

NOTICE OF MEETING

Notice is hereby given of the Meeting of the Bluff Community Board to be held in the Bluff Municipal Chambers, Gore Street, Bluff on Monday 28 April 2025 at 7.00 PM

Mr R Fife (Chair)
Mr S Graham
Ms T Stockwell
Mr J Sutherland
Ms T Topi
Cr G M Dermody
Mrs P Coote – Advisory member

MICHAEL DAY CHIEF EXECUTIVE

Bluff Community Board - Public Agenda

28 April 2025 07:00 PM

Age	nda T	opic	Page
1.	Apolo	gies	
2.	Decla a.	Members are reminded of the need to stand aside from decision-making when a conflict arises between their role as an elected representative and any private or other external interest they might have.	
	b.	Elected members are reminded to update their register of interests as soon as practicable, including amending the register at this meeting if necessary.	
3.	Public	c Forum	
	3.1	Marcus Roy - Update from the Mountain Bike Club on the Developments and Pump Track	
	3.2	Robyn Koehler - Update from Southland Foundation	
4.	Minut	es of the Bluff Community Board Meeting Held on 17 March 2025 (A5815445)	3
5.		es of the Public Excluded Session of the Bluff Community Board Meeting Held on 17 n 2025 (A5815481)	9
6.	Repo	rt of the Bluff Publicity / Promotions Officer (A5872161)	10
7.	Bluff I	Boat Ramp Facilities Upgrade – Update (A5831418)	12
8.	Bluff /	Action Sheet (A5832863)	16
	8.1	Appendix 1 - Bluff Action Sheet and Appendix 2 - Bluff - RFS Items in Progress (A5832864)	19
9.	Chair	person's Report - Verbal Update	
10.	<u>Table</u>	d - Southland Foundation Presentation for the Public Forum (A5888232)	24

MINUTES OF BLUFF COMMUNITY BOARD, HELD IN THE MUNICIPAL CHAMBERS AT 18 GORE STREET, BLUFF ON MONDAY 17 MARCH 2025 AT 7.00 PM

Present: Mr R Fife (Chair)

Mr S Graham – arrived at 7.02 pm

Ms T Stockwell Mr J Sutherland Ms T Topi

Cr G M Dermody

Mrs P Coote (Advisory member)

In Attendance: Cr B Stewart

Ms T Hurst - Group Manager- Community Engagement and Corporate

Services

Mr J Shaw – Group Manager – Consenting and Environment (via zoom)

Mr D Rodgers - Manager - Strategic Asset Planning Ms C Rain - Manager - Parks and Recreation Mr M Morris - Manager - Governance and Legal Ms R Suter - Manager - Strategy and Policy Mr M Keil - Manager - Infrastructure Operations

Ms L Knight – Manager – Communications and Marketing

Mr A Gillespie - Senior Engineering - Operations

Ms G Weaver - Senior Communications Advisor (via Zoom)

Ms A Young - Great South

Ms A Habgood - Environment South

Mr L Beer - Bluff Promotions

Mrs N Allan – Manager – Bluff Service Centre Mrs D Fife – Assistant Manager Bluff Service Centre

1. Apologies

Nil

2. Declaration of Interest

Nil

3. Public Forum

Nil.

A5815445 Page 1 of 6

4. Minutes of the Bluff Community Board Meeting held on Monday 10 February 2025

A5765063

Moved Cr Dermody, seconded Ms Topi that the Minutes of the Bluff Community Board Meeting held on Monday 10 February 2025 be confirmed.

Matters arising from previous meeting:

It was queried if the inspection had been done by Powernet done on the power poles situated in the middle of Marine Parade. It was advised that it was not known and Mr Fife would follow up with Powernet.

The Board advised that they would like consideration given to locating one of the double toilets allocated to the Bluff Service Centre instead installed closer to the playground. Mr Gillespie confirmed that he had yet to follow up but would do so.

It was asked if there had been an update around the West End Jetty, it was confirmed that there had not been, the Chair would follow this up.

The motion now put was **RESOLVED.**

5. Annual Plan - Verbal Update

Moved Mr Graham, seconded Cr Dermody that the Bluff Community Board:

1. Receives the "Annual Plan -Verbal Update".

Ms Rhiannon Suter provided the verbal update and noted that the annual plan consultation had started and an engagement hui was been finalised at Sold Café on 3 April 2025 from 2.00 pm to 4.00 pm. An invitation would be sent to the Board Members.

Part of the plan was to put the toilet beside the Service Centre on hold and Bluff was also included in the Urban Play strategy, so there could be interest from residents of Bluff.

The motion now put was **RESOLVED.**

6. Bluff Tourism Masterplan Review

A5803328

Ms Rhiannon Suter and Ms Amie Young from Great South spoke to the report.

Moved Cr Dermody, seconded Ms Stockwell and **<u>RESOLVED</u>** that the Bluff Community Board:

- 1. Received the report "Bluff Tourism Masterplan Review".
- 2. Received the proposal on the approach to the review from Great South (A5810759).

A5815445 Page 2 of 6

- 3. Notes the background to the proposal and alternative options for preparing for the next Long-term Plan.
- 4. **Agreed** to proceed with the Bluff Motupōhue Tourism Masterplan review in line with Great South's proposed approach.

It was also noted that any future consultation needed to involve all stakeholders.

7. Report of the Bluff Publicity / Promotions Officer

A5810145

Moved Ms Topi, seconded Mr Sutherland that the Bluff Community Board:

1. Receives the "Report of the Bluff Publicity / Promotions Officer".

Mr Lindsay Beer spoke to the report and noted that Bluff Promotions would be expanding on the Matariki event first held last year at the Oyster Festival site.

A discussion was held concerning the Bluff Hill Grunt. The new proposal to use the road could take the participation of non-competitive people out and be more appealing to athletes. It was asked if the mountain bike tracks on Bluff Hill could be incorporated into an event, bypassing the Department of Conservation (DoC) land and the issue of not being able to obtain consent. Mr Beer would investigate further the possibility of staging an event using the mountain bike tracks.

DoC had not been approached by the Board about the delay in obtaining permission to use their land, Mr Fife would follow up with an email.

Some members of the Board were concerned with the Bluff Promotions Facebook page and their reluctance in promoting local business. Mr Beer was unaware of this and would take the Board's concerns back to Bluff Promotions.

Another issue was the annual subscription and the lack of background information that came with the invoice and what this money was used for. Mr Beer advised he would also take this back to Bluff Promotions.

Mr Beer would also be joining the Bluff Oyster Festival Committee in the lead up to the Festival and would keep the Board up to date with progress. Mr Beer would also be working with other organisations to keep the Board up to date with up and coming events.

The motion now put was **<u>RESOLVED.</u>**

8. Financial Report for Bluff Community Board for The Period Ending 31 December 2024

A5807063M

Moved Mr Fife, seconded Cr Dermody that the Bluff Community Board:

A5815445 Page 3 of 6

1. Receives the report "Financial Report for Bluff Community Board for The Period Ending 31 December 2024".

The grants and subsidies had been in place for a very long time and the Board felt that it was time to have a list of recipients and have a review.

The motion now put was **RESOLVED.**

9. 72 Barrow Street, Bluff Disposal

A5783568

Moved Cr Dermody, seconded Mr Sutherland that the Bluff Community Board:

1. Receives the report "72 Barrow Street, Bluff Disposal".

Mr Keil spoke to the report and advised that the property was going to the market on Friday (21 March 2025) and would be up for tender.

It was asked what would happen to the money from the sale. It would depend on the original purchase or bequest of the property and the terms and conditions that came with the purchase/bequest. For example, if the property was obtained from Parks then the money would go back to Parks.

The motion now put was **RESOLVED**.

10. Communications for Bluff Community Board

A5813542

Moved Mr Graham, seconded Ms Topi that the Bluff Community Board:

- 1. Receives and notes the report "Communications for Bluff Community Board".
- 2. Provides feedback on other options and ideas for Communications.

Ms Lisa Knight spoke to the report and noted that the newsletter was side lined due to the pandemic and staff changes. Facebook had been the platform that had been used to keep the community up to date with issues relevant to Bluff. The Board felt there were members of the community that did not use Facebook and they would still like to be kept up to date with a hard copy. There was a new publication called Love Bluff and this would be available from the Bluff Service Centre.

There was a discussion concerning the content of the Facebook page and it was felt it needed to be revamped with updates from board members and links to items of interest. It was advised that Ms Weaver would be the contact for the board members. The motion now put was **RESOLVED**.

A5815445 Page 4 of 6

11. Climate Change Regional Framework for Action – Update A5777194

Moved Mr Sutherland, seconded Cr Dermody that the Bluff Community Board:

- Receives the report "Climate Change Regional Framework for Action Update".
- 2. Provides feedback on the Regional Framework for Action (A5444587).

Mr Shaw introduced the report and Ms Suter and Ms Habgood spoke to the report.

It was advised that the Board would like more consultation regarding the report. A stakeholders meeting needed to be held in the community to discuss what the report required in early April.

A concern from the discussion was around the out of date Emergency Management Southland Community Response Plan. Ms Hurst joined the table and confirmed she had just sent an email to Ms Aly Curd, Emergency Management Southland, to co-ordinate a meeting with the Board and interested parties to update the response plan.

The motion now put was **RESOLVED**.

12. Bluff Action Sheet

A5766692

Moved Mr Graham , seconded Mr Sutherland and $\underline{\textit{RESOLVED}}$ that the Bluff Community Board:

1. Receives the report "Bluff Action Sheet".

Mr Matt Keil; Ms Caroline Rain and Mr Allan Gillespie spoke to various aspects of the action sheet. With respect to the sump on the Shannon Street footpath, it was confirmed that South Port had been informed of the problem and there was a possibility that a detour would be put in place if the sump worsened or when repairs started.

Mr Gillespie would take the following concerns back to the contractors, the mounds of road chips left after the road reseal had been causing problems with the length of time they had been left before removal, it was queried if these could be removed.

People walking on Marine Parade due to the overgrown vegetation - a clean-up before winter needed to be done. Weeds on the cycle way also needed to be dealt with.

Another question was raised regarding who was responsible for the spillage of woodchips and bark off trucks going to South Port especially along Blackwater Street. For maintenance sweeping the Invercargill City Council was responsible for sweeping the state highway from Blackwater Street to the turn off to the port. The big spills were charged back to the truck company. It was also the responsibility of the driver to ensure that his truck was swept before he leaves South Port. The Chair would contact South Port regarding the issue as the companies the drivers work for were contractors to South Port.

A5815445 Page 5 of 6

The motion now put was **RESOLVED.**

13. Chairperson's Report - Verbal Update

Moved Mr Fife, seconded Cr Dermody and **RESOLVED** that the Bluff Community Board:

1. Receives the "Chairperson's Report - Verbal Update"

The Chair noted that he had been invited to visit the HMS Canterbury when it was in port recently.

The Chair advised that he would like an action table attached to the minutes from the meeting stating who was responsible for following up any queries or actions from the meeting.

The motion now put was **RESOLVED.**

14. Public Excluded Session

Moved Cr Dermody, seconded Mr Sutherland and **RESOLVED** that the public be excluded from the following parts of the proceedings of this meeting, namely:

 Minutes of the Public Excluded Session of the Bluff Community Board Meeting Held on 10 February 2025

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered

 a. Minutes of the Public Excluded Session of the Bluff Community Board Meeting Held on 10 February 2025

Reason for passing this resolution in relation to each matter

Section 7(2)(i)

Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Ground(s) under Section 48(1) for the passing of this resolution

Section 48(1)(a)

That the public conduct of this item would be likely to result in the disclosure of information for which good reason for withholding would exist under Section 7.

There been no further business, the meeting finished at 8.45 pm.

A5815445 Page 6 of 6

BLUFF COMMUNITY BOARD - MONDAY 17 MARCH 2025

PUBLIC EXCLUDED SESSION

Present: Mr R Fife (Chair)

Mr S Graham Ms T Stockwell Mr J Sutherland Ms T Topi

Cr G M Dermody

Mrs P Coote (Advisory member)

In Attendance: Cr B Stewart

Ms T Hurst – Group Manager Community Engagement and Corporate

Services

Ms L Knight – Manager Communications and Marketing

Mr M Morris – Manager – Governance and Legal Mrs N Allan – Manager – Bluff Service Centre Mrs D Fife – Assistant Manager Bluff Service Centre

Minutes of the Public Excluded Session of Bluff Community Board Meeting held on Monday 10 February 2025

A5765162

Moved Cr Dermody, seconded Ms Topi and <u>**RESOLVED**</u> that the Minutes of the Public Excluded Session of the Bluff Community Board meeting held on Monday 10 February 2025 be confirmed.

Moved Cr Dermody, seconded Ms Stockwell and $\underline{\textit{RESOLVED}}$ that the meeting moves back into open meeting.

A5815481 Page 1 of 1

REPORT OF THE BLUFF PUBLICITY / PROMOTIONS OFFICER

To: Bluff Community Board

Meeting Date: Monday 28 April 2025

From: Lindsay Beer – Bluff Publicity / Promotions Officer

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

To update the Bluff Community Board on activities happening in Bluff.

Recommendations

That the Bluff Community Board:

1. Receive the report "Report of the Bluff Publicity / Promotions Officer".

Bluff Oyster and Food Festival – Saturday 24 May

I am just starting to compile media information for the lead into the 2025 Bluff Oyster and Food Festival. This follows earlier media releases regarding the date announcement for the 2025 event and others regarding tickets going on sale.

Future releases will concentrate on what the Festival offers - food choices, musical entertainment and the oyster events etc. These pieces are designed to profile the event each year.

Festival Day Street Market – Saturday 24 May

Bluff Promotions will once again be holding a street market on the day of the Oyster Festival and this will be the subject of separate promotion.

Bluff Promotions Matariki Night Market – Saturday 21 June

After Bluff Promotions considered an expanded Matariki Event for this year, time was spent gathering quotes and looking at potential funding options, but the group has decided in view of the tight time constraints to hold another Night Market at the Oyster Festival site on Saturday 21 June.

A5872161 Page 1 of 2

Bluff Promotions Community Garage Sale – August 2025

Bluff Promotions will hold another Community Garage Sale in August this year with preparations to begin very soon.

Bluff Promotions Up & Over Bluff Hill Grunt

After discussions with Caroline Rain we are looking at which of the new tracks would be best to put together a potential alternative Up & Over Bluff Hill Grunt.

Southport NZ Community Engagement

I recently met with Hollie Cooper of South Port NZ Ltd regarding Community Engagement and are currently assisting with information for this.

Major Events

Details on upcoming major events in our area:

Saturday 24 May: Bluff Oyster and Food Festival

Saturday 24 May: Bluff Promotions Street Market

Saturday 22 June: Matariki Night Market – Oyster Fesitval Site

2 November to 8 November 2025: SBS Bank Cycle Tour Of Southland (No course details yet but if the event follows the same template as recent years the Bluff Hill Stage will probably be on Thursday 6 November)

5 February 2026: Burt Munro Challenge Bluff Hillclimb

A5872161 Page 2 of 2

BLUFF BOAT RAMP FACILITIES UPGRADE - UPDATE

To: Bluff Community Board

Meeting Date: Monday 28 April 2025

From: Jessica Jack – Programme Coordinator – Project Management

Office

Approved: Erin Moogan - Group Manager - Infrastructure Services

Date: Tuesday 15 April 2025

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

To inform the Bluff Community Board on the progress made since February 2025 on the Bluff Boat Ramp Facilities Upgrade project.

Recommendations

That the Bluff Community Board:

1. Receives the quarterly report "Bluff Boat Ramp Facilities Upgrade – Update".

Update

Eastern Jetty

The new bracing methodology has received approval, and variations have been signed off. The required steel will be fabricated and ready for installation by early April. Installation dates are yet to be confirmed; however, the installation and remaining project works are expected to be completed by mid-year (June 2025), closing out Stage One of the project.

Stage 2

The Exeloo unit has been ordered. Ground investigations and surveys have been undertaken. Exeloo has been instructed to treat the bench and sink as a separate item that can be installed or removed at a later date.

A5831418 Page **1** of **4**

Summary of Actions

Stage 1 Milestones: (Completed in reporting period)

- Compete fabrication of the Steel Pontoons and Gangways August 2024
- Installation of the Eastern Steel Pontoon November 2024
- Construction of the Eastern Jetty December 2024
- Confirm Toilet Block Design and Quote February 2025

Upcoming Milestones: (WIP)

- Eastern Jetty Bracing April/May 2025
- Prepare the site for Installation May 2025
- Unit Installation June 2025

Next Steps

Complete Stage 1 bracing and initiate Stage 2 physical works.

A5831418 Page **2** of **4**

Images for Reference

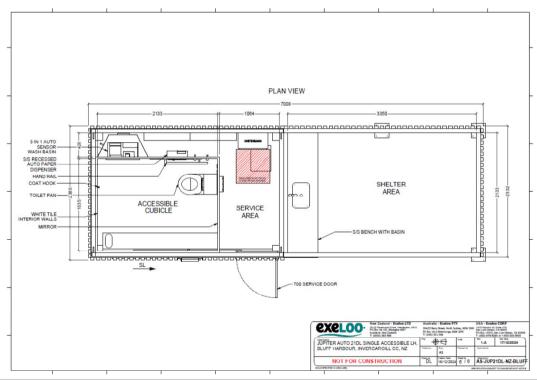
Site Plan



A5831418 Page **3** of **4**

Exeloo Design





A5831418 Page **4** of **4**

BLUFF ACTION SHEET

To: Bluff Community Board

Meeting Date: Monday 28 April 2025

From: Infrastructure Services and Parks & Recreation

Approved: Erin Moogan - Group Manager - Infrastructure Services

Approved Date: Monday 14 April 2025

Open Agenda: Yes

Public Excluded Agenda: No

Purpose and Summary

To update the responses to the issues raised during the Bluff inspections.

Recommendations

That the Bluff Community Board:

1. Receives the report "Bluff Action Sheet".

Background

The Bluff Action Sheet was developed following on-going inspections by the Bluff Community Board and Council staff. The action sheet updates the actions identified during these inspections. The last Bluff check-in was on 25 March 2025.

Where action items have been closed-out they are moved from the list "Appendix 1" and archived. Operational day-to-day issues are added to Appendix 2 with an RFS (Request For Service) reference. These will be dealt with accordingly in the Council's RFS system.

New actions and latest updates are shown in red.

A5832863 Page **1** of **3**

Progress Update

Requests for Service

Mar 2025

Department	Actioned	Being Investigated	Total Received
Building Maintenance	2		2
Drainage	1		1
Parks Department	1		1
Refuse	3	1	4
Roading	14		14
Water Services	6		6
Total Received	27	1	28

Previous 12 months

Totals Received	2024											2025	
Department	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
Building													
Maintenance	3	1	2	6	3	0	1	1	0	1	3	0	1
Drainage	2	1	2	1	1	2	6	7	0	2	2	2	2
Parks													
Department	6	5	3	3	3	3	2	5	5	7	8	1	2
Refuse	7	6	8	7	7	4	4	6	6	4	6	8	3
Roading	12	4	11	8	5	24	20	22	20	12	10	21	16
Water Services	1	1	2	3	3	4	4	4	3	1	3	9	8
Total Received	31	18	28	28	22	37	37	45	34	27	32	41	32

Roading – Waihōpai Alliance

Along with the usual cyclic maintenance activities undertaken by the Wahōpai Alliance, our sub-contractor has commenced the second round of the Urban spray cycle and are currently at 65% completion for Invercargill and Bluff, full completion of the programme is expected before end of April 2025. All Urban and noxious weed spraying has been completed in Bluff.

The Waihōpai Alliance has repaired the slumps and trip hazards along the paver footpath outside Bottelo and the old museum/cine-café. A long-term plan is being priced to relay and level the footpath.

The glass panels at Stirling Point have been added to the cyclic crew's monthly inspection, to be cleaned as and when required.

Strategic Asset Planning

Seal renewals are practically complete. Footpath renewals are ongoing and on track. Staff are working with NES to complete design/proposal for the lighting of the Bluff Sign. Once the Board is happy, from that point NZTA will need approve. Budget constraints may limit the type of intervention possible.

A5832863 Page **2** of **3**

Stirling Point - Workshop

The Stirling Point workshop was held on 17 March 2025. A number of options were discussed to develop a concept to solve the myriad of issues this site brings. There was a focus on utilising renewals and minor interventions as well as ensuring ease of pedestrian movement, safety and accommodating tourism, amenity value and recreation activities.

Staff will report back to the Board with concepts and a longer-term plan in May as agreed.

Stirling Point Replacement Toilets (single toilet to double toilet)

The replacement toilets at Stirling Point are in the design phase and within budget.

Parks

Staff are currently preparing papers to be delivered over May and June, with JG Ward and safe swimming going to Bluff Community Board and the Mokomoko Reserve paper going to Community Wellbeing and Regulatory Committee in May. An information paper is planned to go to Bluff Community Board in June to provide an update on the Bluff Boat Ramp infrastructure and fees and charges.

Safe vegetation management options will be investigated at Stirling Point Car Park over the coming months.

Next Steps

Ongoing review of the Action Sheet.

Attachments

- 1. Appendix 1 Bluff Action Sheet (A5832864)
- 2. Appendix 2 Bluff RFS Items in Progress (A5832864)

A5832863 Page **3** of **3**

APPENDIX 1

A5832864

Bluff Inspection Action Sheet

BCB Priority Key
High 1
Medium 2
Low 3
ess as usual 4

			Bluff Inspection Action Sheet		Medium	
	are numeric lew Item number				Low Business as usual	
	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Pric
			PROJECT MANAGEMENT OFFICE			
3 202	22 Project Management Office	Boat Ramp	21/08/2024 - There are no updates regarding the washdown facility. The installation of the Western Jetty and Pontoon at Bluff Boat Ramp has been completed and is now open to the public. However, there have been minor delays in completing the East due to the misalignment of some piles. The framework is being redrawn to address this issue. Completion of the East is expected to be delayed by two months, with the new anticipated completion date being October or November. 04/09/2024—The East Pontoon is complete and ready to launch. Due to a few minor changes to pile locations, the Jetty sections linking the land to the pontoon have been delayed till October. This was only noticed following a final survey after completion of the installation; while the positions are only slightly out (due to hard rock), this has had a big knock on the jetty manufacture. 15/11/2024—As per the last update, the team mobilised the previous month (October) and completed the concrete approach; poor weather at the end of October and the first week of November halted crane work. The following window to do this is planned for the next two weeks. This will complete the main west jetty works, with some minor works to complete in January. The East Jetty has been well received and working well, and we have received lots of positive feedback. was open for use during the holiday break; the engineers have also provided a solution to the bracing. This will involve driving steel beams (small piles) into the edge of the neighbouring ramp. Early drawings were tabled at the PCG. This option needs a bit more work, but the team is onto pricing with suppliers for the supply and installation of the steel sections. This will likely be completed (February/March) depending on the supply of steel sections needed. The other floating pontoon was damaged just before Christmas; as this has been handed over, the Parks team is working on repairs. We have had the first drawings for the new toilet and fish processing bay; these have come in slightly over budget. We a	Erin Moogan	West Jetty final bracing (Feb/March) Toilet (June/July - TBC)	
			STRATEGIC ASSET PLANNING			
	9 Strategic Asset Planning	Stirling Point - Seaside Footpath	Seaside footpath is still awaiting decisions. The number of alternative options has not really changed and car parking remains to be a significant problem. Future workshops with the Board should consider options and direction. No funding has been allocated for development works. Further strategic planning is needed to look to have longer term plan available. Any improvements will need to be budgeted in the future. Not included in LTP. Staff looking at a longer term solution as budget becomes available. 30/05/2024 - BCB request workshop to discuss all Stirling Point issues/way forward. 11/107/2024 - Workshop terms of reference to be circulated, include tyre wall, footpath discussions, safety. No budget as yet. Timeline suggested at two months. 03/10/24 October Workshop. 15/11/2024 - Proposed Workshop dates in report. 24/02/25 - Proposed Workshop 17 March 2025. 27/03/25 - Workshop held - concepts being developed.	Doug Rodgers	Hold	
202	20 Strategic Asset Planning	Stirling Point - Replacement for tyre retaining wall	01/09/2022 Met with Ray and Tammi. Property boundary does cross the wall, about half the wall is inside the property. No funding is currently allocated for new works. Changes planned here need to align with what is strategically planned. Some resolution needed on how the area should be managed, importance of Board input noted. How can parking be improved or should restrictions be in place. All parties aware that land is a limitation and any project will need high capital investment. 08/04/24 - no progress to date, low level investigation needed, and scope. No budget for CAPEX. 11/07/2024 - Noted and add to workshop, Terms of Reference and agenda for Stirling Point, refer to item 4. 28/08/24 - Options for the wall and potential widening are being investigated. Includes moving wall back to widen usable area. 03/10/24 - As August options being developed. Workshop October. 15/11/2024 - Tammi to email DR – would like to meet (workshop) before end of year 18/11/24 - Available dates for workshop for BCB to confirm - in the report 24/02/25 - Proposed workshop 17 March 2025. 04/03/25 - Workshop to discuss and identify priorities, including relpacing tyre wall with gabions or other options.	Doug Rodgers	On Hold	

Item numbers are numeric See top right for next item 04/03/25 - Workshop to discuss and identify priorities, including relpacing tyre wall with gabions or other options.

27/03/25 Workshop held, concpwet design to be delivered for low budget solutions to the tyre wall. Part of a holistic aproach to the area.

Bluff Community Board - Public Agenda - Bluff Action Sheet (A5832863)

Item		Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
63	2023	Strategic Asset Planning	Footpath renewals programme	8/12/2023 - Condition assessments on all footpaths are currently being undertaken across Invercargill and Bluff. 03/10/24 - funding confirmed from NLTP. Funding is half the level gained in 2023/24, Programe is being developed subject to Council decisions. 24/01/2025 - Footpath Renewals Programme of 2024/25 financial year finalised for Bluff. Barrow Street - Palmer to Onslow Street Barrow Street - Be to Palmer Street (New + renewal) Lagan Street - Shannon Street to End 24/01/2025 - Seal Renewals Programme of 2024/25 financial year finalised for Bluff. Athelney Street - Burrow Street to Gore Street Bradshaw Street - Palmer Street to Henderson Street Bandon Street - Gore Street to Bann Street Boyne Street - Gore Street to Foyle Street Boyne Street - Suir Street to end Flagstaff Road Flagstaff Road Flagstaff Road Flagstaff Road Lagan Street - Liffey Street to Gore Street to Barn Street Kirk Crescent - McGorlick Street to end Lagan Street - Liffey Street to Gore Street to Barn Street Speccer Street - Henderson Street Speccer Street - Henderson Street to Burrows Street Speccer Street - Henderson Street to Burrows Street Speccer Street - Henderson Street Speccer Street to Burrows Street Speccer Street - Henderson Street Speccer Street - Henderson Street Speccer Street - Henderson Street Suir Street - Polic Street to Slaney Street Suir Street - Pilcher Avenue to Gore Street Walker Street - Pilcher Avenue to Gore Street Walker Street - Pilcher Avenue underway.	Doug Rodgers	In Progress	2
85	2022	Strategic Asset Planning	Bluff Gateway Entrance &	27/02/25 - Footpath programme progressing, seal programme practically complete. 04/03/2025 - Given NZTA are unable to fund this, next steps are to confirm a concept and the scope of the project (confirming lighting,	Doug Rodgers	In Progress	
00	2023	Strategic Asset Flaming	Highway sign - Lighting installation, surface water run-off improvements	landscaping, safety considerations)	Doug Rougers	III Progress	2
97	2023	Strategic Asset Planning	Street lighting - Murihuku Place & Rons Place	31/08/2023 - No street lighting, popular route for walkers at night, feels unsafe. 08/04/24 - noted, under investigation. August Update - Not programmed at this stage, funding to be confirmed. 3/10/24 Funding for street lighting being prioritised 15/11/24 - Council re-prioritising funds due to NLTP budget changes. Being worked through. 24/1/25 - Organising consultation process. 04/03/25 - no progress, in workflow. 27/03/25 - investigation under way - focus on lighting in Rons Place midway.	Doug Rodgers	3-10-2024	3
109	2024	Strategic Asset Planning	No Stopping lines at Stirling Point - Ward Parade	No stopping lines previously at Stirling Point on Ward Parade. NZTA previously consulted, however no changes to bylaws were adopted. 12/07/2024 - Potentially needs new consultation. ICC following up on legal implications. 03/10/2024 - No-Stopping lines on Ward Parade to go out for public consultation. The parking bylaw will need to be ammended once consultion is completed. Full process expected to take 6 months. The current parking bylaw shows no-stopping lines on the east side of Ward Parade by the Stirling Point gateway sign, working through NZTA permissions for ICC to mark these in the interim. 24/1/25 - Organising consultation process. 04/03/25 - in workflow 27/03/25 Workshop held and would be wise to combine this in design concepts	Doug Rodgers	30-Jul-2024	1
			•	INFRASTRUCTURE OPERATIONS	•	1	
71		Infrastructure Operations	Gore Street (between Onslow/Henderson) – Hedge trimming along fence line.	08/03/2024 - Currently encroaching into parking bays opposite 2-20 Gore St. 28/01/2025 - Due to delays with the subcontractor, the hedge trimming that was scheduled for December could not be completed. It has now been rescheduled for February 2025. 14/04/2025 - Hedge trimmed back last week. Planned for an annual trim.	Allan Gillespie	Complete	2
77		Infrastructure Operations	Foreshore Road/Murihuku Road – Sight distance reduced by plantings – Southport	To confirm maintenance accountability between Southport/ ICC Infrastructure/ ICC Parks. 11/07/2024 - Confirmed Southport responsible for these gardens. ICC to contact Southport to address. 23/08/2024 - Southport notified to trim back garden. 14/04/2025 - Southport notified to trim back garden.	Allan Gillespie	In Progress	4
83	2023	Infrastructure Operations	Cycle track access issue north of over bridge - Bluff Highway	Cars using cycleway to access property. ICC to investigate erecting bollards to prevent vehicle access from Princes Road and north of railway overbridge on Bluff Highway. 14/04 Plans issued to the Waih'opai Alliance to install barriers 30/05/2024 - South side of bridge at Princes Road - Developer extending Princes Rd to end of vehicle crossing. Bollards to be installed once these works are complete. 11/07/2024 - Signage to be installed at end of Princes Road where road ends and shared path begins. 03/10/2024 - Construction of the Princes road extension has been completed by the developer. This allows new bollards and signage to be installed to define where the cycleway begins. 15/11/2024 - Plans to be confirmed and issued to Waihōpai Alliance.	Allan Gillespie	30-Nov-2024	3

Item numbers are numeric See top right for next item

Bluff Community Board - Public Agenda - Bluff Action Sheet (A5832863)

Item	Year	Responsibility Area	Issues/Projects	Actions	ICC Contact	Timeframe	Priority
84	2023	Infrastructure Operations	Kiwi rail	To arrange discussion on issues in Bluff.14 14/04/2025 - Bluff Community Board to send list of queries to contact at Kiwirail - Ari Jakobs (ari.jakobs@kiwirail.co.nz) - To reconfirm draft agenda with Bluff Community Board.	Allan Gillespie	31-Jul-2024	3
95	2023	Infrastructure Operations	Ocean Beach Road - Motorists parking in cycle lane	31/08/2023 - BCB noted motorists are currently parking in the cycle lane blocking cyclists using the Bluff trail along Ocean Beach Road. 8/12/2023 - Need to have a lane line (WK responsibility), EMP (cycleway maintenance) at 25m spacings and have painted symbols (regular intervals) on shared path to highlight. Confirm no cables for EMP and discuss with WK. 05/04/2023 - Edge Marker Posts to be installed and shared path symbols to be painted between Bluff Oysters and Suir St along the Bluff trail. 23/08/2024 - Dispatched to the Waihōpai Alliance for installation of edge marker posts and painted symbols. 14/04/2025 - Dispatched to Waihōpai Alliance for completion before end April - Alliance updated.	Allan Gillespie	30-Apr-2025	2
103	2024	Infrastructure Operations	Vehicle crossing damage - 119-123 Slaney Street.	01/01/2024 - Vehicle crossing at 119-123 Slaney St damaged from recent water renewals project. RFS 410861 08/03/2024 - Driveway in question looks in no worse condition after construction than it was before. However this is disputed by property owner. 24/01/2025 - Further internal discussions required to confirm way forward. 14/04/2025- Further treatment required, seal design to be priced by Waihōpai Alliance - meeting between Operations-ESG to be undertaken.	Allan Gillespie	Under Investigation	3
123	2024	Infrastructure Operations	Footpath erosion on Foyle Street, just west Slaney Street.	04/10/2024 - ICC to review extent of erosion. 14/04/2025 - Recent discussions with BCB indicate footpath well used, and there is a preference to retain footpath. SAP reviewing with footpath renewals programme.	Allan Gillespie	In Progress	3
126	2024	Infrastructure Operations	Marine Parade - groundwater flowing over footpath.	09/12/2024 - Ground water is flowing over the footpath at various locations along Marine Parade. Particularly after wet weather. Is there opportunity to install strip drains to catch this water? What are the long term plans to address this issue. 14/04/2025- Further wet weather assessment is required- followed by containment methodology.	Allan Gillespie	TBC	1
127	2025	Infrastructure Operations	Shannon Street - bridge approach-footpath failure	17/12/2024- Footpath subsidence identified and temporarily repaired by the Waihōpai Alliance in Decembber 2024 10/03/2025- CCTV investigation of underground SW pipelines completed, and cavity identified under footpath 14/04/2025 - Excavation and repair, to be programmed by Downer - Operations to continue liaison with SouthPort re: TTM changes.	Allan Gillespie	In Progress	1
•				PARKS AND RECREATION			
2	2021	Parks and Recreation	Access Restriction to the Beach from Stirling Point Pilot Station Esplanade Reserve	Further consultation on this paper has been undertaken by Te Ao Marama. ICC staff have met on site with Tammi Topi to look at the issues and potential alternatives. August update - Various options are being developed and further information has been requested on the cost of each option. A separate paper is being developed for the October Bluff Community Board. 30/09/2024 - This paper is not complete and will aim to be presented at the next Bluff Community Board meeting. 19/11/2024 - This access is proving to be quite complex and the stability of the access track is looking to be an expensive option. 24/01/2025 - No update, however archaeological authority has now been closed so a new one may need applied for if relating to works in this space.	Caroline Rain - Parks and Recreation	Under Action to arrange date/time	3
5a	2023	Parks and Recreation	General Land review	Mokomoko is on hold until further collection of information is completed. 38 Suir Street, JG Ward Reserve, Part Bluff Hill Reserve, Bluff Camping Ground land parcels were endorsed by Community Wellbeing Committee for Council Officers to proceed with Public Notification with the community on potential alternative uses of these spaces. 5/4/2024 - Engagement with the community has been undertaken via the LTP process in March and feedback is currently being analysed. Feedback on LTP7 Collation of feedback made available? August update - At the July Bluff Community Board Meeting, a paper was presented which detailed all submissions received for the Long-term Plan process. An agreement was reached that a separate working group would be formed to discuss in detail the options associated with each land parcel. 30/09/2024 - Land Disposal Workshop confirmed for the 14/10/2025. 24/1/2025 - JG Ward paper being prepared to take to BCB. March 2025 - JG Ward Paper planned to be delivered in May. 11/4/2025 - Still planned to deliver paper to BCB in May	Caroline Rain - Parks and Recreation	11/4/2025 - Mokomoko planned to go to Community Wellbeing and Regulatory Committee 6 May.	2
5b		Parks and Recreation	Awarua Bay Road Reserves	Awarua Bay Road Reserves were endorsed by the Community Wellbeing Committee on 13 February 2024 to request to the Minister of Conservation to remove reserve status which is currently under action. 15/11/2024 - Report prepared for Council 10/12/24 relating to Awarua Bay. 24/01/2025 - Minister of Conservation has approved revocation of reserve status off all four parcels of land and gazette notices have been published. Two have since been sold to adjoining land owners and there are two parcels ICC are about to have discussions with adjoining land owners and mana whenua about next steps. 11/4/2025 - In progress	Caroline Rain - Parks and Recreation	Reserve Revocation completed	2

Bluff Community Board - Public Agenda - Bluff Action Sheet (A5832863)

Item			Issues/Projects	Actions	ICC Contact	Timeframe	Priority
9	2023	Parks and Recreation	Bluff Community Maara at 10 Onslow Street (Senior Citizens leased land)	Work has been progressing with Healthy Families, Awarua Whanau Services to develop a Community Garden in this location. Community engagement through a community meeting held Wednesday 4 October and online provided positive feedback and ideas. A concept plan was drafted from the community feedback received. A Memorandum of understanding was drafted for the multiple interest parties to understand who does what. 5/4/2024 - A documented agreement will no longer be in the form of an MOU and is simplifying the process. August update - ICC are awaiting confirmation from local mana whenua on location preference and once this has been achieved the agreement can progress to approval stage. 3/0/09/2024 - Still waiting confirmation from mana whenua. 18/11/2024 - Awaiting community feedback. 24/01/2025 - Location of this project still to be confirmed within the community. Increased access to edible planting in amenity areas is within the planned work of P&R (e.g. opposite the Bluff Service Centre).	Caroline Rain	Under Action	2
96	2023		Wash-out end north end of Foreshore Road - Awarua Boating Club	Bank at the beach, north end of Foreshore Road being washed-out by unknown source of water. Looks to be stormwater related, requires further investigation. Extension for this work is requested - design to be completed end June 2024. 5/4/2024 - Works planned to build bund so water cannot flow over the bank. 11/07/2024 - Works linked to footpath renewal works, requires clean fill from proposed footpath locations. Refer to item 63. 25/10/2024 - Works planned to be completed before December. 28/01/2025 - The bank was shaped at the end of December, but we still need to return to remove the large stones. 11/02/2025 - Gave update for costs to repair the Foreshore Road ramp/wharf and asked for their endorsement to place a bid for funds. This was not endorsed as they wish to undertake more due diligence discussion on the investment of two boat ramps. 41/404/2025 - Waihōpai Alliance to undertake final reinstatement of the berm, to be completed post completion of the current footpath renewal works.	Caroline Rain/ Infrastructure	Under Action	1
110	2024	Parks and Recreation	Bluff Skate Park - Lighting	Bluff Skate Park – Is there an opportunity to install any lighting at the park? (similar to Invercargill's Skate Park opposite Splash Palace). August update - Assessment across all lighting requirements are being undertaken for all Parks and Recreation sites, which includes Bluff Skate Park. This is assessment is expected to be completed before the end of the calendar year. 30/09/2024 - Assessment of all lighting needs in reserves are underway. Expected completion is early 2025. 24/01/2025 - No update - lighting assessment planned for April / May. 11/4/2025 - Assessment still planned for April/May.	Caroline Rain	New	3
111	2024	Parks and Recreation	Flag Staff Road Pull Off Area	30/09/2024 - Discussion between Infrastructure and Parks and Recreation to determine the viability of the pull off area at the top of the 300m straight on Flag Staff Road. 19/11/2024 - Onsite meeting held mid October with both Parks and Recreation and Infrastrucutre. A business case has been developed and currently being reviewed. Council are working towards agreement of the need for this work. 24/01/2025 - A concept plan for the parking bay is being designed with safety and structural considerations in mind. 05/03/2025 - Infrastructure are currently assessing Parks and Recreation proposal to understand whether this is feasible and is able to be achieved within the current costs assessments.	Caroline Rain		3
124		Project Management Office	Bluff boat ramp charging	24/01/2025 - Charging for the Boat Ramp will be implemented following completion of the project and installation of the associated infrastructure. This is anticipated to commence in the coming months and will be at the rates within the approved fees and charges. 05/03/2025 - Infrastructure requirements are currently being worked through for the installation of the charging mechanism for use of the Murihiku Place Boat Ramp. Charging will not commence until the completion of the Boat Ramp project, which included installation of the Toilet and Fish Processing station. The design of this facility is currently gaining feedback. 11/4/2025 - Parks Working through handover and installation process, with an information paper being prepared to go to Bluff Community Board in June 2025.	Caroline Rain	TBC	3
125	2025	Parks and Recreation	Western Jetty at Foreshore Road Boatramp	March 2025 – Further discussion is required to understand the viability of repairing and maintaining two boat ramps and associated infrastructure within Bluff. 11/4/2025 - Awaiting advice from Bluff Community Board on direction.	Caroline Rain	TBC	3

APPENDIX 2

A5832864

Bluff Action Items "RFS's In Progress" *For review - items resolved and being actioned

High 1
Medium 2

		w Item number - change in Append Responsibility Area	Issues/Projects	Actions	ICC Contact	Business as usua Timeframe	Priority
92		Infrastructure Operations	Issues/Frojects Fine tree/gorse in Lagan Street Road reserve		Allan Gillespie	28/02/2025	4
100	2024	Infrastructure Operations	Slump in road - outside 86 Gore Street	01/02/2024 - Slump in roadway on Gore St outside 86 Gore St (SH1) 02/02/2024 - This slump was identified in Oct 2023 and passed onto the NZTA SH Maintenance contractor. They advised this needs to be discussed with NZTA. Awaiting feedback from NZTA. 30/05/2024 - Slump is within area with pavers, so is shared responsibility between ICC (surface) & NZTA (Base/sub- base). Investigations underway. 07/03/2025 - Monitoring slump. Discussions underway with NZTA for joint repairs. 14/04/2025 - Further investigation reveals potential SW main failure, to be investigated/repaired	Allan Gillespie	31/05/2025	4
101	2024	Infrastructure Operations	Slump in footpath - 76 Gore Street	01/02/2024 - Slump in Footpath, trip hazard. 05/02/2024 - This area has cones marking the hazard. Supervisor to discuss options with ICC. Dispatch 3488. 04/10/2024 - The Waihōpai Alliance are in process of confirming the budget and programme. 28/01/2025 - There is a limited budget for footpath maintenance, and a decision needs to be made regarding whether the Bluff Community Board wishes to retain the pavers or if we can asphalt the footpath. If asphalting is approved, it would fall under capital renewals and may be scheduled for completion sooner. 10/03/2025 - Pavers to be retained. Waihōpai Alliance to prepare estimate for restoration works. This may need to be pushed to next financial year to undertake full repairs due to budget restraints. Trip hazards to be mitigated accordingly until then. 14/03/2025 - Current slumps/trip hazards have been repaired by the Waihōpai Alliance. A long-term plan is being priced to relay and level the footpath. Bluff Community Board is advised on heavy plant used within this location, that has an effect on pavers	RFS 410859	10-April-2025 (partial)	2
104	2024	Parks and Recreation	Foyle Street Reserve - seating	01/01/2024 - Is there any opportunity to replace the shrubs along the banks of Foyle Street reserve with some form of terraces to accommodate seating to watch sporting activities? 5/4/2024 Still investigating seating opportunity. 15/11/2024 - This is still in the investigation stage, very steep banking and will take some thinking on how this could be achieved.	RFS 410856	Being Investigated	4
108	2024	Infrastructure Operations	Overhanging vegetation - Shannon St bridge	04/06/2024 - Overhanging vegetation on Shannon St bridge, west side between bridge and Foreshore Rd. 23/08/2024 - Waihōpai Alliance to action, send the crew down to attend. Dispatch# 16341. 09/12/2024 - Minor vegetation trimmed back to barrier. Further investigation required after further complaint recieved. 28/01/2025 - At the end of December, the vegetation along the road edge was cut back and removed. A further RFS has been raised for the trees behind the fencing. 14/04/2025 - Remaining bushes programmed to be removed in April.	RFS 419100	30-Apr-2025	4

A5888232

Together, let's build an exceptional Southland.



What is the Southland Foundation?

- Place-based, independent charitable trust locally governed, locally focused
- Part of a growing network of 18 community foundations in NZ supported by peak body CFANZ
- Officially launched in May 2024
- Created to serve the Southland region for generations to come
- Connects people who care with causes that matter in their community
- Part of a global model that has been growing around the world for over 100 years



Voluntary Trustees & Dedicated Team



Kathryn Ball Chair



Jeff Grant Deputy Chair



Sarah Collie



Joe O'Connell



Sarah Brown



Robyn Koehler General Manager



Rachel Cockburn Development Manger



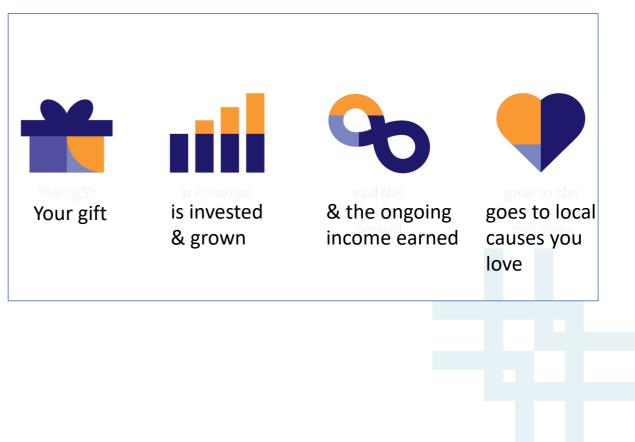
Belinda Archer Marketing/Admin



Our purpose is to secure and grow generosity and use these funds to support and strengthen Southland communities, forever.







How are we different from other community funders?

- We complement other local community funders
- But differ in how our funds are sourced
- Unlike other local funders, Community Foundations rely on individual donations/gifts
- Our donors can choose to direct their giving to the causes they care about in their community



Community Foundations of Aotearoa NZ

85%

of New Zealanders have access to a local Community Foundation

\$60m

granted to NZ communities in the past 5 years

\$260m under managed funds

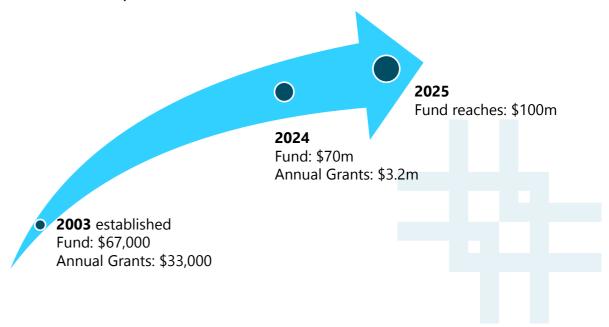
\$1B+

Committed bequests for future endowment funds



Acorn Foundation (Tauranga) Est. 2003

- **\$70m** invested funds
- 8% investment return average
- **425** donors supporting local causes
- **\$16m** gifted to community since 2003
- **300** local charities supported
- 820 scholarships awarded



How an invested endowment fund works



Edna Brown's story...

2003 - The Edna Brown Fund established, giving to healthcare causes locally



First established with a fund balance of \$67,200



2023 - After 20 years

\$93,252 **Fund balance**



2053* - After 50 years



\$134,247 **Fund balance**

\$210,030 Grants distributed



^{*} Estimated growth rate of 6.5% for future years and an annual distribution of 4% Thank you to Acorn Foundation for this real example of a live invested endowment fund.

Why give through Southland Foundation?

We have the flexibility to let you choose when you give, who you give to, how much you give and what form your giving takes.

Your giving stays local

Your giving is personal

Your giving grows building a legacy

Your giving is expertly handled

Your giving small or large can have impact



Types of funds & giving

- Leave a bequest: A gift in a will is a wonderful way to extend giving and continue to give back to your community far into the future.
- Named Endowment Fund: By creating your own endowment fund, you effect positive change for the causes you support, forever. Or donate to an existing fund to help build its impact.
- **Sub-Region Fund:** An area of Southland can set up a contestable fund targeted to the charities, organisations and causes in their community, with a local distribution committee established.
- **Transfer an existing trust:** We take care of everything; from compliance and reporting to grant making while honoring a Trust's purpose.
- Community Group Endowment Fund: A fund established to enable a continuous income stream for any local charity. Anyone can donate directly to your fund.
- Regular or a one-off donations of any size: Can be added to an existing fund



Our story to date

- Southland Impact Fund contestable regional fund started with a donation by a local trust.
- **Neil & Jocelyn Hodges Fund** named endowment fund supporting causes in Fiordland close to Neil & Jocelyn's hearts, a gesture of gratitude to the community that supported their 48-year journey in business.
- **Fiordland Regional Fund Established** contestable locally managed fund initiated by Fiordland locals Neil & Jocelyn Hodges. As it grows, this fund will support causes that matter to the Fiordland community.
- Community Group Funds:
 - **Hawthorndale Care Village Fund** established by Jim Hannan in memory of his wife Helen, supporting an innovative approach to dementia and aged care.
 - **Te Whare Hou Invercargill Women's Refuge Fund** established to support and extend the services provided in Invercargill and Southland.
- **Southland Literacy Fund** established by a Southland couple to support children to read confidently, setting them up for a lifetime of success.
- Named Endowment Fund established by a Southland couple with purpose still being developed.
- **Sharing Your Super** two people are donating their super to support the Foundation's operations.





Our Partners

Founding Partner



Strategic Partners:







Professional Partners:











Murihiku Rūnaka and Rio Tinto/NZAS Community Development Fund







Is there a need for a Bluff endowment fund, and would there be a collective local appetite to build and sustain such a fund?

Key questions

- Each community in Southland is unique with specific challenges and opportunities.
- What are the needs you are seeing in the Bluff community?
- What initiatives, programmes or community organisations in Bluff are making a significant impact?
- What gaps in funding are you seeing and what local causes would benefit from funding?
- Initial seed funding of \$100,000 is needed to establish the fund, with donations of any amount welcomed to help grow it overtime.
- Do you think there is interest/appetite in coming together to build and support a Bluff specific Sub-regional fund or Endowment fund?