and with the closure of the lease, the Parks Division has since reoccupied the site.

During 1997, the YMCA approached the Parks Division with a proposal to utilise part of the park for their Learning Experiences outside the Classroom (LEOTC) programme. They requested the use of the shearing shed and surrounding yard, the authenticity being very appealing, and the prefab for the operation of '*Classroom in the Paddock*' that was part of the LEOTC programme. The buildings and yard were used to teach school pupils about farming activities but in 2000 the programme was discontinued due to a reduction in funding.

In May 2000, the Parks Division was approached by the Otatara Community Church Mental Health Outreach group regarding the use of a section of the park for growing vegetables as part of its client rehabilitation programme. This section was named Bainfield Garden. In 2002 a lease was signed between Council and the Otatara Community Church. In 2007 the Otatara Community Church Outreach gifted Bainfield Garden to the Christian Centre Charitable Trust to carry on with the client rehabilitation programme. That same year a lease was signed between Council and the Christian Centre Charitable Trust.

Auckland Island Pigs were relocated to Donovan Park for quarantine in 2001 and were removed in 2009.

In November 2002 crowds of people flocked to Donovan Park for its first Rural Heritage Day to celebrate Southland's rural traditions. The day had been aimed at giving the public an idea of what life was like in rural Southland during the 1920s and 1930s.

Rural Heritage Day has featured all manner of displays relating to the province's heritage, including teams of working horses, sheep shearing, vintage machinery in action, traditional games, rural craft and domestic activities, and heirloom breed displays. This event continued on through to 2009.

2005 was the grand opening of the Donovan Park Junior Golf Training Area. Steve Williams, former caddy of Tiger Woods, was present to officially open the facility. The Steve Williams Foundation contributed \$3,000 towards the Donovan Park project, while the Invercargill Licensing Trust Sports Foundation contributed \$15,000 and Community Trust of Southland gave \$6,600. The Invercargill City Council made the ground available. The area, located beside the Waikiwi rugby grounds, included a big undulating putting green, four tee areas and five target greens and Southland Golf has since stepped away from leasing this area.

Council received a business grant towards a reciprocating grate boiler for the Nursery as part of the Wood Energy Grant Scheme from the Energy Efficiency and Conservation Authority in 2010. Achieving the grant enabled local manufacturer Fogarty Industries to develop and construct a boiler that could burn the wide range of wood fuels that Council produces.

This project has achieved its two objectives, with the Parks Division receiving an environmental innovator award in 2011:

- Decreasing the use of fossil fuels, thereby reducing the Council's carbon footprint as well as reducing other emissions to the atmosphere.
- Reducing costs by burning lower-cost fuels.

In 2011 was the establishment of the Oak / Quercus Arboretum.

Donovan Park currently remains as rural reserve land, as it was intended when purchased by the City. The reserve land and sports grounds are provided for the benefit and enjoyment of the public, and all other activities undertaken within its confines are in compliance with its status as Recreation Reserve and Local Purpose (Municipal Nursery) Reserve ~~as prescribed by the the Reserves Act 1977 and this RMPmanagement plan.~~

1.5.1 Flora

Donovan Park has been intensely farmed for many years and consequently no trace of any indigenous vegetation remains.

Donovan Park is identified as High Value Soils via the National Policy Statement for Highly Productive Land 2022 (Waikato). The site appears subject to possible amplification (soft soils), high liquefaction susceptibility, as well as high value soils as per the Operative Invercargill City District Plan 2019. There has been no record found regarding any sites of cultural and spiritual significance to Māori.

The entire area has been cultivated and sown with pasture plants so that these, together with the normal flora of farmlands, comprise the dominant vegetative cover.

In addition, some landscape planting has been carried out within the reserve land areas for the purpose of reducing maintenance and to extend the habitat area of fauna found within the ~~parkreserve~~, and to encourage greater fauna numbers. Group planting of trees has also been carried out to enhance the environment.

On first impression Donovan Park appears relatively flat, but in actuality it is pleasantly contoured, undulating country. Donovan Park's rolling character offers great scope for landscaping.

It is a valued expanse of land that fills the transition from the organised cityscape to the informal rural aspect outside the city boundary. In this respect it helps to soften the adjoining suburban area.

Shelterbelts and other plantings give the landscape a mature, rural quality. Within its plantings and undulations private reserve settings can be found.

1.5.2 Fauna

The land area of Donovan Park provides a habitat for a number of species of birds and in its state of development they form a dominant feature of the reserve land. This wildlife has been encouraged into the reserve with the development of the artificial lake and its connecting waterways and ditches, which provide a reasonably extensive habitat for waterfowl in particular.

Ducks, pied stilts, black-back gulls, and the black-billed seagull are just some of the birds that can be viewed here. As the reserve is developed further, every effort should be made to retain existing and potential bird habitats and, where possible, to extend them or develop new ones.

Bird Species observed in Donovan Park:

Mallard x Grey Duck	Spur – winged Plover
Black - back Gull	Silver Eye/Wax Eye
Black – billed Gull	Gold Finch
Skylark	House Sparrow
Song Thrush	Starling
Blackbird	Pied Stilt
Black Swan	Wood Pigeon/Kererū
Geese	Morepork
Heron	

Table 1: Birds observed at Donovan Park

2.0 *Te mōhio ki te papa rēhia / Understanding the park*

Donovan Park comprises two land parcels, with a total area of approximately 79 hectares. The entire reserve has been classified as Recreation Reserve and Local Purpose (Municipal Nursery) Reserve in accordance with the Act.

The entire reserve is under the control and management of the Invercargill City Council Parks and Recreation Division, who are responsible for the development, maintenance and general management of Donovan Park.

2.1 Location

Donovan Park (including the Mclvor Road Municipal Nursery) is situated in north Invercargill. It extends from Bainfield Road to Mclvor Road and lies between North Road (to the west) and Retreat Road (to the east). It provides a link between Queens Park and Thomsons Bush to the south and Anderson Park immediately to the North.

2.2 Access

Public access to Donovan Park can be gained from Bainfield and Mclvor Roads. Additional pedestrian access is off Richfield Drive. Access to the Municipal Nursery can be gained off Mclvor Road via State Highway 6. Both the nursery and parts of the reserve have general public access restrictions.

The internal Donovan Park Road provides a link between Bainfield and Mclvor Roads during daylight hours for visitors who are cycling, walking and driving through the reserve.

The Waikiwi sports grounds can be accessed by vehicle to the car park off Bainfield Road and there is additional pedestrian access from Northwood Avenue.

The gates are locked from dusk until dawn for security purposes.

2.3 Adjoining land use

Donovan Park is situated in a predominantly semi-rural area. Land surrounding the reserve is used for farming and lifestyle blocks.

2.4 General Use

The primary purpose of Donovan Park is to provide the public with areas for active and passive recreation. The sports grounds and the open spaces of the reserve land area currently fulfil these functions.

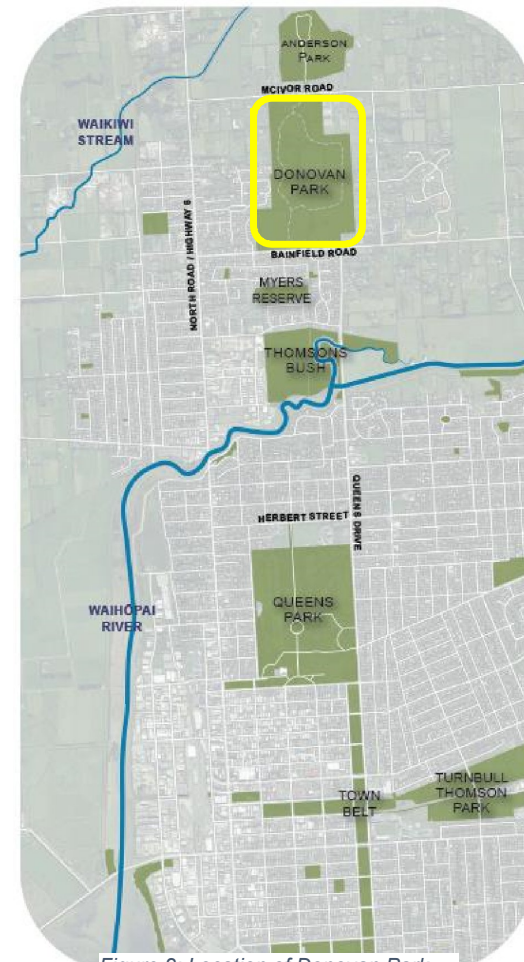


Figure 2: Location of Donovan Park.

Visitors can follow informal grass trails through a combination of reserve land and farmland and see some animals grazing in the paddocks.

Informal use of Donovan Park by visitors includes casual walking **and dog walking**, running and cycling. Invercargill schools and clubs occasionally use Donovan Park for cross country events.

The summer months are popular for organised family activities, Christmas parties and work functions in the reserve. It has also been used as a venue historically for **previously** Young Farmers and Electrical expos and **is** currently used for organised events such as equestrian and **Southland** A+P Shows.

2.4.1 Management Approach

The management approach for Donovan Park is centred around three key themes:

1. Celebrating Unique Natural Character
2. Promoting Open Space Network
3. Rationalising Land Use

Effective management of Donovan Park will:

- Ensure the unique natural and heritage character of the reserve is preserved and celebrated.
- Ensure connectivity to the wider open space network within Invercargill.
- Provide justification for different land use activities within the reserve.

2.4.1.1 Management Areas

Donovan Park has been divided into different management areas (refer to figure 3 above and table 2 **belowp19**). This approach ensures that reserve usage is maximised and that the reserve is managed effectively and efficiently.



Figure 3: Donovan Park Site Use

Management Area	Purpose
Sports and Recreation / Community Hub	To maintain a multi-use space for activation.
Cultivation	For food security and resilience, native planting and propagation.
Water and Nature	To maximise recreation while providing effective storm water management.
Events	The ideal location within an open space network to provide for large scale events.
Agriculture	An education and advocacy tool with the potential for to promote modern and sustainable farming practices.

Table 2: Management Areas and their purpose

3.0 **Horopaki ā-ture, ā-kaupapa here hoki / Statutory and policy context**

3.1 **Tirohanga Whānui / Overview**

A **reserve management planRMP** is a statutory document created under **section Section** 41 of the Act. It is developed in consultation with iwi and the community and becomes a guiding document for the future management of the reserve.

The RMP sets out objectives and policies that support the recreation reserve classification of Donovan Park.

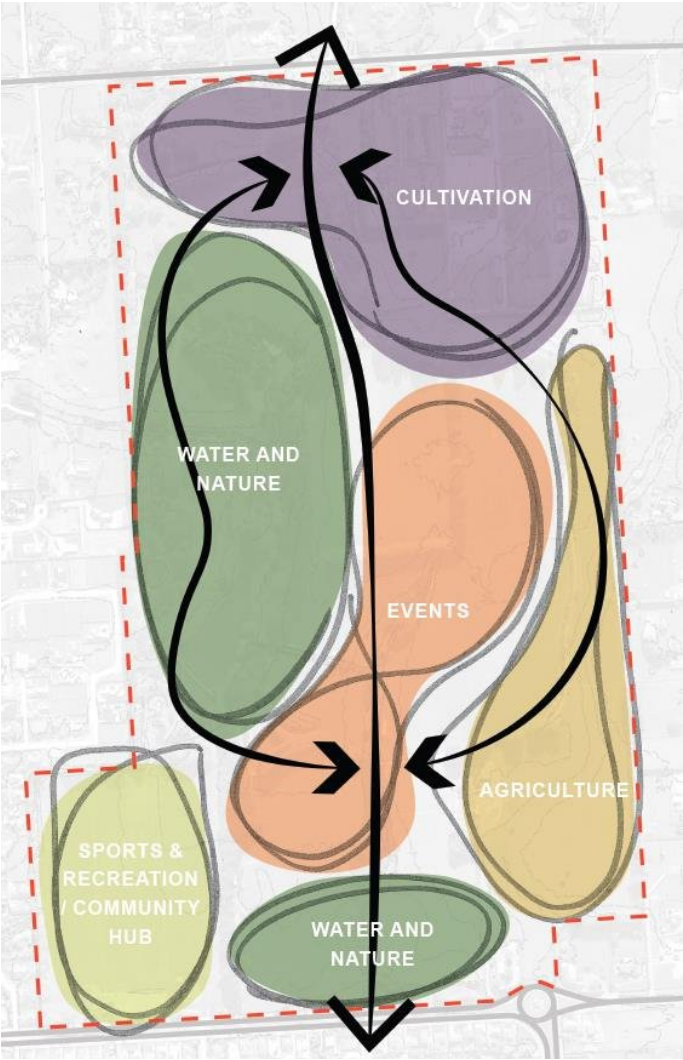


Figure 4: Donovan Park Management Areas

The RMP addresses:

- use and enjoyment
- maintenance
- protection and preservation
- development

The development and management of the reserve and the implementation of this **plan-RMP** is also affected by a range of legislation, statutory and non-statutory policies and council plans and strategic documents.

Direction signalled in this plan does not avoid the need for activities and development on reserves to comply with other relevant legislation. **Applicants Applications** for a proposed activity may require separate regulatory approvals and consents, such as under the Resource Management Act 1991, Building Act 2004 and Heritage New Zealand Pouhere Taonga Act 2014.

The RMP is closely associated with the **2024** Masterplan which guides and informs this RMP and future **management-plansRMPs** for the next 10-30 years. The Masterplan is especially relevant to development work.

The RMP and Masterplan contribute to planning for funding through Council's asset/activity management planning, the Long Term Plan and Annual Plan processes, as well as external funding sources.

3.1.1 Te Tiriti o Waitangi / The Treaty of Waitangi

The principles of Te Tiriti o Waitangi are likely to be most relevant in making decisions on the management of reserves are:

- Partnership – the mutual duties to act towards each other reasonably and in good faith are at the core of the Treaty partnership.
- Informed decision making – being well-informed of mana whenua interests and views. Early consultation leads to more informed decision-making.
- Active protection – this involves the active protection of Māori interests retained under Te Tiriti o Waitangi. It includes the promise to protect te tino rangatiratanga (sovereignty and self-determination) and taonga. Mana whenua continue to maintain a presence and relationship with their ancestral sites and landscapes of significance. This relationship also extends to the taonga, and sites where historic events occurred, often within the boundaries of reserves.



Figure 5: Strategic Framework, illustrating the relationship between the RMP and other plans

One way to give practical effect to the principles of Te Tiriti o Waitangi is to enable iwi and hapū to participate in planning and decision making and to provide opportunities to reconnect to ancestral lands.

3.1.2 **Ture Whenua Rāhui 1977/ Reserves Act 1977**

The role of Council under the Act as an administering body is the duty of administering, managing, and controlling the reserves under its control and management in accordance with the appropriate provisions of the Act so as to ensure the use, enjoyment, development, maintenance, protection, and preservation of reserves for the purpose for which they are classified.

The ~~Reserves~~ Act is one of the Acts in the First Schedule to the Conservation Act 1987. Section 4 of the Conservation Act 1987 contains an obligation to give effect to the principles of Te Tiriti o Waitangi.

The Local Government Act 2002 (LGA) also contains obligations to Māori, including to facilitate Māori participation in council decision making processes.

Engagement with Te Ao Mārama Inc. on behalf of ~~Ngā Rūnanga ki Murihiku~~Waihopai Rūnaka has been ongoing with regards to Donovan Park and future opportunities with management of the reserve. Additional engagement may be required further should mana whenua positions change.

3.2 **Classification and Land Description**

3.2.1 **Reserve Classification**

In 1971, Section 64 Block IV Invercargill Hundred, known as Donovan Park, was declared a Public Reserve for Recreation Purposes.

In 1983 Donovan Park was re-gazetted as Sections 68 and 69 - Section 68 being classified as a Local Purpose Reserve (Municipal Nursery), and Section 69 as a Public Reserve for Recreation Purposes.

Donovan Park is classified as follows:

- Recreation Reserve pursuant to Section 17 of the Reserves Act 1977; and
- Local Purpose Reserve (Municipal Nursery) pursuant to Section 23 of the Reserves Act 1977;

and shall be managed in accordance with these classifications.

3.2.2 *Area and Land Titles*

The total area of Donovan Park is **79.4163** hectares. The land description is made up of two parcels of land as follows:




- Certificate of Title: 534709
Legal Description: Section 69, Block IV, Invercargill Hundred
Area: 72.9494 ha
Classification: Recreation Reserve
Subject to: Right (in gross) to water rights created by transfer 201174
Lease 8312615.1 of Lot 1 DP 422069 contained in CT 484591
- Certificate of Title: 534710
Legal Description: Section 68, Block IV, Invercargill Hundred
Area: 6.4669 ha
Classification: Local Purpose (Municipal Nursery) Reserve




All of the above certificates of title are subject to various encumbrances or agreements which are shown on the various titles.

Reserves are categorised under the [Recreation Aotearoa Parks Categories Framework](#) according to their dominant characteristics, these assist Council with setting management objectives and assessing funding requirements for each reserve.

Donovan Park **has** been assigned to a management category based on its main purpose: Outdoor Adventure Park. The main functions of Outdoor Adventure Parks include open spaces that cater for activities that require large areas of land and/or separation from residential areas. Although primarily Outdoor Adventure, there are still significant environmental elements that make up the reserve, with a key management objective being to have areas of native ecosystems to ensure ongoing biodiversity and protection of flora and fauna, while educating users.

3.2.3 Lease Holders at Donovan Park

Name of Lease Holder	Purpose	Picture
Te Tapu o Tāne	The Municipal Nursery (~6.4ha) is leased by Te Tapu o Tāne for the purposes of propagating and growing plants for supply to local and regional organisations, ecological restoration consulting and delivery and Mahinga kai enhanced / protection training.	
Christian Centre Charitable Trust	A portion of Donovan Park Recreation Reserve is leased to the Christian Centre Charitable Trust for the purpose of growing vegetables as part of their client rehabilitation.	
Glengrae Parks Limited	The building owned by Glengrae Parks Limited and grounds (owned by the Council) that were once the Donovan family residence were restored and modified in the early 1980s and since then have been leased for use as a restaurant by Glengrae Parks Limited. The conditions of the lease are compatible with the Reserves Act 1977 and this RMP.	

Spirit Army Charitable Trust	Structures located on the community garden east of the Municipal Nursery, in conjunction with a memorandum of understanding for use of the land, is utilised by the Spirit Army for community garden and nursery use.	
Waikiwi Rugby Football Club	A portion of the recreation reserve is set aside for the purpose of providing space for active and organised recreation. This area is located in the southwest corner of the reserve and comprises sports fields (owned by Council) and clubrooms (owned by the Club) that are on land (828m²) leased by the Waikiwi Rugby Football Club.	
Southland Agricultural and Pastoral (A&P) Association	19.5ha of recreation reserve is leased by the Southland A&P Association for the purpose of A&P Show and Display activities and storage facilities.	



whakahaerenga papa rēhia ā-rohe / Te Ao Māori in local park management

Te Tiriti o Waitangi / Treaty of Waitangi principles require active protection of Māori interests. There are several ways to give practical effect to the Treaty principles including recognising the customary relationship of mana whenua to the reserve and working with them to sustain the mauri (life force) of taonga in the reserve.

4.1 Ngā kawenga kaitiaki a ngā mana whenua / Mana whenua's kaitiaki role

From the time of its original inhabitants, Waihōpai has become home to many people.

Mana whenua are kaitiaki (guardians) of the cultural values associated with reserves, including maunga (mountains), awa (rivers), moana (coastline), tauranga waka (canoe landing sites), pā (fortified villages), papakainga (villages), māra (cultivations), urupā (burial grounds), wāhi tapu (sites that are sacred), biodiversity and other taonga.

As kaitiaki, mana whenua have responsibilities to preserve and nurture the physical and spiritual aspects associated with any land, resource or taonga within their rohe (tribal area). Kaitiakitanga, the responsibility of guardianship of the earth, reflects a belief that we need to work towards a future not just better for our children, but for all things and all time.

The reserve provides opportunities for mana whenua to express their kaitiakitanga.

This ranges from:

- identifying mana whenua values and promoting these and tikanga (custom), kawa (traditions) and mātauranga Māori (traditional Māori knowledge).
- protecting sites of cultural significance.
- increasing engagement and joint kaitiaki projects.
- naming reserve features with traditional mana whenua names.
- mahi toi (art and craft) and planting opportunities (e.g. rongoa).
- undertaking other activities that enable reconnection to ancestral lands, including for economic benefit.

This plan refers to taonga and cultural sites as 'mana whenua values'.

4.2 Whakaaetanga ki ngā uara Māori / Recognition of Māori values

Section 4 of the Conservation Act 1987 requires administrators of land protected under the Act to give effect to the Principles of the Treaty of Waitangi. In the context of this RMP:

- Mana whenua will be included in reserve management planning and decisions so their aspirations are recognised and promoted.
- Council will take active steps as needed to protect Māori interests as required.
- Mana whenua, iwi and hapu will be consulted and issues or concern raised will be taken into account by the Council when activities are likely to disturb access, sites, resources and activities that are important to mana whenua.

WĀHANGA TUARUA – NGĀ TIROHANGA WHĀNUI I ĀRAHI I NGĀ MĀTĀPONO, NGĀ WHĀINGA ME NGĀ KAUPAPA HERE /

PART TWO – VISION, GUIDING PRINCIPLES, OBJECTIVES AND POLICIES

5.0 Aronga whānui /Vision for Donovan Park

Fostering sustainability for Invercargill's nature and water, food resilience and sport and recreation opportunities.

6.0 Mātāpono ārahi / Guiding Principles

Guiding Principles that will be expressed through the implementation of the Masterplan and this RMP include:

6.1 Celebrating Unique Natural Character

1. Enhancing the landscape and continuing the urban-rural integration and transition.
2. Enhancing and improving water and nature features to add more amenity and better support biodiversity outcomes, while managing stormwater control.
3. Providing green tree lined routes within the reserve and on routes to and from the reserve to encourage active transport.
4. Supporting food resilience opportunities.

6.2 Promoting Open Space Network

1. Removing barriers and fences to provide improved access for all.
2. Focus on improving safety and accessibility throughout the reserve.

3. Linking ecology and recreation corridors between Donovan Park and other community spaces and places, including reserves.
4. Enhancing connections to residential/urban areas.
5. Enhancing amenities and facilities to increase frequency of visitation and length of use.
6. Develop active transport connections both within and to/from the reserve.

6.3 Rationalising Land Use

1. Ensuring the reserve has long term sustainable uses.
2. Activating efficient use of land.
3. Providing quality spaces for multi-use activities and events.
4. Fostering a family friendly/whānau centric place for visitors.
5. Considering the retention of some or all of the site for reserve purposes on the basis that, in the event of population growth, the rural character of the reserve is retained and the large area of reserve land at the suburban edge of north Invercargill performs a stormwater management function in the face of climate change.

7.0 Te kōkiritanga / Delivering the vision

Celebrating Unique Natural Character

<p>Focus for the next 3 years</p> <ul style="list-style-type: none"> Establish a revegetation programme beginning with: <ul style="list-style-type: none"> Expanding the Arboretum Riparian planting around pond edges. Planting out open ditches. Planting shelter belts. Creating increased visibility to allow permeability between spaces within the reserve for view shafts. Identify and establish partnerships to support initiatives. Actively protect and improve habitats through pest plant management. <p>Focus for the next 10 years</p> <ul style="list-style-type: none"> Developing constructed wetland at Bainfield Road front paddocks with boardwalk and riparian plantings. Planting trees along avenues. 	<p>What we will see in 30 years</p> <p>Fully established:</p> <ul style="list-style-type: none"> Wetland and open ditches. Actively managed arboretum. Shelter belts, tree lined avenues. Blue/green network.
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- Extending the native vegetation planting programme across the reserve including arboretum and community cultivation.
- Further enhance and monitor existing habitats to enable diverse wildlife.

Promoting Open Space Network

<p>Focus for the next 3 years</p> <ul style="list-style-type: none"> • Create a safe environment for all reserve users. • Exploring better access provisions for pedestrians and active transport opportunities. • Develop a wayfinding and signage programme to design and install. • Introducing more furniture to the reserve to support current users. • Detailed design of internal reserve spaces. • Allocation of a dedicated event and multi-use space within the reserve. <p>Focus for the next 10 years</p> <ul style="list-style-type: none"> • Strengthen recreation and ecological connections between the onsite restaurant and the rest of the reserve. • Partial road and parking development at the south end of the reserve to enable increased active transport opportunities. • Signage / wayfinding and furniture installed as areas of the reserve are developed. • High priority accessible amenities and facilities are installed (toilets and shelters). • Walking structures (boardwalks and bridges) developed at the newly constructed wetland as this develops further. 	<p>What we will see in 30 years</p> <ul style="list-style-type: none"> • Donovan Park activity is accessible and used by people of all ages, abilities and communities. • Increased parking areas and better allocation of road space to support more large-scale events and better utilisation of the reserve. • Strengthen ecological and recreational connections so nearby reserves and places are thriving. • A complete suite of wayfinding and signage resources are installed and implemented. • Amenities and facilities are fully established. • Wayfinding and signage installed – acknowledging areas within, nearby and around the reserve.
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Rationalising Land Use

<p>Focus for the next 3 years</p> <ul style="list-style-type: none"> • Promote access to healthy spaces with a focus on community gardens and improving spaces for events, sports and recreation. • Enhance the accessibility of the reserve's track network to encourage active transport throughout the reserve for all users. • Exploration and allocation of nature play spaces. 	<p>What we will see in 30 years</p> <ul style="list-style-type: none"> • Alternative land use has been acknowledged in line with the Reserves Act 1973 and purpose of Donovan Park. Nature play spaces are fully developed. • Community hub is thriving with multi-use activities future-proofed.
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<ul style="list-style-type: none"> • Gauge user demand for the reserve and assess how user activities align with the vision for Donovan Park, with the focus beginning with events and agricultural activities/areas on the reserve. • Actively engage interest groups and explore partnerships in the ongoing development of Donovan Park. • Explore sustainable funding avenues. • Review of the agricultural area in line with the long-term plan, land provision requirements and community needs. 	<ul style="list-style-type: none"> • Sustainable income generated from the reserve to fund the vision.
<p>Focus for the next 10 years</p> <ul style="list-style-type: none"> • Incorporating further nature play spaces throughout other areas of the reserve that connect with each other. • Explore the opportunity of a community hub in partnership with Waikiwi Rugby Club. • Understanding the need of the driving range. • Transition from service area north of arboretum to outdoor classroom/nature play space, with additional play areas allocated near constructed wetland and pond. • Generate sustainable funding avenues. 	

8.0 *Ngā whāinga me ngā kaupapa here / Objectives and policies*

The Objectives and Policies in this RMP are aligned with the:

- Recreation Reserve classification in accordance with Section 17 of the Act.
- Local Purpose (Municipal Nursery) reserve classification in accordance with Section 23 of the Act.

The RMP is a management tool and the intention is for the Objectives and Policies to achieve specific actions and to provide a policy position for decision making and management. The **2024** Masterplan is a key document that supports the RMP. Development will occur to the extent possible within the resources available and in line with the Masterplan.

Where the RMP does not specifically provide for an activity then the ICC District Plan will need to be considered, under its rural zoning. Regional plans may be relevant.

Where the policies in this RMP refer to the term "Council" this means the Parks and Recreation Manager and/or the Parks and Recreation Division as the nominated representative of the Invercargill City Council via the Invercargill City Council Delegation Register, unless otherwise stated.

Policies covered in the General Policies RMP will be implemented at Donovan Park. The following policies apply specifically to the reserve.

8.1 Celebrating Unique Natural Character

8.1.1 Te Whāinga / Objectives

1. Enhancing the landscape and continuing the urban-rural integration and transition.
2. Enhancing and improving water and nature features to add more amenity and better support biodiversity outcomes, while managing stormwater control.
3. To manage Donovan Park in perpetuity for the purpose of protecting the reserve's open space values for recreation and play; and for protecting the natural environmental and scenic values.

8.1.2 Ngā Kaupapa Here / Policies

1. The rural qualities of Donovan Park will be protected and maintained for the benefit and enjoyment of the public.
2. The waters of Donovan Park shall be managed for their wildlife and environmental values, with benefit to the operations and people within the reserve as a secondary consideration.
3. Council will consider recreation use of the pond in relation to the environmental values.
4. To continue to use grazing as a management tool where it does not cause inappropriate adverse effects.
5. Innovating sustainable practices to support the blue green network as noted in the Donovan Park Masterplan 2024.

8.2 Promoting Open Space Network

8.2.1 Te Whāinga / Objectives

1. To enhance ecology and recreation corridors between Donovan Park, community spaces and places and residential/urban areas.
2. To continue with the featuring of displays of animals and rural heritage activities which contribute to the educational value and enjoyment of Donovan Park.

8.2.2 Ngā Kaupapa Here / Policies

1. Facilities that support public use of the reserve will be prioritised e.g. toilets, shelters, boardwalks over wetland.
2. Council will prioritise sharing of the road use, where non-motorised pedestrians have the right of way along internal roads.
3. Council will improve car parking provision to meet the needs of recreational users.
4. Council's preference is to provide multi-use facilities, where there is opportunity to collaborate with Waikiwi Rugby Football Club to better understand future development in this space.

8.3 Rationalising Land Use

8.3.1 Te Whāinga / Objectives

1. Ensuring the reserve has long term sustainable uses.
2. Activating efficient use of land.
3. Prioritisation of providing quality spaces for multi-use activities and events.
4. Continuing a family friendly/whānau centric place for visitors.

8.3.2 Ngā Kaupapa Here / Policies

1. To allow continued operation of current leases for the purposes they are assigned in their lease agreements¹.
2. To allow continued operation of equestrian event activity, provided these user groups respect recreational and environmental values. This will be reviewed as a result of any outcomes provided through the needs assessment in line with Donovan Park Reserve Management Plan 2025.
3. To allow informal activities (see list of activities and associated infrastructure allowed for Outdoor Adventure Parks in the 2023 General Policies **Reserve Management PlanRMP** – Appendix 5, p79) with prior Council approval, provided they respect recreational and environmental values.
4. Play will be guided by the Play Strategy (when developed), General Policies **Reserve Management PlanRMP** 2023 and Donovan Park Masterplan 2024 to provide scalable play experiences across the reserve.
5. To allow large scale events provided that any reserve land is reinstated if damaged.
6. Dogs off leash will continue to be an allowable activity at Donovan Park in line with the ICC Dog Bylaw and Dog Policy, provided they comply with rules relating to the required distance from the pond, marked sports fields and any play areas that may be developed.
7. To continue to support cultivation of land where high quality soils exist.
8. Commercial leases on the reserve, including hospitality, that support public use and enjoyment of the site may be permitted.

8.3.3 Future Development

A **Reserve Management PlanRMP** is developed to reflect current reserve use and reserve values. Any development not anticipated in, or meeting the policies of the current **Reserve Management PlanRMP**, will require an amendment to the **Management PlanRMP**.

Any future development at the reserve shall only be to the extent which is in accordance with the overall management objectives and policies and subject to meeting the requirements defined in the General Policies **Reserve Management PlanRMP** - 6.0 Development Policies.

¹ The Parks and Recreation Manager has delegated authority to sign off leases

Before any development is implemented, it must be established that there is a need for such development and that what is proposed will be of benefit to the reserve and to those using it.

8.3.3.1 **Te Whāinga / Objective**

1. To deliver the intentions of the 2024 ~~Donovan Park~~ Masterplan.

8.3.3.2 **Ngā Kaupapa Here / Policies**

1. The Masterplan outlines Council's intentions for development at the reserve. Development that is not anticipated in the Masterplan typically requires approval from the Council.
2. Proposals for development that vary in a way that is more than minor compared to the current situation, or vary compared to development indicated in the Masterplan, require approval from Council. Proposals that vary significantly require approval from Elected Members.
3. Council will consider the retention of some or all of the site for reserve purposes on the basis that if the population was to grow, the rural character is enjoyed by locals and the large reserve at the suburban edge of north Invercargill performs a storm water management function, provided it does not conflict with the reserve's primary purpose as a recreation reserve.
4. The qualities and the values of the site that support the recreation purpose are the leading considerations and any storm water function proposals need to be considered as a secondary function.
5. ~~Revocation of reserve land has been suggested as a future development. Any proposals to revoke or revoke part or all of Donovan Park will be required to be followed as a separate process under (Section 24 of the Reserves Act 1977). Figure 4 (p.34) illustrates a 10-year development vision to Donovan Park. Figure 5 (p.35) illustrates the 10-year redevelopment vision with added potential revocation options.~~
~~Three options have been presented for consultation purposes in which the community can vote their preferred option:~~
 - ~~a. No revocation~~
 - ~~b. ~20ha along east side—including Municipal Nursery, Crafty's Restaurant (building and land) and agricultural area~~
 - ~~c. ~37ha—including events area, agricultural area and Crafty's Restaurant (building and land)~~



Figure 7: 10 Year Development Vision for Donovan Park

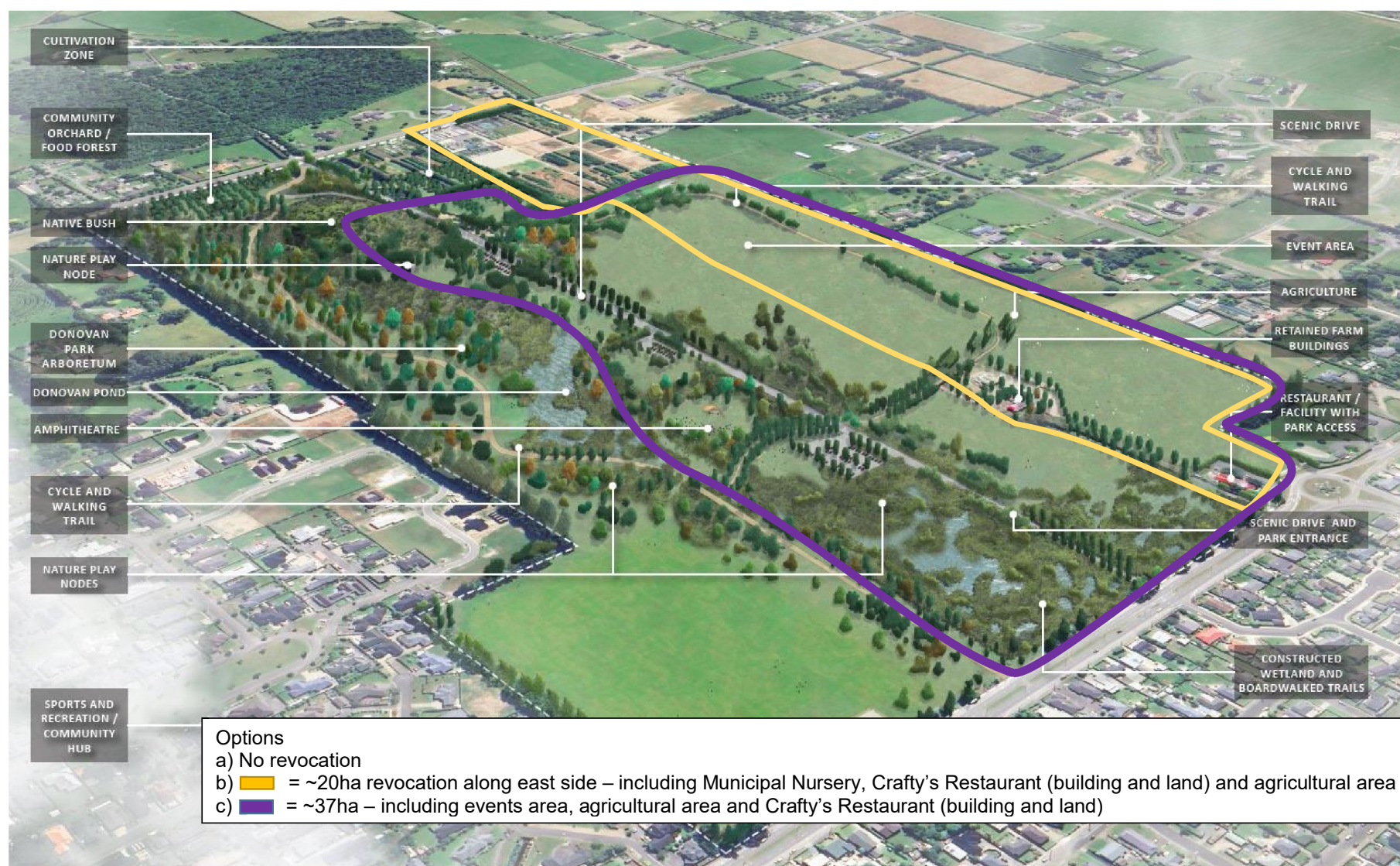


Figure 8: 10 year redevelopment vision with added potential revocation options

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
A. PROJECT PLANS FOR FUTURE DEVELOPMENTS								
A.1 Project Team								
Arrange a project team to develop a project plan.		ICC officers			<input checked="" type="checkbox"/>			
Determine reporting line and frequency of reporting to elected members.		ICC officers			<input checked="" type="checkbox"/>			
Appoint other consultants as required for soft engineering services, geotech engineer, plant procurement		ICC officers	<input checked="" type="checkbox"/>					
Establish key objectives for the Donovan Park project.		ICC officers			<input checked="" type="checkbox"/>			
Determine and refine projects and approximate timing.		ICC officers		<input checked="" type="checkbox"/>				
A.2 Progress Reporting		ICC officers		<input checked="" type="checkbox"/>				
Report on progress annually to Council.								
A.3 Masterplan Review								

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
Review Masterplan every 5 years (or earlier if required) and seek approval for amendments from Council.		ICC officers				<input checked="" type="checkbox"/>		
B. PROJECT PREPARATION								
B.1 Preliminary Site Investigations								
Obtain site wide services and infrastructure report (electrical, plumbing, hard surfaces, buildings, fencing etc.) with commentary and advice on existing condition and capacity.		ICC officers or consultants			<input checked="" type="checkbox"/>			
Obtain arboriculture report to identify the condition of trees on site to inform plans for removal, retention and species selection for detail design Obtain Hydrology report to predict performance of pond and proposed wetlands		ICC officers or consultants			<input checked="" type="checkbox"/>			
Obtain geotechnical engineering and liquefaction report, including ground conditions in event space in preparation for possible development to host large scale events		ICC officers or consultants			<input checked="" type="checkbox"/>			
Obtain archaeological report for site.		ICC officers or consultants, with Mana Whenua			<input checked="" type="checkbox"/>			

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
Undertake soil testing to identify contamination		ICC officers or consultants			<input checked="" type="checkbox"/>			
B.2 Mana Whenua Engagement								
Consult with Mana Whenua on site investigation findings to determine appropriate design, development and ongoing operational management strategies from Iwi perspective.		ICC officers or consultants, with Mana Whenua			<input checked="" type="checkbox"/>			
Determine the presence of culturally significant features.		External specialist			<input checked="" type="checkbox"/>			
Agree on points in the project programme for hui to share information and agree on preferences and actions		ICC officers and Mana Whenua		<input checked="" type="checkbox"/>				
B.3 Park User Requirements								
Produce needs and Options Assessment (led supported by Equestrian Sports NZ) as per the National Equestrian Facilities Strategy 2023. Includes investigating impacts of potential displacement at Donovan Park and opportunities at Sandy Point Domain.		ICC officers or consultants			<input checked="" type="checkbox"/>			
Understand requirements and preferences for community led cultivation on site and the supporting infrastructure.		ICC officers or consultants			<input checked="" type="checkbox"/>			

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
Produce needs assessment for A & P Society.		ICC officers or consultants			<input checked="" type="checkbox"/>			
Produce needs assessment for education groups.		ICC officers or consultants			<input checked="" type="checkbox"/>			
Community Hub – review the driving range concept. Develop preferred option for rebuild or upgrade of hub and address future ownership options.		ICC officers or consultants			<input checked="" type="checkbox"/>			
Review agricultural area in line with LTP, land provision requirements and community needs – develop preferred design option.		ICC officers or consultants			<input checked="" type="checkbox"/>			
Utilities – determine Level of Services required to support public use of spaces, particularly toilets and capital infrastructure. Develop a preferred option for demolition/ rebuild or upgrade of toilet block.		ICC officers or consultants			<input checked="" type="checkbox"/>			
Identify general location and quantity/capacity of future infrastructure and utility services.		consultants			<input checked="" type="checkbox"/>			
C. DESIGN								

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
C.1 Engagement and Consultation Engage and consult with Mana Whenua, stakeholders and the wider community to establish views and preferences for development of the Park.	A	ICC officers or consultants						
C.2 Prepare Draft Masterplan for Donovan Park Express the development preferences in a Draft Masterplan	A	Landscape Architects						
C.3 Adopt Masterplan for Donovan Park Present the Draft Masterplan to elected members for adoption as a final document upon which further discussion and design will be based.		ICC officers and Landscape Architects			<input checked="" type="checkbox"/>			

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
C.4 Collate advice for Concept Design Based on Project Preparation work collate information to inform Concept Design and possibly refine the landscape architect's design brief. Concept design to respond to: <ul style="list-style-type: none"> a. Staff, event and visitor safety of infrastructure and whole site (i.e. service areas) b. Accessibility c. Consider how condition and presentation of wet areas will affect the amenity and biodiversity at Donovan Park d. Civil engineering advice e. Soft engineering specialist wetland/blue infrastructure advice f. Develop scope for scalable play sites to support play outcomes for masterplan themes. 		ICC officers and Landscape Architects		<input checked="" type="checkbox"/>				
C.5 Produce Concept Design for whole site or for each stage Timing of Concept Design work to match Project Programme but for Stage 1 treat as Priority 1.		Landscape Architects		<input checked="" type="checkbox"/>				
C.6 Produce Detail Design for each stage Timing of Detail Design for each stage to match Project Programme		Landscape Architects		<input checked="" type="checkbox"/>				

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
C.7 Cost Estimate Develop cost estimates to achieve desired outcomes in terms of quality and desired outcomes, acknowledging the key objectives for the Donovan Park project and preferences identified by Mana Whenua and stakeholders as design progresses. Several cost estimates will be required through the project to establish affordability and to inform construction contract expectations. Key points to obtain cost estimates include: <ul style="list-style-type: none"> • Masterplan adoption (high level overall costing, noting assumptions) • Concept Design (for each stage) • Detail Design (for each stage) 		Quantity Surveyor		<input checked="" type="checkbox"/>				
C.8 Value Engineering Undertake value engineering to align design, preferences and available budget throughout the project, but especially at pre-tender stages.		Project Team with Quantity Surveyor		<input checked="" type="checkbox"/>				
D. PLANNING								
D.1 Project Plan and Project Programme								

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
Develop an overall Project Plan and Project Programme		Project Team			<input checked="" type="checkbox"/>			
Develop a detailed Project Plan and Project Programme for each stage, that aligns with the intentions of the overall Project Programme		Project Team		<input checked="" type="checkbox"/>				
Identify risks and mitigations in Project Plans		Project Team						
D.2 Consenting					<input checked="" type="checkbox"/>			
Identify consenting issues and decide how to deal with District Plan requirements efficiently and transparently. Options include: <ul style="list-style-type: none"> • Making multiple applications and obtain required consents to match the staged works; or • Anticipate consent requirements for entire project and make single application; or • Submit a notice of requirement under S168 of the RMA seeing a designation over the Donovan Park properties that 		ICC officers and consultants						

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
allows development outlined in the Masterplan to proceed.								
D.3 Compliance Monitoring Statutory Compliance Monitoring to achieve compliance with the Resource Management Act and consent conditions		ICC and Environment Southland		<input checked="" type="checkbox"/>				
D.4 Communication Plan								
Develop a Communication Plan for the overall Project and refresh it as the project progresses.		ICC officers			<input checked="" type="checkbox"/>			
Develop Communication Plans for each stage of the project, to align with the intention of the overall Communication Plan. The nature of the work, stakeholders and implications for the community will vary for each stage.		ICC officers		<input checked="" type="checkbox"/>				
D.5 Alternative Land Use Determine whether part or all of Donovan Park may be surplus to the Council's requirements for reserve land in accordance with Reserves Act 1977 requirements. Deal with this prior to reviewing the Reserve Management Plan.	P	ICC officers or consultants			<input checked="" type="checkbox"/>			

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
D.6 Reserves Act Administration Undertake a review of the current Donovan Park Reserve Management Plan and update the plan in accordance with Reserves Act 1977 requirements. The Plan will outline, at a general level, the intention to improve Donovan Park which will reduce reporting requirements. Review and Develop Draft updated Reserve Management Plan. Specify the purposes of the site and outline the permitted and prohibited activities in the revised Reserve Management Plan.		ICC officers or consultants			<input checked="" type="checkbox"/>			
D.7 Asset Management As each stage is completed and handed over to Council, integrate assets into ongoing operational maintenance schedules with specifying services levels that will meet the design intent and community need. Address future ownership options for Community Hub.		ICC officers or consultants ICC officers		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
D.8 Communication Plan								

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
Develop an overall Communication Plan for the Donovan Park project.		ICC officers or consultants			<input checked="" type="checkbox"/>			
Develop Communication Plans for each stage of the project that align with the overall Communication Plan		ICC officers or consultants		<input checked="" type="checkbox"/>				
D.9 Ecological and Recreational connections								
Plan and fully establish ecological and recreational connections to nearby reserves and places		ICC officers and Landscape Architects						<input checked="" type="checkbox"/>
E. FEASIBILITY REPORTING								
E.1 Viability Testing								
Test the viability of significant items included in the Masterplan and assess whether the design is an appropriate and practical solution to meet the needs of the community, event organisers and Council. Community feedback from the Masterplan work would be considered also Park User Requirements as identified in B.3.		ICC officers or consultants			<input checked="" type="checkbox"/>			
E.2 Feasibility report								
Produce overall feasibility report (or individual reports) based on the Masterplan to inform design,				<input checked="" type="checkbox"/>				

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
funding requirements and timeframes. Include recommendations for significant proposed items eg the expanded event space, wetland/pond/stormwater works and road relocation		ICC officers or consultants						
F. FUNDING								
F.1 Agree where funding responsibilities fall								
Identify which pieces of the Donovan Park development work should be funded or part funded by users/lessees and seek approval from elected members (possibly a brief strategy to guide decisions)		ICC officers or consultants	<input checked="" type="checkbox"/>					
F.2 Develop a Funding Plan								
Prepare a plan that includes goals, and measurable targets to track progress made towards achieving the funding outcomes necessary to deliver the staged Donovan Park project. Outline the benefits external funders could enjoy. Outline the resources (staff, volunteer, consultant) required to implement the funding plan.		ICC officers or consultants			<input checked="" type="checkbox"/>			
As design work, feasibility work and cost estimates are refined, amend the funding plan.								

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
F.3 Research and Identify potential funding opportunities Research potential funding sources (Council and other) that will secure sufficient project funding to meet the requirements for each state plus and funding for ongoing operations and renewals.		ICC officers or consultants		<input checked="" type="checkbox"/>				
F.4 Secure Funding Make funding applications or assist others with this work. Gain approval for Council funding through LTP and AP processes		ICC officers, consultants or community groups	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>				
G. PROCUREMENT								
G.1 Procurement Plan overall Develop an overall Procurement Plan in line with Council's Procurement Policy. Identify long lead items, eg eco-sourced contract grown plants and		ICC officers or consultants			<input checked="" type="checkbox"/>			

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
plan for them to be supplied to match the Project Plan		ICC officers or consultants		<input checked="" type="checkbox"/>				
G.2 Procurement Plan for each stage								
Develop a Procurement Plan for each stage, outlining the preferred procurement approach, the evaluation methodology, risks and probity, and a timeline								
G.3 Social Outcomes								
Identify any social service outcomes and output that Council expects from the Donovan Park project.								
G.4 Form of Contract		ICC officers		<input checked="" type="checkbox"/>				
Decide on the forms of contracts								
G.5 Contract Documentation and Legal Advice								
Develop contract documentation that will achieve the intentions of the Masterplan and subsequent design and commitments within the limits of available resources and the expected timeframe. Obtain legal advice on contract documentation.		ICC officers or consultants		<input checked="" type="checkbox"/>				
H. CONSTRUCTION								

Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
H.1 Proceed with enabling works For each stage, prepare the site for the construction phase to enable the main project works to be undertaken		Main Contractor		<input checked="" type="checkbox"/>				
H.2 Proceed with construction to match Masterplan and Detail Design Proceed in stages, including elements, that may include, for example <ul style="list-style-type: none"> • Earthworks • Demolishment, development, of services, utilities, amenities and structures • Soft landscape treatments as set out in the Masterplan (lawn, garden, trees, revegetation) • Blue infrastructure enhancement as set out in the Masterplan • Changes and development of hard surfaces and internal park roading, car parking and trails/paths • Community cultivation and supporting infrastructure as set out in the Masterplan • Removal of old and installation of new park furniture, fencing and signage 		Main Contractor		<input checked="" type="checkbox"/>				

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Main Action	Achieved / Pending-Status	Project Delivery Lead	Subject to Alternative Funding (e.g., not rate revenue)	Ongoing	Priority 1 2024 to 2027	Priority 2 2028 to 2031	Priority 3 2032 to 2036	Priority 4 2037 to 2053
<ul style="list-style-type: none"> Removal/relocation of internal fencing and gates Development that supports play across the park as set out in the Masterplan 								
H.3 Construction Management Measure and manage performance during construction		ICC officers or consultants		<input checked="" type="checkbox"/>				

DISTRICT PLAN CHANGE SUBCOMMITTEE

To:	Community Wellbeing and Regulatory Committee
Meeting Date:	Tuesday 8 April 2025
From:	Michael Morris - Manager Governance and Legal
Approved:	Jonathan Shaw - Group Manager - Consenting and Environment
Approved Date:	Thursday 3 April 2025
Open Agenda:	Yes
Public Excluded Agenda:	No

Purpose and Summary

Council has agreed to commence a plan change of the Operative Invercargill City District Plan 2019. The plan change will seek to enable greater density and diversity of housing choice, by providing for more medium density housing in Waihōpai/Invercargill , papkainga and to implement and preferably decouple the Code of Practice for Subdivision, Land Use, and Development (COP) from the District Plan.

A Reference Group has been formed of Councillors to help steer this.

In order for the Reference Group to effectively be able to complete their work a Subcommittee has been requested with delegations. This report gives effect to this, noting that approval will be required from Council.

Recommendations

That the Community Wellbeing and Regulatory Committee:

1. Receives the report "District Plan Change Subcommittee".
2. Confirms the delegations and terms of reference for the District Plan Change Subcommittee are appropriate.

Recommend to Council that it:

3. Establish the District Plan Change Subcommittee.
4. Approves the delegations for the District Plan Change Subcommittee.
5. Adopts the Governance Statement 2022-2025 April 2025 changes.

6. Adopts the Delegations Register – Council and Finance April 2025 changes.

Background

The Operative Invercargill City District Plan 2019 is a required document under the Resource Management Act 1991.

It became fully operative in 2019 meaning it is now six years old and there are now Plan Changes that will need to be addressed to ensure the District Plan stays relevant and meets the needs of the City today and going forward.

A Reference Group of Councillors was set up to help steer the work on this project, however to ensure the efficiency of the project the creation of a Subcommittee with delegations is recommended.

Issues

The establishment of a Subcommittee can only be done by Council, and this includes the changes needed to the Governance Statement and Delegations Register to ensure the terms of reference are clear and the appropriate legislative requirements are met.

The following is proposed:

8.2.X District Plan Change Subcommittee

Chair:

Cr D Ludlow

Members:

Cr L Soper

Cr R Bond

Cr P Boyle

Quorum:

A quorum shall be half of the members (including vacancies) if the number of members is even, and a majority (including vacancies) if the number of members is odd.

Frequency of meetings:

Monthly or as needed.

Purpose:

The purpose of the Subcommittee is to enable Council to propose and develop changes to the Operative District Plan.

Scope of Activities:

Proposed Plan Changes to the Operative District Plan.

Delegations:

The Committee has the power to:

1. Oversee the development of Plan Changes.
2. Provide advice and feedback and direction on the priority of proposed Plan Changes
3. Report quarterly or as required on progress of the Plan Changes to the Community Wellbeing and Regulatory Committee

Next Steps

Once Council confirms the changes the Subcommittee will meet and commence the work plan to develop the approach and the first Plan Change.

Attachments

None.